



# NOMINATION PACKAGE

## Office of School Trustee

## NOMINATION PERIOD

9:00 a.m. Tuesday, September 1, 2026  
to  
4:00 p.m. Friday, September 11, 2026

**Completed nomination packages for  
Trustee Electoral Area 4 (Salmon Arm) must be delivered:**

**By hand, mail, or other delivery service:**

City of Salmon Arm  
500 2 Avenue, N.E. P.O. Box 40  
Salmon Arm, BC V1E 4N2

From: 9:00 a.m. Tuesday, September 1, 2026  
To: 4:00 p.m. Friday, September 11, 2026  
Excluding statutory holidays and weekends

**By fax to:** 250-803-4041

**By email to:** [election@salmonarm.ca](mailto:election@salmonarm.ca)

From: 9:00 a.m. Tuesday, September 1, 2026  
To: 4:00 p.m. Friday, September 11, 2026



# NOMINATION PACKAGE & INFORMATION

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6. Trustee Electoral Areas & Map
7. 2026/27 School District No. 83 Board Work Plan

### ADDITIONAL INFORMATION & GUIDES CAN BE FOUND HERE:

➤ [General Local Elections](https://www2.gov.bc.ca/gov/content/governments/local-governments/governance-powers/general-local-elections)

<https://www2.gov.bc.ca/gov/content/governments/local-governments/governance-powers/general-local-elections>

➤ [Guide to Local Elections Campaign Financing for Candidates](https://elections.bc.ca/docs/lecfa/guide-to-local-elections-campaign-financing-in-bc-for-candidates-and-their-financial-agents.pdf)

<https://elections.bc.ca/docs/lecfa/guide-to-local-elections-campaign-financing-in-bc-for-candidates-and-their-financial-agents.pdf>

➤ [Candidate's Guide to Local Elections](https://www2.gov.bc.ca/assets/gov/british-columbians-our-governments/local-governments/governance-powers/candidates_guide_to_local_elections.pdf)

[https://www2.gov.bc.ca/assets/gov/british-columbians-our-governments/local-governments/governance-powers/candidates\\_guide\\_to\\_local\\_elections.pdf](https://www2.gov.bc.ca/assets/gov/british-columbians-our-governments/local-governments/governance-powers/candidates_guide_to_local_elections.pdf)

➤ [School Trustee Election Procedures](https://www2.gov.bc.ca/assets/gov/education/administration/legislation-policy/legislation/schooltrustee/school_trustee_election_procedures.pdf)

[https://www2.gov.bc.ca/assets/gov/education/administration/legislation-policy/legislation/schooltrustee/school\\_trustee\\_election\\_procedures.pdf](https://www2.gov.bc.ca/assets/gov/education/administration/legislation-policy/legislation/schooltrustee/school_trustee_election_procedures.pdf)



**YOU MATTER  
TO PUBLIC EDUCATION**  
British Columbia School Trustee Elections

# **SERVE, LEAD, INSPIRE:**

## **Your Guide to Becoming a School Trustee**



**BCSTA**

British Columbia  
School Trustees  
Association

# About the British Columbia School Trustees Association

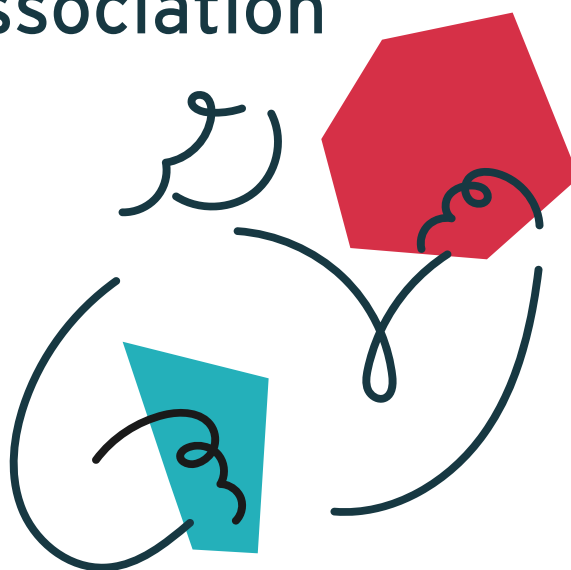
**Public education matters to us,  
and we know it matters to you, too.**

The British Columbia School Trustees Association (BCSTA) promotes good governance practices among school boards through professional development and province-wide advocacy, creating public education champions who are dedicated to ensuring the success and well-being of every student across British Columbia.

With a legacy spanning more than 120 years, BCSTA remains a key partner in the provincial education system, working collaboratively as a co-governor with the Ministry of Education and Child Care and other partners, while remaining non-partisan and grounded in local governance to ensure student success and well-being remain top priorities.

We represent and support boards of education that govern British Columbia's public schools, serving over 550,000 students and supporting more than 400 trustees through professional development, advocacy, legal counsel, communications, and strong governance practices that helps boards govern effectively.

Good governance is the foundation of our society. As democratically elected boards of education continually develop and focus on this goal, they drive positive change and inspire passion and innovation within school districts. Through their unique role as stewards of their local education systems, boards strive to create exceptional learning environments where students can thrive and reach their full potential.



Today's students are tomorrow's parents, workers, and leaders. We rely on them to make our communities vibrant and our economy strong. School trustees play a vital role in ensuring that local districts uphold this promise through effective strategic governance.

At BCSTA, we act as the strong, unified voice for boards in advocating to government, education partners, and the public on matters affecting public education. We have a non-partisan and co-governance relationship with the Ministry of Education and Child Care and meet directly with provincial government officials, Members of the Legislative Assembly (MLAs), Members of Parliament (MPs), and Ministers to advance the priorities of British Columbia's public education system.

We are dedicated to supporting trustees in their crucial work by harnessing their deep understanding of local education systems and the unique challenges they face in their own contexts.





# A Message from BCSTA Chief Executive Officer



## Public education needs you.

School trustees are essential to the integrity of British Columbia's public education system. Through sound governance and countless hours of dedicated service to their communities, school trustees shape the conditions in which students thrive – placing student achievement and well-being at the centre of every decision.

A strong public education system is the foundation of a healthy democracy. Providing the governance that sustains this foundation is the responsibility of democratically elected local school trustees. Choosing to stand for this position is a meaningful and consequential way to serve your community – one whose impact on students and families will be felt for generations.

At the heart of every trustee's role is the exercise of responsible governance on behalf of the public. Just as students benefit from

skilled teachers, dedicated support staff, and experienced administrators, trustees are supported by their board, by BCSTA, and by a community of over 400 colleagues across BC who share a common commitment to student success and equity.

BCSTA is proud to support all of BC's locally and democratically elected boards of education through professional leadership development, governance resources, legal support, government and media relations. We are committed to advancing equitable, high-quality public education by keeping students at the centre, and we look forward to working with every successful candidate.

Thank you for considering this vital role. Your commitment to public education, to your community, and above all to the students of our province, is what makes this work matter.

## You Matter to Public Education.



# YOUR COMMUNITY. YOUR VOICE. YOUR IMPACT.

Imagine being the influence behind shaping the future of education for students in your local community. As a school trustee, you won't just witness change, you'll help drive it.

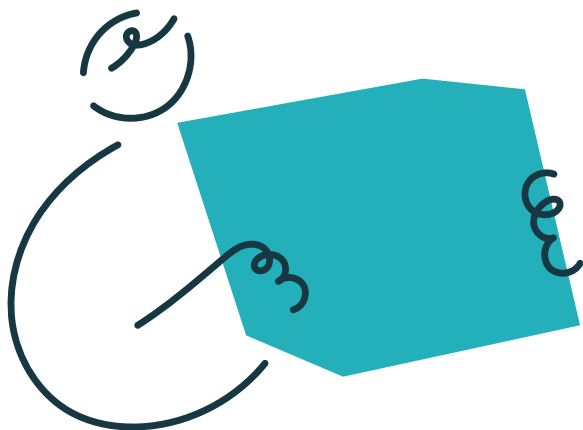
School trustees are democratically and locally elected members of a board of education, responsible for setting the strategic direction of public education in their district and ensuring schools are governed with transparency and accountability. They are the link between their community and the public education system, making decisions that affect students, staff, and families across their district.

School trustees are public education champions rooted in student success and well-being.

This is local democracy in action, where your voice directly influences the learning environment for every youth in your district.

Today's students are tomorrow's parents, workers, and leaders. As trustees, you ensure they're ready to make our communities vibrant and our economy strong.

**The role? Governance leader.  
Local community advocate.  
Education champion.**



Public education is the backbone of healthy communities and strong democracies. Behind every school district is a dedicated board of education and locally elected trustees who:

- **Set strategic direction that shapes thousands of young lives**
- **Hold fiduciary responsibility of significant public resources with transparency and accountability**
- **Bridge community needs with education policy**
- **Champion equity so every learner can reach their full potential**

Right now, British Columbia needs diverse, passionate and student-centred leaders ready to drive local impact with strong ethics in mind.



# Why School Trustees Matter to Public Education

School trustees are the vital link between the local community and the public education system. As locally elected representatives, trustees ensure that the unique needs, priorities, and voices of students and families in districts are heard at every level of government.

When schools face inadequate budgets, lack essential resources, or encounter systemic challenges, school trustees are required to make tough decisions, pass balanced budgets, and ensure that decisions reflect the needs of students and their district.

School trustees also address these challenges through diverse advocacy – both individually and through the BCSTA and connecting with their local Members of the Legislative Assembly (MLAs). The role of a school trustee

is essential to public education. They provide government decision-makers with real-world, local context on how policies and funding decisions actually impact classrooms, students, and families. They translate community needs into actionable recommendations, working collaboratively with provincial partners, like the BCSTA, to strengthen the education system for BC students and the education community.

Whether it's securing adequate funding for growing enrollment, addressing facility needs, or championing specialized programs and supports, school trustees are BC's local community voice in shaping education policy. A trustee's work ensures that public education remains responsive, accountable, and truly public, reflecting the values and priorities of the communities they serve.





# SCHOOL TRUSTEES ARE UNIQUE

School trustees bring something essential to education governance: real-world experience and deep knowledge of their communities. They understand what matters to local families, the challenges they face, and the priorities and dreams that shape their lives.

This connection ensures that school board decisions reflect community values while supporting the success of all students. Trustees also serve as powerful advocates, working with government, education and community partners to champion public education and amplify the stories of the students and families they represent.



## The Weight of the Role

When you join a board of education, you're not just representing your community – you're accepting a legal responsibility to act in the best interests of all students across the district, even when that's not easy.

Similar to directors on any corporate board, trustees carry a fiduciary duty. This means trustees have a legal and ethical obligation to put the interests of the school board and the students it serves above personal opinion, community pressure, or the priorities of any single group.

In practice, that means some of the most important decisions you'll make as a trustee won't be simple. In fact, you will face challenges. You'll weigh budget trade-offs that

affect real classrooms and real staff. You'll vote on policies where community members hold strong, opposing views. You'll sometimes need to set aside your personal opinion in favour of what the board's legal advice and strategic priorities indicate is best for students as a whole.

This is the professional side of being a school trustee, and it's what sets elected trustees apart from advocates or advisors. You won't just have opinions. You'll have governance responsibility.

It's a meaningful distinction, and it's one of the reasons the role attracts people who are serious about public service.





# What Makes a Great Trustee?

**The question isn't whether you're qualified.**

**It's whether you're committed.**

Effective school trustees are guided by core values that shape their decision-making. They demonstrate a strong commitment to human rights, recognizing that education is a fundamental right for every child. They take accountability for their decisions and lead with ethical integrity in all aspects of their role.

Most importantly, a great trustee is someone who holds a deep conviction that all learners deserve equitable educational outcomes. They don't just acknowledge barriers, they actively work to remove them. A great trustee champions inclusive practices, advocates for resources that support diverse learning needs, and ensures that every student, regardless of background or circumstance, has access to the opportunities they need to thrive.

**The strongest boards bring together people with diverse backgrounds, experiences, and perspectives**

**What matters most:**

## ✓ A Collaborative Spirit

You value teamwork, respect diverse viewpoints, and understand that boards make decisions collectively, one voice, united impact.

## ✓ Focus on the Greater Good

You balance community voices with district-wide needs, always asking: "What serves all students best?"

## ✓ Commitment to Human Rights

Creating schools where every child feels welcome isn't just good values, it's the foundation for the academic success and well-being that trustees are elected to champion.



# What Makes a Great Trustee?

## ✓ Prepared and Timely

Being a great trustee starts long before the meeting begins. It means setting aside the time to read board packages and agendas, arriving prepared and on time, and walking into the boardroom ready to contribute.

Trustees who prioritize preparation demonstrate their commitment not just to the role, but to the people they serve. Combined with a positive, team-focused mindset, this kind of readiness helps build cohesive, effective boards focused on what matters most: student success.



## ✓ Commitment to Learning

You're ready to grow, learning about governance, education law, finance, and reconciliation through ongoing professional development.



## ✓ Integrity & Accountability

You make transparent decisions, uphold board commitments, and take responsibility seriously.

## ✓ Equity-Minded Leadership

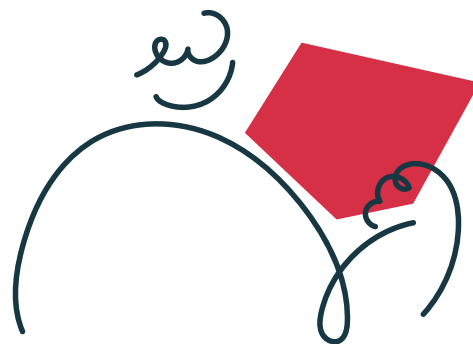
You actively work to remove barriers and create inclusive environments where every student feels seen, supported, and empowered.

## ✓ Effective Communication

You engage in difficult conversations respectfully, listen actively, and understand that boards speak with one voice.



# THE ROLE OF A SCHOOL TRUSTEE



## ✓ Set Strategic Direction

School trustees work with their board to develop the district's strategic plan, the roadmap for student success that guides decisions, priorities, and resource allocation.

## ✓ Govern Finances Responsibly

School trustees oversee significant public funds, approve annual budgets and capital plans, and ensure every dollar supports student learning, well-being, and district goals.

## ✓ Hire & Support Leadership

School Trustees appoint the superintendent (district CEO) and ensure effective systems are in place, without managing day-to-day operations or individual staff.

## ✓ Improving Student Achievement

The core responsibility of a school trustee is to improve student achievement for the communities they represent. School trustees play a vital role in shaping the conditions that allow every student to thrive. As elected representatives of their communities, trustees are ultimately accountable for ensuring that the decisions made at the board table translate into improved outcomes for the students they serve, from the policies they set to the resources they prioritize.

## ✓ Champion Your Community

School trustees work alongside parents, First Nation communities, local governments, and organizations to strengthen public education for all.

## ✓ Make Collective Decisions

School trustees debate ideas, vote on direction, and uphold board decisions, even when they personally disagree. This requires a fundamental shift in mindset. As a trustee, you are an individual elected by your community – but you govern as part of a corporate board that speaks with one voice.

Once a decision is made, it belongs to the board, not to any single member. A trustee who voted in the minority carries the same responsibility for the success of that decision as every other board member. Authority rests with the board, not with individual trustees, and the board's credibility depends on each member honouring that principle.





# Understanding the Role

## **GOVERNANCE** **VS. OPERATIONS**

As a school trustee, you'll focus on **GOVERNANCE**, setting direction, creating policy, and ensuring accountability. You won't manage daily school or district operations, which is the role of the superintendent or make personnel decisions.

### ✓ Key Responsibilities

- Attend board meetings
- Set strategic direction
- Set district policy
- Employ the superintendent
- Manage district budgets
- Community advocacy
- Hear appeals affecting student education, health, or safety

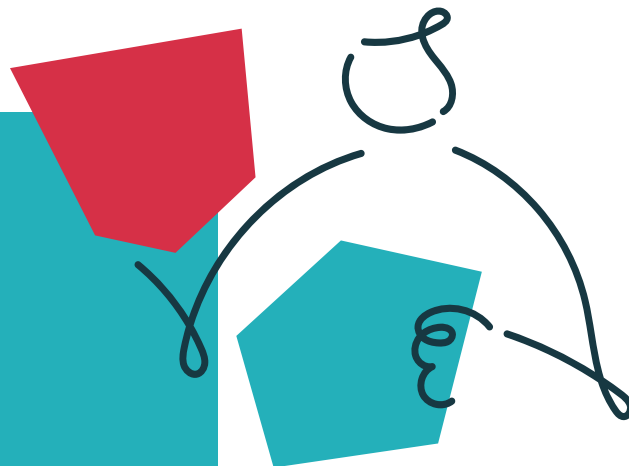


# The Work of a School Trustee: Knowing Your Role

School trustees operate within a legally defined framework, typically a *School Act* or equivalent provincial legislation, which is established by the provincial government, not by the trustees themselves. This legislation grants trustees the authority to govern a school district, but it also mandates the boundaries of their power, duties, and operational procedures.

Beyond the *School Act*, trustees must comply with other regulations, including the *Human Rights Code*, *Freedom of Information and Protection of Privacy Act*, and the *Criminal Code*.

One of the most important distinctions a trustee can understand is the difference between governance and operations, and why that distinction matters.



## Trustees and boards of education govern the “what” and the “why.”

The board sets the district's strategic direction, establishes policy, and determines the outcomes it aims to achieve for students.

Trustees ask: What do we want to accomplish? Why does it matter? These are the decisions that belong at the board table.

## Staff manage the “how.”

The superintendent and district staff are responsible for implementing the board's direction. They determine how goals are achieved, how resources are deployed, and how day-to-day operations are carried out. Trustees trust and empower staff to do this work without directing or interfering in operational decisions.

When trustees govern and staff manage, the entire system works more effectively for students, families, and communities.

## Understanding Conflict of Interest as a School Trustee

A conflict of interest as a school trustee is a situation in which a trustee's personal, financial, or professional interests could, or could appear to, influence their decision-making in their role as a trustee. Trustees are required to declare and excuse themselves from discussions and votes where a conflict of interest exists, and are under the obligation to consider all factors available at the time of any decision, and therefore cannot be predetermined.



# The Commitment

Time - Approximately 10-15 hours per week, including:

- Board and committee meetings (with preparation time)
- Professional development and learning about new issues
- Community engagement as a board representative
- Responding to constituent concerns

The following example illustrates a trustee's typical yearly commitment at a glance:

\*Please note, this does not include district-specific events or committees

| JANUARY                                                                                                                                                                                                                                              | FEBRUARY                                                                                                                                                                                                                                                                                                                                                                                                                                      | MARCH                                                                                                                                                                                                                                                                                                                                                                                           |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> <li>• Schools Open (Jan. 5)</li> <li>• January Board Meeting (Jan. 27)</li> <li>• Board/MLA's Meeting (TBD)</li> <li>• Approve Local School Calendar</li> <li>• Mid-Year Strategic Plan Report (Q1/Q2)</li> </ul> | <ul style="list-style-type: none"> <li>• Approve Amended Budget for current fiscal year (24/25)</li> <li>• Receive and review Fiscal monitoring report (financial forecast)</li> <li>• Review and adopt school fees for 25/26 school year</li> <li>• Receive February enrolment update</li> <li>• Municipal Partner Meetings</li> <li>• February Board Meeting (Feb. 24)</li> </ul>                                                           | <ul style="list-style-type: none"> <li>• Receive preliminary budget revenue information for the upcoming year's preliminary budget – Ministry of Education funding announcement</li> <li>• Municipal Partner Meetings</li> <li>• Annual Facilities Grant planning</li> <li>• Partner Liaison Meeting</li> <li>• March Board Meeting (March 10)</li> <li>• Spring Break (March 16-27)</li> </ul> |
| APRIL                                                                                                                                                                                                                                                | MAY                                                                                                                                                                                                                                                                                                                                                                                                                                           | JUNE                                                                                                                                                                                                                                                                                                                                                                                            |
| <ul style="list-style-type: none"> <li>• Review draft budgets for the upcoming year</li> <li>• Review draft Capital Plan bylaw</li> <li>• April Board Meeting (April 28)</li> </ul>                                                                  | <ul style="list-style-type: none"> <li>• Approve preliminary budget for upcoming budget year</li> <li>• Approve 5-year Capital Plan for submission to BC Ministry of Education</li> <li>• Review 2026/27 District Operational Plan</li> <li>• Receive and review fiscal monitoring report (financial forecast)</li> <li>• Board Annual Self-Assessment</li> <li>• Municipal Partner Meetings</li> <li>• May Board Meeting (May 26)</li> </ul> | <ul style="list-style-type: none"> <li>• Receive and review fiscal monitoring report (year-end estimates)</li> <li>• Complete Superintendent Growth Plan Review</li> <li>• Attend graduations and school year-end celebrations</li> <li>• Approve 2026-2027 District Operations Plan</li> <li>• Receive Year-End Strategic Plan Report</li> <li>• June Board Meeting (June 23)</li> </ul>       |
| OTHER                                                                                                                                                                                                                                                | <p><b>Remuneration</b></p> <ul style="list-style-type: none"> <li>• Each board sets trustee compensation. Contact your local school district for details.</li> </ul>                                                                                                                                                                                                                                                                          |                                                                                                                                                                                                                                                                                                                                                                                                 |

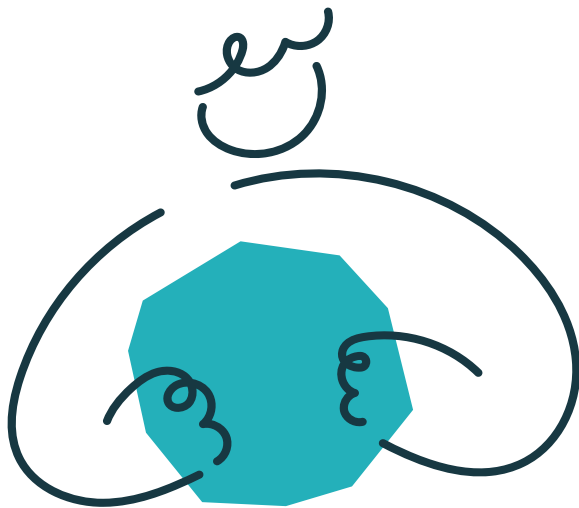




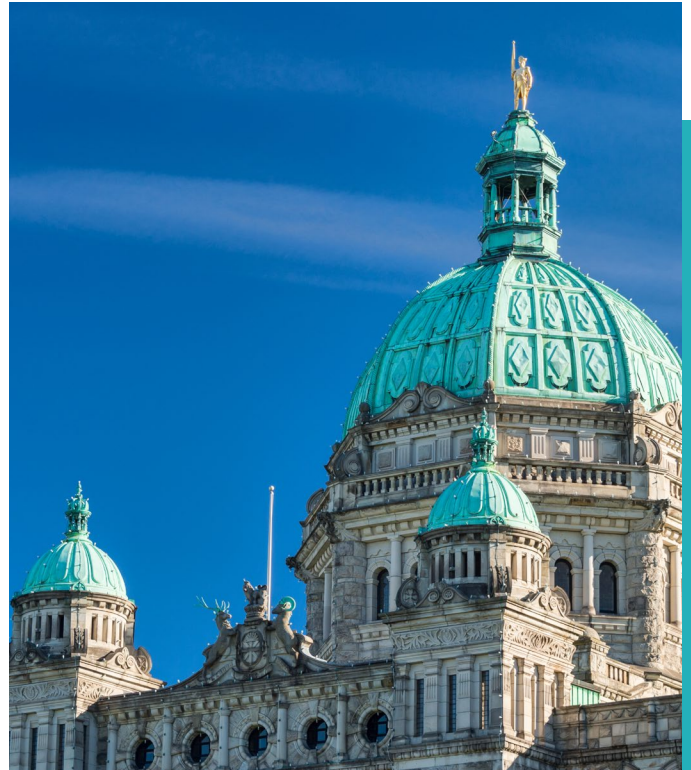
# DEMYSTIFYING DEMOCRACY

Under BC's co-governance model:

- The provincial government sets the curriculum, funding frameworks, and legal requirements
- Locally elected boards govern districts, set policy, and make decisions that reflect community values



**Your role as a school trustee shapes real outcomes for real students.**



## Who Should Run?

**Individuals committed to putting students first.**

BCSTA believes that strong school boards reflect the rich diversity of the communities they serve and encourages all interested individuals to consider running for their local school board. Whether you're a parent, business leader, recent graduate, community organizer, advocate or concerned citizen, your unique perspective matters.



# Before You Run

## DO YOUR HOMEWORK

- Attend local board meetings
- Review your district's bylaws, governance policies, and code of conduct
- Talk to current trustees about their experience
- Understand district priorities and community needs

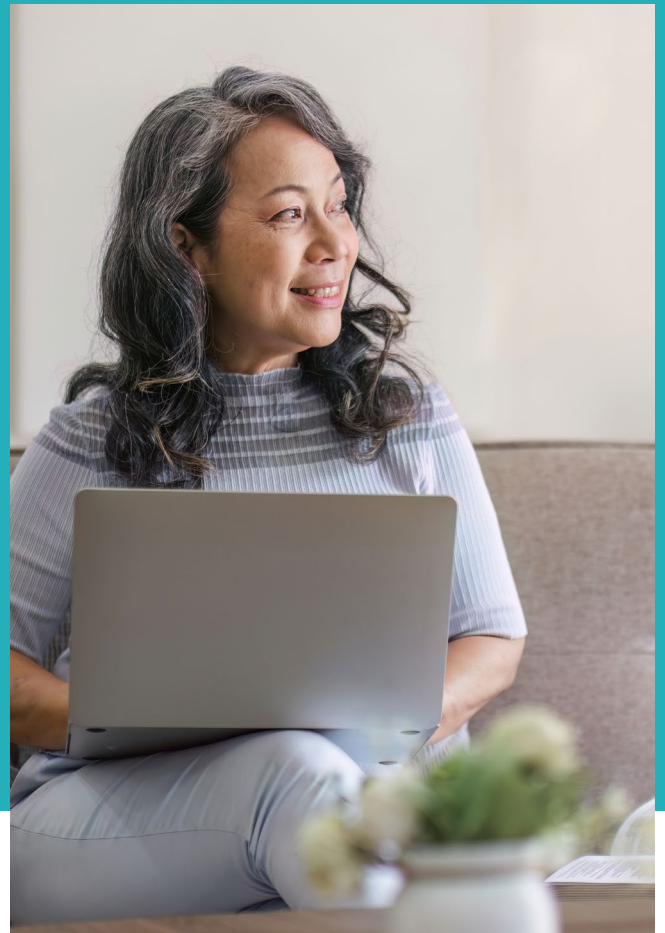
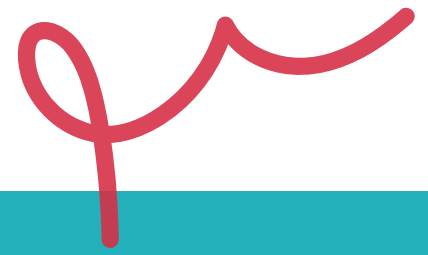
## BUILD YOUR KNOWLEDGE

- Learn about the *School Act* and education legislation
- Familiarize yourself with district finances and strategic planning
- Understand BC's education funding model

## SUPPORT

You won't do this alone. As a school trustee you will become a member of The British Columbia School Trustees Association (BCSTA), which provides:

- Professional development and leadership training
- Legal services and communications support for boards of education
- Networking with 400+ fellow trustees in BC
- Governance resources and best practice guidance



For 120 years, BCSTA has championed good governance in public education.

### Connect with BCSTA or your local district

Access resources, training, and support designed specifically for trustee candidates and newly elected members.



British Columbia  
School Trustees  
Association



# Ready to Lead?

## PUBLIC EDUCATION MATTERS AND YOU MATTER TO PUBLIC EDUCATION.

The 2026 trustee elections  
happen on **October 17, 2026.**

Your community is counting on passionate  
leaders ready to step forward.

### Next Steps:

Download the Complete Candidate Guide  
and Get Started (available in [English](#) or [French](#))

### Learn More About BCSTA

Visit: [bcsta.org/elections](https://bcsta.org/elections)

Contact: [bcsta@bcsta.org](mailto:bcsta@bcsta.org)

### Contact Your Local School District

Find remuneration details, meeting schedules,  
and district-specific information

### Be Part of Local Decision-Making

The British Columbia School Trustees  
Association (BCSTA) represents the  
democratically and locally elected boards of  
education across BC, serving over 555,000  
students and supporting over 400 trustees  
dedicated to the success and well-being of  
every student in the province.

[www.bcsta.org](https://www.bcsta.org)



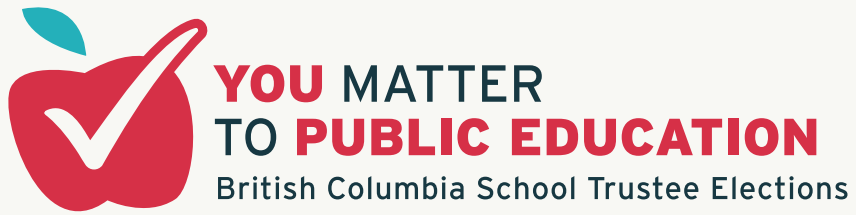


# **YOU MATTER TO PUBLIC EDUCATION**

British Columbia School Trustee Elections







# British Columbia School Trustee **CANDIDATES GUIDE**



## YOU MATTER TO PUBLIC EDUCATION

Congratulations on your decision to run, or run again, for school trustee.

Local school trustee elections are an important opportunity for communities to shape and strengthen public education.

Trustees are dedicated community leaders who work together to support student success.

The work of a trustee is demanding, but it is also deeply meaningful and rewarding.

### Update to Elections Legislation for 2026

Several changes have been made to the laws governing local and school trustee elections.

These changes take effect for the 2026 general local elections, which will be held on **October 17, 2026**. They do not apply to any by-elections held before that date.

Changes of note for the 2026 general elections:

- **No more “originals” requirement for nomination documents:** Candidates no longer need to submit original paper copies of their nomination documents. Nomination papers can be submitted to the Chief Election Officer in person, by mail, fax, or email, as long as they are received before the nomination deadline.
- **Improved candidate privacy:** New rules limit the amount of personal information that must be made public. Candidates' contact information (such as phone numbers and home addresses) will be removed from online postings and public notices. Instead, public notices will include the name of the jurisdiction where a candidate lives. Anyone wishing to see unredacted nomination documents can do so at the school district or local government office, but they must first sign a declaration promising to use that information only for legal election purposes.
- **Candidate endorsement documents:** To streamline the endorsement process, elector organizations are no longer required to submit separate endorsement documents. Endorsements will now be included as part of the candidate's nomination package and must include signed consent statements from both the candidate and the authorized principal officer of the elector organization.
- **Eligibility changes under the [Eligibility to Hold Public Office Act](#):** Members of the Legislative Assembly (MLAs) are not allowed to hold local elected offices, including the office of school trustee. If a sitting trustee later becomes an MLA, they are automatically considered to have resigned from their trustee position.



## SIGNIFICANT DATES

### General Election

**Election Period:** January 1, 2026 – September 18, 2026

**Pre Campaign Period:** July 20 – September 18, 2026

**Nomination Period (BC-wide):** September 1, 2026 – September 11, 2026

**Declaration of Candidates:** September 11, 2026

**Challenge of Nomination Deadline:** September 15, 2026

**Candidate Withdrawal Deadline:** September 18, 2026

**Candidate Endorsement Withdrawal Deadline:** September 18, 2026

**Campaign Period:** September 19, 2026 – October 17, 2026

**Voting Day (General):** October 17, 2026

**Disclosure Statement Filing Deadline:** January 15, 2027

**Late filing deadline for disclosure statements (with \$500 fee):** February 16, 2027

### Conseil scolaire francophone de la Colombie-Britannique (CSF) Election

Please see **Appendix A** for more information on significant Conseil scolaire francophone de la Colombie-Britannique election dates.

## IMPORTANT REMINDER

All candidates must be familiar with the [Local Elections Campaign Financing Act](#) and its requirements. For clear step-by-step information about campaign financing, expense limits, and third-party sponsors, see the following selection of Elections BC's guides:

- **Guide to Local Elections Campaign Financing in B.C. for Candidates and their Financial Agents**
- **Guide to Local Elections Campaign Financing in B.C. for Elector Organizations and their Financial Agents**
- **Guide for Local Elections Third Party Sponsors in B.C.**

These guides, and more, are available on the [Elections BC website](#).

**Note:** The BCSTA Candidate Guide is a resource. It does not replace or interpret the law. For specific questions about your eligibility or campaign, consult the relevant legislation or seek legal advice.

**Note:** This guide may not apply to:

- [The City of Vancouver](#), governed by the [Vancouver Charter](#), or
- [Conseil scolaire francophone de la Colombie-Britannique \(CSF\)](#) regulated by the [Francophone Education Authorities Regulation](#).



## GENERAL INFORMATION

### What Boards of Education Do

#### Governance and Leadership in Public Education

Boards of education share responsibility for public education with the provincial government and the Ministry of Education and Child Care through a co-governance model.

The Ministry sets the overall direction for education, including the curriculum, funding, and the laws that guide school districts.

Boards of education are responsible for running their local school districts in ways that reflect the goals and needs of their communities, while following provincial direction, the *School Act* and other relevant laws and statutes.

Under the *School Act*, boards of education are responsible for:

- Holding board and committee meetings
- Setting local policies for effective school operations
- Hiring staff needed to run the district
- Establishing conditions of employment
- Preparing and approving budgets and capital plans
- Hearing appeals from parents or students when a staff decision significantly affects a student's education, health, or safety

### Boards as Employers

Boards of education are the legal employers of all school district staff. They are responsible for fair and lawful employee relations with management, teachers, and support staff.

In BC, teacher collective bargaining happens at two levels, provincial and local.

- At the provincial level, the BC Public School Employers' Association (BCPSEA) negotiates with the BC Teachers' Federation (BCTF) on province-wide issues such as salaries and benefits.
- At the local level, each board of education and local teachers' association negotiate local issues that affect their specific district.

Boards play a key role in ensuring that local priorities are represented during Provincial Collective Agreement negotiations between BCPSEA and BCTF.

### What School Trustees Do

#### Understanding the Work of School Trustees

School trustees are the members of a board of education. They are locally elected representatives who speak and make decisions on behalf of their communities in support of public education.

Trustees work together as a board to make sure all students in the district have the best possible opportunities to learn, grow, and succeed. Their work is guided by the *School Act*, which sets out the responsibilities of boards of education and individual trustees.





A trustee's role is to:

- Keep the focus on student learning and well-being
- Represent the interests and values of their community
- Make informed decisions that benefit the entire district

## **Trustees Set the District's Strategic Direction**

One of the most important responsibilities of a board of education is setting the strategic direction for the school district.

Trustees work together to develop the board's strategic plan, which outlines the district's goals, priorities, and actions to improve student outcomes. The plan helps guide decision-making for the board, staff, parents, and the wider community.

The board hires a superintendent, who serves as the district's chief executive officer (CEO). The superintendent is responsible for carrying out the board's strategic plan and overseeing the daily operations of schools.

Trustees are responsible for ensuring the right systems are in place, for example, fair and consistent processes to evaluate teachers and administrators. Trustees do not directly manage or evaluate individual employees. Their focus is on ensuring the system works effectively, not on making personnel decisions.

## **Trustees Are Financial Stewards**

Boards of education manage significant public funds and are accountable for how those resources are used. Trustees play an important role in ensuring that financial decisions support student learning and align with the strategic plan.

Each year, the board approves the annual budget, which connects the district's goals and priorities with its available resources. Trustees review and approve the allocation of funds and staff to ensure the district's budget supports the priorities identified in the strategic plan.

Good financial stewardship means making transparent, responsible decisions that are focused on long-term sustainability and student outcomes.

## **Trustees Work as a Team**

A school trustee is part of a team, the board of education.

Under the *School Act*, the authority to make decisions rests with the board, not with individual trustees. This means a single trustee cannot make decisions or act on behalf of the board unless specifically authorized to do so.

Trustees often have diverse perspectives, and respectful debate is a healthy part of governance. However, once the board votes and decides, that decision becomes the board's position. All trustees are expected to support that decision, even if they personally disagreed during the discussion.

Trustees may be motivated to run for personal or community reasons, for example, they may have a passion for student success or specific education issues. These motivations are important and valuable. However, once elected, trustees must always look beyond individual issues and make decisions that serve the best interests of the entire school district.



## Trustees Are Community Leaders

School trustees are community leaders who work with others to strengthen public education. They collaborate with parents, Indigenous communities, local governments, and organizations to ensure every student in the district can reach their full potential.

Trustees represent the public's voice in education, but they also have a responsibility to think broadly and make decisions that benefit all students, not only those in their own neighbourhood or community.

Successful trustees balance their dual roles:

- As elected representatives, they bring their community's concerns and perspectives to the board table.
- As governors, they make collective decisions in the best interests of all students in the district.

In short, trustees are community-minded leaders who help shape the future of education in their district and across the province.

## TRUSTEE ELECTORAL AREAS AND ELIGIBILITY

### Trustee Electoral Areas

Every school district in British Columbia is divided into [trustee electoral areas](#), which are the regions from which trustees are elected.

You do not have to live in the community where you run for trustee. You may choose to run in any trustee electoral area within the district.

The number of trustees elected, and the division of electoral areas vary from district to district, depending on population size and community needs.

- In some school districts, all trustees are elected at large, meaning the entire district is a single electoral area, and all voters choose from the same list of candidates.
- In other districts, there are multiple trustee electoral areas, each electing one or more trustees.
- Trustee electoral areas may include one or more municipalities, rural areas, or a combination of both.

In some communities, elector organizations (also known as local political parties) may choose to endorse candidates.

Sometimes, local governments and boards of education work together to run elections. This means that in some districts, the election process, which includes nomination submissions, may be handled by the municipality or regional district office instead of (or in addition to) the board of education office.



## ELIGIBILITY

To run for a position on a board of education, you must:

- Be a Canadian citizen,
- Be 18 years of age or older on general voting day,
- Have lived in British Columbia for at least six months before nomination day, and
- Not be disqualified under the School Act or any other law from being nominated, elected, or serving as a trustee.

You cannot serve as a school trustee if you are a Member of the Legislative Assembly (MLA).

If you are endorsed by an [elector organization](#), information about these organizations is available on the Elections BC website.

For those interested in running for the Conseil Scolaire Francophone de la Colombie-Britannique, see the [Francophone Education Authorities Regulation](#).

## Board of Education Employees

If you are an employee of a board of education and wish to run for a seat on your employer's board, there are special rules you must follow:

1. Before you are nominated, you must give your employer written notice of your intention to be nominated.
2. You must take a leave of absence from your job starting on the first day of the nomination period, or the day you give notice – whichever comes later.
3. If you are elected, you must resign from your employment with the school district.

If you work for a different school district than in the one where you are seeking election, you do not need to take a leave or resign. However, you should be aware that certain situations may create a conflict of interest. For example, you may not be able to take part in provincial collective bargaining discussions if you are both a unionized school district employee and a trustee in another district.

Further details on conflict of interest are provided below.

## Conflict of Interest

Conflict of interest rules for school trustees are found in both the *School Act* and common law (court decisions that interpret how the law applies).

When trustees take the [Oath of Office](#), they promise to follow all conflict of interest requirements in the *School Act*, including rules about pecuniary interests, that is, matters that could have a financial impact on the trustee or certain family members.

## Pecuniary (Financial) Conflicts

Under [Part 5](#) of the *School Act*:

- If a matter being discussed by the board could financially benefit a trustee, or certain people connected to them (such as a spouse, parent, or child), the trustee is considered to have a pecuniary interest and therefore a conflict of interest.
- The same applies if those family members have financial interests tied to the school district, such as membership in a union representing district employees.



A trustee with a pecuniary interest cannot:

- Be elected to the board of directors of the BC Public School Employers' Association (BCPSEA),
- Serve as a trustee member of a BCPSEA bargaining team, or
- Represent their board at any BCPSEA general meeting or function.

If a trustee has a pecuniary interest in a matter before the board or one of its committees, the trustee must:

1. Declare their interest,
2. Leave the room during the discussion,
3. Not participate in any debate or vote, and
4. Not try to influence others on the matter before, during, or after the meeting.

### Non-Pecuniary Conflicts

Sometimes a trustee may not have a direct financial interest, but there may still be a perceived conflict of interest.

For example, a trustee might be asked to vote on an issue involving a close friend or relative. Even if there is no financial impact, there might be an appearance of bias.

Non-pecuniary conflicts are not written into the *School Act* but are instead governed by the common law. In common law, it is a fundamental requirement that a statutory body, or one of its members, should not be biased or have the appearance of bias.

In these cases, the trustee may be seen as having a reasonable appearance of bias, meaning their decision-making may not appear impartial.

Trustees are expected to act in the best interests of all students and avoid participating in any decisions where personal interests, relationships, or outside responsibilities could be seen to influence their judgment.

**Tip:** When in doubt, disclose the potential conflict and seek legal advice or guidance from your board chair or the Ministry of Education and Child Care. It's always better to be transparent than risk violating conflict-of-interest rules.

## NOMINATIONS, CAMPAIGNING, AND ELECTION RULES

### Filing Your Nomination

You must submit complete nomination papers to the Chief Election Officer (CEO) by **4 p.m. on September 11, 2026**. These must include a sworn declaration of eligibility, signed in front of the CEO or an authorized official (e.g., a lawyer or notary public).

Nominations can be submitted in person, by mail/courier, or electronically, but must be received before the deadline. Late or incomplete submissions won't be accepted.

Most school boards offer a candidate package with required forms and instructions. Check local rules before applying.

### Financial Interests

You must also file a [Financial Disclosure Statement](#) as required under section 2(1) of the [Financial Disclosure Act](#).

This statement lists your financial interests, including:

- Any personal or family income sources,
- Businesses you own or have shares in, and
- Property or other significant financial holdings.





This helps ensure transparency and public trust in the election process.

## Following Election Rules

You are responsible for ensuring your nomination is complete and in compliance with all election rules.

This includes:

- Submitting all required documents,
- Paying a nomination deposit (if required), and
- Meeting all filing deadlines with your community's Chief Election Officer.

Late or incomplete nominations cannot be accepted, so double-check everything before you file.

## Campaign Financing

As a school trustee candidate, you must follow the same campaign financing and advertising rules that apply to local government candidates. These rules are set out in the [Local Elections Campaign Financing Act \(LECFA\)](#). Elections BC oversees these rules and ensures they are followed. You can find detailed guides and forms on the [Elections BC](#) website.

Campaign finance rules can be complex. Take time to read Elections BC's resources carefully. They explain contribution limits, expense limits, and reporting requirements.

## Campaigning

Before you begin campaigning, make sure you know and follow the rules that apply, including:

- Local bylaws about signage (size, placement, and timing),
- The Ministry of Transportation and Transit's rules for signs along roads,
- Rules for online and social media advertising, and
- Campaign restrictions on general voting day.

Your campaign may include activities such as:

- Social media (Facebook, Instagram, LinkedIn, X, etc.),
- Media interviews,
- Door-to-door canvassing,
- Meeting voters in public spaces ("mainstreeting"),
- Paid or unpaid advertising,
- A personal website or blog, and
- Attending all-candidates' meetings.

## Preparing for Your Campaign

Good preparation will help you both as a candidate and, if elected, as a trustee.

Consider:

- Attending board of education meetings to understand how decisions are made,
- Reading school trustee publications and following education news in your region,
- Learning about provincial education issues, and
- Getting to know other candidates and their platforms.

This background knowledge will help you shape your own views on education and communicate them clearly to voters.



## HELPFUL RESOURCES

Here are some key websites for more information:

- [BC School Trustees Association \(BCSTA\)](#)
- [BC Ministry of Education and Child Care](#)
- [BC Ministry of Housing and Municipal Affairs](#)
- [Elections BC](#)
- [CivicInfo BC](#)



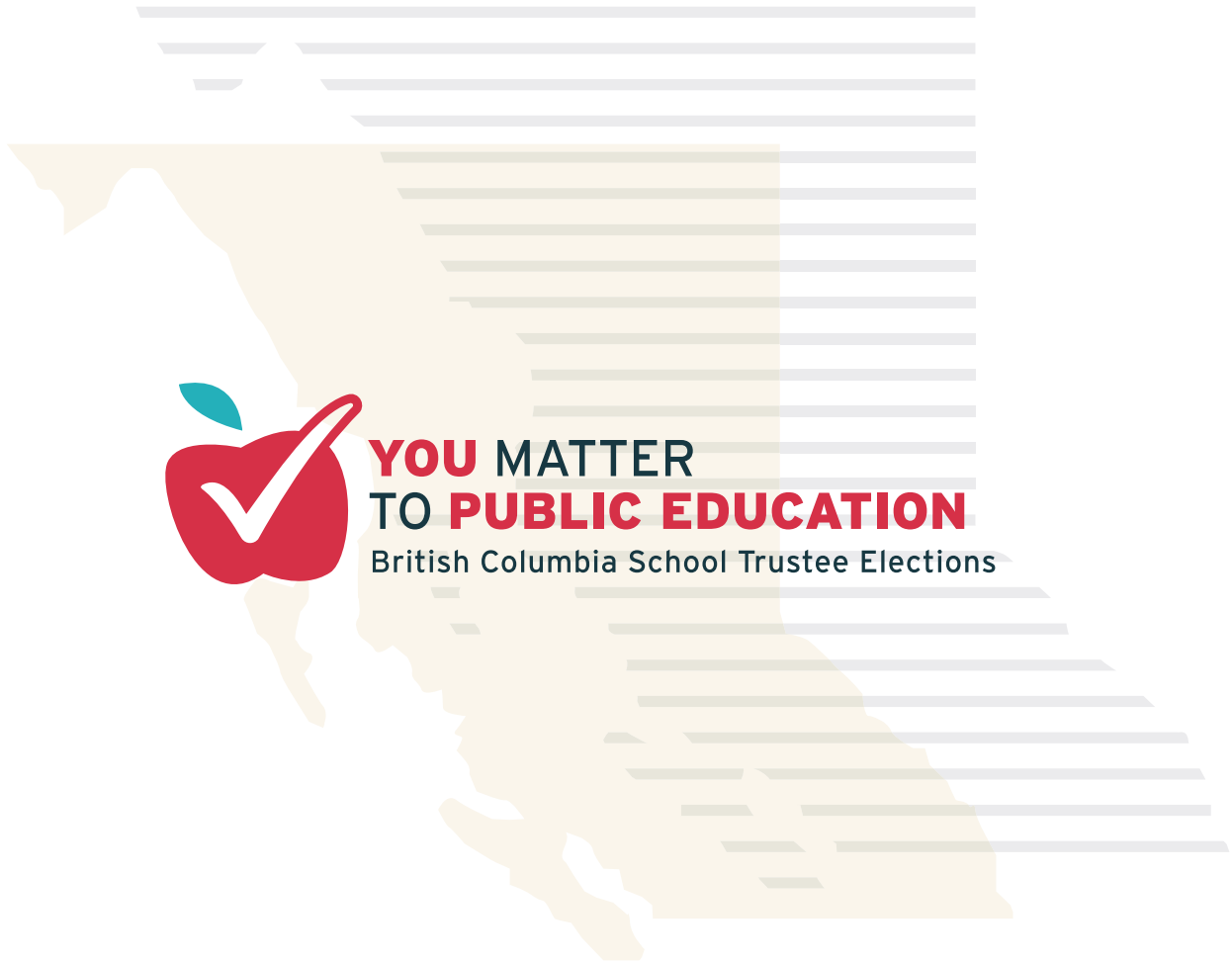
## ÉLECTIONS SCOLAIRES DU 17 OCTOBRE 2026 DATES IMPORTANTES

Le processus électoral, tel que décrit dans la Loi scolaire et le BC Reg. 212/99, se déroule en fonction de la date des élections. Voici le compte à rebours des dates limites qui correspondent aux échéances respectant la Loi scolaire :

| Règles                                                                                                | Échéanciers                                          | Dates limites           |
|-------------------------------------------------------------------------------------------------------|------------------------------------------------------|-------------------------|
| 1. Date limite de résidence en Colombie-Britannique                                                   | 6 mois avant les élections                           | 16 avril 2026           |
| 2. Devenir membre du CSF                                                                              | 120 jours avant la date des élections                | 18 juin 2026            |
| 3. Appel aux candidatures                                                                             | au moins 90 jours avant la date des élections        | 18 juillet 2026         |
| 4. Devenir membre du CSF dans le but de poser sa candidature                                          | 80 jours avant la date des élections                 | 28 juillet 2026         |
| 5. Soumission de la candidature des membres intéressés au secrétaire trésorier                        | au moins 75 jours avant la date des élections        | 4 août 2026             |
| 6. Envoi de la liste des candidatures aux membres                                                     | au moins 70 jours avant la date des élections        | 7 août 2026             |
| 7. Contestation de la déclaration d'un membre se présentant aux élections en tant qu' élu(e) régional | au moins 60 jours avant la date des élections        | 16 h 00<br>18 août 2026 |
| 8. Annonce par le secrétaire trésorier des élues et/ou élus par acclamation                           | au moins 30 jours avant la date des élections        | 16 septembre 2026       |
| 9. Envoi, par le CSF, des bulletins de vote aux membres                                               | au moins 30 jours avant la date des élections        | 16 septembre 2026       |
| 10. Annonce par le secrétaire trésorier des élues et/ou élus                                          | Jour de l'élection                                   | 17 octobre 2026         |
| 11. Entrée en fonction des élu(e)s                                                                    | Premier lundi après le 1 <sup>er</sup> novembre 2026 | 2 novembre 2026         |

### Pour voter aux élections scolaires du CSF, vous devez :

- Être une personne citoyenne canadienne ;
- Avoir atteint l'âge de 18 ans lors de la date des élections ;
- Être une personne résidente de la zone électorale dans laquelle vous votez ;
- Être membre du CSF depuis le 18 juin 2026 ;
- Être une personne résidente de la province depuis le 16 avril 2026.





LOCAL GOVERNMENT ELECTIONS IN  
BRITISH COLUMBIA 2026:



# What Every Candidate Needs to Know





General local elections will be held on **Saturday, October 17, 2026.**

This brochure provides candidates with basic information about general local election rules and answers questions about running for local office in British Columbia.

Refer to the *Candidates Guide to Local Government Elections in B.C.*

for more detailed information about being a candidate for mayor, councillor, or electoral area director.

## WHAT'S NEW FOR 2026

**There have been some notable changes since the 2022 general local elections:**

- Candidates may submit their nomination documents to the Chief Election Officer in-person, by mail, or electronically, (e.g., by email or fax), so long as the documents are received by the end of the nomination period. Candidates are no longer required to deliver originals of nomination documents submitted by fax or email.

**NEW**

NEW

- Public notices and online publications of nomination documents will no longer include candidate personal information, such as personal telephone numbers and residential addresses. Electors will instead see the name of the jurisdiction in which the candidate is a resident (e.g., name of the municipality, electoral area, or treaty lands where the candidate resides) in public notices and online nomination documents.
- A candidate and the authorized principal official of an elector organization must work together to complete the endorsement section of the candidate's nomination documents in order for the candidate to be endorsed by the elector organization. Both parties must provide signed consent to the endorsement. Separate endorsement documents are no longer required (**Elector Organizations must be registered with Elections BC prior to endorsing a candidate(s)**).
- Members of the Legislative Assembly of British Columbia are disqualified from holding local elected office under the *Eligibility to Hold Public Office Act*. If a mayor, councillor, electoral area director or any other local elected official becomes a Member of the Legislative Assembly, that individual is considered to have resigned their local elected office.

NEWNEW

## ROLE OF ELECTED OFFICIALS

### What is the role of a local elected official?

Local elected officials are the stewards of their community's public assets and collectively responsible for making decisions.

In their role, elected officials are expected to learn about and comply with local government legislation and other Acts, as applicable, including conduct rules, privacy and employment laws and policies, and local government procedures.

Elected officials that develop positive trusted relationships with colleagues, local government staff, and the public, support councils and regional district boards to carry out their collective responsibilities. How elected officials conduct themselves in their role and in these relationships directly impacts successful community governance.

The roles and responsibilities of elected officials and local government staff are distinct and interdependent.

Local government staff provide the council/regional district board with information and professional advice to support informed decision-making, implement the collective decisions, policies, and direction of the council/regional district board, and communicate those decisions to the public and other orders of government.

Clarity about the distinct roles and responsibilities of elected officials and local government staff can help create a healthy working relationship during the term of elected office.

Refer to the *Thinking About Running for Local Office?* brochure for more information on the roles and responsibilities of locally elected officials.

## GENERAL LOCAL ELECTIONS

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### What are general local elections?

Through general local elections, residents and non-resident property electors determine the individuals who will collectively make decisions and govern on their behalf following general voting day. Electors do this by voting – casting their ballots in favour of a candidate(s).

### How often are general local elections held?

General local elections are held every **four years on the third Saturday of October**.

## ELECTION ADMINISTRATION

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### Who oversees local elections?

Unlike provincial elections, local elections are not managed by one organization. Each local government is responsible for running its own local elections, including voting, counting, reporting results, and accepting candidate nominations.

Elections BC is responsible for administering the campaign financing and election advertising rules in the *Local Elections Campaign Financing Act*. This includes providing information about





the rules, maintaining the register of elector organizations and advertising sponsors, receiving and publishing financial reports, assessing compliance through reviews and audits, and investigating non-compliance to determine appropriate enforcement.

### CHIEF ELECTION OFFICER

The Chief Election Officer is an individual appointed by a municipal council or regional district board to conduct a general local election or a by-election. The Chief Election Officer is responsible for overseeing all local election administration activities, including: issuing statutory public notices; receiving nomination documents; declaring candidates; administering voting opportunities; preparing ballots; reviewing ballot accounts; and, determining and declaring official election results.

## HOW TO GET STARTED

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### Am I eligible to run for office?

To be eligible to run for office you must:

- be 18 years of age or older on general voting day;
- be a Canadian citizen;
- have been a resident of British Columbia for at least six months immediately before filing nomination documents; and,
- not be disqualified under the *Local Government Act*, or any other enactment from voting in an election in B.C. or from being nominated for, being elected to or holding the office, or be otherwise disqualified by law.

## EMPLOYEES AND VOLUNTEERS

There are additional requirements and eligibility considerations that people who work or volunteer for a local government must follow. For more information, please visit the B.C. government webpage about [Employees and volunteers](#).

## How do I get nominated?

You must be nominated by at least two eligible electors from the jurisdiction where you are seeking to be elected – some local governments may, by bylaw, require each candidate to have as many as 10 or 25 nominators. You may also be required to pay a refundable nomination deposit (up to a \$100 maximum) as part of the nomination process. You can confirm specific nomination requirements with the Chief Election Officer in your community.

You must have become a B.C. resident by March 10, 2026, or, if the nomination period is extended, by March 13, 2026 in order to meet the B.C. residency requirement to run for local office. Refer to [section 67 of the \*Local Government Act\*](#), for the rules for determining B.C. residency.

## NOMINATORS

A nominator must be a qualified elector of the municipality or electoral area (or neighbourhood constituency, if applicable) where the candidate is running. Elector qualifications are listed in the *Local Government Act* and the *Vancouver Charter*.



## Where can I find nomination forms?

Candidate nomination documents are available from your local government during regular business hours, generally, two to four weeks before the nomination period begins. Local government contact information is available online from CivicInfo BC at: [www.civicinfo.bc.ca/directories](http://www.civicinfo.bc.ca/directories)

## What are some key nomination requirements?

Nomination documents require you to provide detailed contact about yourself and the people who will work for you during the election (e.g. financial agent, official agent). Information provided on the nomination document also includes the office you are running for, your nominators, your consent to be nominated, any endorsement you are accepting from an elector organization, and the Statement of Financial Disclosure required under the *Financial Disclosure Act*.

You are also required to make a solemn declaration stating that you are qualified to be a candidate and you are aware of, understand, and will comply with the requirements of the *Local Elections Campaign Financing Act*.

## Where do I file my nomination papers?

You must file your nomination documents with the Chief Election Officer where you intend to run for office. The nomination deadline is 4:00 p.m. local time on **Friday, September 11, 2026**. Candidates may submit their nomination documents to the Chief Election Officer by hand, by mail or other delivery service, by fax or by email so long as they are received by the end of the nomination period.

You are required to make a solemn declaration in order for your nomination documents to be accepted for filing. If you are not submitting your documents in-person to the Chief Election Officer, you may make your solemn declaration before a commissioner for taking affidavits for British Columbia, such as a lawyer or notary. The solemn declaration must be signed by you and the person that took the solemn declaration.

## Who can help me run my election campaign?

You may appoint a financial agent, an official agent, and scrutineers to help with your election campaign and to take on campaign activities. Your election campaign may also be supported by volunteers.

You may also be endorsed by an elector organization that may undertake certain campaign activities on your behalf (e.g., advertising, canvassing) to help you get elected.

### *Financial Agents*

A financial agent is a representative that a candidate is legally required to have during an election campaign. **You are your own financial agent unless you appoint another individual to the position.**

Financial agents are responsible for administering campaign finances in accordance with the *Local Elections Campaign Financing*

Act. This includes opening and depositing contributions to, and paying election-related expenses from, a candidate's campaign account; maintaining records for campaign contributions, election expenses and all other campaign transactions; and, filing the candidate's required campaign financing disclosure statement with Elections BC within 90 days following general voting day.

You must appoint your financial agent in writing and have their written consent to be your financial agent. The written appointment must be submitted to the Chief Election Officer as part of your nomination package and the Chief Election Officer will send all required information to Elections BC.

### **GUIDANCE FOR FINANCIAL AGENTS**

Elections BC will send the financial agent the **Guide to Local Elections Campaign Financing in B.C. for Candidates and their Financial Agents** shortly after receiving the required candidate information and appointment of financial agent forms from the Chief Election Officer. The required disclosure statement will be sent by Elections BC to the candidate or their financial agent after general voting day. This information will assist you or your financial agent when it is time to disclose your campaign contributions and expenses.

### ***Official Agents***

Candidates may appoint an official agent to represent them during the election process. The official agent may act as your campaign manager or spokesperson or be the point of contact for the people helping on your election campaign. You must appoint your official agent in writing and deliver the appointment (including the name and address of the person) to the Chief Election Officer as soon as practicable after you have made the appointment.



## Scrutineers

Candidates or their official agent may appoint scrutineers to observe voting procedures and the ballot-counting process. You or your official agent may appoint one scrutineer for each ballot box used at a voting place during general local elections. In some cases, the local government may allow you to have more than one scrutineer for each ballot box.

Further information about scrutineers is available in the [\*Scrutineers Guide to General Local Elections in B.C.\*](#)

## Volunteers

Candidates may retain volunteers to take on election campaign-related activities (such as preparing and distributing flyers, canvassing, calling eligible voters and/or handling logistics).

A volunteer who works on your election campaign **must not receive any payment or remuneration for their services.**

### CANVASSING

Authorized canvassers are entitled to access multi-residential buildings (i.e. housing cooperatives, strata corporations and rental properties) between the hours of 9:00 a.m. to 9:00 p.m. local time during the campaign period. You must appoint your canvasser(s) in writing and provide them with written consent to act as your canvasser. A canvasser entering a multi-residential property must produce government-issued photo ID and their written appointment at the request of a resident or an individual acting on behalf of the multi-residential property (e.g., building or property manager).

## *Elector Organizations*

An elector organization is an organization that endorses or intends to endorse a candidate(s) in general local elections. An elector organization may endorse you on the ballot by allowing its name, abbreviation or acronym to appear on the ballot beside your name.

Elector organizations and candidates may each direct their own separate election campaign or run complementary campaigns; you may also decide to rely solely on the elector organization to run campaign activities on your behalf.

An elector organization must provide a signed consent statement that is included in your nomination documents. You must also sign a statement consenting to the endorsement as part of your nomination documents submitted to the Chief Election Officer.

**Elector organizations are required to register with Elections BC before endorsing a candidate.**

## **What is a third party sponsor?**

Third party sponsors are individuals or organizations that sponsor election advertising independently from candidates and elector organizations.

Third party advertising includes advertising for or against a candidate and/or an elector organization. Third party advertising also includes advertising on an issue with which a

### **THIRD PARTY ADVERTISING**

Third party sponsors must register with Elections BC before conducting advertising during the pre-campaign and campaign periods. Refer to the Elections BC [\*\*\*Guide for Local Third Party Advertising Sponsors in B.C.\*\*\*](#) for more information about the responsibilities and legal obligations of third party sponsors.

candidate or elector organization is associated during the campaign period.

Third party sponsors must be independent from candidates and/or elector organizations and must not coordinate, or sponsor advertising together with, or on behalf of a candidate and/or an elector organization.

## ELECTION CAMPAIGN FINANCING

### What campaign financing and election advertising rules should I be aware of?

Election advertising, such as billboards or commercials, must include sponsorship information during the pre-campaign and campaign period.

Election advertising rules apply to advertising that promotes or opposes the election of a candidate or an elector organization that is endorsing a candidate (e.g., directed advertising) during the pre-campaign and campaign period.

#### CAMPAIGN PERIODS

The pre-campaign period begins on **Monday, July 20, 2026**, and ends on **Friday, September 18, 2026**.

The campaign period starts on **Saturday, September 19, 2026**, and ends when voting closes at 8:00 p.m. local time on **Saturday, October 17, 2026**.

Elections BC has investigative and enforcement tools to ensure compliance with the campaign financing and advertising rules in the *Local Elections Campaign Financing Act*. Elections BC can issue monetary penalties for a wide

Refer to Elections BC's [website](#) for detailed information regarding campaign financing and election advertising rules.



range of contraventions, including exceeding campaign contribution limits or expense limits for candidates.

## ELECTION CAMPAIGNING

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### **What can I do to get my message out to the voting public?**

Election campaigns are generally a planned set of actions, events or initiatives designed to raise awareness about you or your election platform with voters.

Key campaign activities you could undertake include:

- making public speeches;
- canvassing by phone or door-to-door to raise awareness about your campaign and/or identifying issues important to voters;
- holding events where voters can listen to your election platform and ask questions;
- advertising in print, on radio, television or social media platforms; and/or,
- putting up signs as a way of “getting your name out there.”

## VOTING DAY

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### Will voters be able to cast their ballots before general voting day?

**Yes.** Generally, at least two advance voting opportunities must be held in every local government before general voting day.

One voting opportunity must be held 10 days before general voting day (**Wednesday, October 7, 2026**), and in most cases, an additional one on a date established in the local government's bylaw. Local governments may set out in their election bylaw whether additional advance voting opportunities will be offered, or in communities of less than 5,000, whether the second additional advance voting opportunity will be waived.

Voting places are open from 8:00 a.m. to 8:00 p.m. local time **Saturday, October 17, 2026**, for general voting.

### Can I campaign on general voting day?

You are allowed to campaign on general voting day by:

- advertising on the Internet, as long as the advertising was transmitted to the public before general voting day and was not changed before being transmitted on general voting day;
- advertising by means of signs, posters, or banners;
- canvassing and/or distributing pamphlets; and/or,
- advertising that exclusively encourages people to “get out and vote.”



It is an election offence to transmit new election advertising on general voting day. It is also an election offence to campaign within 100 metres of a voting place during voting proceedings.

## Can I watch the ballot counting process?

**Yes.** Candidates can be present during the ballot count. The Chief Election Officer can tell you the time and location for the final vote count and when the election results will be declared. Ballot counting starts after 8:00 p.m. local time following the close of voting. Your official agent or a scrutineer may also attend at each location where ballot counting takes place.

## When will the election results be announced?

The official election results must be declared by 4:00 p.m. local time on **Wednesday, October 21, 2026**. Candidates with the most votes will be declared elected.

The Chief Election Officer must refer the election for a judicial recount if there is a tie in the number of votes between one or more candidates.

Following a judicial recount, a tie between two or more candidates must be broken in accordance with the *Local Government Act* (or *Vancouver Charter* in the City of Vancouver) and the local government's election bylaw. The judicial recount must be completed by **Friday, October 30, 2026**.

## AFTER THE ELECTION

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### What do I do if I am elected?

All candidates must file a campaign financing disclosure statement with Elections BC within 90 days of general voting day.

You must also make an oath of office or solemn affirmation within 45 days after the official election results are declared, or if you are declared elected by acclamation, within 50 days of general voting day.

Refer to Elections BC's *Guide to Local Elections Campaign Financing in B.C. for Candidates and their Financial Agents* or contact Elections BC directly for more detailed information about campaign financing disclosure requirements.

A candidate who has been declared elected by the Chief Election Officer may make the oath of office or a solemn affirmation as soon as the time period for making an application for judicial recount has ended. The period to apply for a judicial recount ends nine days after the close of general voting (**Monday, October 26, 2026**).

Elected candidates do not take office immediately after making their oath of office or solemn affirmation. Municipal council members (i.e., mayor and councillors) formally take office at the first regularly scheduled council meeting following general local elections – this meeting must take place before **Tuesday, November 10, 2026**.

The term of office for regional district electoral area directors begins on the first Monday after November 1 following the general local election or when the individual makes their oath or solemn affirmation, whichever is later. The term of office for a municipal council member appointed to a regional district board begins when the person has made an oath of office or solemn affirmation as a regional district director.

## Are there things I need to do even if I am not elected?

**Yes.** You must file a campaign financing disclosure statement with Elections BC by **Tuesday, February 16, 2027**, at the latest – even if you received no campaign contributions and incurred no election expenses. Statements filed after **Friday, January 15, 2027**, are subject to a \$500 late filing penalty fee.

## ELECTION OFFENCES AND PENALITIES

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### What happens if I don't comply with all of the election rules?

You could be disqualified from office if you fail to take the oath of office following local elections.

Candidates who fail to file a campaign financing disclosure statement are automatically disqualified from being nominated for, elected to or holding office anywhere in B.C. until after the next general local elections. A candidate declared elected also loses their seat and the seat then becomes vacant.

Additional monetary and disqualification penalties for contravening campaign financing and advertising rules are set out in the *Local Elections Campaign Financing Act*. Elections BC can be notified when a person believes someone has committed a campaign financing election offence.

You may also be subject to penalties of up to \$5,000 and/or imprisonment for up to one year for providing and/or distributing false information, campaigning near a voting place during voting proceedings, falsely withdrawing a candidate or an endorsement, fraudulently voting, interfering with ballots or ballot boxes, or otherwise contravening section 163 of the *Local Government Act*. These penalties could apply whether or not you were elected.

## FURTHER INFORMATION

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Local government mailing addresses, telephone numbers, email addresses and websites are available online from CivicInfo BC at:

[www.civicinfo.bc.ca/directories](http://www.civicinfo.bc.ca/directories)

For answers to legislative **questions about municipal and regional district elections** please contact:

**Ministry of Housing and Municipal Affairs**

Governance and Structure Branch

Phone: 250 387-4020

Email: [LGgovernance@gov.bc.ca](mailto:LGgovernance@gov.bc.ca)

Website: [www.gov.bc.ca/localelections](http://www.gov.bc.ca/localelections)

For answers to **questions about elector organization registration, election advertising, third party sponsors or campaign financing disclosure** please contact:

**Elections BC**

Phone: 250 387-5305

Toll-free: 1 800 661-8683

TTY 1 888 456-5448

Email: [electoral.finance@elections.bc.ca](mailto:electoral.finance@elections.bc.ca)

Website: <https://elections.bc.ca/local-elections/2026-general-local-elections/>

Full text of the *Local Government Act*, *Local Election Campaign Financing Act*, *Community Charter*, *Vancouver Charter*, *School Act*, and *Offence Act* can be found online at: [www.bclaws.ca](http://www.bclaws.ca)

## DISCLAIMER

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In the event that there is inconsistency between this brochure and *the Local Government Act*, the *Local Elections Campaign Financing Act*, or any other Act, the legislation shall prevail.

## **Land Acknowledgment**

The BC Public Service acknowledges the territories of First Nations around B.C. and is grateful to carry out its work on these lands – it acknowledges the rights, interests, priorities, and concerns of all Indigenous Peoples – First Nations, Métis, and Inuit – respecting and acknowledging their distinct cultures, histories, rights, laws, and governments.

## CANDIDATE NOMINATION PACKAGE – SCHOOL TRUSTEE

**IMPORTANT:** The following forms are for candidates in school trustee elections. A separate set of forms are available for regional trustee candidates in School District No. 93 (Conseil scolaire francophone).

Use the Candidate Cover Sheet and Checklist Form CS1 to ensure that the Candidate Nomination Package – School Trustee is complete and meets the legislative requirements of the *School Act*, *Local Government Act*, *Local Elections Campaign Financing Act*, *Financial Disclosure Act* and/or *Vancouver Charter*.

The Candidate Cover Sheet and Checklist Form CS1 serve as a guide to the forms that must be submitted by a Candidate, their Official Agent and/or their Financial Agent to the Chief Election Officer as part of the nomination process.

Ensure that, for each item checked off on the Checklist Form CS1 (Section B), the relevant form is completed and attached.

**NOTE:** Candidate Nomination documents can be submitted to the Chief Election Officer in-person, by mail, by fax or by email. School district contact information is available online at: <https://bcschoolcontacts.gov.bc.ca> and local government contact information is available online at: <https://www/civinfo.bc.ca/directories>

*The Candidate Cover Sheet and Checklist Form CS1 are for the Chief Election Officer's reference only and do not constitute part of the Candidate Nomination Package – School Trustee.*

Completing only the Candidate Cover Sheet and Checklist Form CS1 **does not** constitute completion of the Candidate Nomination Package – School Trustee, nor does it satisfy the legislative requirements set out in the *School Act*, *Local Government Act*, *Local Elections Campaign Financing Act*, *Financial Disclosure Act* and/or *Vancouver Charter*.

### COMPLETION INSTRUCTIONS:

1. Record the Candidate's full name.
2. Use section B of the Candidate Cover Sheet and Checklist Form CS1 to identify which forms have been completed and are included in the Candidate Nomination Package – School Trustee.
3. Return the completed package to the Chief Election Officer.

As per *Local Elections Campaign Financing Act* requirements, the following forms will be forwarded to Elections BC by the Chief Election Officer:  
CS2 – Nomination Documents (only page 3);  
CS3 – Other Information Provided by Candidate; and,  
CS4 – Appointment of Candidate Financial Agent.

**After election results have been declared, please send any changes to documents previously provided to Elections BC to:**

**Elections BC**  
PO Box 9275 Stn Prov Govt  
Victoria BC V8W 9J6  
Toll-free fax: 1-866-466-0665  
Email: [electoral.finance@elections.bc.ca](mailto:electoral.finance@elections.bc.ca)



**CS1 – Candidate Cover Sheet and Checklist Form**

PLEASE PRINT IN BLOCK LETTERS

**SECTION A**

|                                                                                             |            |                |
|---------------------------------------------------------------------------------------------|------------|----------------|
| CANDIDATE'S LAST NAME                                                                       | FIRST NAME | MIDDLE NAME(S) |
| NAME OF OFFICE FOR WHICH CANDIDATE IS SEEKING ELECTION<br><b>BOARD OF EDUCATION TRUSTEE</b> |            |                |

**SECTION B**

This information package includes the following completed forms, appointments, consents and declarations:

- ☐ **CS2 – Nomination Documents**
- ☐ **CS3 – Other Information Provided by Candidate**
- ☐ **CS4 – Appointment of Candidate Financial Agent** (if Candidate is not acting as own Financial Agent)
- ☐ **CS5 – Appointment of Candidate Official Agent** (if applicable)
- ☐ **CS6 – Appointment of Candidate Scrutineer** (if applicable)
- ☐ **Statement of Disclosure: *Financial Disclosure Act*** (required under the *Financial Disclosure Act*)

**Disclaimer:** All attempts have been made to ensure the accuracy of the forms contained in the Candidate Nomination Package – School Trustee; however, the forms are not a substitute for provincial legislation and/or regulations.

Please refer directly to the latest consolidation of provincial statutes at BC Laws ([www.bclaws.ca](http://www.bclaws.ca)) for applicable election-related provisions and requirements.

## CS2 – Nomination Documents

PLEASE PRINT IN BLOCK LETTERS

|                                                                                                                      |                                        |                                                    |
|----------------------------------------------------------------------------------------------------------------------|----------------------------------------|----------------------------------------------------|
| JURISDICTION (NAME OF SCHOOL DISTRICT)                                                                               |                                        | TRUSTEE ELECTORAL AREA (TEA NUMBER OR AT LARGE)    |
| We, the following electors of the above-named jurisdiction, hereby nominate:                                         |                                        |                                                    |
| NOMINEE'S LAST NAME                                                                                                  | FIRST NAME                             | MIDDLE NAME(S)                                     |
| USUAL NAME OF PERSON NOMINATED IF DIFFERENT FROM ABOVE AND PREFERRED BY THE PERSON NOMINATED TO APPEAR ON THE BALLOT |                                        |                                                    |
| RESIDENTIAL ADDRESS (STREET ADDRESS)                                                                                 | CITY/TOWN                              | POSTAL CODE                                        |
| MAILING ADDRESS IF DIFFERENT FROM RESIDENTIAL ADDRESS<br>(STREET ADDRESS/PO BOX NUMBER)                              | CITY/TOWN                              | POSTAL CODE                                        |
| As a Candidate for the office of:                                                                                    |                                        |                                                    |
| POSITION<br><b>BOARD OF EDUCATION TRUSTEE</b>                                                                        | JURISDICTION (NAME OF SCHOOL DISTRICT) | TRUSTEE ELECTORAL AREA<br>(TEA NUMBER OR AT LARGE) |

Each of us **affirms** that to the best of our knowledge, the above-named person nominated for office:

1. Is or will be on general voting day for the election, 18 years of age or older.
2. Is a Canadian citizen.
3. Has been a resident of British Columbia, as determined in accordance with section 42 of the *School Act*, for at least six months immediately preceding today's date.
4. Is not disqualified under the *School Act* or any other enactment from being nominated for, being elected to or holding office as a trustee, or be otherwise disqualified by law.

**A nominator MUST be a qualified elector of the trustee electoral area where the candidate is running.  
Elector qualifications are listed in section 40 and 41 of the *School Act*.**

|                                                                                                                                                    |                                                                                                                                                    |
|----------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------|
| NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)                                                                                                    | NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)                                                                                                    |
| RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE)<br><b>IF NOMINATING AS A RESIDENT ELECTOR</b>                                         | RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE)<br><b>IF NOMINATING AS A RESIDENT ELECTOR</b>                                         |
| PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE)<br><b>IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR</b>                               | PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE)<br><b>IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR</b>                               |
| <input type="checkbox"/> BY CHECKING THIS BOX YOU CONFIRM THAT YOU ARE A QUALIFIED ELECTOR IN THE JURISDICTION THE CANDIDATE IS RUNNING FOR OFFICE | <input type="checkbox"/> BY CHECKING THIS BOX YOU CONFIRM THAT YOU ARE A QUALIFIED ELECTOR IN THE JURISDICTION THE CANDIDATE IS RUNNING FOR OFFICE |
| NOMINATOR'S SIGNATURE                                                                                                                              | NOMINATOR'S SIGNATURE                                                                                                                              |

***Please see over for additional space when more than two nominators are required. Copies can be made as needed.***

|                                               |                    |
|-----------------------------------------------|--------------------|
| I consent to the above nomination for office: |                    |
| NOMINEE'S SIGNATURE                           | DATE: (YYYY/MM/DD) |

## CANDIDATE NOMINATION PACKAGE – SCHOOL TRUSTEE

Each of us **affirms** that to the best of our knowledge, the above-named person nominated for office:

1. Is or will be on general voting day for the election, 18 years of age or older.
2. Is a Canadian citizen.
3. Has been a resident of British Columbia, as determined in accordance with section 42 of the *School Act*, for at least six months immediately preceding today's date.
4. Is not disqualified under the *School Act* or any other enactment from being nominated for, being elected to or holding office as a trustee, or be otherwise disqualified by law.

**A nominator MUST be a qualified elector of the trustee electoral area where the candidate is running.  
Elector qualifications are listed in section 40 and 41 of the *School Act*.**

|                                                                                                                                                    |                                                                                                                                                    |
|----------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------|
| NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)                                                                                                    | NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)                                                                                                    |
| RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE)<br><b>IF NOMINATING AS A RESIDENT ELECTOR</b>                                         | RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE)<br><b>IF NOMINATING AS A RESIDENT ELECTOR</b>                                         |
| PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE)<br><b>IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR</b>                               | PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE)<br><b>IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR</b>                               |
| <input type="checkbox"/> BY CHECKING THIS BOX YOU CONFIRM THAT YOU ARE A QUALIFIED ELECTOR IN THE JURISDICTION THE CANDIDATE IS RUNNING FOR OFFICE | <input type="checkbox"/> BY CHECKING THIS BOX YOU CONFIRM THAT YOU ARE A QUALIFIED ELECTOR IN THE JURISDICTION THE CANDIDATE IS RUNNING FOR OFFICE |
| NOMINATOR'S SIGNATURE                                                                                                                              | NOMINATOR'S SIGNATURE                                                                                                                              |

|                                                                                                                                                    |                                                                                                                                                    |
|----------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------|
| NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)                                                                                                    | NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)                                                                                                    |
| RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE)<br><b>IF NOMINATING AS A RESIDENT ELECTOR</b>                                         | RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE)<br><b>IF NOMINATING AS A RESIDENT ELECTOR</b>                                         |
| PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE)<br><b>IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR</b>                               | PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE)<br><b>IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR</b>                               |
| <input type="checkbox"/> BY CHECKING THIS BOX YOU CONFIRM THAT YOU ARE A QUALIFIED ELECTOR IN THE JURISDICTION THE CANDIDATE IS RUNNING FOR OFFICE | <input type="checkbox"/> BY CHECKING THIS BOX YOU CONFIRM THAT YOU ARE A QUALIFIED ELECTOR IN THE JURISDICTION THE CANDIDATE IS RUNNING FOR OFFICE |
| NOMINATOR'S SIGNATURE                                                                                                                              | NOMINATOR'S SIGNATURE                                                                                                                              |

|                                                                                                                                                    |                                                                                                                                                    |
|----------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------|
| NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)                                                                                                    | NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)                                                                                                    |
| RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE)<br><b>IF NOMINATING AS A RESIDENT ELECTOR</b>                                         | RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE)<br><b>IF NOMINATING AS A RESIDENT ELECTOR</b>                                         |
| PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE)<br><b>IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR</b>                               | PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE)<br><b>IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR</b>                               |
| <input type="checkbox"/> BY CHECKING THIS BOX YOU CONFIRM THAT YOU ARE A QUALIFIED ELECTOR IN THE JURISDICTION THE CANDIDATE IS RUNNING FOR OFFICE | <input type="checkbox"/> BY CHECKING THIS BOX YOU CONFIRM THAT YOU ARE A QUALIFIED ELECTOR IN THE JURISDICTION THE CANDIDATE IS RUNNING FOR OFFICE |
| NOMINATOR'S SIGNATURE                                                                                                                              | NOMINATOR'S SIGNATURE                                                                                                                              |

## CS2 – Nomination Documents

PLEASE PRINT IN BLOCK LETTERS

I do solemnly declare as follows:

1. I am qualified under section 32 of the *School Act* to be nominated, elected and to hold the office of:

POSITION

**BOARD OF EDUCATION TRUSTEE**

2. I am or will be on general voting day for the election, 18 years of age or older.
3. I am a Canadian citizen.
4. I have been a resident of British Columbia, as determined in accordance with section 42 of the *School Act*, for the past six months immediately preceding today's date.
5. I am not disqualified by the *School Act* or any other enactment from being nominated for, being elected to or holding office as a trustee, or otherwise disqualified by law.
6. To the best of my knowledge, the information provided in these nomination documents is true.
7. I fully intend to accept the office if elected.
8. I am aware of and understand the requirements and restrictions of the *Local Elections Campaign Financing Act* and intend to fully comply with those requirements and restrictions.

NOMINEE'S SIGNATURE

DECLARED BEFORE ME: CHIEF ELECTION OFFICER OR COMMISSIONER FOR TAKING AFFIDAVITS FOR BRITISH COLUMBIA

AT: (LOCATION)

DATE: (YYYY/MM/DD)



I am acting as my own Financial Agent

NOMINEE'S SIGNATURE



I have appointed as my Financial Agent

FINANCIAL AGENT'S NAME (IF APPLICABLE)

### ELECTOR ORGANIZATION CANDIDATE ENDORSEMENT AND CONSENT

NAME OF ELECTOR ORGANIZATION (AS REGISTERED WITH ELECTIONS BC):

PRINCIPLE OFFICIAL'S LAST NAME

FIRST NAME

MIDDLE NAME(S)

The above-named Elector Organization Agrees to Endorse:

CANDIDATE'S LAST NAME

FIRST NAME

MIDDLE NAME(S)

PRINCIPLE OFFICIAL'S SIGNATURE

DATE: (YYYY/MM/DD)

I consent to the endorsement by the above-named Elector Organization

CANDIDATE'S SIGNATURE

DATE: (YYYY/MM/DD)

**CS3 – Other Information Provided by Candidate**

PLEASE PRINT IN BLOCK LETTERS

Office for which individual is a nominee:

|                                                                                                                      |                                           |                                                    |
|----------------------------------------------------------------------------------------------------------------------|-------------------------------------------|----------------------------------------------------|
| POSITION<br><b>BOARD OF EDUCATION TRUSTEE</b>                                                                        | JURISDICTION<br>(NAME OF SCHOOL DISTRICT) | TRUSTEE ELECTORAL AREA<br>(TEA NUMBER OR AT LARGE) |
| NOMINEE'S LAST NAME                                                                                                  | FIRST NAME                                | MIDDLE NAME(S)                                     |
| USUAL NAME OF PERSON NOMINATED IF DIFFERENT FROM ABOVE AND PREFERRED BY THE PERSON NOMINATED TO APPEAR ON THE BALLOT |                                           |                                                    |
| MAILING ADDRESS (STREET ADDRESS/PO BOX NUMBER)<br>AS PROVIDED IN THE NOMINATION DOCUMENTS                            | CITY/TOWN                                 | POSTAL CODE                                        |
| ADDRESS FOR SERVICE (STREET ADDRESS OR EMAIL ADDRESS)                                                                | CITY/TOWN                                 | POSTAL CODE                                        |
| TELEPHONE NUMBER                                                                                                     | EMAIL ADDRESS (IF AVAILABLE)              |                                                    |

**Additional Addresses for Service Information****OPTIONAL**

|                                                                                                |                                                                         |             |
|------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------|-------------|
| MAILING ADDRESS (STREET ADDRESS/PO BOX NUMBER)<br>IF EMAIL WAS PROVIDED AS ADDRESS FOR SERVICE | CITY/TOWN                                                               | POSTAL CODE |
| FAX NUMBER                                                                                     | EMAIL ADDRESS<br>IF MAILING ADDRESS WAS PROVIDED AS ADDRESS FOR SERVICE |             |

**Please ensure that name and mailing address information is the same as that  
entered on FORM CS2 – NOMINATION DOCUMENTS**

## CS4 – Appointment of Candidate Financial Agent

PLEASE PRINT IN BLOCK LETTERS

|                                                        |                                                 |                                                    |
|--------------------------------------------------------|-------------------------------------------------|----------------------------------------------------|
| CANDIDATE'S LAST NAME                                  | FIRST NAME                                      | MIDDLE NAME(S)                                     |
| POSITION<br><b>BOARD OF EDUCATION TRUSTEE</b>          | JURISDICTION<br>(NAME OF SCHOOL DISTRICT)       | TRUSTEE ELECTORAL AREA<br>(TEA NUMBER OR AT LARGE) |
| I hereby appoint as my <b>Financial Agent</b> for the: |                                                 |                                                    |
| GENERAL VOTING DATE: (YYYY/MM/DD)                      | <input type="checkbox"/> General Local Election | <input type="checkbox"/> By-election               |
| FINANCIAL AGENT'S LAST NAME                            | FIRST NAME                                      | MIDDLE NAME(S)                                     |
| MAILING ADDRESS (STREET ADDRESS/PO BOX NUMBER)         | CITY/TOWN                                       | POSTAL CODE                                        |
| TELEPHONE NUMBER                                       | EMAIL ADDRESS (IF AVAILABLE)                    |                                                    |
| EFFECTIVE DATE OF APPOINTMENT: (YYYY/MM/DD)            |                                                 |                                                    |
| CANDIDATE'S SIGNATURE                                  | DATE: (YYYY/MM/DD)                              |                                                    |

|                                                                                                |                                                                         |                                      |
|------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------|--------------------------------------|
| I hereby consent to act as the <b>Financial Agent</b> for the above-named Candidate for the:   |                                                                         |                                      |
| GENERAL VOTING DATE: (YYYY/MM/DD)                                                              | <input type="checkbox"/> General Local Election                         | <input type="checkbox"/> By-election |
| FINANCIAL AGENT ADDRESS FOR SERVICE<br>(STREET ADDRESS OR EMAIL ADDRESS)                       | CITY/TOWN                                                               | POSTAL CODE                          |
| <b>Additional Addresses for Service Information</b>                                            |                                                                         | <b>OPTIONAL</b>                      |
| MAILING ADDRESS (STREET ADDRESS/PO BOX NUMBER)<br>IF EMAIL WAS PROVIDED AS ADDRESS FOR SERVICE | CITY/TOWN                                                               | POSTAL CODE                          |
| FAX NUMBER                                                                                     | EMAIL ADDRESS<br>IF MAILING ADDRESS WAS PROVIDED AS ADDRESS FOR SERVICE |                                      |
| FINANCIAL AGENT'S SIGNATURE                                                                    | DATE: (YYYY/MM/DD)                                                      |                                      |



## CS5 – Appointment of Candidate Official Agent

PLEASE PRINT IN BLOCK LETTERS

|                                                                                                                    |                                                 |                                                    |
|--------------------------------------------------------------------------------------------------------------------|-------------------------------------------------|----------------------------------------------------|
| CANDIDATE'S LAST NAME                                                                                              | FIRST NAME                                      | MIDDLE NAME(S)                                     |
| POSITION<br><b>BOARD OF EDUCATION TRUSTEE</b>                                                                      | JURISDICTION<br>(NAME OF SCHOOL DISTRICT)       | TRUSTEE ELECTORAL AREA<br>(TEA NUMBER OR AT LARGE) |
| I hereby appoint as my <b>Official Agent</b> for the:                                                              |                                                 |                                                    |
| GENERAL VOTING DATE: (YYYY/MM/DD)                                                                                  | <input type="checkbox"/> General Local Election | <input type="checkbox"/> By-election               |
| OFFICIAL AGENT'S LAST NAME                                                                                         | FIRST NAME                                      | MIDDLE NAME(S)                                     |
| MAILING ADDRESS (STREET ADDRESS/PO BOX NUMBER)                                                                     | CITY/TOWN                                       | POSTAL CODE                                        |
| <input type="checkbox"/> I hereby delegate to the above-named official agent the authority to appoint scrutineers. |                                                 |                                                    |
| CANDIDATE'S SIGNATURE                                                                                              | DATE: (YYYY/MM/DD)                              |                                                    |

## CS6 – Appointment of Candidate Scrutineer

PLEASE PRINT IN BLOCK LETTERS

|                                                   |                                                 |                                                    |
|---------------------------------------------------|-------------------------------------------------|----------------------------------------------------|
| CANDIDATE'S LAST NAME                             | FIRST NAME                                      | MIDDLE NAME(S)                                     |
| POSITION<br><b>BOARD OF EDUCATION TRUSTEE</b>     | JURISDICTION<br>(NAME OF SCHOOL DISTRICT)       | TRUSTEE ELECTORAL AREA<br>(TEA NUMBER OR AT LARGE) |
| I hereby appoint as my <b>Scrutineer</b> for the: |                                                 |                                                    |
| GENERAL VOTING DATE: (YYYY/MM/DD)                 | <input type="checkbox"/> General Local Election | <input type="checkbox"/> By-election               |
| SCRUTINEER'S LAST NAME                            | FIRST NAME                                      | MIDDLE NAME(S)                                     |
| MAILING ADDRESS (STREET ADDRESS/PO BOX NUMBER)    | CITY/TOWN                                       | POSTAL CODE                                        |
| CANDIDATE'S SIGNATURE                             | DATE: (YYYY/MM/DD)                              |                                                    |

### You must complete a Statement of Disclosure form if you are:

- a nominee for election to provincial or local government office\*, as a school trustee or as a director of a francophone education authority
- an elected local government official
- an elected school trustee, or a director of a francophone education authority
- an employee designated by a local government, a francophone education authority or the board of a school district
- a public employee designated by the Lieutenant Governor in Council

\*("local government" includes municipalities, regional districts and the Islands Trust)

### Who has access to the information on this form?

The *Financial Disclosure Act* requires you to disclose assets, liabilities and sources of income. Under section 6 (1) of *the Act*, statements of disclosure filed by nominees or municipal officials are available for public inspection during normal business hours. Statements filed by designated employees are not routinely available for public inspection. If you have questions about this form, please contact your solicitor or your political party's legal counsel.

### What is a trustee? – s. 5 (2)

In the following questions the term "trustee" does not mean school trustee or Islands Trust trustee. Under the *Financial Disclosure Act* a trustee:

- holds a share in a corporation or an interest in land for your benefit, or is liable under the *Income Tax Act* (Canada) to pay income tax on income received on the share or land interest
- has an agreement entitling him or her to acquire an interest in land for your benefit

|                                                 |                                                                         |                                                           |
|-------------------------------------------------|-------------------------------------------------------------------------|-----------------------------------------------------------|
| <b>Person making disclosure:</b>                | <input type="text"/><br><i>last name</i>                                | <input type="text"/><br><i>first &amp; middle name(s)</i> |
| <b>Street, rural route, post office box:</b>    | <input type="text"/>                                                    |                                                           |
| <b>City:</b>                                    | <input type="text"/>                                                    | <b>Province:</b> <input type="text"/>                     |
|                                                 |                                                                         | <b>Postal Code:</b> <input type="text"/>                  |
| <b>Level of government that applies to you:</b> | <input type="radio"/> provincial <input type="radio"/> local government |                                                           |
|                                                 | <input type="radio"/> school board/francophone education authority      |                                                           |

*If sections do not provide enough space, attach a separate sheet to continue.*

### Assets – s. 3 (a)

List the name of each corporation in which you hold one or more shares, including shares held by a trustee on your behalf:

|                      |
|----------------------|
| <input type="text"/> |
| <input type="text"/> |
| <input type="text"/> |
| <input type="text"/> |
| <input type="text"/> |
| <input type="text"/> |

## Liabilities – s. 3 (e)

List all creditors to whom you owe a debt. Do not include residential property debt (mortgage, lease or agreement for sale), money borrowed for household or personal living expenses, or any assets you hold in trust for another person:

**creditor's name(s)**

|  |
|--|
|  |
|  |
|  |
|  |
|  |
|  |

**creditor's address(es)**

|  |
|--|
|  |
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|  |

## Income – s. 3 (b-d)

List each of the businesses and organizations from which you receive financial remuneration for your services and identify your capacity as owner, part-owner, employee, trustee, partner or other (e.g. director of a company or society).

- Provincial nominees and designated employees must list all sources of income in the province.
- Local government officials, school board officials, francophone education authority directors and designated employees must list only income sources within the regional district that includes the municipality, local trust area or school district for which the official is elected or nominated, or where the employee holds the designated position.

**your capacity**

|  |
|--|
|  |
|  |
|  |
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|  |

**name(s) of business(es)/organization(s)**

|  |
|--|
|  |
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|  |

## Real Property – s. 3 (f)

List the legal description and address of all land in which you, or a trustee acting on your behalf, own an interest or have an agreement which entitles you to obtain an interest. Do not include your personal residence.

- Provincial nominees and designated employees must list all applicable land holdings in the province.
- Local government officials, school board officials, francophone education authority directors and designated employees must list only applicable land holdings within the regional district that includes the municipality, local trust area or school district for which the official is elected or nominated, or where the employee holds the designated position.

**legal description(s)**

|  |
|--|
|  |
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|  |
|  |
|  |

**address(es)**

|  |
|--|
|  |
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|  |
|  |

## Corporate Assets – s. 5

Do you individually, or together with your spouse, child, brother, sister, mother or father, own shares in a corporation which total more than 30% of votes for electing directors? (Include shares held by a trustee on your behalf, but not shares you hold by way of security.)

☐ no ☐ yes

***If yes, please list the following information below & continue on a separate sheet as necessary:***

- the name of each corporation and all of its subsidiaries
- in general terms, the type of business the corporation and its subsidiaries normally conduct
- a description and address of land in which the corporation, its subsidiaries or a trustee acting for the corporation, own an interest, or have an agreement entitling any of them to acquire an interest
- a list of creditors of the corporation, including its subsidiaries. You need not include debts of less than \$5,000 payable in 90 days
- a list of any other corporations in which the corporation, including its subsidiaries or trustees acting for them, holds one or more shares.

\_\_\_\_\_  
*signature of person making disclosure*

\_\_\_\_\_  
*date*

## Where to send this completed disclosure form:

### Local government officials:

#### ***... to your local chief election officer***

- with your nomination papers, and

#### ***... to the officer responsible for corporate administration***

- between the 1st and 15th of January of each year you hold office, and
- by the 15th of the month after you leave office

### School board trustees/Francophone Education Authority directors:

#### ***... to the secretary treasurer or chief executive officer of the authority***

- with your nomination papers, and
- between the 1st and 15th of January of each year you hold office, and
- by the 15th of the month after you leave office

### Nominees for provincial office:

- with your nomination papers. If elected you will be advised of further disclosure requirements under the *Members' Conflict of Interest Act*

### Designated Employees:

#### ***... to the appropriate disclosure clerk (local government officer responsible for corporate administration, secretary treasurer, or Clerk of the Legislative Assembly)***

- by the 15th of the month you become a designated employee, and
- between the 1st and 15th of January of each year you are employed, and
- by the 15th of the month after you leave your position

## SCHOOL DISTRICT NO. 83 (KWSALTKTNEWS NE SECWEPENCÚL'ECW)

### CANDIDATE INFORMATION RELEASE AUTHORIZATION

Your nomination documents are available to the public to view as soon as they are submitted. Consent provided with this form allows your school district's election officer to provide additional information, as appearing below, to the public and / or media. **All fields are optional.**

The information you choose to share will be posted on websites operated by CivicInfo BC. This is the primary source through which the media (television, newspapers, radio, and online sources), the public, provincial ministries, researchers, and others are able to obtain province-wide local election information.

I, \_\_\_\_\_  
(please print name of person nominated)

having submitted nomination documents for election to the office of \_\_\_\_\_,  
hereby give my consent to share the following information. This information may be shared by email, posting on a website, phone, or by any other means of electronic communication.

|                                |                         |
|--------------------------------|-------------------------|
| <b>Address:</b>                |                         |
|                                |                         |
| <b>Primary Phone:</b>          | <b>Alternate Phone:</b> |
|                                |                         |
| <b>Email:</b>                  |                         |
|                                |                         |
| <b>Website:</b>                | <b>Instagram:</b>       |
|                                |                         |
| <b>Twitter (X) or BlueSky:</b> | <b>Facebook:</b>        |
|                                |                         |

**Gender (Self-identified):**

☐ Female      ☐ Male      ☐ Non-binary      ☐ Other / Undisclosed

**Previous Elected Experience (Check one):**

- ☐ Incumbent. Served as a Trustee between 2022 and 2026.
- ☐ Served as a Trustee prior to 2022, but not during the past term.
- ☐ No experience as a Trustee, but has been elected to office elsewhere (local, provincial, or federal).
- ☐ None.

\_\_\_\_\_  
(Signature of Candidate)



## School District No. 83 (Kwskalktnéws ne Secwepemcúl'ecw) Trustee Electoral Areas

### Trustee Electoral Area 1 (1 Trustee)

- City of Armstrong
- Electoral Area D of the Columbia Shuswap Regional District (CSRD)  
(*Falkland, Deep Creek, Rancho, Silver Creek, Gardom Lake*)
- Township of Spallumcheen

### Trustee Electoral Area 2 (1 Trustee)

- City of Enderby
- Electoral Area E of the Columbia Shuswap Regional District (CSRD)  
(*Malakwa, Swansea Point*)
- District of Sicamous
- Electoral Area F of the Regional District of North Okanagan (RDNO)  
(*Grindrod, Grandview Bench, Ashton Creek, Kingfisher / Mabel Lake, Mara*)

### Trustee Electoral Area 3 (1 Trustee)

- Electoral Area C of the Columbia Shuswap Regional District (CSRD)  
(*Sunnybrae, Tappen, White Lake, Eagle Bay*)
- Electoral Area F of the Columbia Shuswap Regional District (CSRD)  
(*North Shuswap*)
- Electoral Area G of the Columbia Shuswap Regional District (CSRD)  
(*Carlin, Balmoral, Blind Bay, Notch Hill, Sorrento*)

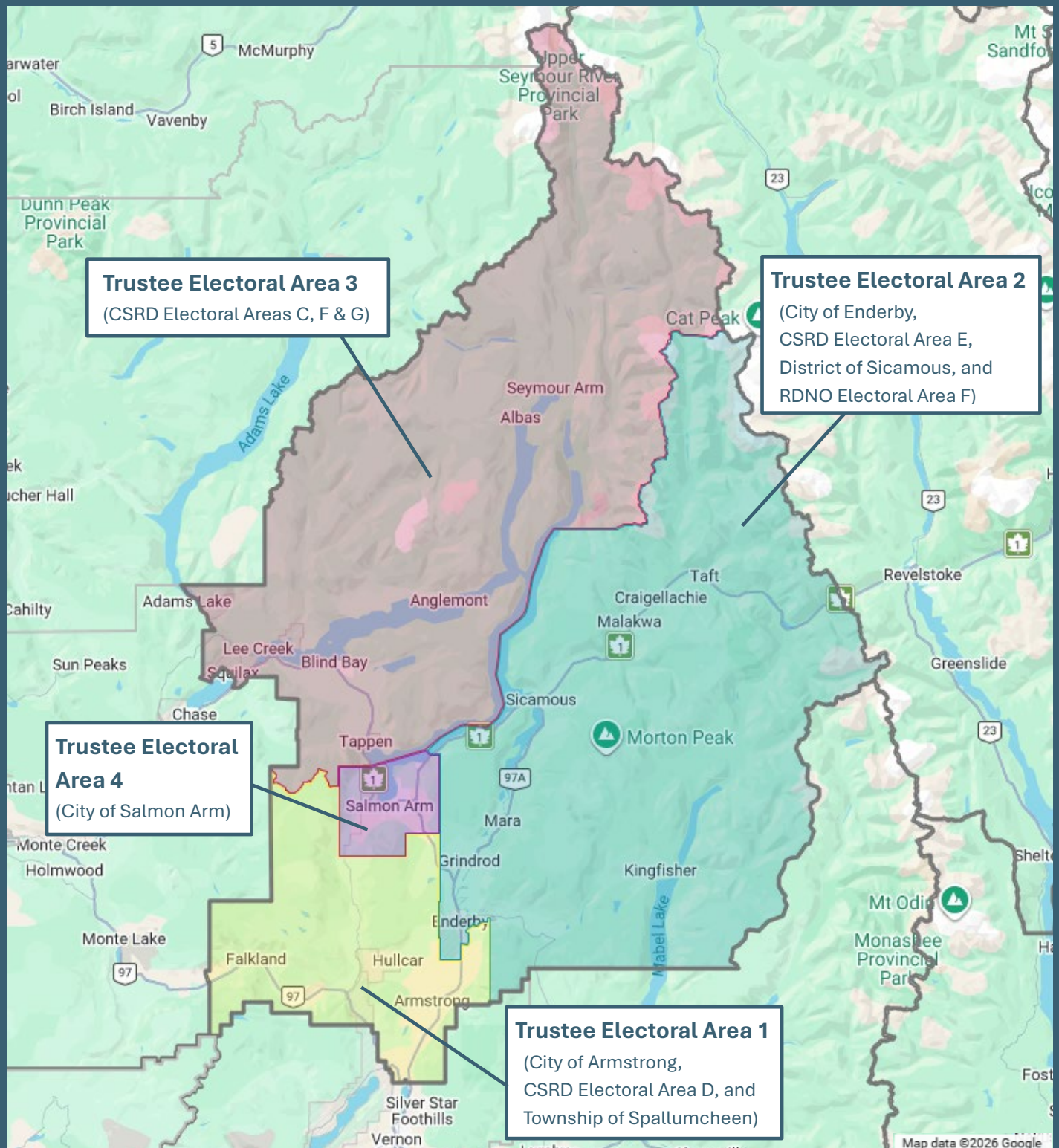
### Trustee Electoral Area 4 (2 Trustees)

- City of Salmon Arm



# School District No. 83 (Kwsaltktnéws ne Secwepemcúl'ecw)

## Trustee Electoral Areas Map





## 2026-2027 BOARD ANNUAL WORKPLAN\*

| September                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                                                                                                                                                                                                                                                                                                                                         |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Regular Board Meeting Agenda Items</b> <ul style="list-style-type: none"> <li>• Approve 2025/26 Audited Financial Statements</li> <li>• Approve Enhancing Student Learning (ESL) report</li> <li>• Approve 5-Year Capital Plan Submission – Minor</li> <li>• Approve Budget Development Process and Timeline for 2027/28</li> <li>• Receive Audit Findings Report and Management Letter</li> </ul>                                                                                                                                                                                                                           | <b>Committee of the Whole</b> <ul style="list-style-type: none"> <li>• Enhancing Student Learning (ESL) report – September 22, 2026</li> </ul> <b>Events/Recognition</b> <ul style="list-style-type: none"> <li>• Orange Shirt Day - September 30, 2026</li> <li>• National Day of Truth and Reconciliation – September 30, 2026</li> </ul>                                             |
| October                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                                                                                                                                                                                                                                                                                                                         |
| <b>No regularly scheduled Board Meetings in October due to the 2026 General Local Gov't &amp; School Trustee Election</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | <b>Events/Recognition</b> <ul style="list-style-type: none"> <li>• World Teachers' Day - October 5, 2026</li> <li>• General Local Election Day – October 17, 2026</li> </ul>                                                                                                                                                                                                            |
| November                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                                                                                                                                                                                                                                                                                                                                                         |
| <b>Inaugural Board Meeting – November 3, 2026</b> <ul style="list-style-type: none"> <li>• Elect Chair, Vice-Chair, BCSTA Provincial Councillor (&amp; alternate), BCPSEA Trustee Representative (&amp; alternate)</li> </ul> <b>Regular Board Meeting Agenda Items</b> <ul style="list-style-type: none"> <li>• Approve Trustee Remuneration</li> <li>• Assign Board Committee Chairs and other committee Trustee representatives</li> <li>• Receive September 30<sup>th</sup> 1701 Student Enrolment Update</li> <li>• Receive Quarterly Financials to September 30, 2026</li> <li>• Receive School Learning Plans</li> </ul> | <b>Trustee Education Sessions</b> <ul style="list-style-type: none"> <li>• Trustee Onboarding and Orientation sessions</li> </ul> <b>Events/Recognition</b> <ul style="list-style-type: none"> <li>• Remembrance Day Ceremonies</li> <li>• BCSTA Trustee Academy – November 26-28, 2026 (Vancouver)</li> <li>• BCPSEA Symposium – November 30 – December 1, 2026 (Vancouver)</li> </ul> |

\*NOTE: Work Plan dates subject to change

| December                                                                                                                                                                                                                                                                                                                                                                                      |                                                                                                                                                                                                                                                             |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Regular Board Meeting Agenda Items</b> <ul style="list-style-type: none"> <li>Receive Statement of Financial Information (SOFI)</li> </ul>                                                                                                                                                                                                                                                 | <b>Events/Recognition</b> <ul style="list-style-type: none"> <li>School Winter Concerts</li> </ul>                                                                                                                                                          |
| January                                                                                                                                                                                                                                                                                                                                                                                       |                                                                                                                                                                                                                                                             |
| <b>Regular Board Meeting Agenda Items</b> <ul style="list-style-type: none"> <li>Approve 1<sup>st</sup> Reading of 2026/27 Amended Annual Budget</li> <li>Receive Draft School Fees for the Upcoming Year</li> </ul>                                                                                                                                                                          | <b>Events/Recognition</b> <ul style="list-style-type: none"> <li>Complete Financial Information Act Statement of Disclosure Forms</li> </ul>                                                                                                                |
| February                                                                                                                                                                                                                                                                                                                                                                                      |                                                                                                                                                                                                                                                             |
| <b>Regular Board Meeting Agenda Items</b> <ul style="list-style-type: none"> <li>Adopt 2026/27 Amended Annual Budget (2<sup>nd</sup> &amp; 3<sup>rd</sup> Readings)</li> <li>Approve School Fees for the Upcoming Year</li> <li>Receive Quarterly Financials to December 31, 2026</li> <li>Receive February 1701 Enrolment Update</li> <li>Receive Draft 2027/28 District Calendar</li> </ul> | <b>Events/Recognition</b> <ul style="list-style-type: none"> <li>BCSTA Provincial Council Meeting – February 19, 2027 (virtual)</li> <li>BCSTA Thompson-Okanagan Branch Meeting – TBD (SD83 Hosting)</li> <li>Pink Shirt Day - February 25, 2027</li> </ul> |
| March                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                                                                                                                                                                                             |
| <b>Regular Board Meeting Agenda Items</b> <ul style="list-style-type: none"> <li>Approve 2027/28 District Calendar</li> </ul>                                                                                                                                                                                                                                                                 |                                                                                                                                                                                                                                                             |
| April                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                                                                                                                                                                                             |
| <b>Regular Board Meeting Agenda Items</b> <ul style="list-style-type: none"> <li>Adopt 2027/28 Annual Capital Plan Bylaw</li> <li>Approve Board/Authority Authorized (BAA) Courses</li> <li>Receive Environmental Stewardship Action Plan Update</li> <li>Receive Ministry Funding Estimate for 2027/28</li> </ul>                                                                            | <b>Events/Recognition</b> <ul style="list-style-type: none"> <li>BCSTA AGM – April 15-17, 2027 (Vancouver)</li> <li>Earth Day – April 22, 2027</li> <li>National Day of Mourning - April 28, 2027</li> </ul>                                                |

**\*NOTE: Work Plan dates subject to change**

**OUR MISSION** Empowering students to become confident, curious, and caring individuals who thrive in their learning, relationships, and community  
**OUR VISION** Preparing students to become educated citizens who contribute positively to a dynamic, sustainable, and diverse world  
**OUR VALUES** Belonging, Respect, Reconciliation, Empathy, Equity, Perseverance

| May                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                                                                                                                                                                                                                                                                                                                                                          |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Regular Board Meeting Agenda Items</b> <ul style="list-style-type: none"> <li>• Approve 1<sup>st</sup> Reading of the 2027/28 Preliminary Annual Budget</li> <li>• Approve Internal Admin Calendar &amp; Board Meeting Schedule for the Upcoming Year</li> <li>• Receive Quarterly Financials to March 31, 2027</li> </ul>                                                                                                                                               | <b>Committee of the Whole</b> <ul style="list-style-type: none"> <li>• 2027/28 Preliminary Annual Budget</li> </ul> <b>Events/Recognition</b> <ul style="list-style-type: none"> <li>• Assign Trustees to grad ceremonies</li> </ul>                                                                                                                                                                                     |
| June                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                                                                                                                                                                                                                                                                                                                                                                                          |
| <b>Regular Board Meeting Agenda Items</b> <ul style="list-style-type: none"> <li>• Adopt 2027/28 Preliminary Annual Budget (2<sup>nd</sup> &amp; 3<sup>rd</sup> Reading)</li> <li>• Approve Annual Board Workplan for the Upcoming Year</li> <li>• Approve 5-Year Capital Plan Submission – Major</li> <li>• Assign Board Committee Chairs and other committee Trustee Representatives for Upcoming Year</li> <li>• Employee Recognition and Long Service Awards</li> </ul> | <b>Committee of the Whole</b> <ul style="list-style-type: none"> <li>• 2027/28 Preliminary Annual Budget</li> </ul> <b>Events/Recognition</b> <ul style="list-style-type: none"> <li>• Employee Years of Service Recognition Event</li> <li>• Represent the Board at Graduation Ceremonies</li> <li>• Represent the Board at Retirement Ceremonies</li> <li>• National Indigenous Peoples Day - June 21, 2027</li> </ul> |
| July/August                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                                                                                                                                                                                                                                                                                                                                                                                          |
| <ul style="list-style-type: none"> <li>• Special meetings to be scheduled as required</li> </ul>                                                                                                                                                                                                                                                                                                                                                                            |                                                                                                                                                                                                                                                                                                                                                                                                                          |
| As Required/Other                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                                                                                                                                                                                                                                                                                                                                                                          |
| <ul style="list-style-type: none"> <li>• Engage in Advocacy Initiatives, including Preparing and Issuing Advocacy Letters</li> <li>• Financial Updates</li> <li>• Hear Section 11 Appeals</li> <li>• Human Resources Updates (staffing, R&amp;R, grievances)</li> <li>• Risk Management Updates</li> </ul>                                                                                                                                                                  |                                                                                                                                                                                                                                                                                                                                                                                                                          |
| Monthly                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                                                                                                                                                                                                                                                                                                                                                                                          |
| <ul style="list-style-type: none"> <li>• Attend Board Meetings</li> <li>• Attend Board Standing Committee Meetings</li> </ul>                                                                                                                                                                                                                                                                                                                                               |                                                                                                                                                                                                                                                                                                                                                                                                                          |

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