

DISPOSAL OF LAND OR IMPROVEMENTS ORDER (M193/08)

Mandatory Documentation for Ministerial Approval

- ☐ 1. For schools, verification of the Board of Education decision to permanently close a school in compliance with the current or former School Opening and Closure Order.
- ☐ 2. Description of circumstances resulting in the Board of Education making a request for ministerial approval for the disposal of the property.
- ☐ 3. Confirmation that the property will not be required for future educational purposes of the Board of Education.
- ☐ 4. Description of the broad public consultation undertaken by the Board of Education with respect to the proposed disposition of the property, indicating any sensitivities or objections identified during the consultation.
- ☐ 5. Description of how the property was first acquired for educational purposes by the Board of Education and the availability of corroborating records.
- ☐ 6. Confirmation that the property is owned by the Board of Education and provision of a copy of a Title Search Print obtained from Land Title Office for each parcel comprising the property.
- ☐ 7. Confirmation that the property is not the subject of a Crown Land grant.
- ☐ 8. Provision of the full civic address for the property.
- ☐ 9. Provision of a site plan showing the subject property outlined in bold or in colour, with a notation of the size of the site.
- ☐ 10. Submission of a comprehensive property appraisal recently completed by a licensed appraiser.
- ☐ 11. Statement of expected proceeds from the disposal of the property.