



The Board of Education of School District No. 83

BRIEFING NOTE

TO: The Board of Education
FROM: Jeremy Hunt, Acting Secretary-Treasurer
RE: **2024-25 Amended Annual Budget**

DATE: March 11, 2025

Purpose

As per Section 113 (2) of the *School Act*, the Minister of Education and Child Care requires that Amended Annual Budgets are prepared, adopted by bylaw, and submitted on or before March 28th, 2025. The **2024-25 Amended Annual Budget Bylaw for School District No. 83 (North Okanagan-Shuswap)** is presented to the Board of Education.

Background

The Board of Education is asked to approve two budget plans each year, the Annual Budget for the next school year in June and an Amended Annual Budget in February/March.

On June 18th, 2024, the Board approved, by bylaw, the *2024-25 Annual Budget*. The budget was based on preliminary estimates of enrolment, revenue, and expenditure factors. On January 28th, 2025, the Ministry announced the 2024-25 recalculated funding allocations provincially.

At the February 18th, 2025 Regular Board meeting, first reading was given to the 2024-25 Amended Annual Budget. The updated proposed **2024-25 Amended Annual Budget**, as presented, has been prepared in accordance with *Public Sector Accounting Standards* and includes the Operating Fund, Special Purpose Funds, and the Capital Fund. School districts operate on a fiscal year of July 1 to June 30.

This briefing note provides a summary of changes to revenue and expenditure estimates included in the proposed **2024-25 Amended Annual Budget**, as presented.

Supporting Documentation

- 2024-25 Amended Annual Budget PowerPoint
- 2024-25 Amended Annual vs Annual Budget change details
- 2024-25 Amended Annual Budget – Ministry Format

Operating Fund:

Revenue Changes:

- Increase of \$1,662,602 from the Ministry of Education and Child Care which is based off enrolment count increases from the September 1701 report as well as other minor adjustments as confirmed by the Ministry.
- Labour Settlement Funding amounted to \$825,879

The below table is a funding comparison of the Amended to Annual Budget:

FUNDING SOURCE	2025 Amended Budget	2025 Annual Budget	Change from Annual Budget
FTE September Enrolment	6,815.0000	6,668.1054	146.8946
Enrollment Based Funding			
Standard (Regular) Schools	60,283,230	58,946,920	1,336,310
Continuing Education	-	-	-
Alternate Schools	472,495	365,515	106,980
Online Learning	-	108,000	(108,000)
Home Schooling	8,500	9,000	(500)
Course Challenges	279	-	279
Sub-total	60,764,504	59,429,435	1,335,069
Supplement for Enrolment Decline	-	116,305	(116,305)
Special Education			
level 1	253,650	253,650	-
level 2	11,722,090	11,336,970	385,120
level 3	1,799,680	1,836,160	(36,480)
Sub-total	13,775,420	13,426,780	348,640
Additional Enrollment Based			
July Count (Summer Learning)	-	-	-
Feb Count	321,530	321,530	-
May Count	36,000	36,000	-
Sub-total	357,530	357,530	-
English Language Learning	148,985	127,445	21,540
Indigenous Education	2,230,200	2,072,670	157,530
Adult Education	-	-	-
Equity of Opportunity	296,830	290,676	6,154
Salary Differential	773,101	863,127	(90,026)
Unique Geographical Factor	10,742,447	10,742,447	-
Curriculum and Learning Support Fund	60,856	60,856	-
Indigenous Education Council	99,284	99,284	-
TOTAL	89,249,157	87,586,555	1,662,602
Labour Settlement Funding	825,879	-	825,879

Expenditure changes compared to Annual Budget:

- Increase in overall Salaries of \$1,594,783 mainly due to labour settlement and additional staffing required due to increased enrolment.
- Increase in overall Benefits of \$495,921 driven by extended health, dental, WorkSafeBC premiums and statutory deductions.
- Increase in Service and Supplies of \$495,273 due to various factors (Insurance, Software, Inflation, etc.) and additional allocations related to prior year restricted surplus amounts.

The below table outlines the changes in additional detail broken down by the Ministry reporting categories:

	Amended Budget	Annual Budget	Change
Salaries			
Teachers	36,133,702	35,546,584	587,118
Principals and Vice Principals	5,721,661	5,580,829	140,832
Educational Assistants	7,104,351	6,958,577	145,774
Support Staff	8,321,277	8,179,482	141,795
Other Professionals	3,357,808	3,191,011	166,797
Substitutes	4,193,287	3,780,820	412,467
Total Salaries	64,832,086	63,237,303	1,594,783
Employee Benefits	16,347,863	15,851,942	495,921
Total Salaries and Benefits	81,179,949	79,089,245	2,090,704
Services and Supplies			
Services	2,702,468	2,496,531	205,937
Student Transportation	1,500	4,500	(3,000)
Professional Development and Travel	702,937	648,224	54,713
Rentals and Leases	74,000	74,000	-
Dues and Fees	258,310	216,865	41,445
Insurance	308,655	252,335	56,320
Interest	-	-	-
Supplies	3,730,172	3,590,314	139,858
Utilities	1,938,000	1,938,000	-
Total Services and Supplies	9,716,042	9,220,769	495,273
Total Operating Expense	90,895,991	88,310,014	2,585,977

Special Purpose Funds

Special purpose funds continue to grow and now make up 14% of the total budget bylaw. These fund important programs in the district while at the same time requiring additional reporting and tracking of expenditures outside of the operating fund. As shown in the table below, a majority of this funding is attributable to Classroom Enhancement fund which for the current year supports 61.6 Teacher FTE compared to previous year which supported 58.4 Teacher FTE.

Special Purpose Fund	2025 Amended	2025 Annual	Change
Annual Facility Grant	342,495	342,495	-
Learning Improvement Fund	382,713	380,128	2,585
Scholarships and Bursaries	9,000	6,000	3,000
School Generated Funds	2,350,000	1,750,000	600,000
Strong Start	192,000	192,000	-
Ready, Set, Learn	41,650	41,650	-
OLEP (Federal French Grant)	225,356	143,411	81,945
Community-LINK	399,499	406,197	(6,698)
Classroom Enhancement Fund - Overhead	363,475	355,731	7,744
Classroom Enhancement Fund	7,831,559	6,852,076	979,483
Classroom Enhancement Fund - Remedies	1,819,053	-	1,819,053
First Nation Student Transportation	44,687	20,000	24,687
Mental Health in Schools	52,000	52,000	-
Changing Results for Young Children	6,750	6,750	-
Seamless Day Kindergarten	112,150	112,150	-
Just B4	46,704	40,000	6,704
SEY2KT (Early Yeas to Kindergarten)	40,461	34,000	6,461
ECL Early Care & Learning	175,000	175,000	-
Literacy Professional Learning Grant	41,832	-	41,832
Feeding Futures Fund	1,011,793	856,422	155,371
Health Career Grants	85,000	105,000	(20,000)
Early Childhood Education Dual Credit Program	75,000	80,000	(5,000)
Work Experience Enhancement	50,000	-	50,000
Total Special Purpose Fund Expense	15,698,177	11,951,010	3,747,167

Capital Fund

Currently, the Ministry of Education and Child Care provides capital project funding in the following categories: Major Capital Programs, Minor Capital Programs, and Other (Annual Facility Grant, Building Envelope and Child Care).

Boards also have the autonomy to purchase capital assets using either operational funds, special purpose funds or local capital funds, which are generated through Board approved transfers of prior year operating surplus, and/or through sale of assets.

The table below shows the change in planned acquisitions from the Annual to Amended Budget. Of note, the change in Deferred Capital Revenue is driven by the PVSS Gym project and the Local Capital amounts are largely attributable to costs associated with reconfiguration and vehicle/equipment purchases from funds set aside in previous years.

Fund	Amended Budget	Annual Budget	Change
Operating and Special Purpose Fund	1,015,958	825,460	190,498
Local Capital	1,164,959	402,129	762,830
Deferred Capital Revenue	13,056,482	3,976,557	9,079,925
Total Acquisition of Tangible Capital Assets	15,237,399	5,204,146	10,033,253

Resulting Bylaw Amount

Budget Bylaw Amount	Amended Budget	Annual Budget	Change
Operating - Total Expense	90,895,991	88,310,014	2,585,977
Operating - Tangible Capital Assets Purchased	1,003,027	809,046	193,981
Special Purpose Funds - Total Expense	15,685,246	11,934,596	3,750,650
Special Purpose Funds - Tangible Capital Assets Purchased	12,931	16,414	(3,483)
Capital Fund - Total Expense	5,765,433	5,613,246	152,187
Capital Fund - Tangible Capital Assets Purchased from Local Capital	1,164,959	402,129	762,830
Budgeted Retirement of Prior Years Deficits	-	-	-
Total Budget Bylaw Amount	114,527,587	107,085,445	7,442,142

Amended Accumulated Surplus and Risk:

With any budget plan, there is risk of the unexpected expenditure or underestimated budget amounts. This is especially true in staff replacement. Accumulated surplus serves as a contingent source of funds to mitigate those risks. This budget plan addresses those risks and the future expected enrolment decline.

	Internally Restricted Surplus	Unrestricted Surplus	Operating Fund
Accumulated Surplus (Deficit), beginning of year	1,308,060	(355,860)	952,200
Changes for the year			
Net Revenue (Expense) for the year	173,391	1,948,349	2,121,740
Interfund Transfers			
Tangible Capital Assets Purchased	(294,627)	(708,400)	(1,003,027)
Local Capital	(398,780)	(30,000)	(428,780)
Other	-	(50,000)	(50,000)
Net Changes for the year	(520,016)	1,159,949	639,933
Budgeted Accumulated Surplus (Deficit), end of year	788,044	804,089	1,592,133

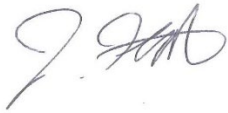
The Internally Restricted Surplus amount is comprised of School Budget Balances, Indigenous Education Targeted Commitments, Union Commitments and Labour Reserve amounts.

It is also prudent for the District to monitor and adjust to risks that may impact operations as we move through the remainder of this year and into the next. Additional risks include, but are not limited to, tariffs, inflation and interest rates.

Recommendation

That the School District No. 83 Amended Annual Budget for fiscal year 2024-25 be given second and third reading.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read 'J. Hunt', is positioned below the 'Respectfully submitted,' text.

Jeremy Hunt
Acting Secretary-Treasurer