



**Board of Education of
K'w'saltktnéws ne Secwepemcúl'ecw School District No. 83**

BOARD MEETING AGENDA

Date: Tuesday, January 20, 2026
Time: 6:00 p.m.
Venue: District Education Support Centre & MS Teams Town Hall

A copy of the Agenda with attachments is available on the School District website at:
<https://sd83.bc.ca/board-meetings/> Board Meeting Agendas.
Alternatively, copies are available on request from the Manager of Business Administration.

Item	Description	
1.	CALL TO ORDER	
2.	WELCOME AND ACKNOWLEDGEMENT OF TRADITIONAL TERRITORY We open the meeting with the acknowledgement that the Board holds its meeting on the traditional and unceded territory of the Secwépemc people.	
3.	ADOPTION OF AGENDA – CHANGES / ADDITIONS <u>Recommendation</u> <i>That the Board of Education adopt the January 20, 2026 Regular Board Meeting Agenda as presented.</i>	
4.	ADOPTION OF BOARD MEETING MINUTES A. Regular Board Meeting Minutes – December 16, 2025	Pg. 5
	<u>Recommendation</u> <i>That the Board of Education adopt the Regular Board Meeting Minutes of December 16, 2025, as presented.</i>	
5.	ADOPTION OF IN-CAMERA MEETING SUMMARY A. Summary of In-camera Meeting – December 16, 2025	Pg. 13
	<u>Recommendation</u> <i>That the Board of Education adopt the Summary of the In-camera Meeting of December 16, 2025, as presented.</i>	
	B. Summary of Special In-Camera Meeting – January 5, 2026	Pg. 15
	<u>Recommendation</u> <i>That the Board of Education adopt the Summary of the Special In-camera Meeting of January 5, 2026, as presented.</i>	

Item	Description	
6.	BUSINESS ARISING	
6:10pm	A. Policy 110: Accumulated Operating Surplus – Second and Final Reading Acting Secretary-Treasurer: Jeremy Hunt	Pg. 16
	<u>Recommendation</u> <i>That the Board of Education approve the second and final reading of Policy 110 – Accumulated Operating Surplus.</i>	
6:15pm	B. Policy 4060: Accumulated Operating Surplus (Reserve) – Repeal Acting Secretary-Treasurer: Jeremy Hunt	Pg. 20
	<u>Recommendation</u> <i>That the Board of Education approve the recommendation to repeal Policy 4060 – Accumulated Operating Surplus (Reserve).</i>	
7.	DELEGATIONS None	
8.	SUPERINTENDENT’S REPORT 6:20pm Superintendent: Donna Kriger	
9.	EDUCATIONAL COMPONENT None	
10.	NEW BUSINESS	
6:40pm	A. Field Trip Request – Shuswap Middle School – Montreal & Quebec City 2026 Principal: Val Edgell Teachers: Roni Wocknitz & Lindsey Welch	Pg. 27
	<u>Recommendation</u> <i>That the Board of Education approve in principle the Shuswap Middle School field trip to Montreal & Quebec City in May/June 2026.</i>	
6:50pm	B. 2026/27 School Fees Superintendent: Donna Kriger	Pg. 38
	Board Information	
7:00pm	C. 2025/26 Amended Annual Budget – First Reading Acting Secretary-Treasurer: Jeremy Hunt	Pg. 40
	<u>Recommendation</u> <i>That the Board of Education approve the first reading of the Amended Annual Budget for fiscal year 2025/26.</i>	
11.	COMMITTEE REPORTS	
7:20pm	A. Education Directions Committee Chair: Marianne VanBuskirk	

Item	Description	
	B. Finance & Facilities/Audit Committee Chair: Amanda Krebs	
	C. Labour Relations Committee Chair: Corryn Grayston	
	D. Partner Group Liaison Committee Chair: Corryn Grayston	
7:30pm	E. Policy Committee Committee Chair: Brent Gennings	
	i. Policy 190 – Financial Planning and Reporting – First Reading Acting Secretary-Treasurer: Jeremy Hunt	Pg. 63
	<u>Recommendation</u> <i>That the Board of Education approve the first reading of Policy 190 – Financial Planning and Reporting.</i>	
	ii. Policy 9080 – Student Admission, Attendance, and Withdrawal – Repeal Superintendent: Donna Kriger	Pg. 67
	<u>Recommendation</u> <i>That the Board of Education approve the recommendation to repeal Policy 9080 – Student Admission, Attendance, and Withdrawal.</i>	
	F. Committee of the Whole Committee Chair: Corryn Grayston	
12.	EQUITY, DIVERSITY, AND INCLUSION	
7:45pm	A. Restorative Practice Assistant Superintendent: Chelsea Prince	Pg. 76
	Board Information	
13.	BCSTA UPDATE	
8:00pm	Trustee: Corryn Grayston	
14.	BCPSEA UPDATE	
8:05pm	Trustee: Corryn Grayston	
15.	QUELMÚCW EDUCATION COUNCIL UPDATE	
8:10pm	Trustee: Tennile Lachmuth	
16.	BOARD CORRESPONDENCE	
8:15pm	A. Letter from the Ministry of Education and Child Care re: School Food Coordinated Procurement Grant	Pg. 80
	B. SD83 Board Chair letter to the Minister of Finance re: SOFI Remuneration Limit	Pg. 82

Item	Description
17.	TRUSTEE REPORTS
18.	QUESTION PERIOD
8:30pm	<p><i>The Board welcomes questions of a general nature, but the primary purpose of the "Public Question Period" is to ask questions about the Board's policies or operations.</i></p> <p><i>Question Period is not a platform for presentations or personal statements. As a reminder, all questions and responses must be germane to the agenda items under discussion.</i></p>
19.	UPCOMING DATES / EVENTS BCPSEA AGM (virtual) – January 29, 2026 Regular Board Meeting – February 17, 2026, 6:00 p.m.
20.	ADJOURNMENT

The Board of Education of School District No. 83

Minutes of the Regular Board Meeting of the Board of Education of School District No. 83, held at the District Education Support Centre and via Microsoft Teams Town Hall on Tuesday, December 16, 2025.

Present:

C. Grayston	Board Chairperson – <i>via Teams</i>	D. Kriger	Superintendent
A. Krebs	Vice Chairperson	J. Hunt	Acting Secretary-Treasurer
B. Gennings	Trustee	M. Guillou	Assistant Superintendent (HR)
T. Lachmuth	Trustee – <i>via Teams</i>	C. Prince	Assistant Superintendent (Ind. Ed/St Supports)
M. VanBuskirk	Trustee	J. Findlay	Dir. of Instruction (Early Learning/Elem)
		R. Findlay	Dir. of Instruction (Middle/Secondary)
		T. Elwood	Director of Operations

1. CALL TO ORDER

Board Vice Chairperson Krebs acknowledged that a quorum was present and called the meeting to order at 6:00 p.m.

2. WELCOME AND ACKNOWLEDGEMENT OF TRADITIONAL TERRITORY

Board Vice Chairperson Krebs opened the meeting with the acknowledgment that the Board holds its meeting on the traditional and unceded land of the Secwépemc people.

3. ADOPTION OF AGENDA - ADDITIONS / CHANGES

100/2025 *"That the Board of Education adopt the December 16, 2025, Regular Board Meeting Agenda, as amended with the following addition:*

- *Item 11G – French Advisory Committee."*

CARRIED

4. ADOPTION OF BOARD MEETING MINUTES

A. Regular Board Meeting Minutes – November 18, 2025

101/2025 *"That the Board of Education adopt the Regular Board Meeting Minutes of November 18, 2025, as presented."*

CARRIED

5. ADOPTION OF IN-CAMERA MEETING SUMMARY

A. Summary of In-camera Meeting – November 18, 2025

102/2025 *"That the Board of Education adopt the Summary of the In-camera Meeting of November 18, 2025, as presented."*

CARRIED

6. BUSINESS ARISING

None

7. DELEGATIONS

None

8. SUPERINTENDENT'S REPORT

Superintendent: Donna Kriger

Superintendent Kriger reported on the following:

- Strategic Priority – *Effective Governance & Leadership*
 - the Strategic Focus monthly publication highlights the work happening in District schools and communities that directly supports the District's Strategic Plan;
 - the Indigenous Education leadership team and members of the Quelmúcw Education Council (QEC) presented at the 2025 First Nations Education Steering Committee (FNESC) Conference, celebrating the partnership between the District and QEC and their work towards the implementation of Bill 40;
 - the Indigenous Education leadership team and members of the Quelmúcw Education Council (QEC) have been invited to virtually present at the Provincial Indigenous Leads meeting on January 7th;
 - the Acting Deputy Minister has confirmed that the District's name change application to K̓wsaltktnéws ne Secwepemcúl'ecw has now gone through the legislative process;
- Strategic Priority – *Intellectual Development*
 - the first Written Learning Update of the school year for Elementary and Middle school students was shared today, December 16th;
- Strategic Priority – *Organizational Development*
 - recent professional learning sessions have been focused on literacy (UFLI Learning Series, Teaching Phonics & Word Study in the Intermediate Grades, Supporting Early Literacy) and numeracy (Building Thinking Classrooms);
 - \$85,000 in Ministry grant funding was awarded to the District to support Souper Meals program expansion and upgrade equipment where the meals are made at the Zest Commercial Food Hub in Salmon Arm;
 - upcoming Kindergarten registration on January 14th with information sessions on Early French Immersion and the Outdoor Learning Program on January 13th, and Late French Immersion on January 15th;
- Strategic Priority – *Human & Social Development*
 - J.L. Jackson Girls Volleyball team placed sixth in the Provincial Championships;
- Strategic Priority - *Community Partnership Development*
 - the District received a donation of \$20,000 from the Armstrong-Spallumcheen Healthcare Auxiliary to support the Souper Meals program.

9. EDUCATIONAL COMPONENT

None

10. NEW BUSINESS**A. Transportation Program Review**

Acting Secretary-Treasurer: Jeremy Hunt

Director of Operations: Travis Elwood

Acting Secretary-Treasurer Hunt presented the final report from School Bus Training LLC along with the briefing note in the agenda, which provided a summary of the background and timeline of the Transportation Program Review, noting that the Board held a Trustee Ed. Session and Committee of the Whole meeting to review the report. Director Elwood reviewed the five focus areas of the report (bus route efficiency,

dispatch & work assignment process, mechanic shop & maintenance program, staff workloads & assignments, and fee-for-service considerations) and that the District is operating an efficient, safe, and caring Transportation department with potential to be a model department for the industry. He also reviewed recommendations in the report regarding:

- staff workload;
- ridership audit;
- cross-training & job sharing regarding coverage;
- purchase of shop equipment;
- purchase of student swipe/fob system and equipment to improve safety and ridership tracking; and
- updated job descriptions.

He reported that School Bus Training LLC noted that due to their lack of local knowledge, only considerations regarding bus fee-for-service were given. Trustees shared their feedback on the report and recommendations.

**103/2025
CARRIED**

"That the Board of Education direct the Superintendent to bring forward more details on the Transportation Review recommendations as it relates to the budget."

B. Amended Budget Priorities

Acting Secretary-Treasurer: Jeremy Hunt

Acting Secretary-Treasurer Hunt brought forward for consideration, three previously discussed initiatives that the Board held off on during the 2025-26 Annual Budget process (Principal teaching time reduction, Position of Special Responsibility (POSR) in elementary schools, and Library Clerk time) as well as consideration for additional Certified Education Assistants (CEAs) positions. He provided a review of the information in the agenda on the annual and prorated costs for each proposed initiative and risk assessment for each. Superintendent Kriger requested that the Board consider moving all single Principals with teaching time to full (1.0 FTE) administrative time, instead of the original proposal of reducing their teaching time by 0.1 FTE, based on escalating behavioural complexities and increasing demands. The Board reviewed the revised estimated cost for this initiative and Trustees each provided their feedback.

It was moved and seconded "That the Board of Education increase Principal administrative time to 1.0 FTE for all sole Elementary School Principals."

After discussion, it was moved and seconded that the motion be amended to add "until the end of June 2026." The amendment to the main motion was adopted.

The main motion as amended was adopted with the final wording as follows:

**104/2025
CARRIED**

"That the Board of Education increase Principal administrative time to 1.0 FTE for all sole Elementary School Principals, until the end of June 2026."

Trustees discussed the POSR initiative and provided their feedback noting the impact to school level supports.

**105/2025
CARRIED**

"That the Board of Education approve up to \$48,000 in the 2025/26 budget be allocated towards Positions of Special Responsibility at the Middle and Elementary school level, until the end of June 2026."

Trustees reviewed the Library Clerk time initiative, providing more equity amongst schools in terms of Library Clerk hours and increased support to Teacher Librarians.

**106/2025
CARRIED**

"That the Board of Education approve up to \$60,000 in the 2025/26 budget to allocate to additional Library Clerks, until the end of June 2026."

Assistant Superintendent Prince provided the Board with an update on CEA allocations, as requested, noting five CEA positions are left in reserve; however, there are new students in schools that will be requiring support. Discussion ensued on the number of CEA positions to consider adding, the amount left in unrestricted surplus after approval of the three other initiatives, consideration of other additional costs to be incorporated into the amended budget, and CEA vacancies.

**107/2025
CARRIED**

"That the Board of Education approve the increase of ten (10) Certified Education Assistants (CEAs) for the 2025/26 fiscal."

The Board called for a short recess at 7:20 p.m.

The meeting resumed at 7:27 p.m.

C. Board Governance Policies – Section 100

Board Chair: Corryn Grayston

Board Chair Grayston reviewed the information in the briefing note on Vice Chair Krebs' suggestion to review the Section 100 Board Policies, in light of the upcoming School Trustee Election. Trustees discussed the process and format for completing the policy review and agreed to schedule an upcoming Committee of the Whole, looking first at the policies haven't been reviewed or revised recently.

11. COMMITTEE REPORTS

A. Education Directions

Committee Chair: Trustee Marianne VanBuskirk

Trustee Marianne VanBuskirk reported that the next committee meeting will be held on February 4, 2026.

B. Finance & Facilities / Audit

Committee Chair: Trustee Amanda Krebs

Trustee Krebs reported that the committee reviewed the monthly financials in addition to the two items being brought forward from the committee.

i. Salmon Arm Secondary Trail Project – Property Bylaw No. 3-2025 – 3rd Read

Acting Secretary-Treasurer: Jeremy Hunt

**108/2025
CARRIED**

"That Property Bylaw No. 3-2025 be read a third time, passed and adopted this 16th day of December 2025."

ii. J.L. Jackson Proposed Renovation Plans

Director of Operations: Travis Elwood

Director Elwood presented the proposed renovation plans for the washrooms and

changerooms at J.L. Jackson Secondary. He reported that the washrooms have a unique issue as the main washrooms on each floor are stacked above/below the other, with the mechanical, electrical, and utility infrastructure in that area as well, which would require both sets of washrooms needing to be renovated at the same time. He highlighted the improvements to supervision, safety and accessibility in the new washroom and changerroom designs as well as the revisions to the designs based on input from students, staff, and the Parent Advisory Council. He explained that the proposed designs are still open for feedback and that project funding would be coming from the Annual Facility Grant. He also clarified that only one of the projects would be going ahead this summer, considering the large costs of each project.

C. Labour Relations

Committee Chair: Board Chair Corryn Grayston

No meeting in December.

D. Partner Group Liaison

Committee Chair: Board Chair Corryn Grayston

Board Chair Grayston reported that Partner Group met on November 20th noting that DPAC and NOSTA brought forward items for discussion. She also highlighted the advocacy letter toolkit developed by DPAC.

E. Policy Committee

Committee Chair: Trustee Brent Gennings

i. Policy 4060: Accumulated Operating Surplus (Reserve) – Repeal

Acting Secretary-Treasurer: Jeremy Hunt

Acting Secretary-Treasurer Jeremy Hunt presented the briefing note, policy, and corresponding regulation for repeal noting that they are being replaced by new Board Policy 110. Policy 110 was developed using the policy template provided by the Ministry, to be in line with the Ministry's new K-12 Public Education Accumulated Operating Surplus Policy.

The Board agreed to table this motion until the January Regular Board Meeting.

TABLED

"That the Board of Education approve the recommendation to repeal Policy 4060 – Accumulated Operating Surplus (Reserve)."

ii. Policy 110: Accumulated Operating Surplus – Second and Final Reading

Acting Secretary-Treasurer: Jeremy Hunt

Acting Secretary-Treasurer Hunt reviewed the briefing note and presented Policy 110, in line with the Ministry's new K-12 Public Education Accumulated Operating Surplus Policy noting the proposed unrestricted surplus range of 1% to 2.5% of operating expenditures. He reported that, after reviewing other District's policies, the maximum unrestricted surplus range was anywhere between 2% to 3% and that the Ministry does not have a mandated maximum percent. Discussion ensued on if the policy had gone through public feedback and whether feedback could be incorporated to a Ministry mandated policy.

The Board agreed to table the motion to the January Regular Board Meeting, to

allow for public input.

TABLED

“That the Board of Education approve the second and final reading of Policy 110 – Accumulated Operating Surplus.”

iii. Policy 1050: Pandemic Planning – Repeal

Superintendent: Donna Kriger

Superintendent Kriger reviewed the briefing note and presented Policy 1050 for repeal, highlighting that the policy was written and adopted prior to an actual pandemic and that any direction setting will come from the Provincial Chief Medical Health Officer, as in the COVID-19 pandemic.

**109/2025
CARRIED**

“That the Board of Education approve the recommendation to repeal Policy 1050 – Pandemic Planning.”

iv. Policy 3020: Energy Management – Repeal

Superintendent: Donna Kriger

Superintendent Kriger reviewed the briefing note noting Board Policy 124 (Environmental Stewardship and Sustainability), which replaces Policy 3020, as well as the Environmental Stewardship Action Plan adopted by the Board in June 2025.

**110/2025
CARRIED**

“That the Board of Education approve the recommendation to repeal Policy 3020 – Energy Management.”

v. Policy 9040: Student Access to Schools – Repeal

Superintendent: Donna Kriger

Superintendent Kriger reviewed the briefing note and presented Administrative Procedure 300 (Student Registration and Student Transfer Requests), replacing Policy 9040.

**111/2025
CARRIED**

“That the Board of Education approve the recommendation to repeal Policy 9040 – Student Access to Schools.”

F. Committee of the Whole

Committee Chair: Board Chair Corryn Grayston

Board Chair Grayston reported that a meeting was held on December 15th, where the Transportation Program review was discussed.

G. French Advisory Committee

Trustee Representative: Marianne VanBuskirk

Trustee VanBuskirk reported on the November 20th meeting where the committee discussed French Immersion program recruitment, program enrolment numbers, school updates, and Federal French Funds and associated budget.

12. EQUITY, DIVERSITY, AND INCLUSION**A. Regional Indigenous Education Council (IEC) Gathering**

Assistant Superintendent: Chelsea Prince

Assistant Superintendent Prince reviewed her presentation in the agenda on two Quelmúcw Education Council (QEC) retreats and the IEC gathering in November. She provided information regarding the addition of Bill 40 to the *School Act* and the work done by the QEC since. She explained that a lot of relationship building, work, and learning regarding Bill 40, distinctions-based approach, Ministry designations & IEP processes, and inclusive practices in secondary Indigenous Education rooms occurred at the November 2024 QEC retreat. She noted that the original plan for this November was a two-day QEC retreat, which evolved into a one-day QEC retreat and a one-day regional IEC gathering in Osoyoos. She highlighted the following from the event:

- theme of the gathering: Eḥowkinwix^w, gifted by Ben Lewis in SD22 (Vernon);
- IEC's of twelve Districts gathered to learn from each other for the first time in this way;
- welcome by Chief Clarence Louie of the Osoyoos Indian Band;
- Sen'Pok'Chin student drumming group from SD53 (Okanagan Similkameen);
- remarks from Brad Baker, Superintendent of Indigenous Education for the Ministry of Education and Child Care;
- learning burst presentations from school districts and IEC's that highlight promising or inspiring practices connected to Districts and IEC's working collaboratively together; and
- learning together circles to engage in open, respectful dialogue.

13. BCSTA UPDATE**BCSTA Provincial Council Representative: Board Chair Grayston**

Board Chair Grayston reported that she attended the BCSTA Trustee Academy with Superintendent Kriger and a primary theme was on Trustee education with respect to the upcoming School Trustee Election.

14. BCPSEA UPDATE**BCPSEA Representative: Board Chair Grayston**

Board Chair Grayston reported that she will be attending the upcoming BCPSEA AGM on January 29th.

15. QUELMÚCW EDUCATION COUNCIL UPDATE**Trustee: Tennile Lachmuth**

Trustee Lachmuth reported that she attended the First Nations Education Steering Committee (FNESC) conference on December 4-6 in Vancouver as a guest Trustee. She highlighted the session presented by the Quelmúcw Education Council (Secwepemcúl'ecw – Stronger Together: The Quelmúcw Education Council in K̓wsaltktnéws ne Secwepemcúl'ecw (SD83) Success Factors in Implementation of Bill 40) as well as the BCSTA session regarding recruitment and retention of Indigenous trustees across the province.

16. BOARD CORRESPONDENCE

- A. Letter from ECC Minister Beare to CSRD Vice Chair Flynn**
Presented for information.
- B. Letter from ECC Minister Beare to Sorrento Elementary School PAC**
Presented for information.

17. TRUSTEE REPORTS

Trustee VanBuskirk reported on the following events she attended: JLJ Fall Athletic Award night, Shihiya School Groundbreaking ceremony, Bastion Elementary special PAC meeting regarding reconfiguration, band & holiday concerts, Knowledge Keeper Winter Luncheon, and weekend tournaments/playoffs.

Trustee Lachmuth noted that this year would be the first graduating class with K-12 Indigenous content in classrooms.

18. QUESTION PERIOD

The Board welcomes questions of a general nature, but the primary purpose of the "Public Question Period" is to ask questions about the Board's policies or operations.

Question Period is not a platform for presentations or personal statements.

A question was received and answered regarding the Principal teaching time reduction initiative.

19. UPCOMING DATES / EVENTS

Winter Break – December 22, 2025 to January 2, 2026
Regular Board Meeting – January 20, 2026 - 6:00 p.m.

20. ADJOURNMENT

The meeting was adjourned at 8:38 p.m.

Certified Correct:

Corryn Grayston
Board Chairperson

Jeremy Hunt
Acting Secretary-Treasurer

Summary of an In-Camera Board Meeting of the Board of Education of School District No. 83, on Tuesday, December 16, 2025, at the District Education Support Centre.

Present:

C. Grayston	Board Chairperson – <i>via Teams</i>	D. Kriger	Superintendent
A. Krebs	Vice-Chairperson – <i>via Teams</i>	J. Hunt	Acting Secretary-Treasurer
B. Gennings	Trustee	M. Guillou	Assistant Superintendent (HR)
T. Lachmuth	Trustee - <i>via Teams</i>	C. Prince	Assistant Superintendent (Ind. Ed/St. Supports)
M. VanBuskirk	Trustee		

1. CALL TO ORDER

Trustee VanBuskirk acknowledged that a quorum was present and called the meeting to order at 4:04 p.m. Due to illness as well as noting that Vice Chair Krebs would be arriving late and attending the meeting while in transit, Board Chair Grayston handed over the chairing of the meeting to Trustee VanBuskirk.

2. WELCOME AND ACKNOWLEDGEMENT OF TRADITIONAL TERRITORY

Trustee VanBuskirk opened the meeting with the acknowledgment that the Board holds its meeting on the traditional and unceded land of the Secwépemc people.

3. ADOPTION OF AGENDA – CHANGES / ADDITIONS

Motion:

That the Board of Education adopt the December 16, 2025, In-camera Board Meeting Agenda, as amended.

CARRIED.

4. ADOPTION OF BOARD MEETING MINUTES

A. In-camera Meeting Minutes – November 18, 2025

Motion:

That the Board of Education adopt the November 18, 2025, In-camera Board Meeting Minutes, as presented.

CARRIED.

5. BUSINESS ARISING

The Board received an update on one other matter.

6. LAND/LABOUR/LAW

The Board discussed four labour matters and two legal matters.

Vice Chair Krebs joined the meeting at 4:42 p.m.

7. LABOUR RELATIONS – COMMITTEE REPORT

Board Chair Grayston reported that the that the Committee did not meet in December.

8. OTHER

None

9. UPCOMING DATES/EVENTS

In-Camera Board Meeting – January 20, 2026 – 4:00 p.m. @ DESC

Regular Board Meeting – January 20, 2026 – 6:00 p.m. @ DESC

10. ADJOURNMENT

The meeting was adjourned at 5:21 p.m.

Corryn Grayston
Board Chairperson

Certified Correct:

Jeremy Hunt
Acting Secretary-Treasurer

Summary of a Special In-Camera Board Meeting of the Board of Education of School District No. 83, on Monday, January 5, 2026, via Microsoft Teams Meeting.

Present:

C. Grayston	Board Chairperson	D. Kriger	Superintendent
A. Krebs	Vice-Chairperson	J. Hunt	Acting Secretary-Treasurer
B. Gennings	Trustee		
T. Lachmuth	Trustee		
M. VanBuskirk	Trustee		

1. **CALL TO ORDER**

Board Vice-Chairperson Krebs acknowledged that a quorum was present and called the meeting to order at 7:02 p.m.

2. **WELCOME AND ACKNOWLEDGEMENT OF TRADITIONAL TERRITORY**

Board Vice-Chairperson Krebs opened the meeting with the acknowledgment that the Board holds its meeting on the traditional and unceded land of the Secwépemc people.

3. **ADOPTION OF AGENDA – CHANGES / ADDITIONS**

Motion:

That the Board of Education adopt the January 5, 2026, Special In-camera Board Meeting Agenda, as presented.

CARRIED.

4. **OTHER**

The Board received information on one other matter.

5. **ADJOURNMENT**

The meeting was adjourned at 7:39 p.m.

Corryn Grayston
Board Chairperson

Certified Correct:

Jeremy Hunt
Acting Secretary-Treasurer



BRIEFING NOTE

TO: The Board of Education **DATE:** January 20, 2026

FROM: Jeremy Hunt, Acting Secretary-Treasurer

RE: **Board Policy 110 - Accumulated Operating Surplus – 2nd and Final Reading**

Background

The *School Act* requires Boards of Education (Boards) to prepare a balanced annual budget. Estimated spending in the annual budget must not exceed estimated revenue plus accumulated operating surplus (operating surplus). Operating surplus, with consistent rules and guidelines in place, enables boards to engage in long-term planning, mitigate financial risk and support consistent service to all students in the District.

Information

A Board achieves an operating surplus when its annual revenue exceeds annual expenditure. Transfers of operating surplus can then be made for the purpose of acquiring capital assets or supplementing Local Capital. An operating surplus means that the Board has financial resources that can be used to fund school district operations for a period longer than one year. The ability to carry forward unspent funds (with certain restrictions) enables the Board to effectively plan for future years.

To support effective planning, that includes risk mitigation strategies, the Board should consider maintaining a reasonable amount of unrestricted operating surplus. The Board may require emergency funds from time to time or need contingency funds available for unexpected increases in expenses and/or decreases in anticipated revenues. When this occurs, the Board needs to have access to enough funds to continue to provide educational services and operations without making service cuts. The amount that is proposed in the policy for this is between 1% to 2.5% of operating expenditures.

Summary

Policy 110 aligns with the Board's strategic priority of responsible governance and stewardship. It strengthens the Board's commitment to accountability and governance while also adhering to the Ministry of Education and Child Care's requirement that all boards have in place a policy on accumulated surplus in line with the Ministry's K-12 Public Education Accumulated Surplus Policy.

The Board gave first reading to Policy 110 – Accumulated Operating Surplus at its November 18th Regular Board Meeting. This policy was brought forward for second reading at the December 16th Regular Board Meeting and was tabled to allow for public feedback on this policy to be collected. No public feedback was submitted. Policy 110 is being brought back for Board consideration for second and final reading.

Recommendation

"That the Board of Education approve the second and final reading of Policy 110 - Accumulated Operating Surplus."

Respectfully submitted,

Jeremy Hunt

Jeremy Hunt
Acting Secretary-Treasurer

POLICY 110 ACCUMULATED OPERATING SURPLUS

The Board believes that the maintenance of appropriate operating surpluses or reserves contributes to the District's financial health and stability. The Board achieves an operating surplus when its annual revenue exceeds annual expenses. An operating surplus means that the Board has financial resources that can be used to operate schools for a period longer than one year. The ability to carry forward unspent funds enables the Board to effectively plan for future school years. Such operating surpluses may be restricted, which means the Board has designated such funds to be expended for a particular purpose in the future. Reserves which are not restricted are referred to as unrestricted operating surpluses.

The *School Act* requires Boards of Education prepare a balanced annual budget. Estimated spending in the annual budget must not exceed estimated revenue and may include the use or appropriation of prior years' accumulated operating surplus to balance the budget.

Regular board monitoring of restricted and non-restricted surplus balances is required to assess the appropriateness of such operating surplus balances and to determine if the financial health of the District is being achieved. To that end, quarterly financial reports shall include the status of all operating surplus balances. For restricted surpluses the status shall include the balance and the purpose for which the Board, through motion, has restricted those funds.

This policy is designed to meet the following objectives:

- To comply with Ministerial direction in regard to accumulated operating surpluses.
- To the extent possible, assist the Board in expending the current budget to support students.
- To provide for the long-term financial health of the District so a strong educational system is maintained for the benefit of current and future students.
- To protect the District from extraordinary financial circumstances which would negatively impact the education of students.

1. Internally Restricted Operating Surplus Funds

The Board may set aside a portion of operating surplus funds to support long-term financial planning and for items that are linked to multi-year strategic objectives and future operational needs. Restrictions are made only for defined operational needs with defined timelines, including services or purchases that are directly related to the Board's District Strategic Plan, operations needs, and enhanced educational outcomes for students.

To increase transparency, every appropriation requires a board motion. Approval of appropriations related to confidential matters or land, legal or personnel matters shall be considered in a closed board meeting.

2. Unrestricted Operating Surplus or Local Capital Surplus (Contingency Reserve)

The Board is responsible for ensuring the District is protected financially from extraordinary circumstances which would negatively impact school district operations and the education of students. To discharge this responsibility, the Board will establish a contingency reserve with available

The Board of Education of Kwátsalktnéws ne Secwepemcúl'ecw School District No. 83

operating surpluses, if applicable, which would be used to mitigate any negative impact such circumstances might cause.

The Board shall maintain a contingency reserve of operating expenditures at a minimum of 1%, if available, and shall not exceed ~~3%~~ 2.5% of operating expenditures.

3. Restricted for Future Capital Cost Sharing

To support major capital projects that are identified by the Boards' 5-year Capital Plans, and approved by the Ministry for concept plan or business case development, the Board may restrict operating surplus to satisfy capital project cost share expectations at the time the project is brought forward for funding approval.

4. Use of Appropriated Surplus and Contingency Reserve

The Board may approve the use of Appropriated Surplus or Contingency Reserve under the following circumstances **such as, but not limited to:**

- The elimination of any deficit arising at the end of a fiscal year.
- Funding for new cost pressures in a school year that were not known at the time of budget development.
- Unanticipated utility cost pressures.
- The payment of severance (wages and benefits) upon termination of employment.
- The settlement of any legal action that is not covered by the School Protection Plan.
- Continuity of District or school-based projects that span more than one school year.
- Coverage for disaster recovery expenditures.
- Extraordinary expenses incurred to ensure business continuity.
- Coverage for unexpected additional major capital project costs not funded by the Ministry of Education and Child Care.
- To assist in balancing annual budgets for future school years.

In recognizing that the use of the contingency reserve represents a one-time source of funding, the Board will incorporate into its future budget planning processes, strategies to re-establish the contingency reserve. Such strategies may be implemented over a period of two years.

5. Interfund Transfers

Interfund transfers are funds transferred from one fund to another (e.g., between the Operating fund and the Capital Fund). All transfers to and from Operating Surplus Reserves or Capital Surplus Reserves must be authorized by specific Board motion.

Transfers will normally be considered by the Board as part of the Board's approval of the Annual Budget or Amended Annual Budget.

Transfers from operating surpluses to the Local Capital reserve will be considered by the Board as part of the Board's review of the draft audited financial statements and must be supported by a plan detailing the proposed use of the Local Capital balance.

6. Local Capital

Local Capital includes the Board's portion of any proceeds from the disposition of capital assets, transfers from operating funds and interest earned on Local Capital funds restricted for the purchase of tangible capital assets. Transfers from operating funds to Local Capital must be made only for specific initiatives that have a clear linkage to the District's Strategic Plan, or that address capital assets investment, or that meet the specified needs of the school district.

References: School Act [RSBC 1996, Part 4, Division 6, Section 52(2)]

Date Adopted: July 11, 2018

Date Amended:

DRAFT



BRIEFING NOTE

TO: The Board of Education **DATE:** January 20, 2026
FROM: Jeremy Hunt, Acting Secretary-Treasurer
RE: **Board Policy 4060 – Accumulated Operating Surplus (Reserve) - Repeal**

Background:

Board Policy 4060 – *Accumulated Operating Surplus (Reserve)* is a policy which was adopted in 2018 due to Ministry of Education requirements. Since that time, the Ministry of Education and Child Care has implemented the K-12 Public Education Accumulated Operating Surplus Policy to ensure that there is consistency, transparency and accountability for the use of educational operating funding that is not used in the year in which it was provided.

Summary:

New Board Policy 110 – *Accumulated Operating Surplus* was developed in response to this Ministry Policy, using the policy template provided by the Ministry; therefore, replacing Policy 4060 and its corresponding Regulation 4060.01R.

This policy repeal was tabled at the December 16th Regular Board meeting to allow for public feedback to be collected on Policy 110, and is being brought back for Board consideration.

Recommendation:

“That the Board of Education approve the recommendation to repeal Policy 4060 – Accumulated Operating Surplus (Reserve).”

Respectfully submitted,

Jeremy Hunt

Jeremy Hunt
Acting Secretary-Treasurer

NORTH OKANAGAN-SHUSWAP SCHOOL DISTRICT NO. 83	4060
	Adopted: 2018-07-11

POLICY**ACCUMULATED OPERATING SURPLUS (RESERVE)**

The Board of Education of School District No. 83 (North Okanagan-Shuswap) recognizes the importance of ensuring that the district is protected financially from extraordinary circumstances which would negatively impact school district operations and the education of students.

To discharge this responsibility, the Board will establish a restricted portion (contingency reserve) from available operating surplus which would be used to mitigate any negative impact such circumstances might cause.

The Board will be publicly transparent when allocating any surplus funds.

NORTH OKANAGAN-SHUSWAP SCHOOL DISTRICT NO. 83 REGULATION	4060.01R
	Adopted: 2018-07-10
<p style="text-align: center;">ACCUMULATED OPERATING SURPLUS (RESERVE)</p> <p>The School District’s objectives in terms of its accumulated operating surplus is set out in this regulation and accompanying policy. Through a clear understanding of its operating surplus objectives, and by continually measuring progress towards achieving those objectives, the School District can attain greater fiscal stability and better support educational goals.</p> <p>One of the key indicators of the financial health of a school district is the accumulated operating surplus. The accumulated surplus (or deficit) is comprised of all of the past operating surpluses and/or deficits.</p> <p>It is important to note that although accumulated surpluses can be a source of cash for spending, it cannot sustain on-going services. The ability to carry forward unspent operating funds helps school districts budget and spend their annual operating grants more effectively.</p> <p>INTERNALLY RESTRICTED OPERATING SURPLUS</p> <p>Unique to other organizations in the public sector, school districts are permitted to incur annual deficits as long as they have sufficient accumulated surplus to cover the annual deficit. An accumulated surplus indicates that a school district has net resources that can be used to provide future services. It is achieved by spending less than the revenue it earns.</p> <p>The Board may approve restrictions on the spending of the surplus. Boards of Education are required by legislation to prepare balanced annual operating budgets, which may include use of (appropriation of) prior year accumulated surplus.</p> <p>The following categories of internally restricted operating surplus have been established for the purposes(s) identified:</p> <p><u>Operations Spanning Future School Years</u></p> <p>To support effective planning, there will be situations where monies will need to be carried over to future years. These could be for the following categories:</p> <ul style="list-style-type: none"> • Future years’ operations/budget (not beyond the next two fiscal years) 	

NORTH OKANAGAN-SHUSWAP SCHOOL DISTRICT NO. 83 REGULATION	4060.01R
	Adopted: 2018-07-10
<ul style="list-style-type: none"> • Schools and department surplus/carry-forwards (not beyond the next two fiscal years); • Operating projects in progress; • Technology, utilities, equipment, and Capital projects (includes amounts to be transferred to Local Capital, but have not yet been identified for specific initiatives); • Purchase order commitments; and, • Distributed learning, International Program. <p>The amount of Accumulated Operating Surplus restricted for operations spanning future school years at the end of a fiscal year should be a minimum of 1.5% and a maximum of 3.0% of actual operating expenses of that fiscal year.</p> <p><u>Anticipated Unusual Expenses Identified</u></p> <p>To support effective planning, there will be situations where senior management has identified unusual/non-recurring expenses anticipated to be spent in the upcoming fiscal year that will not be funded by revenues of that year. These could be for categories such as:</p> <ul style="list-style-type: none"> • Staffing, labour relations, employee benefits, severance • Implementation of new curriculum <p>The amount of Accumulated Operating Surplus restricted for anticipated unusual expenses identified at the end of a fiscal year should be a minimum of 0.5% and a maximum of 1.0% of actual operating expenses of that fiscal year.</p> <p><u>Nature of Constraints on the Funds</u></p> <p>In recognition of some monies having constraints as to how they can be spent, funds may need to be internally restricted at the end of the fiscal year. Funds with external restrictions are to be included in Special Purpose Funds. These internal restrictions could be for categories such as:</p> <ul style="list-style-type: none"> • Contractual obligations (i.e. professional development) • Aboriginal education • School Generated Funds (not externally restricted) • Education Plan • Donator named funds (not restricted by the donor) 	

NORTH OKANAGAN-SHUSWAP SCHOOL DISTRICT NO. 83 REGULATION	4060.01R
	Adopted: 2018-07-10
<p>The amount of Accumulated Operating Surplus restricted for nature of constraints on the funds at the end of a fiscal year cannot be quantified as a range of minimum to maximum.</p> <p>CONTINGENCY RESERVE</p> <p>To support effective planning, there will be situations where contingency funds need to be available for unexpected increases in expenses and/or decreases in revenues. Budgeted annual operating expenses should be reflective of actual estimated costs or, where applicable, contractual expenditure requirements. The contingency reserve mitigates the risk of actual costs being greater than estimated. These could be for categories such as:</p> <ul style="list-style-type: none"> • For major emergent operating issues – the School District is exposed to major non-reoccurring costs related to various emergency events or situations, e.g. inclement weather, forest fires, etc. These emergent situations cannot be anticipated and budgeted for and may not be feasible to absorb the cost of such events in other budget areas in any given year. • For one-time and intermittent projects – the School District undertakes certain one-time and/or intermittent projects that are larger in terms of costs. If these projects were funded from annual per-pupil based operating grants from the Ministry of Education, annual fluctuations in educational service levels may result; therefore, it is not prudent to fund these projects from current annual per-pupil based operating grants from the Ministry of Education. • To offset unrealized revenues – some of the School District’s revenue sources, e.g. off-shore student enrolment, rentals, etc., are cyclical in nature and thus are subject to downturns in the economy. The School District tries to anticipate economic downturns by budgeting for a base dollar amount of these revenues in its general operations. Despite its best efforts, the School District is exposed to the possibility of unrealized revenues and/or to declines in base revenues from year to year. • The amount of Accumulated Operating Surplus restricted for Contingency Reserves at the end of a fiscal year should be a minimum of 0.5% and a maximum of 1.0% of actual Operating Expenses of that fiscal year. 	

NORTH OKANAGAN-SHUSWAP SCHOOL DISTRICT NO. 83 REGULATION	4060.01R
	Adopted: 2018-07-10
<p>UNRESTRICTED OPERATING SURPLUS</p> <p>The School District will maintain Unrestricted Operating Surplus balances for working capital purposes, i.e. to provide for operating expenditures before operating grants from the Ministry of Education are received. Maintaining minimum working capital levels eliminates or reduces the need to borrow externally and/or internally for operations. The School District may require emergency funds from time to time, from its Unrestricted Operating Surplus balance, for unforeseen costs. When this occurs the School District needs to rely upon sufficient balances being available.</p> <p>Also included in the Unrestricted Operating Surplus are funds that may be used in budget years beyond the next two fiscal years.</p> <p>The amount of Unrestricted Operating Surplus at the end of a fiscal year should be a minimum of 0.5% and a maximum of 1.5% of actual Operating Expenses of that fiscal year.</p> <p>INCREASES TO RESTRICTED SURPLUS</p> <p>Annual and/or periodic increases to the restrictions on the Accumulated Operating Surplus shall be specific to each category of restriction, as approved by the Board through the School District's annual financial planning/budgeting process.</p> <p>RESPONSIBILITIES</p> <p>The School District's Secretary-Treasurer shall be responsible for:</p> <ul style="list-style-type: none"> • Recommending the necessary increases/decreases and transfers so that the School District's Restricted Operating Surplus and Unrestricted Operating Surpluses are maintained in accordance with this Policy; • Conducting an annual review of all restricted Operating Surplus balances, and Unrestricted Operating Surplus balances including comparing actual levels with the established minimum and maximum levels within this Policy and with other school district and jurisdiction benchmarks, and reporting the results of such a review to the Board of Education; and, • Recommending any revisions or amendments to this Policy, as may be required from time to time, as a result of changes in applicable Ministry of Education directives, accounting standards, economic conditions, etc. 	

NORTH OKANAGAN-SHUSWAP SCHOOL DISTRICT NO. 83 REGULATION	4060.01R
	Adopted: 2018-07-10
<p>RESTRICTION INCREASES/DECREASES AND TRANSFER OF FUNDS</p> <p>Increases/decreases in Internally Restricted Operating Surplus in excess of \$20,000 will be considered by the appropriate Standing Committee and approved by the Board of Education.</p> <p>The Secretary-Treasurer has the authority to approve increases/decreases in Internally Restricted Operating Surplus up to and including \$20,000. Any such increases/decreases will be reported to the Finance Committee.</p> <p>Any transfer of funds between the Operating Fund and Capital Fund not included in the Annual Budget, or Amended Annual Budget, will be considered by the Finance Committee and approved by the Board of Education.</p> <p>It is expected that the annual operating budget will allow transfers to local capital which are sufficient to allow efficient replacement or acquisition of assets consistent with the School District's capital plan. Transfers to local capital should be authorised through the budget bylaw or by separate board motion. They should be supported by a planned use of the local capital balance.</p>	



BRIEFING NOTE

TO: The Board of Education
FROM: Donna Kriger, Superintendent
RE: Field Trip Request - Shuswap Middle School – Montreal & Quebec City

DATE: January 20, 2026

Background

Regulation 8050.1 within the Board Policy manual states that, *“All field trips taken outside British Columbia, in North America – must receive the prior approval of the Board. Full information on the trip must be provided at least two months prior to the date of the anticipated trip.”*

In addition to the timeframe. There are certain requirements that school must ensure they have researched and prepared for. This includes:

- Curricular Relevance;
- Student group involved;
- Costs associated with the trip and fundraising opportunities;
- Transportation arrangements;
- Supervision and/or chaperones;
- Plan for missed course work;
- Preparations for medical and/or health emergencies;
- Travel/Medical and Trip Cancellation insurance is mandatory;
- Notarized Letter of “student permission to travel.”

Information

Shuswap Middle School teachers, Roni Wocknitz and Lindsey Welch are seeking Board approval to take 30 Grade 8 French Immersion students to Montreal and Quebec City during May 31, 2026 to June 5, 2026. Information regarding the tour company, curricular connections, trip costs and funding, and insurance are contained within the Board package.

Recommendation

“That the Board of Education approve in principle the Shuswap Middle School field trip to Montreal and Quebec City in May/June 2026.”

Respectfully submitted,

Donna Kriger
Superintendent of Schools

SCHOOL DISTRICT #83 (NORTH OKANAGAN-SHUSWAP)

FIELD TRIP INFORMATION FORM
(To be completed by Teacher/Sponsor)

1. To be completed for activities as referred to in *Field Trip Regulation & Handbook*.
2. Check appropriate notice and approval requirements:

- ☐ By principal – day trip – 1 week notice
- ☐ By superintendent or designate – overnight within the province – 2 weeks notice
- ☒ By Board – overnight out of province, in North America – 2 months notice to Superintendent
- ☐ By board – out of North America – 6 months notice to Superintendent

Departure date of trip:

31/05/2026

dd / mo / year

Return date of trip:

5/06/2026

dd / mo / year

SCHOOL: Shuswap Middle School

DESTINATION: Montreal and Quebec

ORGANIZING TEACHERS: Roni Wocknitz Lindsey Welch

IDENTIFY GROUP OR CLASS OF STUDENTS: Grade 8 French Immersion students

GRADE (s): 8 TOTAL NUMBER OF STUDENTS: 30

TOTAL NUMBER OF SUPERVISORS: 3

CURRICULUM PURPOSE: To experience French Canadian language and culture

ACTIVITIES: City tours, cultural and historical activities, museum visits, traditional meals, outdoor excursions

For a co-educational overnight field trip and both male and female supervisors

will accompany the students on this field trip:

☒ Yes

SUPERVISOR(s): Teacher(s): Roni Wocknitz Lindsey Welch

Parent(s): Mike Huitema

TRANSPORTATION: ☐ School Bus ☐ Private Vehicle

Other (eg: foot or bike): Air Canada and company coach with guide on the ground

ACCOMMODATION: McGill Residences (Montreal), Hotel (Quebec).

Shared hotel rooms with night security supervision provided by the tour company.

Funding Source: Students/families pay all costs. Fundraising options are available. ☐ or see attached

Teacher: Lindsey Welch Date: Jan 12th 2026

Principal: W. Edgerly Date: Jan 12th 2026

Superintendent / Designate: _____ Date: _____

(Field Trip Info Form)



Shuswap Middle School

School District No. 83 (North Okanagan-Shuswap)
171-30th Street SE, Box 1090, Salmon Arm, BC V1E 4P2
Phone (250) 832-6031 Fax (250) 832-7114 email sms@sd83.bc.ca

Overnight Trip Behaviour Expectations

Please note: according to School District Board regulation Document 8030.3a (C. Overnight Travel f) " Rules and requirements according to district and school policy remain in effect on all school field trips and will be explained in advance to all students travelling.

On an overnight trip, a Shuswap student is expected to:

1. Behave as a committee member of the group.
 2. Act as an ambassador for the school, School District No. 83, and Salmon Arm.
 3. Make wise decisions regarding conduct.
 4. Follow the directions of the teacher/supervisors.
-

1. Remember that all school rules apply.
2. While we will allow cell phones on the trip, they are for recording their experience only. Please do not POST ON ANY SOCIAL MEDIA pictures/videos etc.... of other students.
3. In the hotel please remember:
 - Use quiet voices
 - Low volume on TV
 - Move quietly in the corridors
 - Close doors gently
 - Stay in your assigned room after curfew
4. The group will be expected to eat together, play together, and stay together.
5. Listen to directions and be on time, particularly for breakfast and for the bus.
6. Always travel in pairs or larger groups. Do not go anywhere on your own. Remember to check with a teacher and/or chaperone before going anywhere.

Necessary Notes:

District Drug and Alcohol Policy 1030.06R: being in possession of or under the influence of alcohol or illegal drugs (including vapes) or the misuse of legal drugs, at a school function is a very serious offense. RCMP will be called to confiscate illegal drugs and/or paraphernalia.

Supervising teachers have the responsibility to make sure that students are not engaging in unsafe behaviour. In order to do this, they may ask students to open their suitcases for inspection at any time.

Please be aware that anyone who commits a serious infraction of school rules will sit out of activities or be sent home early at parent/guardian expense. Any such incident could jeopardize future participation in school trips.

REMEMBER

**Be Respectful ~ Be Responsible
Have fun and represent your school well!**

I _____ understand and agree to comply with the above statements.
(Print Name Clearly)

Student Signature: _____

Parent Signature: _____

Date: _____



Code of Conduct for Shuswap Middle School

This applies while at school, at school related activities, and in other circumstances, where engaging in the activity will have an impact on our school environment.

Shuswap Middle School has a code of conduct designed to provide a welcoming and safe community where school expectations apply during all fieldtrips. Yellow Team also has a code of conduct:

We are kind and respectful

(to others, to ourselves, to property)

We contribute positively to our community

(at school, in class, in our team and on trips)

We are courageous

(taking risks with language, helping out, standing up)

We are responsible for our actions and ourselves

We speak French

As a member of Yellow Team, I promise to uphold our code of conduct.

NAME: _____

SIGNATURE: _____

Your Tour Proposal from

Jumpstreet Tours
by WorldStrides



Shuswap MS

6 Days Montreal & Quebec City
(French Immersion)

May 31 to June 5, 2026

Included:

- A detailed itinerary tailored to your needs;
- A price sheet with details about what's included;
- Information about options, insurance, and [health & safety](#);
- A link to our full [Terms & Conditions](#).

Peace of mind must be at the core of what we offer. Jumpstreet by WorldStrides uses the services of **Exlog Global** to understand the world around us when it comes to travel risk management and making safe decisions for our groups. Meanwhile our **Doctors on Call** program offers real time medical consultation while on tour.

You can also help ease the decision-making process with our [Insurance Plans and Cancel For Any Reason Waiver Benefit \(CFAR\)](#), which your participants can purchase to cancel their trip for whatever reason up until 2 days from departure and get a 75% refund.

Now that you know you'll be well taken care of, let's turn our focus to the fantastic world of educational travel.

Claudia Goddard



"I only wish I would have known about Jumpstreet sooner. The activities were not only more fun for my students than past tours (not-led by Jumpstreet), but the guides were intuitive to the students' needs and willing to switch up something or add in an extra activity for fun."

- Alexa, middle school teacher

Shuswap MS
171 30th Street SE
Salmon Arm
British Columbia
V1E 4P2

www.jumpstreet.com / yourteam@jumpstreet.com

6 Days Montreal & Quebec City (French
Immersion)
(26-90600/1)

Sep 26, 2025
Page 1 of 1



Sunday, May 31, 2026

*** Please note that all times are local.***

- 04:15 AM The day has arrived! The trip you've been waiting for is finally here!! Meet at Kelowna International Airport (YLW) to register for your flight (transportation to/from the airport is not included).
- 07:15 AM Take off aboard your Air Canada flight to Montreal.
- 02:53 PM Hooray! You've arrived at Montreal Pierre-Elliott-Trudeau International Airport (YUL). Gather your luggage and belongings before you meet up with your tour leader and hop aboard your locally chartered motorcoach. The fun starts now :) (Round-trip airfare quoted at 690 \$ CAD per ticket. This price will be confirmed upon booking.)
- 04:00 PM All aboard! Next stop: Montreal. Your tour leader will fill you in on what to expect from this magnificent city. You'll have some time to recharge your batteries before arrival.
- 05:30 PM Retrace the steps that De Maisonneuve took to the top of the city's iconic Mont-Royal. You'll make your way up to Beaver Lake and the Chalet de la Montagne for a stunning view of the greater Montreal area.
- 07:00 PM Get ready for a Portuguese-inspired feast with a generous buffet from our friends at Grillado's. We hope you brought your appetite!
- 08:30 PM Departure for the residences.
- 09:00 PM Overnight stay at the hotel (hotel will only be confirmed upon receipt of deposit).

Monday, June 01, 2026

*** Wear proper footwear, you'll be travelling by foot and public transit today! ***

- 08:00 AM Departure from the residences. Get into the groove of things and travel all day like a true Montrealer...by metro (aka: the subway)! Who needs a car anyway? (A 1-day ticket is included per participant.)
- 08:30 AM Start the day with a delicious breakfast at La Petite Marche, a quaint French restaurant in the Plateau Mont Royal.
- 09:30 AM To get a street-level view of Montréal's rich arts culture, all you've got to do is walk around! Join a local guide who will explain how Street art has become one of Montréal's core visual identities over the last couple of decades.
- 12:30 PM Time for lunch and to explore in Old Montreal! Hang out with your friends, grab some food (at individual expense) and practice your conversational French. Your tour leader will give you a meeting place and time.
- 02:00 PM See the fabled stained glass art, the world-famous organ and, of course, the stunning Sacred Heart Chapel during your self-guided visit of the Notre-Dame Basilica.
- 03:00 PM Get your cameras ready! You're about to see Montreal from a whole different angle, atop the largest observation wheel in Canada, La Grande Roue de Montréal.
- 04:00 PM Now that you're familiar with Old Montreal, let's enjoy some free time! Here's your chance to explore with your friends and practice your conversational French. Your tour leader will give you a meeting place and time. Enjoy!
- 05:00 PM Rue St-Paul was one of the first streets ever built in Old Montréal. Lucky for you, that's where you're heading for dinner today to enjoy a delicious meal at Les 3 Brasseurs.
- 07:00 PM Follow a storyteller through the streets of Old Montreal and discover some of the most gruesome legends and stories, mixed with some anecdotes of unexplained phenomena during your Ghost Tour of what was formerly known as Ville-Marie.
- 08:30 PM Return to the residences for a well deserved night's rest (travel via metro).

Tuesday, June 02, 2026

- 07:45 AM Good morning! Please have your luggage ready in your room. Let's walk and make our way to breakfast.



- 08:00 AM Restaurant Universel on Peel is the perfect place to start your day on the right track. Sit back, relax and enjoy your meal while watching the downtown area come alive as the day progresses! Bon appétit!
- 09:00 AM Walk back to the residences to pick up your luggage and meet with your driver.
- 09:30 AM Get creative and put your skills to the test during your "Imaginations and Dialogues" workshop at Montreal's Musée des Beaux-Arts!
- 11:30 AM Depart towards your next activity.
- 12:30 PM Have lunch at the Biodome's cafeteria (students can bring their own lunch or buy themselves a lunch on site, at individual expense).
- 01:15 PM Travel through the ecosystems of the Americas during your visit of Montreal's Biodome, a living museum!
- 02:30 PM All aboard! Next stop: Quebec City. Your tour leader will fill you in on what to expect from this magnificent city. You'll have some time to recharge your batteries before arrival.
- 06:00 PM "Les Frères de la Côte" takes its name from a group of buccaneers and freebooters who stuck together through life's adversities. It's this philosophy that leads to this relaxed, lively neighborhood bistro in Old Quebec. Bon appétit!
- 08:00 PM Participate in a French-Canadian legends' theatre workshop. All will become actors... one will become a werewolf!
- 09:30 PM Departure for the hotel.
- 10:00 PM Arrive at the hotel and unload the motorcoach. Hang in there a few more minutes as your tour leader gives you instructions for proper hotel conduct and for the next day full of exciting activities!

Spend the night at L'Hôtel Québec.
 3115 Avenue des Hôtels, Québec, G1W 3Z6
 PH: 1 (418) 658-5120

Wednesday, June 03, 2026

- 07:30 AM Begin your day with a lovely breakfast and orientation session at the hotel with your tour leader.
- 08:30 AM Everybody ready? Time to head out for your activities! Your tour leader will fill you in on all the fun that's in store.
- 09:00 AM Are you ready to get witty and laugh your socks off?! We sure hope so... because soon, you'll become the star in an Improv Game Show - à la Québécoise!!
- 10:00 AM The Côte-de-Beaupré, also referred to as Québec's breadbasket, has deep agricultural roots running back to the First Nations and New France's earliest settlers. Time to discover another part of Quebec and head out there for your next activity!
- 10:30 AM Parc de la Chute-Montmorency is a spectacular historic site, not least because of the Battle of Montmorency on July 31, 1759, and its legends, such as that of the "White Lady". The highest waterfall in Quebec dominates the landscape at 83 meters. During your visit, you'll be able to get up close to it in a variety of ways and feel its full strength.
- 12:00 PM Stop for lunch at Le Grand Marché de Québec, Quebec City's brand new farmer's market! Speak with local merchants, grab some cheese, fruits, bakery goods and enjoy your self-created feast! (Meal is at individual expense.)
- 01:30 PM Head to the heart of Wendake at the Huron Onhoüa Chetek8e Traditional Site where you will have the opportunity to learn about the history and lifestyle of the Wendat in the 16th century. Followed by a storytelling and legends workshop, you'll witness the results of the generational transmission of stories that shaped the world... their world.
- 04:30 PM Welcome to Café du Monde, a Parisian-style brasserie with a breathtaking view of the St. Lawrence River. Bon appétit!
- 06:30 PM It's already time to line up for the boat cruise! How excited are you?!
- 07:00 PM Time to sail away aboard the S.S. Louis Jolliet for a dance boat cruise on the Saint-Lawrence River. Your DJ will play all the latest and greatest hits and you'll admire the Quebec City coastline in all its glory.



- 09:00 PM Departure for the hotel.
- 09:30 PM Overnight stay at the hotel (hotel will only be confirmed upon receipt of deposit).

Thursday, June 04, 2026

- 08:00 AM Everybody ready? Time to head out for your activities! Your tour leader will fill you in on all the fun that's in store.
- 08:30 AM Enjoy a croissant and a chocolatine accompanied by a comforting bowl of hot chocolate at Cochon Dingue on the iconic rue St-Jean. Hailing from Quebec City's Petit-Champlain, this chain, beloved by Quebecers, combines the refinement of a decadent bistro with the warm, laid-back atmosphere of a true local gathering.
- 09:30 AM Walking tour of Quebec City! As you hike up and down around town with a local guide, you'll see the Plains of Abraham, Parliament, Grande Allée, Quartier Petit Champlain, Place Royale and Château Frontenac, a.k.a. the most photographed hotel in the world!
- 11:30 AM Discover the secrets of our National Historic Site with this guided visit at the Morrin Centre. As you stroll through our eerie cells, you'll be able to decipher mysterious graffiti carved into the floor by former prisoners, and observe the rings used to chain them back in the day. Then let yourself be enchanted by the stories that haunt our charming Victorian library, home to a collection of literary jewels dating back to the 16th century. **Between November and April, bring a clean pair of shoes with you**.
- 12:30 PM Time for lunch and to explore in Old Quebec! Hang out with your friends, grab some food (at individual expense) and practice your conversational French. Your tour leader will give you a meeting place and time.
- 02:00 PM Now that you're familiar with Old Quebec, let's enjoy some free time! Here's your chance to explore with your friends and practice your conversational French. Your tour leader will give you a meeting place and time. Enjoy!
- 03:30 PM Experience the daily military life of a British soldier in Quebec City as you become a soldat de la tour at the Martello Tower.
- 05:00 PM All aboard! Next stop: the SUGAR SHACK!
Discover how the people of Quebec managed to brave the difficult winters through the tradition of maple syrup production as your tour leader shares their Sugar Shack story.
- 06:00 PM Get ready to party like it's 1699! At Érablière du Cap, an authentic French-Canadian cabane à sucre, you're going to feast on a 17th Century meal and get down to traditional songs and dances. You'll even break a sweat attempting to make your own maple butter. Don't forget to add some syrup to your pea soup (we're not kidding).
- 09:00 PM Departure for the hotel.
- 09:30 PM Overnight stay at the hotel (hotel will only be confirmed upon receipt of deposit).

Friday, June 05, 2026

- Begin your day with a lovely breakfast and orientation session at the hotel with your tour leader.
- 07:30 AM You won't believe it, but the time has come...for your last day of this fantastic journey! Time to leave the hotel with your luggage and take advantage of today to say goodbye to this beautiful city.
Head over to Montreal Pierre-Elliott-Trudeau International Airport (YUL) and check in for your flight.
- 11:30 AM Bid farewell to your tour leader and go through the security checkpoint.
- 01:30 PM Take off aboard your Air Canada flight to Calgary.
- 03:52 PM Scheduled time of arrival at Calgary International Airport (YYC) for a layover.
- 06:40 PM Take off aboard your Air Canada flight to Kelowna.
- 06:53 PM Scheduled time of arrival at Kelowna International Airport (YLW), where your friends and family will be eager to hear all about your trip!



TOUR PRICE (including taxes)

Complimentary chaperones Double Occupancy	Paying students Quad Occupancy	Per student
4	40	CA\$2840.00
3	30	CA\$3090.00
2	20	CA\$3490.00

INSURANCE

TuGo Travel Protection Plan Plus

CA\$ 150 (not included in tour price)

We recommend safeguarding your investment with the Travel Protection Plan Plus, which includes the 'Explorer' package from third-party provider TuGo. This plan includes a Cancel For Any Reason benefit. If you cancel your trip for any reason not otherwise covered by this policy, we will reimburse you for 75% of the non-refundable cancellation fees which apply to your trip. Plan must be purchased within 10 days of enrollment to be eligible. See attached plan details.

✓ WHAT IS INCLUDED

- 1 Tour Leader(s) with your group 24/7, to bring your itinerary to life!
- Virtual parent/guardian meeting (by request and pending availability)
- All programming, reservations and itinerary items
- Bracelets featuring our 24/7 toll-free emergency line
- Round trip airfare
- Ground transportation via luxury motorcoach(es)
- Hotel(s) and restaurant(s) as per itinerary (or equivalent depending on availability when trip is confirmed)
- 24/7 access to George Washington University Doctors on Call
- Online individual payment and registration platform
- 24/7 tour support, with a direct patch to our senior staff
- Your money placed in a bonded trust account
- \$25M in liability protection for teachers and chaperones
- Early warning service for disruptions or global threats to avoid or minimize risks to travel security
- Baggage fees
- All fees related to road, bridge, tunnel and parking tolls
- Private security guard (per coach) to monitor the hallways at night
- Carbon neutral travel

MEALS

- 5 Breakfast(s)
- 5 Dinner(s)

ACTIVITIES

- La Grande Roue de Montréal-1 ride (3 tours)
- Espace pour la vie Montréal-Espace pour la vie Montréal - Biodome
- Cicérone-Walking tour of Old Quebec (2 hours)
- Morrin Centre Culturel Site Historique-Discovery Tour
- Musée des plaines d'Abraham-Musée des plaines d'Abraham - Soldier of the Martello Tower
- Guidatour-Ghost Walk
- Le Club d'Impro-Improv Game Show
- Musée des beaux-arts de Montréal-Visit and Workshop
- Basilique Notre-Dame de Montréal-Self-Guided Visit of the Notre-Dame Basilica.
- Parc de la Chute-Montmorency-Self-guided visit of the Parc de la Chute-Montmorency site
- S. Trad. Huron Onhoûa Chetek8e (Village Huron)-Guided Visit and Legends
- Croisières AML-Dance cruise
- Plus-Canada - Montreal - Mont Royal
- Guidatour-Montreal Street Art Walking Tour
- Par Épisode-2-hour Theatre Workshop



TO CONFIRM YOUR TRIP

The contents of the proposed itinerary are subject to availability. As soon as you sign below and return a copy of this page to me, I will book your coach and hotel. I will then activate your online portal which will give you access to planning resources, a preliminary itinerary and the payment schedule. An initial payment of \$249 per paying participant is due 30 days following the signing of this contract which enables me to begin reserving your entire proposed itinerary and guarantee your trip price.



CLASSROOM TRAVEL RESOURCES

Our [classroom travel resources](#) will help you and your community stay organized and energized as you prepare for your adventure.



TERMS AND CONDITIONS

Please read our complete [terms and conditions](#). The following sections are particularly helpful:

- Trip price
- Cancellation policy: group cancellation
- Cancellation policy: individual cancellation
- Exchange rates

By signing below you are confirming:

- That you agree with the itinerary and price
- That you agree with the payment schedule
- That you have distributed our travel insurance options to your group
- That you have read and accepted our terms and conditions

Client signature

Date

Portal activation will act as your electronic signature in case we do not receive this signed proposal.



Travel Protection Plan Plus (TPPP)

We recommend protecting your investment with the Travel Protection Plan Plus. The TPPP includes the “Explorer” comprehensive insurance plan from third-party provider TuGo and WorldStrides’ Cancel For Any Reason waiver benefit which allows you to cancel your trip for reasons not otherwise covered by the policy, for a reimbursement of 75% of non-refundable cancellation fees.



\$25 A DAY/PERSON FOR 3-DAY TRIPS AND UP*

CONTACT US FOR PRICES FOR 1 OR 2-DAY TRIPS

SUMMARY OF BENEFITS	TRAVEL PROTECTION PLAN PLUS
WorldStrides’ Cancel For Any Reason waiver benefit**	<ul style="list-style-type: none"> Covers 75% of the amount due per the payment schedule; The price of the trip will not increase for the remaining participants due to reduced numbers; Cancellation must occur at least 48 hours prior to departure.
Trip cancellation for reasons covered by the insurance plan (such as illness or injury—doctor’s note must be provided)	100% of the total trip price
Trip cancellation for a certified positive COVID test	100% of the total trip price
Trip interruption	100% of the total trip price
Missed connection	\$500
Travel / Trip delay	\$500 (up to \$100 per day)
MEDICAL EXPENSE / EMERGENCY EVACUATION WHILE ON TOUR	
Accident & sickness medical expense	\$1,000,000
Medical evacuation & repatriation	\$50,000
Accidental death	\$25,000
Baggage & personal articles, including musical instruments	\$3,000
Baggage delay	\$100

*Prices are subject to change without notice until time of purchase. Plan must be purchased within 10 days of the initial trip payment and is not refundable once purchased. [See policy](#) for full details.

**WorldStrides’ CFAR waiver benefit will come into effect if the insurance claim is rejected—once rejected, you can send a CFAR refund request to yourteam@jumpstreet.com, including your reason of cancellation, for reimbursement within 6 weeks.





The Board of Education of School District **Item 10B**

BRIEFING NOTE

TO: The Board of Education
FROM: Donna Kriger, Superintendent
RE: **2026/27 School Fees – For Information**

DATE: January 20, 2026

Background

Policy 370 – School Fees and Financial Hardship outline the Board’s responsibility to authorize fees for optional programs, extra-curricular and co-curricular activities, as well as other goods and services offered by the district to enhance the student experience. This policy aligns with Section 82 of the *School Act*.

Information

Currently, school principals are reviewing the school fee schedule with their Parent Advisory Councils (PACs) to determine if the current fee schedule is adequate to meet the rising costs of services and supplies. A final fee schedule will be presented to the Board at the next meeting for approval, allowing schools to include the information in school agendas and registration information.

The attached spreadsheet details the proposed fees for 2026-27 at each of the schools across the district. There may be small changes that will be incorporated when the fees come to the Board for approval next month.

In the September 2025 Regular Board Meeting Agenda, a briefing note on Instrument Rental Costs was brought forth for information. At that meeting, the Board was made aware that maintenance/cleaning fees for instruments across the district were escalating.

The District Vice-Principal of Music is concerned about rising costs for both repair/maintenance and replacement of instruments. It is likely that the Board will see a recommendation next month, re-introducing the historic fee of \$5 per month for families accessing the use of district owned instruments.

Respectfully submitted,

Donna Kriger
Superintendent of Schools

2026-2027 School Fees

Name of School	What are your school fees for 2025-26	Are there any changes from last year's information?	What are you charging for School Purchased Supply Package?	What are you charging for Planner or Agenda?	What are you charging for a lock?	What are you charging for the Activity Fee? (optional fee)	What are you charging for Cultural Performances? (optional fee)	What is your proposed total for the 2026-27 school fees	Other Comments
AL Fortune	20	no	no	no	5	0	0	20	no change for next year
Armstrong Elementary	55	yes	45	10	0	0	10	65	increase of \$10 for school supplies
Bastion	85	yes	35	10	0	30	10	85	increasing activity fee as to support curricular field trips
Carlin Elementary	85	no	45	10	0	20	10	85	no change for next year
Carlin Middle	45	no		10	5	20	10	45	no change for next year
Eagle River	32	no			0	20	12	32	no change for next year
Falkland	58	yes	40	10	5	0	12	67	
Grindrod	72	no	45	7	0	10	10	72	no change for next year
Highland Park	20	yes	45	10	0	0	10	65	we will start charging families for fees for school supplies instead of purchasing own supplies. Currently \$20 includes agenda and performance fee.
Hillcrest	75	no	35	10	0	20	10	75	no change for next year
JL Jackson Secondary	35	yes	10		5	30	included in Activity fee	45	possible new school supply fee of \$10 for next year
Len Wood Middle	35/45	no	10	10	5	20	10	45/55	adding school supply fee
M.V. Beattie	55/65	yes	35	10	0	20	0	60/70	adding school supply fee
North Canoe	55	no	35	10	0	10	0	65	increase for school supplies
North Shuswap	K: 40 1-6: 65 7-8: 60	no	K: 30, 1-8: 45	10	5		10	40/65/60	No change
Parkview Elementary	80	no	40	10 (not for K)	0	20	10	80	no change for next year
Pleasant Valley Secondary	37	yes			5	12	20	37	
Ranchero	73-78	no	45	8	5	10	10	73 with out lock & 78 with lock	no change for next year
Salmon Arm Secondary	35	no			5 (included in the 35)			35	
Salmon Arm West	65	no	35	10	0	10	10	65	
Shuswap Middle	40	no		10	5	15	10	40	the \$40 includes all the current fees likely same next year but TBD after decision on grades
Silver Creek	75	no	35	10	0	20	10	75	no change
Sorrento Elem	55	no	45	10	0	0	10 (but this is paid by PAC)	65	
South Broadview	68	No	40	8	n/a	10	10	68	
South Canoe	73	yes	35	10	n/a	20	10	75	up by \$2 (agenda price)
District Music	0	yes							Instrument use/cleaning fee



BRIEFING NOTE

TO: The Board of Education
FROM: Jeremy Hunt, Acting Secretary-Treasurer
RE: **2025-26 Amended Annual Budget**

DATE: January 20, 2026

Purpose

As per Section 113 (2) of the *School Act*, the Minister of Education and Child Care requires that Amended Annual Budgets are prepared, adopted by bylaw, and submitted on or before February 27th, 2026. The **2025-26 Amended Annual Budget Bylaw for School District No. 83** is being presented to the Board of Education for first reading.

Background

The Board of Education is asked to approve two budget plans each year, the Annual Budget for the next school year in June and an Amended Annual Budget in February.

On June 17th, 2025, the Board approved, by bylaw, the *2025-26 Annual Budget*. The budget was based on preliminary estimates of enrolment, revenue, and expenditure factors. On December 18th, 2025, the Ministry announced the 2025-26 recalculated funding allocations provincially.

The proposed **2025-26 Amended Annual Budget**, as presented, has been prepared in accordance with *Public Sector Accounting Standards* and includes the Operating Fund, Special Purpose Funds, and the Capital Fund. School districts operate on a fiscal year of July 1 to June 30.

This briefing note provides a summary of changes to revenue and expenditure estimates included in the proposed **2025-26 Amended Annual Budget**, as presented.

Supporting Documentation

- 2025-26 Amended Annual Budget – Ministry Format

Operating Fund

Revenue changes compared to Annual Budget:

Overall anticipated funding from the Ministry of Education and Child Care has decreased by \$121,025. This is largely attributed to a decrease in the Supplement for Salary Differential which compares districts average teacher cost to the provincial. As the average for our District has decreased compared to the provincial average, the impact compared to the annual budget is a decrease of \$200,104. Another area that we saw a decrease was in the Additional Enrolment which amounted to \$182,000, this was previously identified and reduced on Schedule 2A under Enrolment Change in the Annual Budget.

The below table is a funding comparison of the Amended to Annual Budget:

FUNDING SOURCE	2026 Amended Budget	2026 Annual Budget	Change from Annual Budget	Rate Change	Enrolment Change
FTE September Enrolment	6,726.2500	6,701.5240	24.7260	\$ -	24.7260
Enrolment Based Funding					
Standard (Regular) Schools	60,204,424	60,035,606	168,818	-	168,818
Continuing Education	-	-	-	-	-
Alternate Schools	432,720	378,630	54,090	-	54,090
Online Learning	-	-	-	-	-
Home Schooling	14,000	8,500	5,500	-	5,500
Course Challenges	2,256	282	1,974	-	1,974
Sub-total	60,653,400	60,423,018	230,382	-	230,382
Supplement for Enrolment Decline	92,865	204,331	(111,466)	(116,305)	4,839
Inclusive Education					
level 1	205,200	205,200	-	-	-
level 2	12,243,020	11,537,160	705,860	-	705,860
level 3	1,045,500	1,746,600	(701,100)	-	(701,100)
Sub-total	13,493,720	13,488,960	4,760	-	4,760
Additional Enrolment Based					
July Count (Summer Learning)	-	-	-	-	-
Feb Count	179,530	325,130	(145,600)	-	(145,600)
May Count	-	36,400	(36,400)	-	(36,400)
Sub-total	179,530	361,530	(182,000)	-	(182,000)
English Language Learning	148,830	128,865	19,965	-	19,965
Indigenous Education	2,248,240	2,133,680	114,560	-	114,560
Adult Education	-	-	-	-	-
Equity of Opportunity	294,837	291,959	2,878	2,878	-
Salary Differential	560,124	760,228	(200,104)	(200,104)	-
Unique Geographical Factor	10,898,754	10,898,754	-	-	-
Curriculum and Learning Support Fund	61,335	61,335	-	-	-
Indigenous Education Council	111,145	111,145	-	-	-
TOTAL	88,742,780	88,863,805	(121,025)	(313,531)	192,506
Labour Settlement Funding	-	-	-	-	-
Equivalent Full Year Grant	88,742,780	88,863,805	(121,025)	(313,531)	192,506

Expenditure changes compared to Annual Budget:

Changes approved for the amended budget include the addition of 10 CEA positions, 3 Library clerk positions, Principal teaching time reduction/additional teacher positions of approximately 2.8 FTE and Positions of Special Responsibility at Middle and Elementary Schools.

Additionally, there are increases in Services and Supplies that can mainly be attributed to prior years restricted surplus amounts being allocated, the main groups for these include Indigenous Education and schools.

The below table outlines the changes in additional detail broken down by the Ministry reporting categories:

	2026 Amended Budget	2026 Annual Budget	Change
Salaries			
Teachers	35,787,936	35,618,846	169,090
Principals and Vice Principals	6,147,735	6,134,157	13,578
Educational Assistants	7,317,293	6,988,236	329,057
Support Staff	8,565,685	8,543,773	21,912
Other Professionals	3,268,977	3,209,133	59,844
Substitutes	4,038,705	3,891,681	147,024
Salaries	65,126,331	64,385,826	740,505
Employee Benefits	17,094,563	16,885,146	209,417
Total Salaries and Benefits	82,220,894	81,270,972	949,922
Services and Supplies			
Services	2,620,123	2,486,503	133,620
Student Transportation	1,500	1,500	-
Professional Development and Travel	747,828	673,111	74,717
Rentals and Leases	74,000	74,000	-
Dues and Fees	278,300	258,290	20,010
Insurance	281,175	281,175	-
Interest	-	-	-
Supplies	3,708,114	3,369,222	338,892
Utilities	1,838,000	1,838,000	-
Services and Supplies	9,549,040	8,981,801	567,239
Total Operating Expense	91,769,934	90,252,773	1,517,161

Special Purpose Funds

Special purpose funds continue to grow and now make up 14% of the total budget bylaw. These fund important programs in the district while at the same time requiring additional reporting and tracking of expenditures outside of the operating fund.

Special Purpose Fund	2026 Amended Budget	2026 Annual Budget	Change
Annual Facility Grant	342,495	342,495	-
Learning Improvement Fund	418,101	387,187	30,914
Scholarships and Bursaries	10,000	10,000	-
School Generated Funds	2,450,000	2,450,000	-
Strong Start	204,000	192,000	12,000
Ready, Set, Learn	50,480	51,650	(1,170)
OLEP (Federal French Grant)	219,868	172,981	46,887
Community-LINK	436,760	423,914	12,846
Classroom Enhancement Fund - Overhead	363,475	363,475	-
Classroom Enhancement Fund	7,730,900	7,831,559	(100,659)
Classroom Enhancement Fund - Remedies	1,676,889	-	1,676,889
First Nation Student Transportation	44,168	38,000	6,168
Mental Health in Schools	77,929	52,000	25,929
Changing Results for Young Children	1,753	6,750	(4,997)
Seamless Day Kindergarten	105,400	112,150	(6,750)
Just B4	58,200	53,000	5,200
SEY2KT (Early Yeas to Kindergarten)	16,561	34,000	(17,439)
ECL Early Care & Learning	175,000	175,000	-
Literacy Professional Learning Grant	225,839	225,839	-
Feeding Futures Fund	933,156	898,097	35,059
National School Food Program	343,273	70,000	273,273
Health Career Grants	-	75,000	(75,000)
Early Childhood Education Dual Credit Program	61,750	35,000	26,750
Work Experience Enhancement	7,896	55,000	(47,104)
Total Special Purpose Fund Expense	15,953,893	14,055,097	1,898,796

Capital Fund

Currently, the Ministry of Education and Child Care provides capital project funding in the following categories: Major Capital Programs, Minor Capital Programs, and Other (Annual Facility Grant, Building Envelope, and Child Care).

Boards also have the autonomy to purchase capital assets using either operational funds, special purpose funds or local capital funds, which are generated through Board approved transfers of prior year operating surplus, and/or through sale of assets.

The table below shows the change in planned acquisitions from the Annual to Amended Budget:

Fund	2026	2026	Change
	Amended Budget	Annual Budget	
Operating and Special Purpose Fund	1,459,951	814,640	645,311
Local Capital	833,889	678,763	155,126
Deferred Capital Revenue	7,034,262	4,485,798	2,548,464
Total Acquisition of Tangible Capital Assets	9,328,102	5,979,201	3,348,901

Resulting Bylaw Amount

The table below shows the change in Bylaw amount from the Annual to Amended Budget:

Budget Bylaw Amount	2026	2026	Change
	Amended Budget	Annual Budget	
Operating - Total Expense	91,769,934	90,252,773	1,517,161
Operating - Tangible Capital Assets Purchased	1,061,604	805,018	256,586
Special Purpose Funds - Total Expense	15,555,546	14,045,475	1,510,071
Special Purpose Funds - Tangible Capital Assets Purchased	398,347	9,622	388,725
Capital Fund - Total Expense	6,025,689	5,740,433	285,256
Capital Fund - Tangible Capital Assets Purchased from Local Capital	833,889	678,763	155,126
Budgeted Retirement of Prior Years Deficits	-	-	-
Total Budget Bylaw Amount	115,645,009	111,532,084	4,112,925

Accumulated Surplus and Risk

With any budget plan, there is risk of the unexpected expenditure or underestimated budget amounts. This is especially true in staff replacement/substitute costs. Accumulated surplus serves as a contingent source of funds to mitigate those risks. This budget plan addresses those risks to a degree; however, the projected amount of Unrestricted Surplus is below the desired 1% to 2.5%.

	Internally Restricted Surplus	Unrestricted Surplus	Operating Fund
Accumulated Surplus (Deficit), beginning of year	1,495,509	1,415,963	2,911,472
Changes for the year			
Net Revenue (Expense) for the year	(812,678)	671,627	(141,051)
Interfund Transfers			
Tangible Capital Assets Purchased	-	(1,061,604)	(1,061,604)
Local Capital	-	(478,389)	(478,389)
Other	-	(50,000)	(50,000)
Net Changes for the year	(812,678)	(918,366)	(1,731,044)
Budgeted Accumulated Surplus (Deficit), end of year	682,831	497,597	1,180,428

The Internally Restricted Surplus amount is comprised of School Budget Balances, Indigenous Education Targeted Commitments, Union Commitments, and Labour Reserve amounts.

Recommendation

“That the Board of Education approve the first reading of the Amended Annual Budget for fiscal year 2025-26.”

Respectfully submitted,

Jeremy Hunt

Jeremy Hunt
Acting Secretary-Treasurer

Amended Annual Budget

School District No. 83 (North Okanagan-Shuswap)

June 30, 2026

School District No. 83 (North Okanagan-Shuswap)

June 30, 2026

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*NOTE - Statement 1, Statement 3, Statement 5 and Schedules 4A - 4D are used for Financial Statement reporting only.

AMENDED ANNUAL BUDGET BYLAW

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 83 (NORTH OKANAGAN-SHUSWAP) (called the "Board") to adopt the Amended Annual Budget of the Board for the fiscal year 2025/2026 pursuant to section 113 of the *School Act*, R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act").

1. The Board has complied with the provisions of the *Act*, Ministerial Orders, and Ministry of Education and Child Care Policies respecting the Amended Annual Budget adopted by this bylaw.
2. This bylaw may be cited as School District No. 83 (North Okanagan-Shuswap) Amended Annual Budget Bylaw for fiscal year 2025/2026.
3. The attached Statement 2 showing the estimated revenue and expense for the 2025/2026 fiscal year and the total budget bylaw amount of \$115,645,009 for the 2025/2026 fiscal year was prepared in accordance with the *Act*.
4. Statement 2, 4 and Schedules 1 to 4 are adopted as the Amended Annual Budget of the Board for the fiscal year 2025/2026.

READ A FIRST TIME THE 20th DAY OF JANUARY, 2026;

READ A SECOND TIME THE _____ DAY OF _____, 2026;

READ A THIRD TIME, PASSED AND ADOPTED THE _____ DAY OF _____, 2026;

Chairperson of the Board

Secretary Treasurer

I HEREBY CERTIFY this to be a true original of School District No. 83 (North Okanagan-Shuswap) Amended Annual Budget Bylaw 2025/2026, adopted by the Board the _____ DAY OF _____, 2026.

Secretary Treasurer

School District No. 83 (North Okanagan-Shuswap)

Statement 2

Amended Annual Budget - Revenue and Expense
Year Ended June 30, 2026

	2026 Amended Annual Budget	2025 Amended Annual Budget
Ministry Operating Grant Funded FTE's		
School-Age	6,726.250	6,815.000
Total Ministry Operating Grant Funded FTE's	6,726.250	6,815.000
Revenues	\$	\$
Provincial Grants		
Ministry of Education and Child Care	102,461,880	103,360,626
Other	255,677	236,297
Federal Grants	200,325	32,415
Tuition	278,695	564,390
Other Revenue	3,888,199	3,975,180
Rentals and Leases	133,000	133,000
Investment Income	437,200	535,300
Amortization of Deferred Capital Revenue	4,017,328	3,679,884
Total Revenue	111,672,304	112,517,092
Expenses		
Instruction	88,756,343	88,226,349
District Administration	4,176,640	3,749,318
Operations and Maintenance	15,658,689	15,591,309
Transportation and Housing	4,759,497	4,779,694
Total Expense	113,351,169	112,346,670
Net Revenue (Expense)	(1,678,865)	170,422
Budgeted Allocation (Retirement) of Surplus (Deficit)	1,731,044	
Budgeted Surplus (Deficit), for the year	52,179	170,422
Budgeted Surplus (Deficit), for the year comprised of:		
Operating Fund Surplus (Deficit)		639,933
Special Purpose Fund Surplus (Deficit)		
Capital Fund Surplus (Deficit)	52,179	(469,511)
Budgeted Surplus (Deficit), for the year	52,179	170,422

School District No. 83 (North Okanagan-Shuswap)

Amended Annual Budget - Revenue and Expense
Year Ended June 30, 2026

	2026 Amended Annual Budget	2025 Amended Annual Budget
Budget Bylaw Amount		
Operating - Total Expense	91,769,934	90,895,991
Operating - Tangible Capital Assets Purchased	1,061,604	1,003,027
Special Purpose Funds - Total Expense	15,555,546	15,685,246
Special Purpose Funds - Tangible Capital Assets Purchased	398,347	12,931
Capital Fund - Total Expense	6,025,689	5,765,433
Capital Fund - Tangible Capital Assets Purchased from Local Capital	833,889	1,164,959
Total Budget Bylaw Amount	115,645,009	114,527,587

Approved by the Board

Signature of the Chairperson of the Board of Education

Date Signed

Signature of the Superintendent

Date Signed

Signature of the Secretary Treasurer

Date Signed

DRAFT

School District No. 83 (North Okanagan-Shuswap)

Statement 4

Amended Annual Budget - Changes in Net Financial Assets (Debt)

Year Ended June 30, 2026

	2026 Amended Annual Budget	2025 Amended Annual Budget
	\$	\$
Surplus (Deficit) for the year	(1,678,865)	170,422
Effect of change in Tangible Capital Assets		
Acquisition of Tangible Capital Assets		
From Operating and Special Purpose Funds	(1,459,951)	(1,015,958)
From Local Capital	(833,889)	(1,164,959)
From Deferred Capital Revenue	(7,034,262)	(13,056,482)
Total Acquisition of Tangible Capital Assets	(9,328,102)	(15,237,399)
Amortization of Tangible Capital Assets	6,005,689	5,720,433
Total Effect of change in Tangible Capital Assets	(3,322,413)	(9,516,966)
Acquisitions of Prepaid Expenses	(100,000)	(100,000)
Use of Prepaid Expenses	117,100	73,500
Acquisition of Supplies Inventory	(700,000)	(700,000)
Use of Supplies Inventory	628,500	670,200
	(54,400)	(56,300)
(Increase) Decrease in Net Financial Assets (Debt)	(5,055,678)	(9,402,844)

School District No. 83 (North Okanagan-Shuswap)

Amended Annual Budget - Schedule of Changes in Accumulated Surplus (Deficit) by Fund
Year Ended June 30, 2026

	Operating Fund	Special Purpose Fund	Capital Fund	2026 Amended Annual Budget
	\$	\$	\$	\$
Accumulated Surplus (Deficit), beginning of year	2,911,472	103,937	23,197,157	26,212,566
Changes for the year				
Net Revenue (Expense) for the year	(141,051)	348,347	(1,886,161)	(1,678,865)
Interfund Transfers				
Tangible Capital Assets Purchased	(1,061,604)	(398,347)	1,459,951	-
Local Capital	(478,389)		478,389	-
Other	(50,000)	50,000		-
Net Changes for the year	(1,731,044)	-	52,179	(1,678,865)
Budgeted Accumulated Surplus (Deficit), end of year	1,180,428	103,937	23,249,336	24,533,701

School District No. 83 (North Okanagan-Shuswap)

Schedule 2

Amended Annual Budget - Operating Revenue and Expense
Year Ended June 30, 2026

	2026 Amended Annual Budget	2025 Amended Annual Budget
	\$	\$
Revenues		
Provincial Grants		
Ministry of Education and Child Care	88,997,987	90,033,199
Other	255,677	236,297
Federal Grants	200,325	32,415
Tuition	278,695	564,390
Other Revenue	1,438,199	1,618,430
Rentals and Leases	133,000	133,000
Investment Income	325,000	400,000
Total Revenue	91,628,883	93,017,731
Expenses		
Instruction	73,284,113	72,924,354
District Administration	4,166,640	3,740,318
Operations and Maintenance	10,444,648	10,297,173
Transportation and Housing	3,874,533	3,934,146
Total Expense	91,769,934	90,895,991
Net Revenue (Expense)	(141,051)	2,121,740
Budgeted Prior Year Surplus Appropriation	1,731,044	-
Net Transfers (to) from other funds		
Tangible Capital Assets Purchased	(1,061,604)	(1,003,027)
Local Capital	(478,389)	(428,780)
Other	(50,000)	(50,000)
Total Net Transfers	(1,589,993)	(1,481,807)
Budgeted Surplus (Deficit), for the year	-	639,933

School District No. 83 (North Okanagan-Shuswap)

Schedule 2A

Amended Annual Budget - Schedule of Operating Revenue by Source

Year Ended June 30, 2026

	2026 Amended Annual Budget	2025 Amended Annual Budget
	\$	\$
Provincial Grants - Ministry of Education and Child Care		
Operating Grant, Ministry of Education and Child Care	88,742,780	89,249,157
ISC/LEA Recovery	(1,373,199)	(1,425,920)
Other Ministry of Education and Child Care Grants		
Pay Equity	641,286	641,286
Funding for Graduated Adults	2,000	2,000
Student Transportation Fund	561,925	561,925
Support Staff Benefits Grant		66,101
FSA Scorer Grant	12,964	12,964
Child Care Funding	8,090	8,090
Labour Settlement Funding		825,879
NGN Self-Provisioning	28,968	28,968
Integrated Child and Youth Initiative	373,173	62,749
Total Provincial Grants - Ministry of Education and Child Care	88,997,987	90,033,199
Provincial Grants - Other	255,677	236,297
Federal Grants	200,325	32,415
Tuition		
International and Out of Province Students	278,695	564,390
Total Tuition	278,695	564,390
Other Revenues		
Other School District/Education Authorities	-	119,110
Funding from First Nations	1,373,199	1,425,920
Miscellaneous		
Miscellaneous	50,000	50,000
Artists in Education	-	8,400
Sale of Assets	15,000	15,000
Total Other Revenue	1,438,199	1,618,430
Rentals and Leases	133,000	133,000
Investment Income	325,000	400,000
Total Operating Revenue	91,628,883	93,017,731

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School District No. 83 (North Okanagan-Shuswap)

Schedule 2B

Amended Annual Budget - Schedule of Operating Expense by Object
Year Ended June 30, 2026

	2026 Amended Annual Budget	2025 Amended Annual Budget
	\$	\$
Salaries		
Teachers	35,787,936	36,133,702
Principals and Vice Principals	6,147,735	5,721,661
Educational Assistants	7,317,293	7,104,351
Support Staff	8,565,685	8,321,277
Other Professionals	3,268,977	3,357,808
Substitutes	4,038,705	4,193,287
Total Salaries	65,126,331	64,832,086
Employee Benefits	17,094,563	16,347,863
Total Salaries and Benefits	82,220,894	81,179,949
Services and Supplies		
Services	2,620,123	2,702,468
Student Transportation	1,500	1,500
Professional Development and Travel	747,828	702,937
Rentals and Leases	74,000	74,000
Dues and Fees	278,300	258,310
Insurance	281,175	308,655
Supplies	3,708,114	3,730,172
Utilities	1,838,000	1,938,000
Total Services and Supplies	9,549,040	9,716,042
Total Operating Expense	91,769,934	90,895,991

School District No. 83 (North Okanagan-Shuswap)

Amended Annual Budget - Operating Expense by Function, Program and Object

Year Ended June 30, 2026

	Teachers Salaries	Principals and Vice Principals Salaries	Educational Assistants Salaries	Support Staff Salaries	Other Professionals Salaries	Substitutes Salaries	Total Salaries
	\$	\$	\$	\$	\$	\$	\$
1 Instruction							
1.02 Regular Instruction	27,296,180	1,136,047		329,481		2,928,922	31,690,630
1.03 Career Programs	470,640			117,549	88,501		676,690
1.07 Library Services	937,188			92,064			1,029,252
1.08 Counselling	1,536,128		45,058		157,499		1,738,685
1.10 Inclusive Education	4,927,673	283,238	6,245,419	58,702	128,754	676,671	12,320,457
1.20 Early Learning and Child Care			150,704				150,704
1.30 English Language Learning	105,788						105,788
1.31 Indigenous Education	514,339	153,028	876,112	54,846	143,149	32,175	1,773,649
1.41 School Administration		4,413,970		1,600,846		147,507	6,162,323
1.62 International and Out of Province Students							-
Total Function 1	35,787,936	5,986,283	7,317,293	2,253,488	517,903	3,785,275	55,648,178
4 District Administration							
4.11 Educational Administration		161,452		41,930	794,838		998,220
4.20 Early Learning and Child Care				5,032	35,400		40,432
4.40 School District Governance					104,480		104,480
4.41 Business Administration				273,304	1,212,690	45,917	1,531,911
Total Function 4	-	161,452	-	320,266	2,147,408	45,917	2,675,043
5 Operations and Maintenance							
5.41 Operations and Maintenance Administration				60,623	273,593		334,216
5.50 Maintenance Operations				3,764,193	223,190	93,561	4,080,944
5.52 Maintenance of Grounds				197,467			197,467
5.56 Utilities							-
Total Function 5	-	-	-	4,022,283	496,783	93,561	4,612,627
7 Transportation and Housing							
7.41 Transportation and Housing Administration				119,779	106,883		226,662
7.70 Student Transportation				1,849,869		113,952	1,963,821
Total Function 7	-	-	-	1,969,648	106,883	113,952	2,190,483
9 Debt Services							
Total Function 9	-	-	-	-	-	-	-
Total Functions 1 - 9	35,787,936	6,147,735	7,317,293	8,565,685	3,268,977	4,038,705	65,126,331

School District No. 83 (North Okanagan-Shuswap)

Amended Annual Budget - Operating Expense by Function, Program and Object

Year Ended June 30, 2026

	Total Salaries	Employee Benefits	Total Salaries and Benefits	Services and Supplies	2026 Amended Annual Budget	2025 Amended Annual Budget
	\$	\$	\$	\$	\$	\$
1 Instruction						
1.02 Regular Instruction	31,690,630	8,022,189	39,712,819	1,637,743	41,350,562	41,688,491
1.03 Career Programs	676,690	177,927	854,617	416,596	1,271,213	1,114,711
1.07 Library Services	1,029,252	273,182	1,302,434	97,217	1,399,651	1,235,067
1.08 Counselling	1,738,685	443,537	2,182,222	178,739	2,360,961	2,183,217
1.10 Inclusive Education	12,320,457	3,555,758	15,876,215	189,336	16,065,551	15,997,196
1.20 Early Learning and Child Care	150,704	46,692	197,396		197,396	123,001
1.30 English Language Learning	105,788	28,035	133,823	5,000	138,823	158,115
1.31 Indigenous Education	1,773,649	483,549	2,257,198	277,573	2,534,771	2,326,380
1.41 School Administration	6,162,323	1,515,105	7,677,428	213,757	7,891,185	7,628,017
1.62 International and Out of Province Students	-		-	74,000	74,000	470,159
Total Function 1	55,648,178	14,545,974	70,194,152	3,089,961	73,284,113	72,924,354
4 District Administration						
4.11 Educational Administration	998,220	215,515	1,213,735	126,956	1,340,691	1,113,422
4.20 Early Learning and Child Care	40,432	8,927	49,359		49,359	49,087
4.40 School District Governance	104,480	12,558	117,038	210,981	328,019	269,466
4.41 Business Administration	1,531,911	378,265	1,910,176	538,395	2,448,571	2,308,343
Total Function 4	2,675,043	615,265	3,290,308	876,332	4,166,640	3,740,318
5 Operations and Maintenance						
5.41 Operations and Maintenance Administration	334,216	75,782	409,998	231,230	641,228	634,157
5.50 Maintenance Operations	4,080,944	1,174,136	5,255,080	1,835,217	7,090,297	6,832,240
5.52 Maintenance of Grounds	197,467	55,481	252,948	422,175	675,123	692,776
5.56 Utilities	-		-	2,038,000	2,038,000	2,138,000
Total Function 5	4,612,627	1,305,399	5,918,026	4,526,622	10,444,648	10,297,173
7 Transportation and Housing						
7.41 Transportation and Housing Administration	226,662	59,445	286,107	18,700	304,807	218,951
7.70 Student Transportation	1,963,821	568,480	2,532,301	1,037,425	3,569,726	3,715,195
Total Function 7	2,190,483	627,925	2,818,408	1,056,125	3,874,533	3,934,146
9 Debt Services						
Total Function 9	-	-	-	-	-	-
Total Functions 1 - 9	65,126,331	17,094,563	82,220,894	9,549,040	91,769,934	90,895,991

School District No. 83 (North Okanagan-Shuswap)

Amended Annual Budget - Special Purpose Revenue and Expense

Year Ended June 30, 2026

Schedule 3

	2026 Amended Annual Budget	2025 Amended Annual Budget
	\$	\$
Revenues		
Provincial Grants		
Ministry of Education and Child Care	13,443,893	13,282,427
Other Revenue	2,450,000	2,356,750
Investment Income	10,000	9,000
Total Revenue	15,903,893	15,648,177
Expenses		
Instruction	15,472,230	15,301,995
District Administration	10,000	9,000
Operations and Maintenance	29,148	329,564
Transportation and Housing	44,168	44,687
Total Expense	15,555,546	15,685,246
Net Revenue (Expense)	348,347	(37,069)
Net Transfers (to) from other funds		
Tangible Capital Assets Purchased	(398,347)	(12,931)
Tangible Capital Assets - Work in Progress		-
Other	50,000	50,000
Total Net Transfers	(348,347)	37,069
Budgeted Surplus (Deficit), for the year	-	-

School District No. 83 (North Okanagan-Shuswap)

Amended Annual Budget - Changes in Special Purpose Funds
Year Ended June 30, 2026

	Annual Facility Grant	Learning Improvement Fund	Scholarships and Bursaries	School Generated Funds	Strong Start	Ready, Set, Learn	OLEP	CommunityLINK	Classroom Enhancement Fund - Overhead
	\$	\$	\$	\$	\$		\$	\$	\$
Deferred Revenue, beginning of year	-	110,914	16,544	2,399,422	-	8,830	45,387	67,846	-
Add: Restricted Grants									
Provincial Grants - Ministry of Education and Child Care	342,495	307,187			204,000	41,650	174,481	368,914	363,475
Other				2,500,000					
Investment Income			7,500						
	342,495	307,187	7,500	2,500,000	204,000	41,650	174,481	368,914	363,475
Less: Allocated to Revenue	342,495	418,101	10,000	2,450,000	204,000	50,480	219,868	436,760	363,475
Deferred Revenue, end of year	-	-	14,044	2,449,422	-	-	-	-	-
Revenues									
Provincial Grants - Ministry of Education and Child Care	342,495	418,101			204,000	50,480	219,868	436,760	363,475
Other Revenue				2,450,000					
Investment Income			10,000						
	342,495	418,101	10,000	2,450,000	204,000	50,480	219,868	436,760	363,475
Expenses									
Salaries									
Teachers									
Principals and Vice Principals							55,172	137,931	
Educational Assistants		317,110			148,236		31,172	125,520	
Support Staff									
Substitutes							28,000		301,554
	-	317,110	-	-	148,236	-	114,344	263,451	301,554
Employee Benefits		100,991			46,056		28,823	70,947	61,921
Services and Supplies	29,148		10,000	2,450,000	9,708	50,480	76,701	102,362	
	29,148	418,101	10,000	2,450,000	204,000	50,480	219,868	436,760	363,475
Net Revenue (Expense) before Interfund Transfers	313,347	-	-	-	-	-	-	-	-
Interfund Transfers									
Tangible Capital Assets Purchased	(313,347)								
Other	(313,347)	-	-	-	-	-	-	-	-
Net Revenue (Expense)	-	-	-	-	-	-	-	-	-

School District No. 83 (North Okanagan-Shuswap)

Amended Annual Budget - Changes in Special Purpose Funds
Year Ended June 30, 2026

	Classroom Enhancement Fund - Staffing	Classroom Enhancement Fund - Remedies	First Nation Student Transportation	Mental Health in Schools	Changing Results for Young Children (CR4YC)	Seamless Day Kindergarten	Early Childhood Education Dual Credit Program	JUST B4	SEY2KT (Early Years to Kindergarten)
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Deferred Revenue, beginning of year	-	52,589	37,349	25,929	1,753	-	61,750	33,200	16,561
Add: Restricted Grants									
Provincial Grants - Ministry of Education and Child Care	7,730,900	1,676,889	6,819	52,000		55,400	-	25,000	-
Other									
Investment Income									
	7,730,900	1,676,889	6,819	52,000	-	55,400	-	25,000	-
Less: Allocated to Revenue	7,730,900	1,676,889	44,168	77,929	1,753	55,400	61,750	58,200	16,561
Deferred Revenue, end of year	-	52,589	-	-	-	-	-	-	-
Revenues									
Provincial Grants - Ministry of Education and Child Care	7,730,900	1,676,889	44,168	77,929	1,753	55,400	61,750	58,200	16,561
Other Revenue									
Investment Income									
	7,730,900	1,676,889	44,168	77,929	1,753	55,400	61,750	58,200	16,561
Expenses									
Salaries									
Teachers	6,128,253	299,400							
Principals and Vice Principals		137,931					20,183		
Educational Assistants						68,024		9,882	
Support Staff			24,424			5,105			
Substitutes		930,420			1,383				3,688
	6,128,253	1,367,751	24,424	-	1,383	73,129	20,183	9,882	3,688
Employee Benefits	1,602,647	309,138	7,596		294	22,849	4,817	3,098	784
Services and Supplies			12,148	77,929	76	9,422	36,750	45,220	12,089
	7,730,900	1,676,889	44,168	77,929	1,753	105,400	61,750	58,200	16,561
Net Revenue (Expense) before Interfund Transfers	-	-	-	-	-	(50,000)	-	-	-
Interfund Transfers									
Tangible Capital Assets Purchased						50,000			
Other	-	-	-	-	-	50,000	-	-	-
Net Revenue (Expense)	-	-	-	-	-	-	-	-	-

School District No. 83 (North Okanagan-Shuswap)

Amended Annual Budget - Changes in Special Purpose Funds
Year Ended June 30, 2026

	ECL Early Care & Learning	Feeding Futures Fund	Professional Learning Grant	National School Food Program	Work Experience Enhancement	TOTAL
	\$	\$	\$	\$	\$	\$
Deferred Revenue, beginning of year	-	85,059	225,839	68,573	7,896	3,265,441
Add: Restricted Grants						
Provincial Grants - Ministry of Education and Child Care	175,000	848,097	-	274,700	-	12,647,007
Other						2,500,000
Investment Income						7,500
	175,000	848,097	-	274,700	-	15,154,507
Less: Allocated to Revenue	175,000	933,156	225,839	343,273	7,896	15,903,893
Deferred Revenue, end of year	-	-	-	-	-	2,516,055
Revenues						
Provincial Grants - Ministry of Education and Child Care	175,000	933,156	225,839	343,273	7,896	13,443,893
Other Revenue						2,450,000
Investment Income						10,000
	175,000	933,156	225,839	343,273	7,896	15,903,893
Expenses						
Salaries						
Teachers						6,427,653
Principals and Vice Principals	110,241					461,458
Educational Assistants						699,944
Support Staff		131,936			5,589	167,054
Substitutes			143,832			1,408,877
	110,241	131,936	143,832	-	5,589	9,164,986
Employee Benefits	26,308	33,535	30,576		2,307	2,352,687
Services and Supplies	38,451	767,685	51,431	258,273		4,037,873
	175,000	933,156	225,839	258,273	7,896	15,555,546
Net Revenue (Expense) before Interfund Transfers	-	-	-	85,000	-	348,347
Interfund Transfers						
Tangible Capital Assets Purchased				(85,000)		(398,347)
Other						50,000
	-	-	-	(85,000)	-	(348,347)
Net Revenue (Expense)	-	-	-	-	-	-

School District No. 83 (North Okanagan-Shuswap)

Amended Annual Budget - Capital Revenue and Expense
Year Ended June 30, 2026

	2026 Amended Annual Budget			2025 Amended Annual Budget
	Invested in Tangible Capital Assets	Local Capital	Fund Balance	
	\$	\$	\$	\$
Revenues				
Provincial Grants				
Ministry of Education and Child Care	20,000		20,000	45,000
Investment Income		102,200	102,200	126,300
Amortization of Deferred Capital Revenue	4,017,328		4,017,328	3,679,884
Total Revenue	4,037,328	102,200	4,139,528	3,851,184
Expenses				
Operations and Maintenance	20,000		20,000	45,000
Amortization of Tangible Capital Assets				
Operations and Maintenance	5,164,893		5,164,893	4,919,572
Transportation and Housing	840,796		840,796	800,861
Total Expense	6,025,689	-	6,025,689	5,765,433
Net Revenue (Expense)	(1,988,361)	102,200	(1,886,161)	(1,914,249)
Net Transfers (to) from other funds				
Tangible Capital Assets Purchased	1,459,951		1,459,951	1,015,958
Local Capital		478,389	478,389	428,780
Total Net Transfers	1,459,951	478,389	1,938,340	1,444,738
Other Adjustments to Fund Balances				
Tangible Capital Assets Purchased from Local Capital	833,889	(833,889)	-	
Total Other Adjustments to Fund Balances	833,889	(833,889)	-	
Budgeted Surplus (Deficit), for the year	305,479	(253,300)	52,179	(469,511)



BRIEFING NOTE

TO: The Board of Education
FROM: Jeremy Hunt, Acting Secretary-Treasurer
RE: **Board Policy 190 – Financial Planning and Reporting**

DATE: January 20, 2026

Background

The Ministry implemented the Financial Planning and Reporting Policy (Policy or FPAR Policy) to provide greater transparency and accountability for the planning and reporting of the financial resources managed by boards of education (boards). The Policy requires boards to develop, implement and provide to the Ministry multi-year financial plans to show how they will use their funding and resources to support their strategic objectives and operational needs with a focus on improving student educational outcomes for all students.

Both the Financial Planning and Reporting and Accumulated Operating Surplus Ministry policies stem from financial management recommendations of the Independent Panel for the Funding Model Review.

Information

Under this Ministry Policy, Boards are required to develop and maintain their own public policy detailing how they will plan to report out to their local community and education partner groups, including local First Nations and Métis Nation BC, on their progress towards aligning funding and resources with board strategic plans and other operational needs of the school district as well as when developing multi-year financial plans.

New Board Policy 190 – Financial Planning and Reporting was developed in response to this Ministry Policy, and aligns with the District Strategic Plan Priorities of Organizational Development and Effective Governance and Leadership. This policy will eventually replace the current Policy 190 – Budget Monitoring and Reporting, which is no longer in alignment with Ministry Policy.

This policy (new and current) was reviewed at the January 14th Policy Committee meeting, and the committee was in agreement that Financial Planning and Reporting would replace Budget Monitoring and Reporting.

Summary

New Board Policy 190 – Financial Planning and Reporting is being brought forward for first reading. If approved, the policy will then go out for public feedback.

Recommendation:

“That the Board of Education approve the first reading of Policy 190 – Financial Planning and Reporting.”

Respectfully submitted,

Jeremy Hunt

Jeremy Hunt
Acting Secretary-Treasurer

POLICY 190 FINANCIAL PLANNING AND REPORTING

The Financial Planning and Reporting Policy ("Policy") provides greater transparency and accountability for the planning and reporting of financial resources managed by the Board of Education. This Policy aligns with and ensures compliance with the Ministry of Education and Child Care Financial Planning and Reporting Policy which requires Boards of Education to develop, implement and provide to the Ministry multi-year financial plans outlining how funding and resources have been allocated in support of the Board's strategic priorities and operational needs with a focus on improving outcomes for all students.

GENERAL REQUIREMENTS

On an annual basis, the Board will approve a three-year financial plan that is in alignment with the annual operating budget. The Board will ensure that the resource allocations outlined in the financial plan support the strategic directions identified in the Strategic Plan and the Framework for Enhancing Student Learning of Kwátsalktnéws ne Secwepemcúl'ecw School District No. 83.

SPECIFIC RESPONSIBILITIES

The Board will:

1. Ensure that it adequately plans for core educational programs;
2. Develop a multi-year financial plan which includes the efficient and effective allocation of resources;
3. Align financial planning decisions with strategic priorities;
4. Identify a process of engagement with the local community, education partners, First Nations and the BC Metis Nation that will provide an opportunity for stakeholders to provide input into the development of the Annual Budget and multi-year financial plan;
5. Ensure that the Annual Budget and multi-year financial plans are developed in accordance with the applicable legislation, regulations, and Treasury Board policy; and
6. Report annually on the progress towards alignment of funding with the Board's strategic plan and priorities, operational goals, and student educational outcomes.

BUDGET DEVELOPMENT AND MULTI-YEAR PLAN

The Board authorizes the Superintendent and Secretary-Treasurer to develop the Annual and Amended Budgets and the multi-year financial plan.

The Annual and Amended Budgets will be compiled and submitted in the form and contain the content specified by the Ministry of Education and Child Care.

The Annual and Amended Budgets and multi-year financial plan will prioritize funding for mandated educational programs and, where available, may support the Board's strategic priorities and operational plans.

Each year, at a Regular Public Board meeting, the Board will approve the Annual Budget timelines which will include a process and schedule for engagement with the local community and educational partners. This process will include engagement of First Nations and the BC Métis Nation. The multi-year financial plan will also be included at this time.

Prior to the presentation of the Annual Budget to the Board for approval, a report will be provided to the Board on input received and identify how that input has been considered in the development of the Annual Budget and multi-year financial plan.

FINANCIAL REPORTING

The Board authorizes the Superintendent and Secretary-Treasurer to monitor financial reporting of the Annual Budget. The Secretary-Treasurer shall provide to the Board at a Regular Meeting, at least twice per year, a financial update on the District's financial position in accordance with the Ministry reporting requirements.

Quarterly financial reports will be compiled and submitted to the Ministry in the form and containing the content specified by the Ministry of Education and Child Care.

Annually, the Board of Education will communicate its progress towards the alignment of funding and resources within the Board's strategic priorities, operational goals, and student outcomes. Progress will be reported annually through the publication of the audited financial statements and an accompanying Financial Statement Discussion and Analysis (FSDA) Report. The FSDA will also meet the requirements of the K-12 Public Education Financial Planning and Reporting Policy and the K-12 Public Education Accumulated Operating Surplus Policy.

References: School Act, RSBC 1996, s. 81, S. 110, s.156
Enhancing Student Learning Reporting Order, Budget Transparency and Accountability Act,
[K-12 Public Education Financial Planning and Reporting Policy](#)

Date Adopted:

Date Amended:

190 BUDGET MONITORING AND REPORTING

The Board of Education of School District No. 83 (North Okanagan-Shuswap) recognizes its responsibility for the effective use of public funds in providing the best possible education to the students in the communities it serves. The Board has a duty to govern the district in a fiscally responsible manner, while carrying out the strategies required to achieve its goals.

The annual operating budget is a financial plan reflecting the implementation and maintenance of the Board's educational and operational objectives and should be consistent with the district's Strategic Plan.

The Superintendent and Secretary-Treasurer are delegated responsibility for the overall management of the educational and operational programs that are supported by the annual budgets. The Secretary-Treasurer is specifically responsible for the financial management of the budget, and all financial reporting and monitoring.



BRIEFING NOTE

TO: Board of Education **DATE:** January 20, 2026
FROM: Donna Kriger, Superintendent
RE: **Policy 9080 – Student Admission, Attendance, and Withdrawal - Repeal**

Background

Board Policy 9080 – *Student Admission, Attendance, and Withdrawal* is a policy which was adopted in 2018. Since that time, an Administrative Procedure has been revised to include detailed information regarding the admission of students to schools based on changes to reconfiguration.

Information

The corresponding regulations that reflect information about student attendance and withdrawal from schools have been maintained. Work will soon begin with members of the PVP team developing a new administrative procedure specific to student attendance and intervention strategies associated with chronic absenteeism.

The Policy Committee was unanimously in favour of repealing Policy 9080 however, through the conversation about the relevance of the policy, the committee requested the development of a new policy/procedure which would address inclusive and alternative learning environments.

Recommendation

"That the Board of Education approve the recommendation to repeal Policy 9080 – Student Admission, Attendance, and Withdrawal."

Respectfully submitted,

Donna Kriger
Superintendent of Schools

NORTH OKANAGAN-SHUSWAP SCHOOL DISTRICT NO. 83 POLICY	9080
	Adopted: 2018-05-22
<div data-bbox="352 485 1242 575" data-label="Section-Header"> <h2 style="text-align: center;">STUDENT ADMISSION, ATTENDANCE, AND WITHDRAWAL</h2> </div> <div data-bbox="204 627 1352 735" data-label="Text"> <p>The Board of Education of School District No. 83 (North Okanagan-Shuswap) recognizes its obligation under the School Act to provide an educational program to school age residents of the school district.</p> </div> <div data-bbox="204 774 1369 882" data-label="Text"> <p>The Board believes that regular attendance is integral to student success and will establish procedures through the accompanying administrative regulations for student admission and school attendance.</p> </div> <div data-bbox="204 921 1369 1029" data-label="Text"> <p>The Board recognizes that, from time to time, it may be necessary to provide an alternative schedule or educational program. When necessary, schools may withdraw students in accordance with the administrative regulation and the School Act.</p> </div>	

ADMINISTRATIVE PROCEDURE 300

STUDENT REGISTRATION AND STUDENT TRANSFER REQUESTS

BACKGROUND

The District recognizes that a school-age resident of British Columbia may enroll in an educational program in any district and attend any school, provided there is space available, and an appropriate program can be provided for the student at no extra cost to the District.

Students living within a catchment boundary will normally attend the school within that area. Parent(s)/guardian(s) may, however, request that their child attend a school or program outside their designated catchment area.

All students will be treated in a fair and equitable manner with respect to District placements. Decisions relating to requests for placement will be made in accordance with the procedures outlined in this administrative procedure.

DEFINITIONS

Assigned School - The school designated by the Board based upon the student's place of residence subject to space availability.

Catchment Area - In relation to a school, is the geographical area established under [Section 75.1](#) of the *School Act* that defines the boundaries of a school to which a student has first priority to attend, as defined by the District's school boundary descriptions.

Catchment Area Child – A person who is of age and resident in the catchment area of the school.

Continuing Student – A student who attended the school during the previous school year.

Cross-Boundary Student – A student wishing to attend a school outside of their District catchment area. Cross-boundary students are required to submit an application when moving from one school to the next if continuing outside of their District catchment area.

District Student – A catchment area child or a non-catchment area child who resides in the District.

District Program – The catchment area for a District program is defined to be the entire District.

Enrolment – A student is enrolled when the school gives permission for the student to attend and enters them into the school's register.

Feeder Schools – The catchment "Feeder" schools and their associated "receiving" schools are identified in the District's established boundary descriptions.

Non-Catchment Area Student – A person who is of school age, resident in the District, and not resident in the catchment area of the school.

Non-District Student – A person who is of school age, resident in British Columbia, and not resident in the District.

Previous School Year – As defined in the School Act, the school year previous to the school year for which the person is applying to enroll in the educational program.

School Wait List (Catchment Students) – A school list identifying newly arriving students who reside in the District and have been placed at a nearby school since available space, facilities, or resources are not available at the student's catchment school.

Cross-Boundary List (Transfer Students) – A school list that identifies and prioritizes the first-time transfer applicants who reside in British Columbia and have not been given permission to attend a requested school due to the lack of available space and facilities at the time of application.

Transfer Student – A non-catchment or non-District student who applies to attend a school or program other than their catchment school.

PROCEDURES

1. [Section 74.1](#) of the *School Act* establishes priorities for enrolment to apply if the District determines that space and facilities are available in a school.
 - 1.1. Space and facilities are available in a school for purposes of [Section 74.1\(6\)](#) and [\(7\)](#) of the *School Act*.
 - 1.1.1. If there is space available, taking into account both the physical and instructional resources after reasonable enrolment projections have been made to allow for the following:
 - 1.1.1.1. accommodation of new catchment students;
 - 1.1.1.2. students returning from prior years;
 - 1.1.1.3. students enrolling in District programs;
 - 1.1.1.4. students incoming from designated feeder schools; and,
 - 1.1.1.5. children enrolling kindergarten who live in the catchment area of the school.
 - 1.2. Each First Nations Band, in consultation with the School District, are entitled, under [Section 74.2](#) of the *School Act*, to designate the "School of Choice" for students who are ordinarily resident of the First Nation and are on the Band's nominal roll. Each First Nation Band may designate one School of Choice for each age group of students.
 - 1.2.1. Students who are ordinarily resident of the First Nation and are on the Band's nominal roll will usually attend their catchment school.
 - 1.2.1.2. If parent(s)/guardian(s) wish to enroll their child(ren) at the designated School of Choice, they must do so by April 10th for priority registration.

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- 1.2.1.3 After that date, regular cross-boundary processes are in effect, except that, priority will be given to students from the First Nations Band in the cross-boundary process.
 - 1.2.2. The First Nations Band must make the designation of the School of Choice in writing to the Board.
 - 1.2.2.1 The designation of the catchment schools continues for each subsequent year unless the First Nations Band revokes the School of Choice designation.
 - 1.2.3. Enrolment in specialty programs within the designated school or any other district school or program follows the same process as for any other student.
 2. Available space shall be determined by the Superintendent or designate, in consultation with the principal of the school involved, based on program capacity, including consideration of the following factors:
 - 2.1. The operating capacity of the school as defined by the District.
 - 2.2. The level of staff assigned to a school.
 - 2.3. The physical space in which to operate instructional programs.
 - 2.4. The ability to provide appropriate educational programs for the applicant and other students.
 - 2.5. The needs of other programs located in the school.
 3. Kindergarten Registration and School/Program of Choice Registration will open mid-January of each year.
 - 3.1. All Kindergarten students not enrolling in a School/Program of Choice, must enroll in their catchment area school prior to beginning the process of transferring to another school.
 4. When a parent/guardian requests that their child attend a school or program outside of the designated catchment area, the following procedures must be followed:
 - 4.1. Elementary and Middle Cross-Boundary Process
 - 4.1.1. The first date that new Cross-Boundary Request Forms (Form 300-1) will be received at a school will be the third Wednesday in January of each year.
 - 4.1.2. Cross-boundary students and students outside the District must apply for registration at the requested school no later than May 31st.
 - 4.1.3. A parent/guardian requesting a transfer for their child must register their child in their catchment area school and complete the Cross-Boundary Request Form. Student Cross-Boundary Request Forms may be acquired at the catchment area
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school. The catchment area school will note on the registration form (for new students) that a transfer request has been made.

- 4.1.4. The principal of the catchment area school must also sign the Cross-Boundary Request Form. The principal of the child's catchment area school may request a meeting with the parent /guardian and/or child in order to discuss the requested transfer.
- 4.1.5. The parent/guardian may then submit the form to the requested school. Cross-Boundary Request Forms are to be dated when they are received by the requested school.
- 4.1.6. The principal of the catchment area school must contact the principal of the requested school to discuss the reason(s) for the transfer request.
- 4.1.7. The principal of the requested school must submit the Cross-Boundary Request Form to the Superintendent or designate once it has been completed.
- 4.1.8. A deadline for transfer requests will be May 31st, and again on the Friday after Labour Day, to ensure that students who move into the catchment area during the summer will have priority at their catchment area school.
- 4.1.9. Decisions regarding transfer requests will be determined near the end of the first week of school in September. Students are expected to attend their catchment area school until a determination has been made. In some circumstances, transfer requests may be approved before June 30th if both principals and the Superintendent or designate have confidence they can accept the student and still have room for additional catchment area students.
- 4.1.10. Transfer requests received between October 1st and May 31st may be considered and approved for the current school year.
- 4.1.11. During the summer months when schools are closed, parent(s)/guardian(s) with questions regarding the registration process are welcome to contact the District Education Support Centre at 250-832-2157.

4.2. Secondary Cross-Boundary Process

- 4.2.1. Students new to the catchment area must register at the catchment area school prior to completing the Cross-Boundary Request Form.
- 4.2.2. Principals/Vice Principals must ensure that students have completed the course selection process in their catchment school prior to completing the Cross-Boundary Request Form.
- 4.2.3. New Cross-Boundary Request Forms (Form 300-2) will be received at a school no later than March 31st. In some circumstances, transfer requests may be approved before June 30th if both principals and the Superintendent or designate have confidence they can accept the student and still have room for additional catchment area students.

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- 4.2.4. The principal of the catchment area school must also sign the Cross-Boundary Request Form. The principal of the child's catchment area school may request a meeting with the parent/guardian and/or child in order to discuss the requested transfer.
 - 4.2.5. The parent/guardian may then submit the form to the requested school. Cross-Boundary Request Forms are to be dated when they are received by the requested school.
 - 4.2.6. The principal of the catchment area school must contact the principal of the requested school to discuss the reason(s) for the transfer request.
 - 4.2.7. The principal of the requested school must submit the Cross-Boundary Request Form to the Superintendent or designate once it has been completed.
 - 4.2.8. Cross-boundary requests after March 31st and decisions regarding remaining transfer requests will be determined near the end of the first week of school in September to ensure that students who move into the catchment area during the summer will have priority at their catchment area school. Students are expected to attend their catchment area school until a determination has been made.
 - 4.2.9. Transfer requests received after March 31st may be considered and approved for the upcoming school year.
 - 4.2.10. During the summer months when schools are closed, parent(s)/guardian(s) with questions regarding the registration process are welcome to contact the District Education Support Centre at 250-832-2157.
 5. Parent(s)/guardian(s) exercising the option of sending their children to schools other than those normally serving the areas in which they reside shall be wholly responsible for any transportation arrangements and costs.
 6. After enrolment of continuing students, and if the required space and facilities are determined to be available, applications from new students will be accepted in the following order of priority, provided that application deadlines and other requirements have been met:
 - 6.1. A student from a First Nations Band at their designated school of choice.
 - 6.2. A catchment area student.
 - 6.3. A non-catchment area student.
 - 6.4. A non-District student.
 7. If space and facilities are inadequate to accommodate all continuing students, they will normally be re-enrolled in the following order of priority:
 - 7.1. A student from a First Nations Band at their designated school.
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- 7.2. A continuing non-catchment area student.
 - 7.3. A continuing non-District student.
 8. When applications made within the appropriate registration periods have the same priority (after application of any permissible sibling preference) the priority between them will be determined by time and date of application.
 9. Continuing students within the same school are not required to re-apply. They will be automatically enrolled in the applicable educational program or school, subject to space availability and to meeting program requirements, unless transferred or withdrawn.
 10. Applicants for enrolment in District programs must meet all requirements for the requested educational program and will be subject to any selection process established.
 11. Enrolment applications from non-District students may be refused if the student is under suspension from a B.C. public school or district; or has been refused an educational program by a B.C. public school or district under [Section 85\(3\)](#) of the *School Act* for refusing to comply with the Student Code of Conduct and other rules and policies of the District or has failed to apply themselves to their studies.
 - 11.1. Such applications will be referred to the Superintendent for a decision on admission. Admissions may be subject to terms and conditions. A student who has been admitted under this section is not entitled to the status of a continuing student in the following year unless approved by the Principal or Superintendent.
 12. When one sibling is enrolled in or admitted to an educational program in a school, other siblings are given priority within their requested educational programs in the same school, with the exception of French Immersion. This status does not apply where the siblings will not be attending concurrently.
 13. In the event that the District may not be able to accommodate a catchment student within the catchment school, the student will be placed on a Wait List prioritized by date and time of application. The District will accommodate the student at a neighbouring school until space becomes available.
 14. Transfer During the School Year
 - 14.1. All school-initiated transfers must be approved by the Superintendent, or designate, following consultation with the Principals at the sending and receiving school. A student may be transferred to another school, at any time in the school year, in consideration of the following:
 - 14.1.1. Medical reasons.
 - 14.1.2. Compassionate grounds.
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- 14.1.3. Exceptional circumstances.
 - 14.1.4. There is not space for the new registrants at the school.
 - 14.2. The sending Principal shall discuss the situation with the parent(s)/guardian(s) of the student.
 - 14.3. Where necessary, the Superintendent may become involved in school-initiated transfers and make the final decision on the transfer.
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- 15. Admission into District Programs may warrant that a non-catchment area student transfer to a secondary school for one or more semesters at the discretion of the receiving principal. Such placement does not entitle the student to priority enrollment status at that school.
 - 16. The District recognizes that when District programs exist that are located outside a student's designated catchment area, the District shall be considered the catchment area for that particular program.
 - 17. In the case of conflict between the provisions of this administrative procedure and the *School Act*, the latter shall prevail.

References: Form 300-1 Cross-Boundary Request – Elementary and Middle Schools; Form 300-2 Cross-Boundary Request – Secondary Schools; *School Act* [Sec\(s\) 74.1, 74.2, 75.1](#), and [85\(3\)](#)

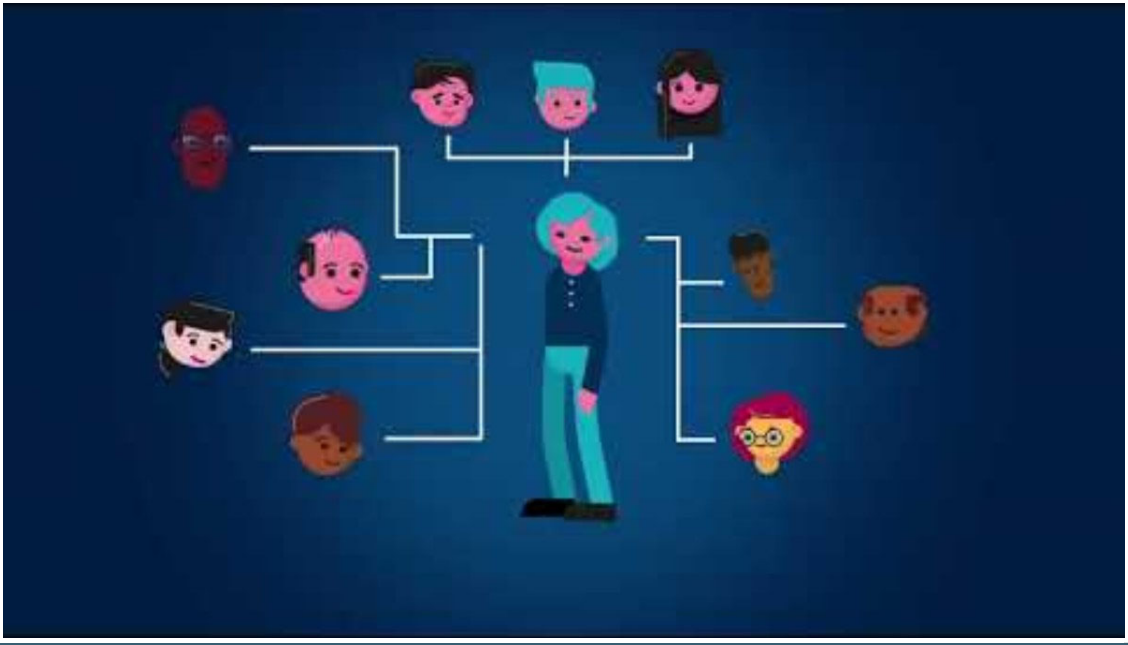
Date Adopted: April 14, 2025

Date Amended: December 12, 2025


RESTORATIVE PRACTICES OVERVIEW

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OUR MISSION Empowering students to become confident, curious, and caring individuals who thrive in their learning, relationships, and community
OUR VISION Preparing students to become educated citizens who contribute positively to a dynamic, sustainable, and diverse world
OUR VALUES Belonging, Respect, Reconciliation, Empathy, Equity, Perseverance



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STRATEGIC PLAN

STRATEGIES/ACTIONS

- Support the Truth and Reconciliation Commission Calls to Action and deepen staff understanding through learning opportunities and in-service training.
- Ensure School Learning Plans reflect the needs and support of Priority Learners.
- Involve school-based Indigenous Education staff and Indigenous community members in all school events.
- Improve Indigenous students and families sense of belonging.
- Work with Secwépemc Nations, Elders, and Knowledge Keepers to support student learning and understanding of Secwépemc culture, language, and history.
- Use classroom profiles to design inclusive instructional practice.
- Provide equitable access to support services and alternate programming.
- Support social emotional learning in schools through the work of the Inclusive Education Department.
- ★ Support restorative practices to strengthen relationships.★
 - Develop and provide on-going opportunities for staff to expand their understanding of, and commitment to, inclusive, anti-racist, and anti-oppressive practices.
 - Develop a new Equity Scan for reconciliation.



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BENEFITS OF RESTORATIVE PRACTICES

Focus on building relationships and community

Create a sense of belonging, minimize harm, and support student learning

Aims to repair harm rather than assign blame

Promotes empathy, understanding, and collaboration

Uncover the root causes of conflict

Help students navigate complex challenges, self-regulate, manage conflict, and become better citizens

Creates space to facilitate complex conversations to minimize harm, repair relationships, and identify solutions



- Reduces conflict and disciplinary incidents



- Builds stronger, more trusting communities



- Improves communication and problem-solving



- Increases engagement and sense of belonging

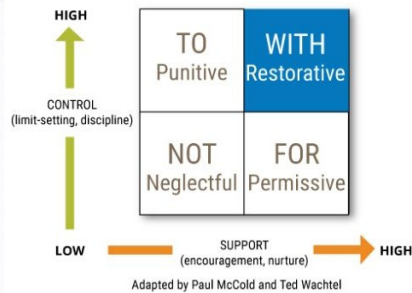


- Supports emotional growth and resilience

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Social Discipline Window



Positive changes occur when people in authority do things with them rather than to or for.

The Four Quadrants

High Control, Low Support: This approach is often punitive, focusing on enforcing rules without providing emotional or practical support. It may lead to resentment and does not address the underlying issues behind behavior.

Low Control, High Support: This method is permissive, allowing behaviors to go unchecked while providing emotional support. While it may foster a positive environment, it can lead to a lack of accountability and boundaries.

Low Control, Low Support: This neglectful approach fails to provide either structure or support, often resulting in chaos and disengagement from the community or educational environment.

High Control, High Support: This is the restorative approach, where expectations are set high, and individuals are supported in meeting those expectations. It encourages collaboration and accountability, fostering a sense of community and shared responsibility.

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Restorative Questions

To respond to challenging behavior...

- > What happened?
- > What were you thinking at the time?
- > What have you thought about since?
- > Who has been affected by what you have done?
 - > In what way?
- > What do you think you need to do to make things right?

To help those harmed by other's actions...

- > What did you think when you realized what had happened?
- > What impact has this incident had on you and others?
- > What has been the hardest thing for you?
- > What do you think needs to happen to make things right?



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OUR MISSION

Empowering students to become confident, curious, and caring individuals who thrive in their learning, relationships, and community.

OUR VISION

Preparing students to become educated citizens who contribute to a dynamic, sustainable, and diverse world.

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TRAINING PLAN

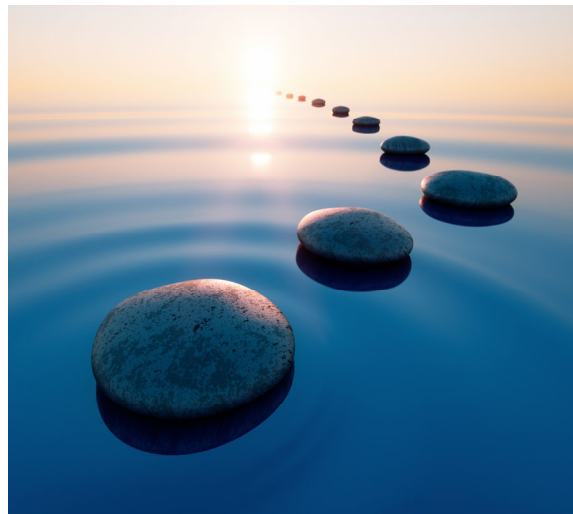
Four Year Implementation Plan with the International Institute for Restorative Practices:

Year One: Restorative Practices Framework and Restorative Conferences Training for PVP & SLT over a two-day period (February 12 & 13)

Year Two: Restorative Practices Fundamentals Training for school teams – school counsellors, teacher champions

Year Three: “Train the Trainer” for interested members in Restorative Practices Fundamentals *

Year Four: “Train the Trainer” for interested members in Restorative Conferencing *



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December 11, 2025

Ref: 314256

Serena Caner
 School Food Coordinator
 School District No. 83 (North Okanagan-Shuswap)
 341 Shuswap St SW
 Salmon Arm, BC V1E 4H9
 scaner@sd83.bc.ca

Dear Serena Caner:

We are pleased to inform School District No. 83 (North Okanagan-Shuswap) has been awarded a grant in the amount of \$85,000 to support Souper Meals Expansion and Kitchen Renovation. A payment via Electronic Funds Transfer (EFT) will follow shortly.

The purpose of this grant funding is to support school district projects or initiatives that build capacity for coordinated food procurement and distribution across multiple districts or a large geographic region, with the goal of improving school food program efficiencies, increasing economies of scale, and/or increasing program cost savings.

A grant of this nature requires that the Ministry outline its standard expectations in terms of accountability and acknowledgement.

In accordance with conditions placed on all government grants, School District No. 83 (North Okanagan-Shuswap) must:

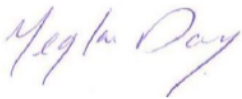
- Use all grant funds only for the purpose outlined above.
- By March 31, 2026, provide the Ministry a high-level interim report on progress of the project and fund use.
- By July 31, 2026, provide the Ministry a report on actual use of the grant money, broken down by purpose, plus reporting on outcomes.
- Be aware that the Ministry will reclaim any portion of the grant should School District No. 83 (North Okanagan-Shuswap) not use the funds received for the purposes outlined in this letter.
- Spend the funds by June 30, 2026.
- Deliver the project in alignment with the approved project proposal.

Further, we ask that you acknowledge the Province of British Columbia's assistance on written materials related to this grant. The following acknowledgement may be used:

"We acknowledge the financial support of the Province of British Columbia through the Ministry of Education and Child Care."

Thank you for your dedication to strengthening and expanding school food program delivery, and for your efforts to improve operational efficiencies. We look forward to continuing our collaboration to support these important initiatives.

Sincerely,



Meghan Day
Executive Director, Equity and Strategic Priorities
Education Programs and Policy Division
Meghan.Day@gov.bc.ca

cc: ECC.SchoolFood@gov.bc.ca

Jeremy Hunt
Secretary-Treasurer
School District No. 83 (North Okanagan-Shuswap)
jhunt@sd83.bc.ca

Donna Kriger
Superintendent
School District No. 83 (North Okanagan-Shuswap)
dkriger@sd83.bc.ca



January 12, 2026

The Honourable Brenda Bailey

Minister of Finance

PO Box 9048 Stn Prov Govt

Victoria, BC V8W 9E2

DELIVERED VIA EMAIL

FIN.Minister@gov.bc.ca

Dear Minister Bailey:

At the Board's November Regular Meeting, we received for information the annual Statement of Financial Information as required under the *Financial Information Act*. The Board also passed the following motion at the meeting:

Motion 094/2025: That the Board Chair write a letter to the Ministry to increase the remuneration limit in the Statement of Financial Information (SOFI) report to \$100,000.

The threshold for reporting remuneration in the Financial Information Regulation was last increased in 2002 from the previous threshold of \$50,000 in 1994. Wages have changed significantly since 2002, and we feel the current reporting threshold of \$75,000 is no longer relevant. We presume that the original intent of the Schedule of Remuneration and Expenses, included in the Statement of Financial Information (SOFI), was to provide the public with financial information regarding the employees that hold management positions and those that are at the top tiers of their respective grids in the organization. If this was the original intent, we believe it is not being fulfilled under the current reporting threshold, as the majority of our full-time employees are being incorporated into the report.

With this reasoning, we respectfully request that the Ministry of Finance consider undertaking the process to amend Section 4 of the Financial Information Regulation to increase the amount noted in subsection (1)(a) from \$75,000 to \$100,000, in order to justify the original intent of the Schedule of Remuneration and Expenses.

On behalf of our Board of Education,

Signed copy on file

Corryn Grayston
Board Chairperson

CG/vd

cc: L. Beare, Minister of Education and Child Care
BCSTA
SD83 Trustees
D. Kriger, Superintendent – SD83
J. Hunt, Acting Secretary-Treasurer – SD83