



The Board of Education of School District No. 83 (North Okanagan-Shuswap)

BOARD MEETING AGENDA

Date: Tuesday, May 19, 2020
Time: 6:00 p.m.
Venue: **MS Teams Live Event**

A copy of the Agenda with attachments is available on the School District website at:
<https://sd83.bc.ca/board-meetings/> Board Meeting Agendas.
Alternatively, copies are available on request from the Executive Assistant to the Secretary-Treasurer.

Item	Description	
1.	CALL TO ORDER	
2.	WELCOME AND ACKNOWLEDGEMENT OF TRADITIONAL TERRITORY We open the meeting with the acknowledgement that the Board holds its meeting on the traditional territory of the Secwepemc people.	
3.	ADOPTION OF AGENDA – CHANGES / ADDITIONS <u>Recommendation</u> <i>That the Board of Education adopt the May 19, 2020 Regular Board Meeting Agenda as presented.</i>	
4.	ADOPTION OF BOARD MEETING MINUTES A. Regular Board Meeting Minutes – April 21, 2020 <u>Recommendation</u> <i>That the Board of Education adopt the Regular Board Meeting Minutes of April 21, 2020 as presented.</i>	Pg. 5
5.	ADOPTION OF IN-CAMERA MEETING SUMMARY A. Summary of In-camera Meeting – April 21, 2020 <u>Recommendation</u> <i>That the Board of Education adopt the Summary of the In-camera Meeting of April 21, 2020 as presented.</i>	Pg. 10

Item	Description	
6.	BUSINESS ARISING	
A.	2020-21 Capital Plan Bylaw	Pg. 12
6:10pm	Secretary-Treasurer: Alanna Cameron	
	<u>Recommendation</u>	
	<i>That School District No. 83 (North Okanagan-Shuswap) Capital Bylaw No. 2020/21-CPSD83-01 be given third reading, passed and adopted on this 19th day of May 2020.</i>	
7.	ANNOUNCEMENTS	
A.	COVID-19 Updates	
6:20pm	B. Peter Jory, Superintendent	
	C. Trustees	
8.	DELEGATIONS	
	None	
9.	EDUCATION COMPONENT	
A.	Trauma Informed Schools – Presentation	Pg. 16
6:40pm	Trauma Consultant: Jonaire Bowyer-Smyth	
	Board Information	
10.	DISCUSSION ITEMS	
A.	Field Trip Cancellation – Salmon Arm Secondary – Ireland, Scotland, and England	Pg. 23
6:55pm	Superintendent: Peter Jory	
	<u>Recommendation</u>	
	<i>That the Board of Education cancel the Salmon Arm Secondary (Sullivan and Jackson) field trip to Ireland, Scotland, and England in July 2020 due to the unacceptable level of risk of harm to students.</i>	
B.	Draft Strategic Maintenance Plan	Pg. 26
7:00pm	Director of Operations: Trevor Bettcher	
	Board Information	
C.	2020-21 Administrative Calendar	Pg. 38
7:15pm	Secretary-Treasurer: Alanna Cameron	
	<u>Recommendation</u>	
	<i>That the Board of Education adopt the 2020-21 Internal Administrative Calendar, as presented.</i>	
D.	2020-21 Annual Facility Grant (AFG) Plan/Parkview Water Barrier Options	Pg. 40
7:25pm	Secretary-Treasurer: Alanna Cameron	
	<u>Recommendation</u>	
	<i>That the Board of Education receive for information the 2020-21 Annual Facility Grant Spending Plan Summary as presented.</i>	

Item	Description	
7:40pm	E. Re-opening of School Playgrounds Assistant Superintendent: Carl Cooper	
	Board Information	
11.	COMMITTEE REPORTS	
7:45pm	A. Education Directions Committee Chair: Trustee Marianne VanBuskirk	
	B. Finance & Facilities / Audit Committee Chair: Trustee Amanda Krebs	
	No May meeting held due to COVID-19.	
7:50pm	C. Labour Relations Committee Chair: Trustee Quentin Bruns	
	D. Partner Group Liaison Committee Chair: Trustee Marty Gibbons	
	May meeting cancelled.	
7:55pm	E. Policy Committee Committee Chair: Trustee Tennile Lachmuth	
	i. Policy 121 – Sexual Orientation and Gender Identity – First Reading	Pg. 43
	<u>Recommendation</u> <i>That the Board of Education approve the first reading of Policy 121 – Sexual Orientation and Gender Identity.</i>	
	ii. Policy 180 – Trustee Professional Learning – Second and Final Reading	Pg. 46
	<u>Recommendation</u> <i>That the Board of Education approve the second and final reading of Policy 180 – Trustee Professional Learning.</i>	
12.	COMMITTEE OF THE WHOLE	
8:05pm	A. Long Range Facilities Plan Superintendent: Peter Jory	Pg. 51
	<u>Recommendation</u> <i>That the Board of Education add Option B-4 (Change Armstrong Zone to K-4, 5-7, and 8-12) into the Long Range Facilities Plan Draft.</i>	
	<u>Recommendation</u> <i>That the Board of Education remove Options B-1, B-2, and B-3 from the Long Range Facilities Plan Draft.</i>	

Item	Description	
	<u>Recommendation</u> <i>That the Board of Education keep the Enderby Zone at status quo, while numbers allow.</i>	
	<u>Recommendation</u> <i>That the Board of Education add Option E-5 (Change Salmon Arm Urban schools to K-5, one middle 6-8, two 9-12 secondaries) into the Long Range Facilities Plan Draft.</i>	
13.	BCSTA UPDATE None	
14.	BCPSEA UPDATE None	
15.	FNEC UPDATE A. FNEC Check-in/Update Meetings Trustee: Marty Gibbons	
8:30pm		
16.	INFORMATION ITEMS A. Quarterly Financials to March 31, 2020 Secretary-Treasurer: Alanna Cameron	Pg. 54
8:35pm		
	Board Information	
17.	OTHER None	
18.	QUESTION PERIOD	
8:45pm	<i>The Board welcomes questions of a general nature, but the primary purpose of the "Public Question Period" is to ask questions about the Board's policies or operations.</i> <i>Question Period is not a platform for presentations or personal statements.</i>	
19.	UPCOMING DATES / EVENTS Regular Board Meeting – June 16, 2020 – 6:00pm (via Microsoft Teams)	
20.	ADJOURNMENT <u>Recommendation:</u> <i>That the May 19, 2020 Regular Board Meeting be adjourned.</i>	

**The Board of Education of School District No. 83
(North Okanagan-Shuswap)**

Minutes of the Regular Board Meeting of the Board of Education of School District No. 83 (North Okanagan-Shuswap), held via Microsoft Teams meeting and live event on Tuesday, April 21, 2020.

Present:

A. Krebs	Board Chairperson	P. Jory	Superintendent
T. Lachmuth	Vice-Chairperson	A. Cameron	Secretary-Treasurer
Q. Bruns	Trustee	C. Cooper	Assistant Superintendent (Instruction)
M. Gibbons	Trustee	R. Brennan	Assistant Superintendent (HR)
M. VanBuskirk	Trustee	C. Leidloff	Dir. of Instruction – Inclusive Education
		T. Bettcher	Director of Operations

1. CALL TO ORDER

Board Chairperson Krebs acknowledged that a quorum was present and called the meeting to order at 6:05 p.m.

2. WELCOME AND ACKNOWLEDGEMENT OF TRADITIONAL TERRITORY

Board Chairperson Krebs opened the meeting with the acknowledgment that the Board holds its meeting on the traditional territory of the Secwepemc people.

3. ADOPTION OF AGENDA - ADDITIONS / CHANGES

038/2020 CARRIED *"That the Board of Education adopt the April 21, 2020 Regular Board Meeting Agenda as amended with the following addition:*

- 6A. Live Streaming Board Meetings."

4. ADOPTION OF BOARD MEETING MINUTES

A. Regular Board Meeting Minutes – March 10, 2020
039/2020 CARRIED *"That the Board of Education adopt the Regular Board Meeting Minutes of March 10, 2020 as presented."*

5. ADOPTION OF IN-CAMERA MEETING SUMMARY

A. Summary of In-camera Meeting – March 10, 2020
040/2020 CARRIED *"That the Board of Education adopt the Summary of the In-camera Meeting of March 10, 2020 as presented."*

6. BUSINESS ARISING

A. Live Streaming Board Meetings
 The Board discussed live streaming Board meetings due to the COVID-19 situation and the availability and archiving process of the recordings. The Board requested that Policy Committee look at developing a policy regarding live streaming as a priority when it resumes.

041/2020 CARRIED *"That the Board of Education maintain the recording of this meeting accessible to the public until the next Board meeting, at which point the Board will make a decision as*

to continuation.”

7. **ANNOUNCEMENTS**

A. **COVID-19 Updates**

Superintendent Jory provided an update on the COVID-19 pandemic and reported on the emotional, practical, and educational factors the District is tackling while working through this challenge.

B. **Peter Jory, Superintendent**

- M.V. Beattie 30-day Lego Challenge
- Len Wood student helping seniors learn how to use Zoom video conferencing
- Shuswap MakerSpace-South Canoe Elementary birdhouses
- Former grads involved in helping with the COVID-19 pandemic in the news

C. **Trustees**

8. **DELEGATIONS**

None

9. **EDUCATION COMPONENT**

A. **Trades/Careers Program Update**

District Principal: Reid Findlay

District Principal Findlay presented the Board with information on the various Trade/Careers programs offered in the District through ITA such as: Youth Train in Trades, Youth Work in Trades, Youth Discover the Trades, and Youth Explore the Trades. He also reported on Ministry funding eligibility clarifications and how the COVID-19 pandemic is affecting students enrolled in these programs.

10. **DISCUSSION ITEMS**

A. **Field Trip Cancellation – Shuswap Middle School – Quebec, May 2020**

Superintendent: Peter Jory

**042/2020
CARRIED**

“That the Board of Education cancel the Shuswap Middle School field trip to Quebec in May 2020 due to the unacceptable level of risk of harm to students.”

B. **2020-21 Capital Plan Bylaw**

Secretary-Treasurer: Alanna Cameron

**043/2020
CARRIED**

“That School District No. 83 (North Okanagan-Shuswap) Capital Bylaw No. 2020/21-CPSD83-01 be given first reading.”

**044/2020
CARRIED**

“That School District No. 83 (North Okanagan-Shuswap) Capital Bylaw No. 2020/21-CPSD83-01 be given second reading.”

Unanimous consent was not received to proceed to third reading.

The Board requested background information on the history of the Eagle River Secondary geothermal project for the May Regular meeting.

11. COMMITTEE REPORTS

A. Education Directions

Committee Chair: Trustee Marianne VanBuskirk

No April meeting held due to COVID-19.

B. Finance & Facilities / Audit

Committee Chair: Trustee Amanda Krebs

No April meeting held due to COVID-19.

C. Labour Relations

Committee Chair: Trustee Quentin Bruns

Trustee Bruns reported on the following from the April 14th committee meeting:

- discussion on HR risk management items, to be forwarded back to Finance & Facilities/Audit committee
- BCPSEA-BCTF Framework Agreement
- PVP Pro-D Proposed Contract Changes
- COVID-19 updates relating to HR

D. Partner Group Liaison

Committee Chair: Trustee Marty Gibbons

Trustee Gibbons reported on the April 15th committee meeting noting discussions on the successes and challenges of the COVID-19 situation with regards to cleaning, learning from home, and videoconferencing.

E. Policy Committee

Committee Chair: Tennile Lachmuth

No April meeting held due to COVID-19.

12. COMMITTEE OF THE WHOLE

A. Long Range Facilities Plan

Trustee: Amanda Krebs

The Board discussed the LRFP options in each zone in length and shared their thoughts and opinions on the various zones based on the information gathered through the LRFP process. The Board decided to schedule a Committee of the Whole meeting in May for further discussion on narrowing down the options.

B. 2020-21 Revised Budget Development Process & Timeline

Secretary-Treasurer: Alanna Cameron

Secretary-Treasurer Cameron presented the revised process & timeline document due to the COVID-19 pandemic and reviewed the proposed changes. The Board

requested that an online public consultation meeting regarding the 2020-21 Preliminary Annual Budget be held on May 14.

**045/2020
CARRIED** *"That the Board of Education approve, in principle, the newly Revised 2020-21 Preliminary Annual Budget Timeline/Process as amended."*

13. BCSTA UPDATE

A. BCSTA Leadership Development Program

Trustee: Amanda Krebs

Trustees reported on the Leadership Development Program workshop via Zoom where information on developing strategic plans/planning was shared and discussed.

14. BCPSEA UPDATE

None

15. FNEC UPDATE

A. FNEC Check-in/Update Meetings

Trustee: Marty Gibbons

Next bi-weekly meeting scheduled for Wednesday, April 22nd. Report to be provided at the May Regular Board meeting.

16. INFORMATION ITEMS

None

17. OTHER

None

18. QUESTION PERIOD

The Board welcomes questions of a general nature, but the primary purpose of the "Public Question Period" is to ask questions about the Board's policies or operations.

Question Period is not a platform for presentations or personal statements.

A question was received regarding an email received by the Board.

19. UPCOMING DATES / EVENTS

Regular Board Meeting – May 19, 2020 – 6:00pm (via Microsoft Teams)

20. ADJOURNMENT

The meeting was adjourned at 8:42 p.m.

Certified Correct:

Amanda Krebs
Board Chairperson

Alanna Cameron
Secretary-Treasurer

DRAFT

**The Board of Education of School District No. 83
(North Okanagan-Shuswap)**

Summary of an In-Camera Board Meeting of the Board of Education of School District No. 83 (North Okanagan-Shuswap), held on Tuesday, April 21, 2020 via Microsoft Teams meeting.

Present:

A. Krebs	Board Chairperson	P. Jory	Superintendent
T. Lachmuth	Vice-Chairperson	A. Cameron	Secretary-Treasurer
Q. Bruns	Trustee	C. Cooper	Assistant Superintendent (Instruction)
M. Gibbons	Trustee	R. Brennan	Assistant Superintendent (HR)
M. VanBuskirk	Trustee		

1. CALL TO ORDER

Board Vice-Chairperson Lachmuth acknowledged that a quorum was present and called the meeting to order at 3:31 p.m.

2. WELCOME AND ACKNOWLEDGEMENT OF TRADITIONAL TERRITORY

Board Vice-Chairperson Lachmuth opened the meeting with the acknowledgment that the Board holds its meeting on the traditional territory of the Secwepemc people.

3. ADOPTION OF AGENDA – CHANGES / ADDITIONS

The Board of Education adopted the Agenda of the In-camera Board Meeting of April 21, 2020 with one addition.

4. ADOPTION OF BOARD MEETING MINUTES

The Board of Education adopted the Minutes of the In-camera Board Meeting of March 10, 2020 as presented.

5. BUSINESS ARISING

The Board was provided with an update on one other matter.

6. LAND/LABOUR/LAW

The Board discussed two personnel matters, two labour matters, and one Land matter.

7. LABOUR RELATIONS – COMMITTEE REPORT

Trustee Bruns provided the Board with an update on the April 14th committee meeting.

8. OTHER

One other matter was discussed by the Board.

9. UPCOMING DATES / EVENTS

In-camera Board Meeting – May 19, 2020 – 3:30pm via MS Teams
Regular Board Meeting – May 19, 2020 – 6:00pm via MS Teams

10. ADJOURNMENT

The meeting was adjourned at 4:34 pm.

Certified Correct, Secretary-Treasurer

CAPITAL BYLAW NO. 2020/21-CPSD83-01
CAPITAL PLAN 2020/21

WHEREAS in accordance with section 142 of the *School Act*, the Board of Education of School District No. 83 (North Okanagan-Shuswap) (hereinafter called the "Board") has submitted a capital plan to the Minister of Education (hereinafter called the "Minister") and the Minister has approved the capital plan or has approved a capital plan with modifications,

NOW THEREFORE in accordance with section 143 of the *School Act*, the Board has prepared this Capital Bylaw and agrees to do the following:

- (a) Authorize the Secretary-Treasurer to execute a capital project funding agreement(s) related to the capital project(s) contemplated by the capital plan or the capital plan with modifications;
- (b) Upon ministerial approval to proceed, commence the capital project(s) and proceed diligently and use its best efforts to complete each capital project substantially as directed by the Minister;
- (c) Observe and comply with any order, regulation, or policy of the Minister as may be applicable to the Board or the capital project(s); and,
- (d) Maintain proper books of account, and other information and documents with respect to the affairs of the capital project(s), as may be prescribed by the Minister.

NOW THEREFORE the Board enacts as follows:

- 1. The Capital Bylaw of the Board for the 2020/21 Capital Plan as approved by the Minister, to include the supported capital project(s) specified in the letter addressed to the Secretary-Treasurer and Superintendent, dated March 5, 2020, is hereby adopted.
- 2. This Capital Bylaw may be cited as School District No. 83 (North Okanagan-Shuswap) Capital Bylaw No. 2020/21-CPSD83-01.

READ A FIRST TIME THE 21st DAY OF April 2020;
 READ A SECOND TIME THE 21st DAY OF April 2020;
 READ A THIRD TIME, PASSED AND ADOPTED THE 19th DAY OF May 2020.

Board Chair

Secretary-Treasurer

I HEREBY CERTIFY this to be a true and original School District No. 83 (North Okanagan-Shuswap) Capital Bylaw No. 2020/21-CPSD83-01 adopted by the Board the 19th day of May 2020.

Secretary-Treasurer



March 5, 2020

Ref: 218161

To: Secretary-Treasurer and Superintendent
School District No. 83 (North Okanagan-Shuswap)

Capital Plan Bylaw No. 2020/21-CPSD83-01

Re: Ministry Response to the Annual Five-Year Capital Plan Submission for 2020/21

This letter is in response to your School District's 2020/21 Annual Five-Year Capital Plan submission, submitted to the Ministry prior to June 30, 2019, and provides direction for advancing supported and approved capital projects.

The Ministry has reviewed all 60 school districts' Annual Five-Year Capital Plan submissions to determine priorities for available capital funding in the following programs:

- Seismic Mitigation Program (SMP)
- Expansion Program (EXP)
- Replacement Program (REP)
- Site Acquisition Program (SAP)
- Rural District Program (RDP)
- School Enhancement Program (SEP)
- Carbon Neutral Capital Program (CNCP)
- Building Envelope Program (BEP)
- Playground Equipment Program (PEP)
- Bus Acquisition Program (BUS)

Below you will see the major capital projects supported to proceed with Concept Plans* as well as minor capital projects from the Ministry's 2020/21 annual capital programs that are approved for funding and are able to proceed to procurement.

*Concept Plan approval is a new step required before a Project Definition Report (PDR) will be supported. Your respective Regional Director or Planning Officer will provide you with more information if you have major capital projects supported to proceed to a Concept Plan.

MAJOR CAPITAL PROJECTS (SMP, EXP)

There are no major capital projects supported to proceed to concept plan or business case.

MINOR CAPITAL PROJECTS (SEP, CNCP, BEP, PEP, BUS)

New projects for SEP, CNCP, BEP, PEP

Facility Name	Program Project Description	Amount Funded by Ministry	Next Steps & Timing
Eagle River Secondary	SEP - Mechanical Upgrades - HVAC upgrades	\$1,429,000	Proceed to design, tender and construction. Project is to be completed by March 31, 2021.

New projects for BUS

Existing Bus Fleet #	New Bus Type	Amount Funded by Ministry	Next Steps & Timing
A8834	C 76 with 0 wheelchair spaces	\$141,483	Proceed to ordering the school bus(es) between March 4, 2020 and May 4, 2020 from the list of approved vendors available through the Bus Standing Offer portal on the ASTSBC website at http://www.astsb.org
A9831	C 76 with 0 wheelchair spaces	\$141,483	Proceed to ordering the school bus(es) between March 4, 2020 and May 4, 2020 from the list of approved vendors available through the Bus Standing Offer portal on the ASTSBC website at http://www.astsb.org
A9834	C 76 with 0 wheelchair spaces	\$141,483	Proceed to ordering the school bus(es) between March 4, 2020 and May 4, 2020 from the list of approved vendors available through the Bus Standing Offer portal on the ASTSBC website at http://www.astsb.org

Note: An Annual Programs Funding Agreement (APFA) accompanies this Capital Plan Response Letter which outlines specific Ministry and Board related obligations associated with the approved Minor Capital Projects for the 2020/21 fiscal year as listed above.

In accordance with Section 143 of the *School Act*, Boards of Education are required to adopt a single Capital Bylaw (using the Capital Plan Bylaw No. provided at the beginning of this document) for its approved 2020/21 Five-Year Capital Plan as identified in this Capital Plan Response Letter. For additional information, please visit the Capital Bylaw website at:

<https://www2.gov.bc.ca/gov/content/education-training/k-12/administration/capital/planning/capital-bylaws>

The Capital Bylaw and the APFA must be signed, dated and emailed to Ministry Planning Officer Ravnit Aujla at Ravnit.Aujla@gov.bc.ca as soon as possible. Upon receipt the Ministry will issue Certificates of Approvals as defined in the APFA.

With the 2020/21 Capital Plan process now complete, the Capital Plan Instructions for the upcoming 2021/22 Annual Five-Year Capital Plan submission process (with supplementary intake spreadsheets) will be provided within the next few weeks. These plans are to be submitted to the Ministry no later than June 30, 2020.

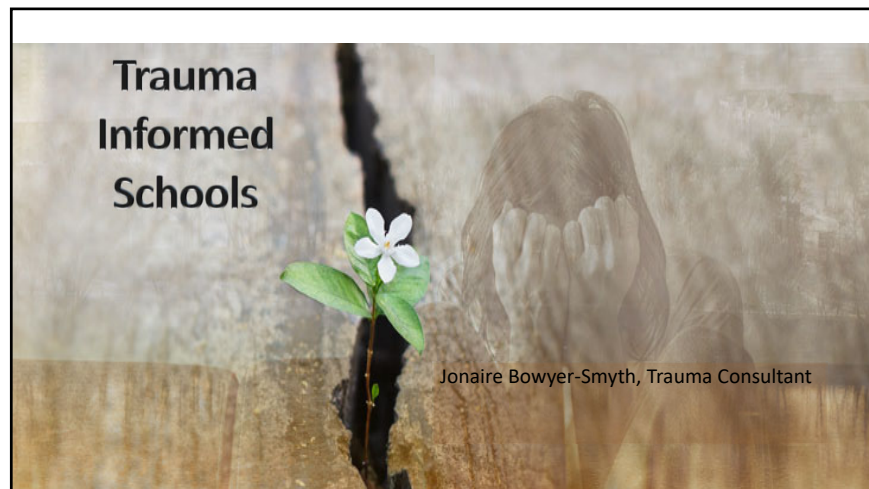
Please contact your respective Regional Director or Planning Officer as per the [Capital Management Branch Contact List](#) with any questions regarding this Capital Plan Response Letter or the Ministry's capital plan process.

Sincerely,

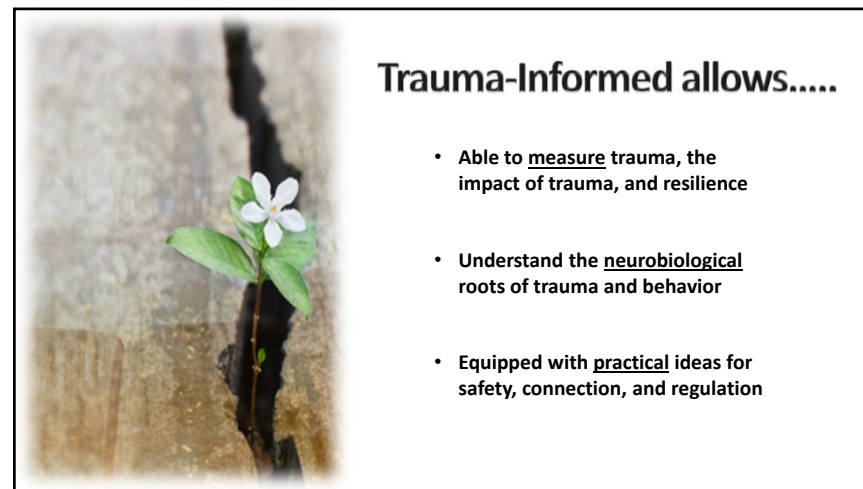


Joel Palmer, Executive Director
Capital Management Branch

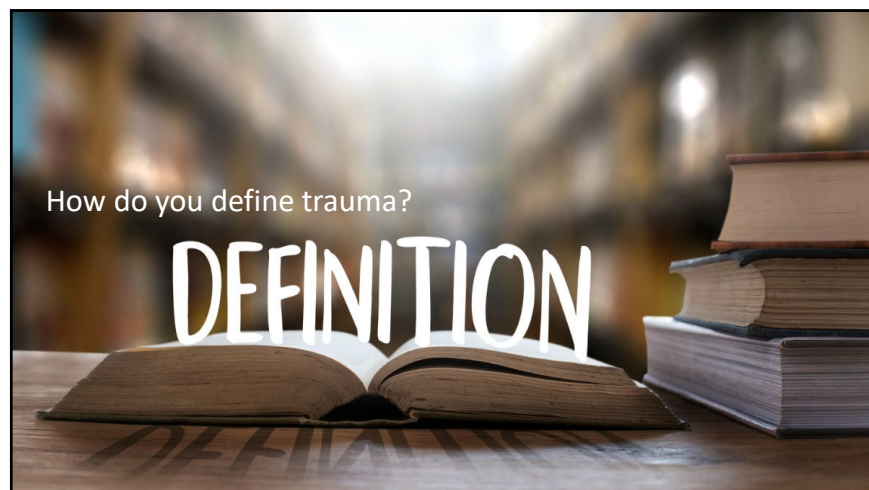
pc: Rachelle Ray, Director, Capital Projects Unit, Capital Management Branch
Michael Nyikes, Director, Capital Programs Unit, Capital Management Branch
Ravnit Aujla, Planning Officer, Capital Management Branch
Rob Drew, Regional Director, Capital Management Branch
Rosa Cutler, Planning Officer, Capital Management Branch



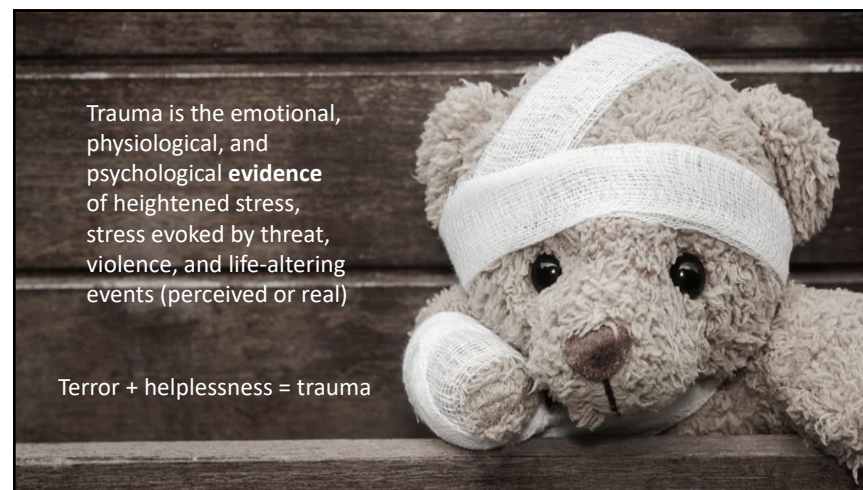
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4

Traumatic Events may include:

- Sexual and physical abuse
- Domestic and community violence
- School violence
- Medical trauma or accidents
- Terrorism and war
- Natural and human disasters
- Suicide and traumatic loss

What if these could be measured?



5

Ongoing abuse or neglect from within a caregiving system. Intentional violence or the **failure to intervene**.

- Developmental trauma
- Intergenerational trauma
- Historical trauma
- Complex trauma

Repetitive Trauma



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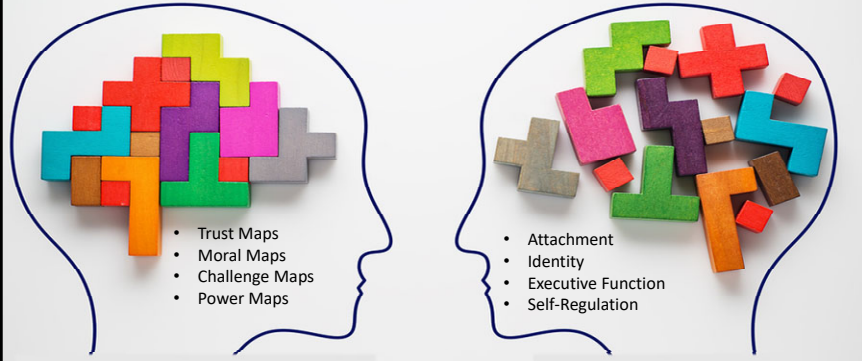
Prevalence of PTSD

Group	Prevalence
Police	13%
Military Vet	30%
Abused Child	50%

- Memory gaps
- Negative beliefs
- Fear, horror, anger, guilt, shame
- Loss of joy and fun
- Detachment
- Irritable
- Aggressive
- Reckless
- Destructive
- Hyper-vigilant
- Exaggerated startle
- Distractible
- Sleep disruption



7



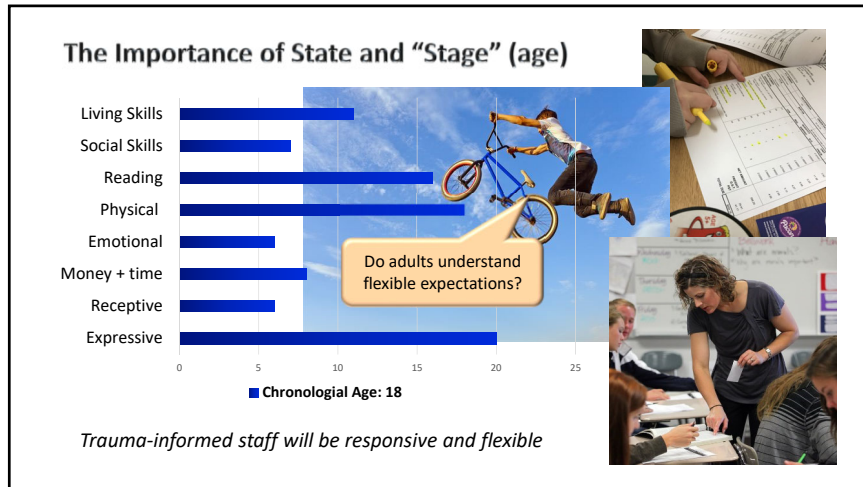
Typical Development

- Trust Maps
- Moral Maps
- Challenge Maps
- Power Maps

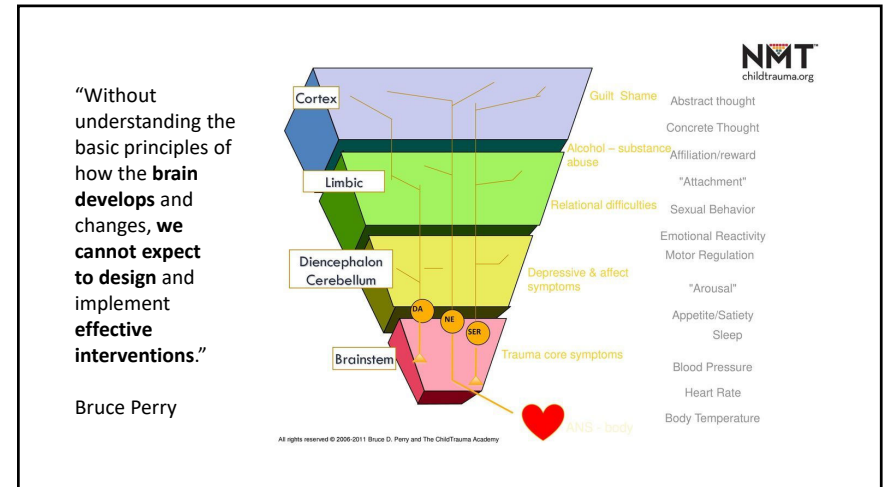
Trauma Impact

- Attachment
- Identity
- Executive Function
- Self-Regulation

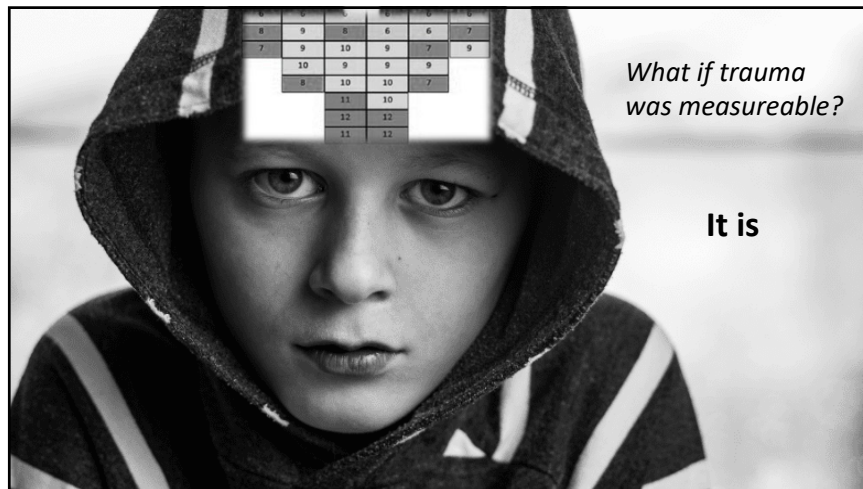
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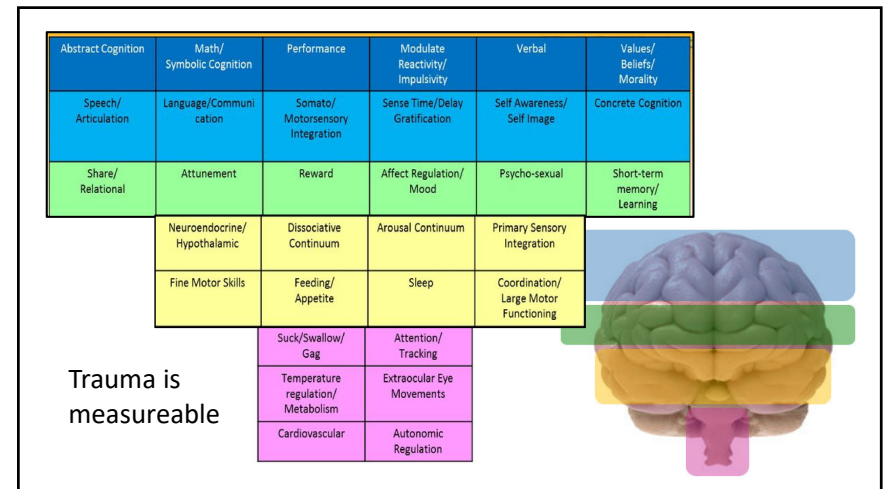
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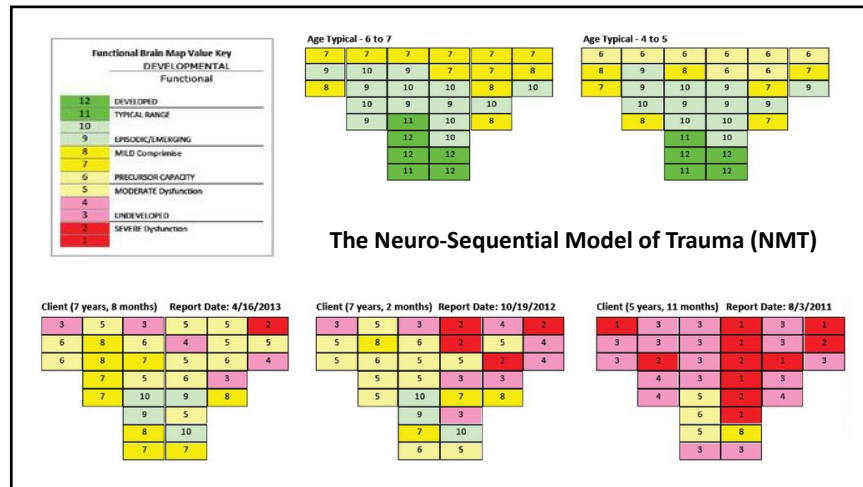
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11



12



13

A Trauma-Informed School responds according to State and Stage

Sense of Time	Extended future	Days Hours	Hours Minutes	Minutes Seconds	No sense of time
Arousal	Rest	Vigilance	Resistance	Defiance	Aggression
Brain Involved	Neocortex	Limbic cortex	Limbic cortex	Brainstem	Autonomic
Internal STATE	Calm	Arousal	Alarm	Fear	Terror
STAGE	15-30 years (adultlike)	8-15 years (teenlike)	8-3 years old (childlike)	1-3 years (toddler)	Infantile
What should I do?	Talk	Teach	Play Engage Metaphor	Doing Cues Practice	Secure Non-verbal

How far into the future can a kid "see themselves"?

2 years old: NOW!

3-5 years old: 5-20 min

K – Grade 2: 5-8 hours

3rd to 6th : 8-12 hours

6th to grad: 2-3 days

17-23 years old: 2-3 weeks

24 years plus: 3-5 weeks

14

Newsweek
Tuesday, February 28, 2000

Adolescence: Sensitive Developmental Period

"In the absence of more sophisticated strategies normatively developed, **traumatized teens** may continue to rely on more **primitive coping strategies**."

Between the Ears, it's a Construction Site

For the past decade, scientists have been studying the brain's ability to recover from trauma. In the process, they have discovered that the brain's ability to recover from trauma is not as simple as it once seemed. It's a complex process that involves the brain's ability to rewire itself. This process is called neuroplasticity. It's the brain's ability to reorganize itself by forming new neural connections. This process is what allows the brain to recover from trauma. It's a complex process that involves the brain's ability to rewire itself. This process is called neuroplasticity. It's the brain's ability to reorganize itself by forming new neural connections. This process is what allows the brain to recover from trauma.

15

Adverse Childhood Experiences (ACE)

ABUSE	NEGLECT	HOUSEHOLD DYSFUNCTION	
Physical	Physical	Mental Illness	Incarcerated Relative
Emotional	Emotional	Mother treated violently	Substance Abuse
Sexual		Divorce	

Kids with an ACE score of **5** or higher are **76% more likely** to have

- language delays
- emotional dysregulation
- brain irregularities

What is your ACE score?

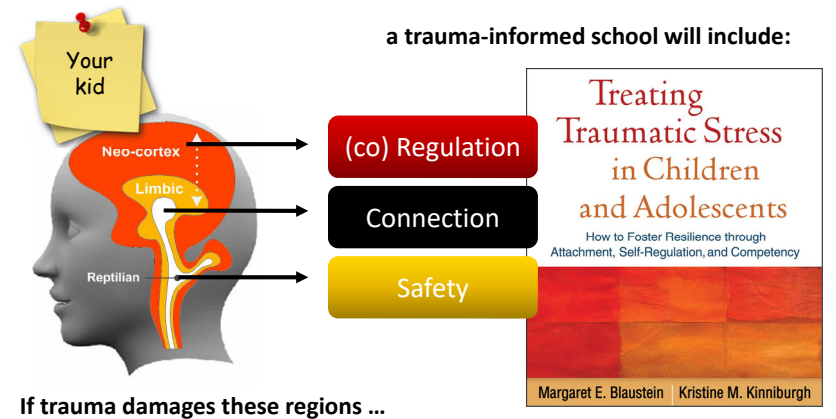
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Does this explain your kid's behavior?



17

a trauma-informed school will include:



18

Trauma is a child standing in a puddle of spilled fuel

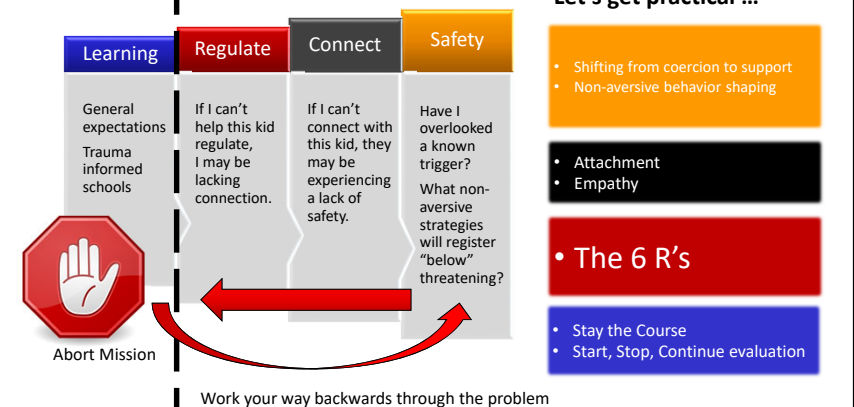
Setting events (trauma) change our relationship to triggers.

What if you could reduce the amount of fuel he's standing in?

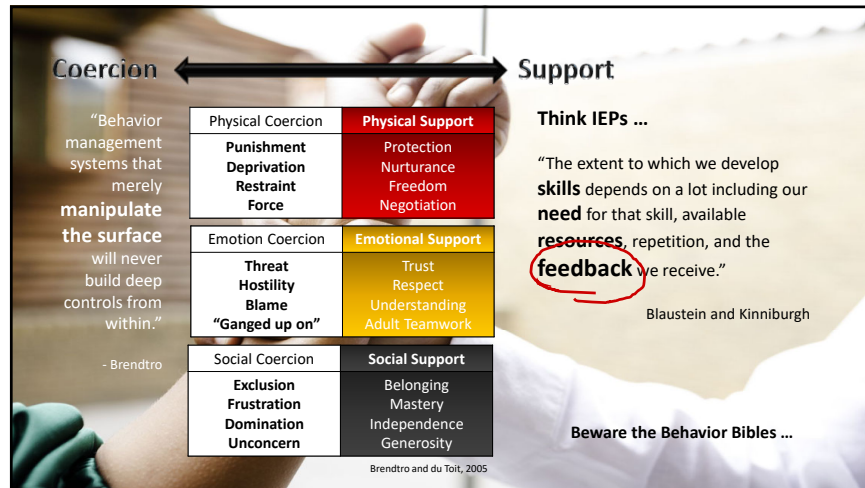
In the ABC's of behavior, trauma is a permanent A.

19

Trauma Responsive Triage



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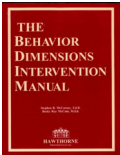


21

Here's what: We have 3 little scrappers in the same grade.



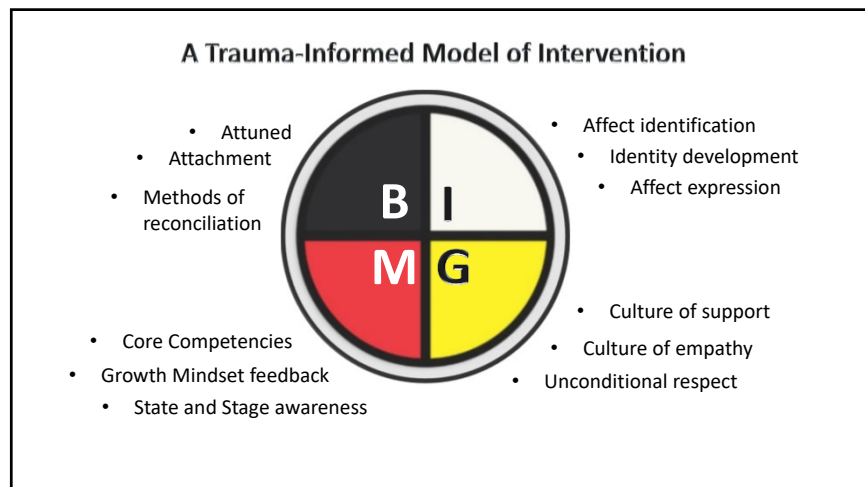
So what? “These kids are all aggressive for the same reason!!”



Now what?

- Automatic suspension
- One-size-fits-all reward system
- Collaborative Problem Solving
- (and frustrated adults)

22



23

Stay The Course

Trust = consistency over time
Repairing mistakes *strengthens* our bond
Expect setbacks. Play the long game.

24

In light of what we've discussed today

What's one thing you'd
like to do differently?

What's one thing you
plan to continue?

What's one new thing
you're willing to try?





**The Board of Education of
School District No. 83 (North Okanagan-Shuswap)**

BRIEFING NOTE

TO:	Board of Education	DATE: 19 May 2020
FROM:	Peter Jory, Superintendent of Schools/CEO	
RE:	School Field Trip Cancellation – Sullivan/Jackson – Ireland, Scotland, England 2020	

Background

In November 2018, the Board of Education approved the field trip for students from Sullivan and Jackson to travel to Ireland, Scotland, and England in July 2020. Since March 2020 travel restrictions have been in place due to safety concerns and the risks associated with the COVID-19 pandemic.

Recommendation

That the Board of Education cancel the Sullivan and Jackson field trip to Ireland, Scotland, and England in July 2020 due to the unacceptable level of risk of harm to students.

Respectfully submitted,

Peter Jory
Superintendent of Schools/CEO

FIELD TRIP INFORMATION FORM (To be completed by Teacher/Sponsor)

- To be completed for activities as referred to in *Field Trip Regulation & Handbook*.
- Check appropriate notice and approval requirements:

- ☐ By principal – day trip – 1 week notice
- ☐ By superintendent or designate – overnight within the province – 2 weeks notice
- ☐ By Board – overnight out of province, in North America – 2 months notice to Zone Director
- ☒ By board – out of North America – 6 months notice to Zone Director

Departure date of trip:

06 01 2020
day month year

Return date of trip:

19 07 2020
day month year

- dates are approximate
& within first 3 weeks of July

SCHOOL: Salmon Arm Secondary - Sullivan / Jackson

DESTINATION: Ireland, Scotland, and England

ORGANIZING TEACHERS: Gloria Cox

IDENTIFY GROUP OR CLASS OF STUDENTS: all students in good standing

GRADE (s): 9-12 TOTAL NUMBER OF STUDENTS: 20-40 ?

CURRICULUM PURPOSE: International travel / cultural exposure

ACTIVITIES: sight seeing, touring, etc.

For a co-educational overnight field trip and both male and female supervisors will accompany the students on this field trip: ☒ Yes

SUPERVISOR(s): Teacher(s): Gloria Cox TBD

Parent(s): TBD TBD

TRANSPORTATION: ☐ School Bus ☐ Private Vehicle

Other (eg: foot or bike): AIRPLANE, COACH, TRAIN

ACCOMMODATION: Hotels, as arranged by EF Tours.

Funding Source: student paid ☐ or see attached

Teacher:	<u>Gloria Cox</u>	Date:	<u>Oct. 11, 2018</u>
Principal:	<u>B. Cadden</u>	Date:	<u>Oct 16, 2018</u>
Superintendent / Designate:	<u>[Signature]</u>	Date:	<u>Oct. 16, 2018</u>

Oct. 15, 2018

School District No. 83
School Board Trustee

Dear Mr. McKay:

Re: SAS (Sullivan and Jackson) student trip to Europe, July 2020

Please accept this letter as my proposal to take students on a field trip to Ireland, Scotland, and England, summer 2020, with EF Tours.

As a teacher of drama and literature, I feel passionately about the possibility of exposing SAS students to the world around them, and would love the opportunity to introduce them to world-class museums and art, history, varied natural landscapes, foreign cultures, and stunning architecture. Enclosed, please find a draft itinerary of the Ireland, Scotland, and England Tour. Below is the proposal, in a nutshell.

Who: Gloria Cox, SAS – Jackson / Sullivan teacher with four previous EF Tour experiences (March, 2010 – New York; March, 2013 – London and Paris; March, 2015 – New York; March 2018 – London, Paris, Venice, Rome), one upcoming tour (March, 2019 – New York), as well as the EF Tours New Teacher Orientation Program, Summer 2009.

One additional Chaperone for each six students enrolled

Goal of approximately 20-40 students, grades 9 through 12.

What: Fourteen-day tour of Ireland, Scotland, and England, with EF Educational Tours.

When: July, 2020, leaving from Kelowna

How: Round Trip Air flight from Kelowna, staying in various hotels, as booked by EF Tours, travelling by coach, train, and public transit within each city.

Cost: Approximately \$5000 per student

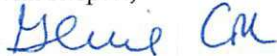
Students have the option to sign up for monthly payments (approx. \$200 per month) for the next almost two years, in order to increase accessibility to this trip

I have chosen EF Educational Tours as they have been providers of student tours for over fifty years, have comprehensive safety and emergency plans, and have delivered very satisfactorily on my previous tours. Their reputation is solid and their customer care is excellent.

Thank you for taking the time to review this proposal. I consider it to be a great privilege to have the opportunity to show the world to our students. Not only is this a great cultural experience, it is a wonderful opportunity for students to broaden their horizons and grow as individuals.

If you have any further questions regarding this request, I would be pleased to answer them.

With Respect,



Gloria Cox, SAS, Jackson / Sullivan



The Board of Education of School District No. 83 (North Okanagan-Shuswap)

BRIEFING NOTE

TO: Board of Education
FROM: Alanna Cameron, Secretary-Treasurer
RE: Strategic Maintenance Plan

DATE: May 19, 2020

Purpose

As reported in January 2020, a first draft of the District Strategic Maintenance Plan is presented to the Board for review and feedback.

Background

The immediate need for a district-wide Strategic Maintenance Plan was identified through the consideration/discussion/development of the district's Long Range Facility Plan (LRFP). Strategic Maintenance Planning as it relates to both facilities and capital equipment, is a process that ensures our limited resources are applied to the areas of highest priority and greatest return, which should align with the priorities and direction established by the Board within the LRFP.

The Strategic Maintenance Plan outlines how the District intends to:

- maintain facilities in a manner that adheres to safety, health and environmental standards mandated by applicable laws, codes, and regulations
- maintain facilities that support the delivery of educational programs and provides productive learning and work environments for all students and staff
- maintain efficient facilities by adopting practices that optimize their useful life and operational performance at minimum life-cycle cost, and for the benefit of students/staff, the environment, the government and the taxpayer
- enable effective decision making by providing necessary and sufficient information on facilities and facility maintenance activities in a timely and effective manner

A 10-Year Mechanical Plan, a 10-Year Roofing Plan, a 5-Year Lead Mitigation Plan, and a Preventative Maintenance Plan are being/have been prepared/updated in support of the District's Strategic Maintenance Plan.

Work will continue through the coming month, and a final draft of the plan is scheduled to be presented to the Board for consideration at its June 2020 Regular Meeting, which is intended to accompany the district's 5-Year Capital Plan submission (due by the Ministry June 30).

Supporting Documentation

DRAFT #1 - SD 83 Strategic Maintenance Plan attached.

Recommendation

For Board information only.

Respectfully submitted,

Alanna Cameron

Alanna Cameron
Secretary-Treasurer

School District No. 83 (North Okanagan-Shuswap)

STRATEGIC MAINTENANCE PLAN

PURPOSE OF REPORT

Staff are currently developing a 5-year strategic maintenance plan for all District facilities. The purpose of this report is to outline for the Board, the planning steps underway and the current priorities for facility maintenance.

The District's current priorities for maintenance are:

- Projects to maintain or improve the quality of the learning environment for students and staff. This is mainly HVAC and lighting upgrades to keep the temperature, air circulation and lighting suitable in classrooms.
- Projects to ensure a healthy and safe school environment, such as fire alarm panel replacement.
- Projects to protect the long-term reliability of the facility, such as roofing and flooring.

FUNDING AVAILABLE FOR MAINTENANCE

The District receives and has many sources of funding, including capital and operating funds from both the Ministry and District. Not all sources can be accessed for maintenance, as shown below:

MINISTRY CAPITAL PROGRAMS FOR FACILITIES

These programs are applied for through the annual 5-Year Capital Plan submission that staff will be bringing forward in June. Funding under Ministry capital programs cannot be used for maintenance.

- Expansion Programs
 - New Schools
 - Replacement schools
 - Additions
- Seismic Mitigation Program
- Building Envelope Program
- Property Acquisition
- Demolition
- School Enhancement Program
- Carbon Neutral Capital Program
- Accessible Playgrounds

Projects for the Ministry's minor capital programs below require individual applications as part of the annual Capital Plan submission. There is no guarantee of funding and approval of 3 projects in any year should be considered a very successful year.

School Enhancement Program (SEP)	Funding for upgrading of electrical, energy, health & safety, mechanical, building envelope, washrooms and flooring. The SEP program is intended for larger projects (up to \$3 million) to relieve the burden on AFG funding.	SD83 has historically received between 1 to 3 approved projects per year. Beginning in 2020/21 for 2 years, the Ministry has indicated funding approval for 2020/21 and a high probability of approval in 2021/22 to complete the geothermal project at Eagle River Secondary.
Carbon Neutral Capital Program (CNCPP)	Funding for reduction of emissions resulting in lower operational costs.	The Ministry has indicated potential funding approval for a project in 2021/22. Our proposed application will be to upgrade DCC controls at Falkland Elementary and South Canoe Elementary.

DISTRICT CAPITAL FUNDS

There are 2 district capital funds – Local Capital and Restricted Capital. These funds are not for maintenance, and only in an emergency could Local Capital be considered.

MINISTRY OPERATING FUNDS

The Ministry provides funding that could be used for maintenance under the two sources shown below.

Annual Facility Grant (AFG)	This is specifically provided for maintenance; however, there are 13 permitted categories for spending (see <i>Appendix B</i>).	For SD83, this is approximately \$1.65 million per year.
------------------------------------	--	--

K-12 Operating Funds	The Ministry provides K-12 operating funds to all school districts.	For SD83, \$10.4 million of this is assigned to Operations via the District's budget process but not all of it is available for facilities maintenance. A large portion is already committed as shown below.
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ANNUAL FACILITY GRANT

The work underway for 2020/21 and the proposed work for the AFG submission for 2021/22 is shown in *Appendix A*.

The use of AFG funding is regulated by the Ministry. The 12 categories are shown in *Appendix B* and Districts need to report all expenditures at the end of each year, usually in October or November.

K-12 OPERATING FUNDS

The District allocates approximately \$10.4 million of the K-12 operating funds to Operations. This chart shows how that funding is allocated within the various Operations departments. Over 78% is already committed to Utilities, Transportation, Grounds and Custodial/OH&S.

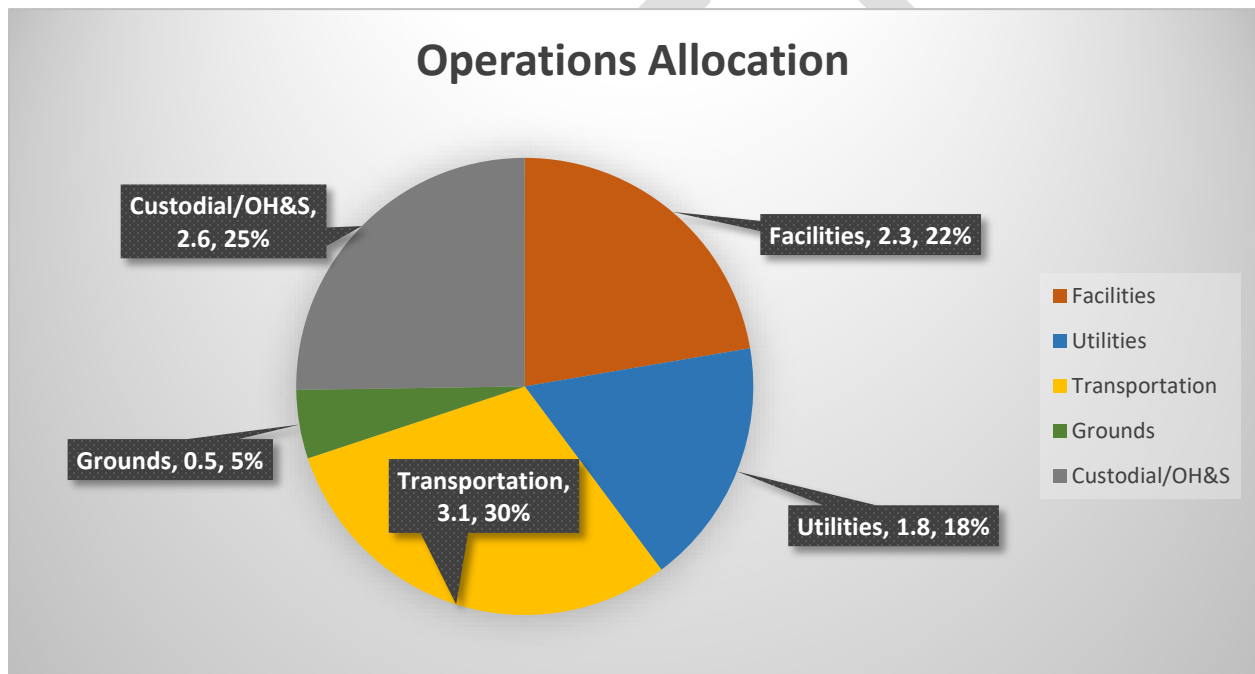


Chart 1: Operations Allocation

22% or \$2.3 million of the K-12 operating funds are allocated for facilities maintenance activities.

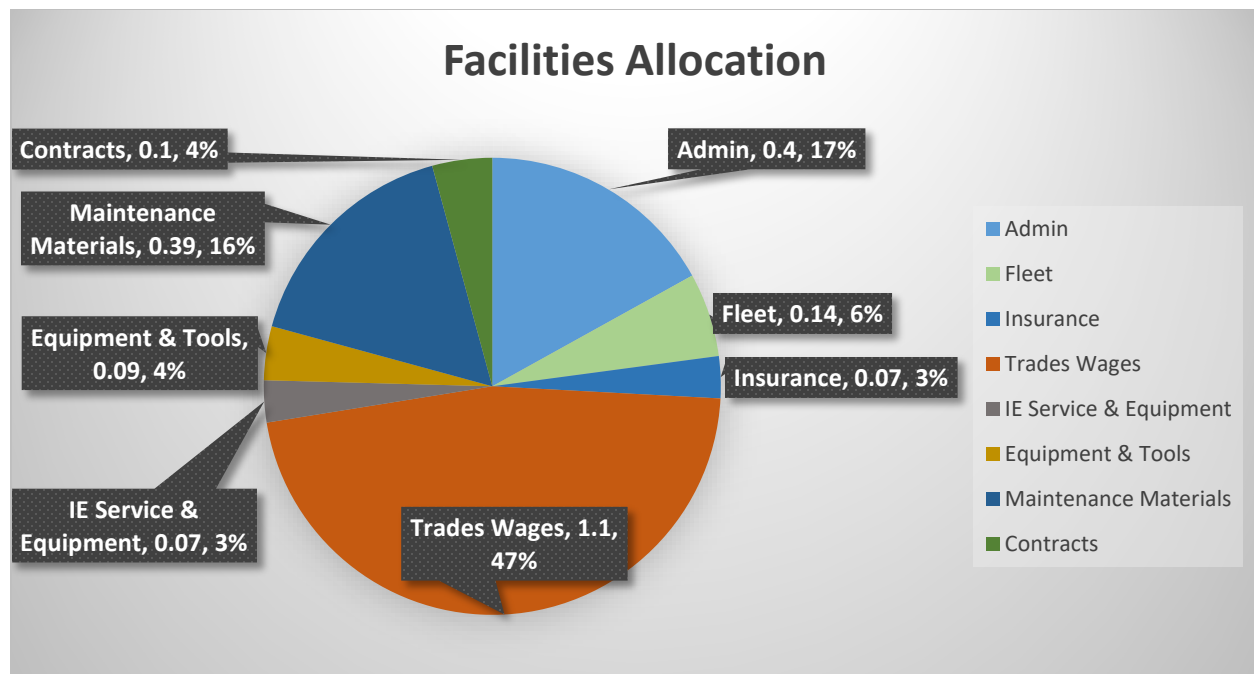


Chart 2: Facilities Maintenance Allocation

Chart 2 illustrates the break down of the \$2.3 million district facilities allocation. After fixed operating costs, approximately \$1.5 million remains for maintenance.

The choice of projects from District operating funds is largely discretionary since there is no Ministry criteria. Charts 3 & 4 show how these funds have historically been allocated.

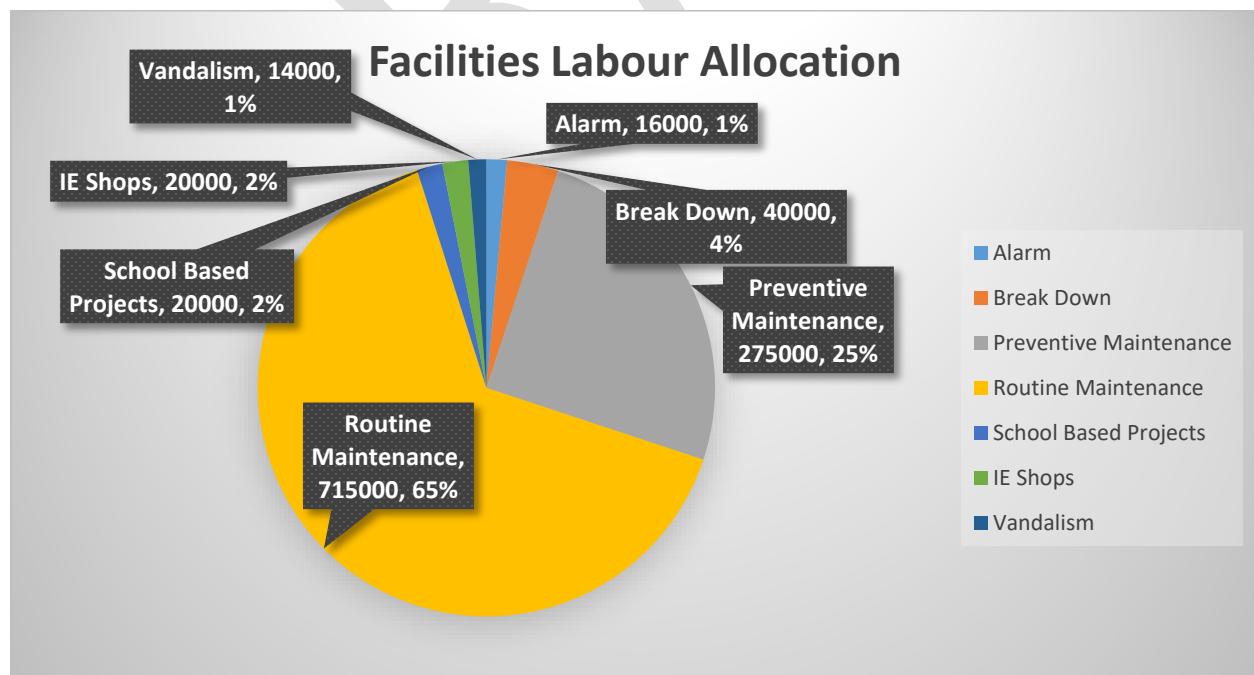


Chart 3: Facilities Maintenance Labour Allocation

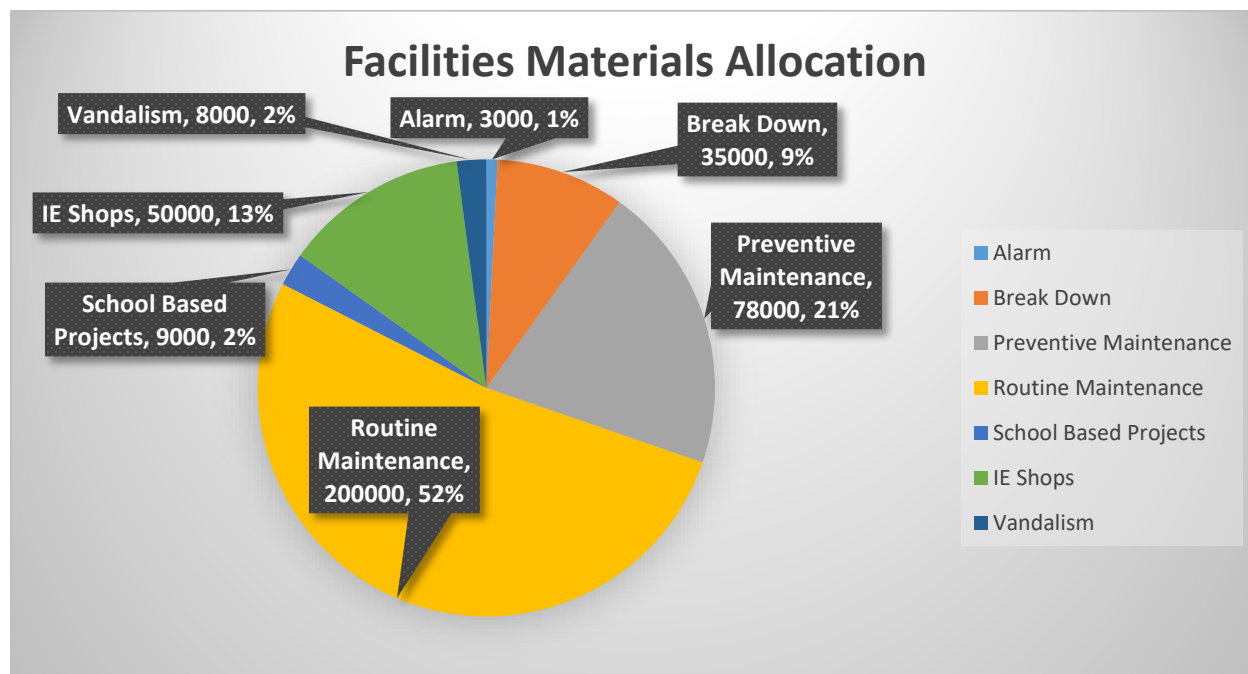


Chart 4: Facilities Maintenance Materials Allocation

In total, from District K-12 operating funds, Facilities has approximately \$1.28 million available for preventive and routine annual facilities maintenance. Approximately \$1 million in labour costs and \$280,000 for materials.

SO WHAT NEEDS MAINTAINING?

The District has 24 operating schools and several other facilities, including the District Education Support Centre, Maintenance Shop, Malakwa, Silver Creek Annex, Highland Park Annex, Gateway, Enderby Daycare, and Teen House.

Currently, the District is maintaining four closed school buildings. As the facility owner, SD83 has some fiduciary responsibilities for these buildings. Although minor maintenance has been addressed on these buildings, any significant work has been deferred for quite some time. All 4 buildings are in need of attention as shown below:

Facility	Status	Work Required	Next 1-5 Years
Malakwa	Currently leased to Malakwa Community Association	Siding, Windows, Flooring, Millwork, Hot Water Tank, Fire Alarm, Ext Stairs, etc. Further assessment is required	\$318,000

Silver Creek Annex	Currently leased to Okanagan Regional Library - open 2 days per week	Plumbing Upgrades, Siding, Windows, Doors, Paint, Hot Water Tank, Stairs, etc. Further assessment is required	\$208,000
Highland Park Annex	Currently leased out to Little Seedlings Daycare	Siding, Windows, Flooring, Millwork, Paint, Plumbing Upgrades, Fire Alarm, Fire Sprinkler, Ext Stairs, etc. Further assessment is required	\$295,000
Gateway	Currently unoccupied	Plumbing Upgrades, Electrical Upgrade, Flooring, Fire Alarm, Fire Sprinklers, etc. Further assessment is required	\$228,836

These buildings are not used for District education or student learning. Other than our fiduciary responsibilities as the building owner and to respond to needs of our tenants, Facilities is not spending any funds on these buildings.

HOW IS THIS MONEY ALLOCATED TO SCHOOL MAINTENANCE?

There are three key sources of information – Ministry facility condition reports, local district knowledge and the amount of funding available.

Ministry Facility Condition Reports

In 2004, the Ministry of Education contracted VFA Inc. to provide facility assessments of all BC public schools. VFA categorized all major building components, gave them an ID, and assigned standard life cycle expectancies to them. For example, roofing should be replaced in 30 years, flooring in 25 years, exterior doors in 30 years, etc.

VFA updates the building components annually from information provided by districts and they conduct their own audits, currently on a 4-year cycle. VFA produces a “Requirements” list identifying projects as immediate, long term, recommended, not meeting code or non-structural seismic vulnerability, all with an estimated cost.

Districts use this list as a guide for possible projects.

Local District Knowledge

There is no replacement for hands-on knowledge of what is required at a school. Where specialized expertise is required, the District may obtain advice and estimates from experienced contractors or consulting engineers (ex. 10 yr. Roofing plan, 10 yr. Mechanical Plan).

Annual Initiatives

District staff also know that allocating some funds to recurring programs every year is a wise process, such as roofing and flooring. Some of these programs that require specific technical expertise or experienced crews are completed by contract. These programs should continue.

Program	Estimated Annual Cost	Details
Roof replacement	\$500,000	Scheduled roof replacements and major roof repairs
Technology upgrades	\$20,000	Improvements to accommodate computer and telecommunications networks
Electrical upgrades	\$35,000	Fire alarms & exit lighting, lighting upgrades, panel & service upgrades
Mechanical Upgrades	\$30,000	Heating, Ventilation, Air Conditioning and Plumbing Upgrades
Flooring Replacement	\$40,000	Condition based flooring replacements
Exterior Paint	\$75,000	Refresh of Exterior Paint
Site Work	\$40,000	Sport Field Upgrades, Fencing, Paving, Concrete Repairs, Drainage, etc.
Doors and Hardware	\$25,000	Door and Hardware Replacements
Interior Upgrades	\$70,000	Renovations to Classrooms, Washrooms, Gyms, etc.
Exterior Upgrades	\$75,000	Siding, windows, building envelope
Total all programs	\$945,000	

This leaves approximately **\$700,000** to allocate amongst the 24 schools. The LRFP is currently under review and may change the maintenance plan in the future.

However, the next two years are reasonably predictable. The table in *Appendix A* identifies the current expenditure plan for 2020/21 and the suggested maintenance plan for 2021/22. District staff are continuing to identify the optimum maintenance plan for Years 3 – 5.

SUMMARY

The primary objective of the strategic Maintenance plan is to provide safe, comfortable and appropriate learning spaces for students and staff. Project priorities are determined with consideration of data from a variety of sources. The initial two years have a focus on a combination of upgrades to schools with high FCI rating, annual incentives and health and safety requirements. Staff will continue to develop a 5-year Strategic Maintenance Plan that supports the Board's Long Range Facilities Plan.

APPENDIX A

SCHOOLS MAINTENANCE PLAN

The District has received approval from the Ministry for 2020/21 capital projects and a high probability of approval for projects outlined for 2021/22.

MINISTRY CAPITAL – SCHOOL ENHANCEMENT PROGRAM

SCHOOL	2020/21		2021/22	
Eagle River Sec.	Phase 4 of geothermal heat	\$1,429,000	Phase 5 of geothermal heat	\$1,337,000

MINISTRY CAPITAL – CARBON NEUTRAL CAPITAL PROGRAM

SCHOOL	2020/21		2021/22	
Falkland Elementary, South Canoe Elementary	No approved projects	\$0.00	DCC Control upgrade	\$300,000

ANNUAL FACILITY GRANT PROJECTS (\$1.65 million available)

As previously indicated, all the annual initiatives are the first priority for AFG funding

SCHOOL	2020/21		2021/22	
Annual Initiatives are the first priority for AFG funding		\$885,000		\$795,000
A.L. Fortune	Change room Reno	\$41,000		
Eagle River	Data Wiring	\$93,000		
Falkland	Washrooms Reno	\$43,000		
Falkland			Hallway Floor	\$31,000
Falkland			Classroom Reno	
Grindrod			Exterior Upgrade	\$68,000
JL Jackson			HVAC Cooling Upgrade	\$205,000
Len Wood	Paving & Roof Drain	\$38,000		
Len Wood	Classroom Renos	\$36,000		
Len Wood			Classroom Renos	\$30,000
North Shuswap	Domestic Water Lines	\$15,000		
Parkview	Roof Drains	\$75,000		
Parkview	Hall Floor	\$42,000		
Parkview	Pavement	\$30,000		
Parkview			Hall Flooring Phase 2	\$38,000
Parkview			Install Sprinkler System	\$185,000
Parkview			Washroom Upgrade	\$33,000

Parkview			Classroom Renos	\$30,000
Pleasant Valley	Gym Floor and Reno	\$211,000		
Pleasant Valley			Washroom Upgrades	\$40,000
Sorrento	Interior Doors	\$22,000		
South Canoe	Exterior Upgrade	\$119,000		
South Canoe			Fire Alarm	\$40,000
South Canoe			Exterior Upgrade Phase 2	\$155,000
Total AFG		\$1,650,000		\$1,650,000

OTHER PROJECTS FUNDED FROM DISTRICT OPERATING FUNDS

SCHOOL	2020/21		2021/22	
Various Sites	Well Water and Lead Testing	\$80,000	Lead Testing	\$80,000
All Sites	DDC Graphics	\$75,000		
All Sites	Lead in Water Mitigation	\$30,000	Lead in Water Mitigation	\$30,000
Various Sites	Fire Pump & Generator Testing	\$15,000	Fire Pump & Generator Testing	\$15,000
All Sites	Fire extinguisher Certification	\$20,000	Fire extinguisher Certification	\$20,000
All Sites	Fire system testing	\$15,000	Fire system testing	\$15,000
Various Sites	Elevator and Lifts	\$20,000	Elevator and Lifts	\$20,000
Various Sites	IE Shop Maintenance	\$70,000	IE Shop Maintenance	\$70,000
Grindrod Elementary	Interior Painting	\$20,000		
Silver Creek Elementary			Classroom Upgrades	\$20,000

OTHER PROJECTS REQUIRING FUNDING SOURCE

SCHOOL	2020/21		2021/22	
Various Sites	IE Shop Ventilation	\$900,000	IE Shop Ventilation	\$600,000

To determine the actual ventilation needs of the District's Industrial Education shops, further program review is required. Once program needs are established, further assessment of required ventilation upgrades will be provided. There is currently no identified funding source for these upgrades.

APPENDIX B

ANNUAL FACILITY GRANT FUNDING CATEGORIES

The [Annual Facility Grant](#) is part of the Asset Rehabilitation and Maintenance suite of funding programs which include the Building Envelope Program (BEP), the Carbon Neutral Capital Program (CNCPP) and the School Enhancement Program (SEP).

AFG funding is provided to boards of education to be used at their discretion to address maintenance priorities and ensure schools are safe and well-functioning.

There are now 13 categories of eligible Annual Facility Grant expenditures. These categories mean that not every maintenance activity can be charged to AFG. Other maintenance activities need to be charged to the District maintenance operating allocation.

- **Roof Replacements** (scheduled roof replacements and major roof repairs)
- **Mechanical System Upgrades** (improvements, replacements or provision of heating, ventilation, air conditioning or plumbing systems)
- **Electrical System Upgrades** (improvements or replacements of power supply and distribution systems)
- **Facility Upgrades** (improvements to protect the fabric of the building, including exterior painting, window and door replacement, building envelope repair and replacement, structural and non-structural seismic mitigation)
- **Loss Prevention** (improvements, replacements or provision of fire protection system)
- **Functional Improvements** (improvements of school facilities related to the provision of educational programming)
- **Technology Infrastructure Upgrades** (improvements to accommodate computer and telecommunications networks)
- **Site Upgrades** (site improvements including positive site drainage; repairs to sidewalks, parking lots, site access/egress, paved work areas, paved play areas, and play fields; repairs, upgrading or replacement of playground equipment; perimeter safety fencing; contaminated soil remediation; underground storage tanks removal)
- **Disabled Access** (improvements related to access for persons with physical disabilities)
- **Asbestos Abatement** (mitigation and/or remediation of asbestos affected areas)
- **Health and Safety Upgrades** (improvements related to indoor air quality, traffic safety, and non-structural upgrades)
- **Site Servicing** (improvements, replacements or provision of sewer, drainage or water services; underground irrigation systems)



The Board of Education of School District No. 83 (North Okanagan-Shuswap)

BRIEFING NOTE

TO: Board of Education
FROM: Alanna Cameron, Secretary-Treasurer
RE: **2020-21 Internal Administrative Calendar**

DATE: May 19, 2020

Purpose

This briefing note is to propose the attached Internal Administrative Calendar for adoption for the 2020-21 school year.

Background

All Regular Board Meetings will be held on the third Tuesday of each month, with the following exception:

- March – the Regular Board Meeting will be held on the second Tuesday of the month (March 9, 2021) due to Spring Break.

In-camera Board Meetings will commence at 3:30pm and Regular Board Meetings will commence at 6:00pm. All Regular Board Meetings will be held at the District Education Support Centre, with the following exceptions:

- November 17, 2020 – will be held at Carlin Elementary/Middle in Tappen
- January 19, 2021 – will be held at A.L. Fortune Secondary in Enderby
- February 16, 2021 – will be held at Pleasant Valley Secondary in Armstrong
- April 20, 2021 – will be held at Eagle River Secondary in Sicamous

The Internal Administrative Calendar notes the dates of Board standing committee meetings as well as partner association meetings and conferences. Board standing committee meetings are held every month when school is in session, apart from March due to Spring Break.

Recommendation

That the Board of Education adopt the 2020-21 Internal Administrative Calendar, as presented.

Respectfully submitted,

Alanna Cameron

Alanna Cameron
Secretary-Treasurer



Board of Education of School District 83 2020-2021 Internal Administrative Calendar

September 2020

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Sept 7: Labour Day

Sept 22: Regular & In-Camera Mtgs

Notes:

Approve Audited Financial Statements

October 2020

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Oct 12: Thanksgiving Day

Oct 20: Regular & In-Camera Mtgs

Notes:

Final Enrolment

November 2020

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Nov 11: Remembrance Day

Nov 17: Regular & In-Camera Mtgs @

Carlin Elem/Middle

Notes:

Approve Budget Cmte Process/Timeline

December 2020

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Dec 15: Regular & In-Camera Mtgs

Dec 21-Jan 1: Winter Break

Notes:

Receive SOFI Report

Start Budget Process

January 2021

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Jan 19: Regular & In-camera Mtgs @

A.L. Fortune Secondary

Notes:

Stakeholder Dinner (Talking Tables)

February 2021

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

Feb 15: Family Day

Feb 16: Regular & In-Camera Mtgs @

Pleasant Valley Secondary

Notes:

Approve Amended Operating Budget

Public Budget Consultation

March 2021

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Mar 9: Regular & In-Camera Mtgs

Mar 15-26: Spring Break

Notes:

School Calendar Approval

* No Committee Mtgs due to Spring

Break *

April 2021

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

April 2 & 5: Good Friday & Easter Mon.

April 20: Regular & In-Camera Mtgs @

Eagle River Secondary

Notes:

May 2021

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

May 18: Regular & In-Camera Mtgs

May 24: Victoria Day

Notes:

Approve Prelim Operating Budget

June 2021

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

June 15: Regular & In-Camera Mtgs

Notes:

Approve School Fees

Approve BAA Courses

LEGEND:

dates and times may be subject to change



School/Statutory Holidays



Finance & Facilities / Audit



Policy ~ 4:00-5:30pm



Labour Relations



Board of Education Meetings *Agenda Setting 1-week before*



BCSTA & BCPSEA Meetings and AGMs:

BCSTA Board Chairs & MOE/BCSTA Liaison Mtg - Oct 15-16 2020

BCSTA Prov Council - Oct 23-24 2020

BCPSEA Symposium - Nov ???

BCPSEA AGM - Jan ???

BCSTA Branch Mtg - Feb ??? *we host*



Partner Group Liaison

~ 4:00-5:30pm



Education Directions

~ 2:00-3:30pm



The Board of Education of School District No. 83 (North Okanagan-Shuswap)

BRIEFING NOTE

TO: Board of Education
FROM: Alanna Cameron, Secretary-Treasurer
RE: **2020-21 Annual Facility Grant**

DATE: May 19, 2020

Purpose

This briefing note is to advise the Board of Education of the 2020-21 Annual Facility Grant (AFG) spending plan.

Background

The Annual Facility Grant is intended for annual facility projects required to maintain facility assets through their anticipated economic life and to prevent premature deterioration of these assets. In recognition of the need for routine maintenance of school facilities, especially regarding roofs, this allowance was provided as part of school boards' operating budgets as a supplementary funding source for projects regularly required to extend the life of existing facilities.

The amount of a board of education's annual facility grant will be calculated by the Ministry of Education using a formula based on student enrolment and average age of facilities, with an adjustment made for unique geographic factors.

A board of education may expend its annual facility grant for the purpose of:

- upgrading or replacing existing facility components throughout the expected economic life of an existing capital asset;
- enhancing the service potential of an existing capital asset or a component of an existing capital asset by correcting deficiencies in design or construction, and unsafe conditions;
- significantly lowering the associated operating costs of an existing capital asset; or
- extending the life of an existing capital asset or a component of an existing capital asset beyond its original life expectancy.

A board of education is responsible for managing its annual facility grant funds to enable any emergent health and safety expenditures to be addressed within a fiscal year.

There are 12 categories of eligible annual facility grant expenditures:

1. **Roof Replacements**
2. **Mechanical System Upgrades**
3. **Electrical System Upgrades**
4. **Facility Upgrades**
5. **Loss Prevention Projects**
6. **Functional Improvements**
7. **Technology Infrastructure Upgrades**

8. **Site Upgrades**
9. **Disabled Access**
10. **Asbestos Abatement**
11. **Health and Safety Upgrades**
12. **Site Servicing**

Each board of education is encouraged to develop a long-term maintenance plan that articulates a board of education's strategy with regard to maintaining or improving the condition of facilities within its inventory of capital assets. Each board should coordinate its AFG expenditures with its regular operations and maintenance activities, local capital expenditures and any major capital replacement or rejuvenation projects.

Spending Plan

To comply with Treasury Board direction, each school district must annually provide the Ministry with an AFG project and spending plan prior to the allocation of AFG funding. Specifically, each school district's plan will include a list of AFG projects and expenditures expected to be undertaken during the fiscal year (April 1st to March 31st).

Attached for information is the 2020-21 Annual Facility Grant Allocation summary as well as School District 83 North Okanagan-Shuswap's spending plan, as will be submitted to the Ministry of Education's Capital Management Branch.

Recommendation

That the Board of Education receive for information the 2020-21 Annual Facility Grant Spending Plan Summary as presented.

Respectfully submitted,

Alanna Cameron

Alanna Cameron
Secretary-Treasurer



Ministry of Education - Capital Management Branch
Annual Facility Grant (AFG) - 2020/21 Expenditure Plan

Submission Date (YYYY/MM/DD): 2020-06-30

District: 83 North Okanagan-Shuswap

Name	Email	Phone
Trevor Bettcher	tbettche@sd83.bc.ca	250-804-7894

FACILITY INFORMATION		PROJECT INFORMATION		ADDITIONAL INFORMATION	
Facility Name	Description of Work	Estimated Cost	AFG Category	VFA Requirement (Yes/No)	Comments
A.L. Fortune Secondary	Replace Electrical Panel		Electrical System Upgrade	Yes	
A.L. Fortune Secondary	Flooring Replacement RM 25		Facility Upgrade	Yes	Trip Hazard
A.L. Fortune Secondary	Girls Changeroom Reno		Facility Upgrade	Yes	
A.L. Fortune Secondary	Replace Door Hardware NE		Facility Upgrade	No	
Armstrong Elementary	Upgrade Roof Drains		Mechanical System Upgrade	No	For Winter Conditions
Armstrong Elementary	Exterior Brick Repairs		Facility Upgrade	No	
Bastion Elementary	Chair Lift Upgrade		Health and Safety Upgrade	Yes	
Carlin Elementary Middle	Gym RTU		Mechanical System Upgrade	Yes	
Eagle River Secondary	Install Roof Saftey Rail		Health and Safety Upgrade	No	Code Requirement
Eagle River Secondary	Replace LAN Network		Technology Infrastructure Upgrade	Yes	
Falkland Elementary	Boys Washroom Upgrade		Facility Upgrade	No	
Falkland Elementary	Girls Washroom Ungrade		Facility Upgrade	No	
Falkland Elementary	Custodial Sink		Health and Safety Upgrade	Yes	
Grindrod Elementary	Roof Drain		Mechanical System Upgrade	No	
Highland Park Elementary	Sports Field Upgrade		Site Upgrade	Yes	
Highland Park Elementary	Replace Roof Sections 5 & 6		Roof Replacement	No	
Highland Park Elementary	Paint Exterior Doors		Facility Upgrade	No	
Highland Park Elementary	Siding, Concrete		Facility Upgrade	No	Phase 2/ Exterior Upgrade
J.L. Jackson Secondary	Roof Sections 3, 6, 18, 19		Roof Replacement	Yes	
J.L. Jackson Secondary	Insulate Sawdust Extractor Ducting		Health and Safety Upgrade	No	Work Safe Temperature Issues in Shop
Len Wood Middle	Repair Roof Drain		Mechanical System Upgrade	No	
Len Wood Middle	Paving North Fire Lane		Site Upgrade	Yes	
Len Wood Middle	Classroom Renovations Rms 201, 202, 101		Facility Upgrade	Yes	
North Shuswap Elementary	Water Pipe		Health and Safety Upgrade	Yes	Galvanized Water Pipe
Parkview Elementary	Hallway Flooring		Facility Upgrade	Yes	
Parkview Elementary	Connect Roof Drains To Storm Sewer		Mechanical System Upgrade	Yes	Drainage Issues
Parkview Elementary	Pavement/ Water Intrusion		Health and Safety Upgrade	Yes	Issues Water Intrusion Into Crawl Space
Parkview Elementary	Crawlspace Vapour Barrier		Health and Safety Upgrade	No	
Pleasant Valley Secondary	3 Electrical Panels		Electrical System Upgrade	Yes	
Pleasant Valley Secondary	Upgrade Eye Wash/Showers		Health and Safety Upgrade	Yes	
Pleasant Valley Secondary	Flooring Rm 41		Facility Upgrade	Yes	Condition
Pleasant Valley Secondary	Gym Renovation, Sports Floor		Facility Upgrade	Yes	
Salmon Arm West Elementary	Flooring Rm 2		Facility Upgrade	Yes	Trip Hazard
Salmon Arm West Elementary	Roof Drain		Mechanical System Upgrade	No	
Shuswap Middle School	Elevator Phone		Health and Safety Upgrade	No	Code Requirement
Silver Creek Elementary	Sports Field Upgrade		Site Upgrade	Yes	Backstops & Goal Posts
Sorrento Elementary	Flooring Office		Facility Upgrade	Yes	Trip Hazard
Sorrento Elementary	Flooring Rm 8		Facility Upgrade	Yes	Trip Hazard
Sorrento Elementary	Interior Doors		Facility Upgrade	Yes	
South Broadview Elementary	Roof Sections 6 & 7		Roof Replacement	Yes	
South Broadview Elementary	Flooring Rm 14		Facility Upgrade	Yes	Trip Hazard
South Broadview Elementary	Glass in Doors Interior Pod		Health and Safety Upgrade	No	Replace Gorgian Wire
South Broadview Elementary	Roof Drain		Mechanical System Upgrade	Yes	
South Canoe Elementary	Exterior Siding & Windows		Facility Upgrade	Yes	Phase 1/ North End
Sullivan Secondary	Transformer		Electrical System Upgrade		
Armstrong Elementary	Parking Lot Line Painting		Site Upgrade	No	
Bastion Elementary	Parking Lot Line Painting		Site Upgrade	No	
Carlin Elementary Middle	Parking Lot Line Painting		Site Upgrade	No	
District Education Support Centre	Parking Lot Line Painting		Site Upgrade	No	
Highland Park Elementary	Parking Lot Line Painting		Site Upgrade	No	
Hillcrest Elementary	Parking Lot Line Painting		Site Upgrade	No	
Len Wood Middle	Parking Lot Line Painting		Site Upgrade	No	
M.V. Beattie Elementary	Parking Lot Line Painting		Site Upgrade	No	
North Shuswap Elementary	Parking Lot Line Painting		Site Upgrade	No	
Pleasant Valley Secondary	Parking Lot Line Painting		Site Upgrade	No	
Ranchero Elementary	Parking Lot Line Painting		Site Upgrade	No	
Salmon Arm West Elementary	Parking Lot Line Painting		Site Upgrade	No	
Sorrento Elementary	Parking Lot Line Painting		Site Upgrade	No	
South Broadview Elementary	Parking Lot Line Painting		Site Upgrade	No	
		\$ -			
Total Estimated Cost		\$ 1,657,756			
Total AFG Allocation		\$ 1,657,756			
Variance		\$ -			



**The Board of Education of
School District No. 83 (North Okanagan-Shuswap)**

BRIEFING NOTE

TO: Board of Education
FROM: Peter Jory, Superintendent of Schools/CEO
RE: **Policy 121 – Sexual Orientation and Gender Identity**

DATE: 19 May 2020

Background

Second and final reading of Policy 121 – Sexual Orientation and Gender Identity was approved by the Board in May 2019.

Revisions were made by the Policy Committee in 2020 and guideline #4 now includes a sentence which states that “school staff will ensure student safety by maintaining confidentiality and will provide support as directed by the student.”

Recommendation

That revised Policy 121 – Sexual Orientation and Gender Identity be approved for first reading by the Board of Education.

Respectfully submitted,

Peter Jory
Superintendent of Schools/CEO

POLICY 121 SEXUAL ORIENTATION AND GENDER IDENTITY

The Board of Education of School District No. 83 (North Okanagan-Shuswap) is committed to establishing and maintaining a safe and positive learning environment for all members of the school community (including students, parents, teachers, support staff and anyone involved with the district) who identify as members of a sexual minority or are questioning their sexual orientation or gender identity, or who are two-spirit persons. This policy is established with the intent and recognition that public schools need to be safe for everyone.

The Board recognizes and values the diversity found within the district and recognizes that individuals who are members of a sexual minority face a unique set of challenges within our schools. Specifically, any homophobic and gender-based comments, discrimination, and bullying are demeaning to all regardless of their actual or perceived sexual orientation.

Individuals who are dealing with or those perceived to be dealing with issues of sexual orientation or gender identity, are frequently targets of discrimination, harassment, physical and sexual violence, and /or social and emotional isolation. Any form of discrimination, intimidation, or harassment against any person based on gender/gender identity or sexual orientation/perceived sexual orientation is prohibited.

This policy and guidelines apply to the behaviour of all members of the school community including students, parents, teachers, support staff and anyone involved with the district.

Resolution to complaints to school authorities arising from this policy should be resolved in a respectful and restorative manner, providing education and the opportunity for all impacted to move forward in a positive manner.

Guidelines

1. The District Code of Conduct requires that appropriate behaviours and attitudes should be reflected in classroom instruction and modeled by adults in the school learning and work environments, and that students are expected to exhibit behaviour that enables all to participate effectively in the educational community.
2. Any language or behaviour that deliberately degrades, denigrates, incites hatred, prejudice, discrimination, or harassment towards individuals on the basis of their real or perceived sexual orientation or gender identification will not be tolerated. Schools shall include the prohibition of such language and behaviour in their students' codes of conduct.

Related Legislation: School Act [RSBC 1996, Part 6, Division 1, Section 65]
Human Rights Code [RSBC 1996, Sections 3-14]
Canadian Charter of Rights and Freedoms (Constitution Act 1982, Part 1 Section 15)
Related Contract Article: NOSTA Article E.1 and E.29
CUPE 523 Article 4

Adopted: June 9, 2015

Amended: February 5, 2020

3. All employees have an obligation to intervene in any interaction involving the use of labels and slurs, and behaviours regardless of the speaker's intentions, and to convey that such comments are against Board policy and will not be tolerated in the educational community.
4. The *Safe, Caring and Orderly* schools mandate of the Province of British Columbia requires that schools strive to "develop positive, welcoming school cultures and are committed to fostering optimal environments for learning". All schools must be consistently active in promoting a positive and welcoming culture and take specific action in order to promote the establishment of this culture for all, and specifically for individuals dealing with or perceived to be dealing with issues of sexual orientation or gender identity. School staff will ensure student safety by maintaining confidentiality and will provide support as directed by the student.
5. All school and district counselors employed by the Board shall be educated in the knowledge and skills required to deal with sexual orientation and gender identity issues. School and district counselors shall be informed and be familiar with all policies with respect to the requirements of the federal and provincial human rights provisions and school district policy with regard to sexual orientation and gender identity issues.
6. Where students request and where staff are willing to volunteer their time, "Gender Sexuality Alliance" clubs (GSAs) will be encouraged beginning in grade six. All students will be welcome at these teacher-sponsored clubs.



**The Board of Education of
School District No. 83 (North Okanagan-Shuswap)**

BRIEFING NOTE

TO: Board of Education
FROM: Peter Jory, Superintendent of Schools/CEO
RE: **Policy 180 –Trustee Professional Learning**

DATE: 19 May 2020

Background

First reading of Policy 180 – Trustee Professional Learning was approved at the November 2019 Board meeting. It is being presented for second and final reading with more clarity regarding trustee attendance and other learning opportunities and the process for presenting verbal reports.

Recommendation

That revised Policy 180 –Trustee Professional Learning be approved for second and final reading by the Board of Education.

Respectfully submitted,

Peter Jory
Superintendent of Schools/CEO

180 TRUSTEE PROFESSIONAL LEARNING

The Board of Education of School District No. 83 (North Okanagan-Shuswap) believes that its responsibilities require that trustees remain informed and continually develop their skills. Trustees are expected to participate in conferences, conventions, workshops, and seminars related to effective trusteeship, leadership, education and learning.

Accordingly, trustees attending appropriate professional development shall have all related expenses paid by the school district consistent with budgeted funds and provided the Board gives prior public approval.

Guidelines

1. The trustee travel and professional development budget will be established annually through the budget process, and each trustee shall be allocated 1/5 of this budget.
2. Within this annual budget allocation, trustees shall have the option of attending the following, which are part of the Board's normal expectations of all trustees.
 - BCSTA Annual General Meeting – all trustees
 - Okanagan Branch Meetings – all trustees
 - New Trustee Seminars – new trustees
 - Advanced Trustee Seminars – all trustees
 - Provincial Chairpersons Meeting – Board Chair person
 - BCPSEA, BCSTA, and other Council Representatives – appointed trustee
 - Trustee Working Session – all trustees
 - With approval of the Board, other self-determined learning opportunities
3. Subscriptions and publications deemed appropriate for Board use shall be approved by the Board Chair person and become the property of the School District.
4. Reimbursement of costs involved in attendance at appropriate meetings shall be consistent with mileage and per diem expenses as per Board ~~Regulation 4020.04 – Travel and Related Expenses District Personnel~~ policy.
- ~~4.5.~~ Trustees attending conferences or workshops should make a ~~written~~ report to the Board within one month of attending the conference/workshop, and any relevant conference or workshop materials shall be made available upon request. Trustees delivering verbal reports must ensure that the item is placed on the agenda so it can be included in the official record (minutes) of the meeting.

THE BOARD OF EDUCATION
OF SCHOOL DISTRICT NO. 83 (NORTH OKANAGAN-SHUSWAP)

Policy Manual

~~5-6.~~ During an election year, budgets will be pro-rated between the period prior to and after the election. Prior to the election, trustees will receive a maximum of 5/12 of their annual professional development budget to November 30. The remaining 7/12 shall be retained for the new board.

DRAFT

180 TRUSTEE PROFESSIONAL LEARNING

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Accordingly, trustees attending appropriate professional development shall have all related expenses paid by the school district consistent with budgeted funds and provided the Board gives prior public approval.

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4. Reimbursement of costs involved in attendance at appropriate meetings shall be consistent with mileage and per diem expenses as per Board policy.
5. Trustees attending conferences or workshops should make a report to the Board within one month of attending the conference/workshop, and any relevant conference or workshop materials shall be made available upon request. Trustees delivering verbal reports must ensure that the item is placed on the agenda so it can be included in the official record (minutes) of the meeting.

THE BOARD OF EDUCATION
OF SCHOOL DISTRICT NO. 83 (NORTH OKANAGAN-SHUSWAP)
Policy Manual

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DRAFT

Figure 8.3 - DESCRIPTION & SHORT-LISTING OF OPTIONS

NO.	OPTIONS	DESCRIPTION	ORGANIZATIONAL CHANGE	RESULTING CAPITAL PROJECTS	SHORT-LISTING DECISION
DISTRICT WIDE					
A	Status Quo	Continue operating with current facilities, program locations, and organization.	Potential minor catchment adjustments to accommodate growth.	1. No major capital projects approved. 2. Facilities minor capital projects as already submitted; 3. Need more portables in Armstrong & Salmon Arm	RETAINED as an option at this stage, although the current situation is problematic.
ARMSTRONG ZONE					
B-1	Provide More Elementary Space in Armstrong Zone	Phase 1 - Convert Gateway Building to a K-2 Primary school or an Annex to Highland Park. Phase 2 - Purchase site for a new small elementary in Armstrong. Phase 3 - Construct new small elementary.	On completion of Phase 1, adjust catchment boundaries for Armstrong primary students.	1. Renovation of Gateway Bldg. 2. Site Acquisition for new elementary in Armstrong. 3. Approval of construction.	ELIMINATED. Gateway Building too far for young children and the site currently has no playfield or playground.
B-2	Change Armstrong Zone to K-7 and 8-12	Change Len Wood Middle to a K-7 elementary and have three K - 7 schools feeding one secondary. Possible change to Falkland Elem-Middle also, to K-7.	Change Len Wood Middle to K-7. Change Armstrong and Highland Park from K-5 to K-7. Add Grade 8 to Pleasant Valley Sec.	None required.	ELIMINATED. Strong desire to retain a middle school in this zone.
B-3	Change Armstrong Zone to K-6 and 7-12	Change Len Wood Middle to a K-6 elementary and have three K - 6 schools feeding one secondary. Possible change to Falkland Elem-Middle also, to K-6.	Change Len Wood Middle to K-6. Change Armstrong and Highland Park from K-5 to K-6. Add Grades 7 and 8 to Pleasant Valley Sec.	None required.	ELIMINATED. Strong desire to retain a middle school in this zone.
B-4	Change Armstrong Zone to K-4, 5-7, 8-12	AES and HPE become K-4, Len Wood Middle becomes 5-7 feeding Pleasant Valley Secondary.	Change Len Wood Middle to 5-7. Change Armstrong and Highland Park from K-5 to K-4. Add Grade 8 to Pleasant Valley Sec.	None required.	RETAINED. Relieves elementary space pressures in this zone and keeps the community's middle school. The schools can accommodate expected growth.
ENDERBY ZONE					
C-1	Change Enderby Zone to Elem-Middle-Secondary model	Similar to Salmon Arm and Armstrong zones. Change Grindrod and MV Beattie Elementaries to K - 5. Direct all Enderby Gr 6 - 8 students to Len Wood Middle in Armstrong. Students would return to Enderby for Gr 9 - 12.	Significant organizational change for Enderby schools and increased busing. Population reductions occur at AL Fortune Sec and the two elementaries.	None required initially. Later in the decade, portables may be needed at Len Wood Middle.	ELIMINATED. Detrimental to Armstrong.
C-2	Standardize Enderby Zone at K-6 and 7-12	Currently Grindrod Elementary is K-7 while MV Beattie is K-6. The two schools combined will be over-capacity during the LRFP period. Change Grindrod to K-6 with the Gr 7 students going to AL Fortune Secondary.	Minimal organizational change except for loss of Grade 7 at Grindrod Elementary.	None required. The existing portable at MV Beattie will be required later in the decade.	RETAINED. Improves the consistency of grade structure in the Enderby Zone and boosts the population at AL Fortune Secondary.
C-3	Standardize Enderby Zone at K-5 and 6-12	Currently Grindrod Elementary is K-7 while MV Beattie is K-6. The two schools combined will be over-capacity during the LRFP period. Change both to K-5 and expand AL Fortune Secondary to 6-12.	More significant organizational change with loss of Grade 6-7 at Grindrod and Grade 6 from MV Beattie.	None required. The existing portable at MV Beattie could be relocated.	ELIMINATED. Too much of a change.

SICAMOUS AND NORTHWEST ZONES					
D-1	Make no organizational changes in Sicamous and Northwest Zones	Although the grade structures are different from the other zones, this works in these zones.	None required.	Dispose of Malakwa closed school, to reduce operating costs and liability.	ELIMINATED. Disposal of Malakwa closed school was rejected.
D-2	Change Sorrento Elementary to K-6 or K-7	Currently Sorrento is K-5 and feeds to Carlin Elem-Middle which is K-8. Consider expanding Sorrento Elem to K-6 or K-7.	Organizational change at Sorrento and Carlin schools.	None required.	RETAINED. While somewhat positive for the Sorrento community, the loss of these students at Carlin would be significant. Would Sorrento students still transition to Carlin for only one or two years, or into Salmon Arm?
SALMON ARM ZONE					
E-1	Keep Salmon Arm Urban Zone consistent at K-5, 6-8, 9-10, and 11-12	All elementaries in Salmon Arm are K-5 except South Canoe at K-7. Shuswap Middle can accommodate these students. Consider reverting South Canoe Elem to K-5 to match the rest of the zone. No change to Rancho and Silver Creek Elem-Middles.	Minimal organizational change except for reversal of previous expansion of grades at South Canoe.	None required.	RETAINED. The current organization requires students to transition to new schools four times. Jackson will soon be over capacity. SMS would need 1 portable.
E-2	Change Salmon Arm Urban schools to K-6 and three secondaries	Shuswap Middle becomes a secondary 7-12. All existing Salmon Arm elementaries including North and South Canoe become K-6. The two secondary campuses, plus Shuswap Middle, become three separate 7-12 secondaries.	Significant organizational change for nine schools. Grade 6 added to elementaries, and Grade 7 - 8 added to three secondaries, including Shuswap Middle.	Additional elementary space will be warranted in Salmon Arm late in the decade, needing additions or a new school.	RETAINED. The desirable middle school model is eliminated from Salmon Arm zone. This Option has significant impact on school enrolments and staffing. Elementary capacity exceeded.
E-3	Change Salmon Arm Urban schools to K-7 and two secondaries	Shuswap Middle becomes an elementary K-7. All existing Salmon Arm elementaries including North and South Canoe become K-7. The two secondary campuses become two separate 8-12 secondaries.	Significant organizational change for nine schools. Grades 6 & 7 added to elementaries, and Grade 8 to two secondaries. Re-org the secondaries.	An addition or portables will be required at the secondary schools.	RETAINED. The desirable middle school model is eliminated from Salmon Arm zone. This Option has significant impact on school enrolments and staffing. Secondary capacity exceeded.
E-4	Change Salmon Arm Urban schools to K-6, two middles, one secondary	Shuswap Middle becomes 7-9 instead of 6-8, and Jackson Campus becomes a middle school 7-9. All existing Salmon Arm elementaries including North and South Canoe become K-6. Sullivan campus becomes the only Salmon Arm secondary with Gr 10 - 12.	Significant organizational change for nine schools. Grade 6 added to elementaries, and Grade 9 to SMS. Convert the secondary campuses to middle and secondary.	Sullivan would have to accommodate 260 more Gr 10 students. This would exceed capacity, therefore an addition or portables required. Additional elementary space will be warranted in Salmon Arm late in the decade, needing additions or a new school.	RETAINED. Relieves middle school space pressures in this zone, but puts pressure on Sullivan Campus where capacity would be exceeded, requiring many portables. Elementary enrolment will also exceed capacity.
E-5	Change Salmon Arm Urban schools to K-5, one middle 6-8, two 9-12 secondaries	Shuswap Middle continues as 6-8, and Jackson Campus becomes a second secondary school 9-12. All existing Salmon Arm elementaries including North and South Canoe become K-5.	Significant organizational change for the two secondary schools.	Additional elementary space will be warranted in Salmon Arm late in the decade, needing additions or a new school. Some renovations needed at the secondary schools.	RETAINED but still results in middle school space pressures in this zone. Elementary enrolment will also exceed capacity. Re-organization of secondary programs and boundaries required.

CAPITAL PROJECTS					
F-1	Replace or Upgrade Len Wood Middle	ARMSTRONG ZONE - Replacement of the under-sized gym was requested in the last Capital Plan submission. The school is in Poor Condition according to VFA. Upgrade or replace along with a larger gym.	None required.	1. Upgrade or replace Len Wood Middle. Capacity should be 400.	RETAINED. The low FCI score and the gym deficiency combine to increase the priority for this project. The current capacity of 500 can be decreased as part of the project, with rejection of Option C-1.
F-2	Provide more elementary space in Salmon Arm Urban Zone	SALMON ARM ZONE - For Status Quo or Options E-2, E-4, or E-5, elementary capacity will be exceeded in Salmon Arm Urban Zone. More elementary space is needed by additions or a new school (for which a vacant site is currently held).	Grade configuration depends on option selected. Adjust catchment boundaries for urban elementaries.	Addition to an existing urban elementary, or a new elementary school on the existing urban site. Capacity depends upon option selected.	RETAINED. Relieves projected over-capacity at urban elementaries, and potentially restores a neighbourhood school for inner city families. Additional elementary space not needed for Options E-1 or E-3.
F-3	Relocate Storefront Alternate Program from DAC Building	ANY ZONE - The former school building has been sold but space in it is leased by the district to accommodate the Storefront Alternate Program.	This Alternate Program could be located in other district-owned space, alleviating the operating cost of the lease.	Minor renovations to existing space elsewhere in the district.	RETAINED. Relocation would result in savings in the Operating Budget. An internal study should determine the best location for this alternate program which is serving 36 students (2019).
F-4	Upgrade or Replace Schools in Poor Condition	ANY ZONE - There are six schools rated by VFA as Poor Condition. Parkview Elementary is the worst with an FCI of 0.60. Capital Plan submissions are needed to obtain upgrades and/or replacements.	Once approved, temporary classroom accommodation may be needed for on-site construction projects.	Develop a Strategic Maintenance Plan to identify the scope of work and priorities for Capital Plan requests for upgrades and/or replacements.	RETAINED. Given the poor condition of so many schools and the long lead time for Ministry-funded capital projects, priority has to be given to updating the Capital Plan to reflect the district facility needs.

SCHOOL DISTRICT No. 83 (North Okanagan-Shuswap)
OPERATING FUND
REVENUE AND EXPENDITURE
YEAR ENDED June 30, 2020
As at March 31, 2020

	2019/2020 Actual Revenue and Expenses	2019/2020 Amended Annual Budget	Percent Remaining or Available
Revenue (See Revenue by Source)			
Provincial Grants, MOE	48,894,449	69,767,189	0.30
Provincial Grants, Other Ministries	128,565	180,000	0.29
Tuition	-	-	-
Other Revenue	696,029	1,046,645	0.33
Rentals & Leases	90,659	99,000	0.08
Investment Income	139,334	170,000	0.18
	49,949,036	71,262,834	0.30
Expense (See Expenditure by Object)			
Salaries			
Teachers	19,565,116	28,104,950	0.30
Principals and Vice Principals	3,677,504	5,027,763	0.27
Educational Assistants	3,924,257	5,862,369	0.33
Support Staff	4,978,481	6,857,080	0.27
Other Professionals	1,526,465	2,116,975	0.28
Substitutes	2,097,085	2,997,003	0.30
	35,768,907	50,966,140	0.30
Employee Benefits	8,614,223	12,155,467	0.29
Services & Supplies	5,714,155	7,914,370	0.28
	50,097,285	71,035,977	0.29
Net Revenue/Expenditure	(148,249)	226,857	
Interfund Transfers			
Capital Asset Purchases	350,106	775,228	
Local Capital	-	-	
Prior Year Surplus Appropriation	548,371	548,371	
Operating Surplus / (Deficit)	50,016	-	

* Operating Surplus / Deficit excludes various accruals and adjustments. Temporary operating deficit earlier in the year is explained in part due to the timing of Ministry operating grants.

SCHOOL DISTRICT No. 83 (North Okanagan-Shuswap)
OPERATING FUND
REVENUE BY SOURCE
YEAR ENDED June 30, 2020
As at March 31, 2020

	2019/2020 Actual Revenue and Expenses	2019/2020 Amended Annual Budget	Percent Remaining
Provincial Grants, Ministry of Education			
Operating Grant, MOE	48,370,504	68,909,163	0.30
LEA recovery, MOE	(813,234)	(1,036,645)	0.22
Other Ministry of Education Grants			
Pay Equity	146,341	641,286	0.77
Support Staff Wage increase	192,476		
Carbon Tax Reimbursement	-	90,000	1.00
NGN Self Provisioning	34,704	34,704	-
Equity Scan	2,000	-	
Early Learning (ELF)	2,625	-	
Employer Health Tax	524,044	538,167	0.03
Transportation Supplement	393,348	561,925	0.30
Economic Stability Dividend	-	-	-
Funding for Graduated Adults	835	1,000	0.17
Support Staff Benefits	27,842	12,000	(1.32)
Strategic Priorities - Mental Health Grant	-	2,625	1.00
FSA Marking	12,964	12,964	-
	1,337,179	1,894,671	0.29
Total Provincial Grants - MOE	48,894,449	69,767,189	0.30
Provincial Grants - Other Ministries			
MCF	37,765	53,950	0.30
IH Health Coordinator	18,000	27,000	0.33
ITA	72,800	99,050	0.27
	128,565	180,000	0.29
Tuition			
International & Out of Province Students	-	-	-
Other Revenues			
Local Education Agreements (LEA)	673,819	1,036,645	0.35
Miscellaneous (Specify)			
Miscellaneous	4,000	10,000	0.60
Sale of Assets	18,210	-	-
	696,029	1,046,645	0.33
Rentals and Leases	90,659	99,000	0.08
Investment Income	139,334	170,000	0.18
TOTAL OPERATING REVENUE	49,949,036	71,262,834	0.30

SCHOOL DISTRICT No. 83 (North Okanagan-Shuswap)
OPERATING FUND
EXPENDITURE BY OBJECT
YEAR ENDED June 30, 2020
As at March 31, 2020

	2019/2020 Actual Revenue and Expenses	2019/2020 Amended Annual Budget	Percent Available
Salaries			
Teachers	19,565,116	28,104,950	0.30
Principals and Vice Principals	3,677,504	5,027,763	0.27
Educational Assistants	3,924,257	5,862,369	0.33
Support Staff	4,978,481	6,857,080	0.27
Other Professionals	1,526,465	2,116,975	0.28
Substitutes	2,097,085	2,997,003	0.30
	35,768,907	50,966,140	0.30
Employee Benefits	8,614,223	12,155,467	0.29
Total Salaries & Benefits	44,383,131	63,121,607	0.30
Services and Supplies			
Services	1,600,885	1,956,526	0.18
Student Transportation	3,379	9,000	0.62
Professional Development and Travel	470,622	549,580	0.14
Rentals and Leases	40,133	60,900	0.34
Dues and Fees	84,166	99,900	0.16
Insurance	167,565	224,808	0.25
Supplies	2,155,881	3,406,985	0.37
	4,522,631	6,307,699	0.28
Utilities			
Electricity	645,507	911,110	0.29
Gas-Heat	207,769	280,000	0.26
Propane-Heat	125,912	136,561	0.08
Garbage/Water/Sewer	159,085	208,000	0.24
Carbon Offsets	53,250	71,000	0.25
	1,191,523	1,606,671	0.26
Total Service & Supplies	5,714,155	7,914,370	0.28
TOTAL OPERATING EXPENSE	50,097,285	71,035,977	0.29

Notes:

Excludes Capital Asset Purchases (Presented as Interfund Transfer)

SCHOOL DISTRICT No. 83 (North Okanagan-Shuswap)
OPERATING FUND
EXPENDITURE BY FUNCTION, PROGRAM AND OBJECT
YEAR ENDED June 30, 2020
As at March 31, 2020

	Total Salaries	Employee Benefits	Total Salaries and Benefits	Services and Supplies	Total Expenses	2019/2020 Amended Annual Budget	Percent Available
1 INSTRUCTION							
1.02 Regular Instruction	17,948,274	4,460,911	22,409,185	829,364	23,238,549	32,807,040	0.29
1.03 Career Programs	274,971	62,839	337,810	132,722	470,531	726,500	0.35
1.07 Library Services	551,385	110,650	662,034	70,345	732,380	943,724	0.22
1.08 Counselling	701,082	141,142	842,224	93	842,316	1,922,626	0.56
1.10 Special Education	6,741,064	1,677,856	8,418,921	139,962	8,558,883	12,299,443	0.30
1.30 English as a 2nd Language	29,897	6,682	36,579	3,071	39,649	62,751	0.37
1.31 Aboriginal Education	764,527	194,125	958,652	85,779	1,044,431	1,745,280	0.40
1.41 School Administration	3,565,303	770,641	4,335,943	143,699	4,479,643	6,199,747	0.28
1.60 Summer School	7,762	1,434	9,196	98	9,294	9,295	0.00
Total Function 1	30,584,264	7,426,280	38,010,544	1,405,133	39,415,677	56,716,406	0.31
4 DISTRICT ADMINISTRATION							
4.11 Educational Administration	358,332	77,601	435,934	82,576	518,509	726,310	0.29
4.40 School District Governance	54,271	3,200	57,471	67,560	125,031	215,939	0.42
4.41 Business Administration	791,290	175,237	966,526	346,272	1,312,799	1,876,874	0.30
Total Function 4	1,203,893	256,038	1,459,931	496,408	1,956,339	2,819,123	0.31
5 OPERATIONS AND MAINTENANCE							
5.41 Facilities Administration	171,338	38,244	209,582	84,665	294,247	409,505	0.28
5.50 Facilities Operations	699,347	149,350	848,697	669,027	1,517,724	1,931,803	0.21
5.51 Custodial Services / OH&S	1,327,761	317,832	1,645,593	170,101	1,815,693	2,554,032	0.29
5.52 Maintenance of Grounds	136,195	26,780	162,975	432,148	595,124	536,782	(0.11)
5.54 Information Technology	369,366	82,897	452,263	261,188	713,451	1,111,177	0.36
5.56 Utilities	-	-	-	1,339,436	1,339,436	1,836,671	0.27
Total Function 5	2,704,006	615,103	3,319,110	2,956,565	6,275,675	8,379,970	0.25
7 TRANSPORTATION AND HOUSING							
7.41 Transportation Administration	147,513	38,523	186,036	15,117	201,153	260,517	0.23
7.70 Transportation	1,129,231	278,279	1,407,510	840,931	2,248,441	2,859,961	0.21
Total Function 7	1,276,743	316,803	1,593,546	856,048	2,449,594	3,120,478	0.21
TOTAL FUNCTIONS 1 - 7	\$ 35,768,907	\$ 8,614,223	\$ 44,383,131	\$ 5,714,155	\$ 50,097,285	\$ 71,035,977	0.29

Notes:

Excludes Capital Asset Purchases (Presented as Interfund Transfer)