

POLICY 132 ROLES AND RESPONSIBILITIES OF THE BOARD VICE-CHAIRPERSON

The Board of Education of School District No. 83 (Kwsaltktnéws ne Secwepemcúl'ecw) shall elect a Vice-Chairperson at the inaugural and at each annual meeting to serve as Vice-Chairperson.

Specific Responsibilities:

1. The Vice-Chairperson shall act on behalf of the Board Chairperson, in the latter's absence and shall have all of the duties and responsibilities of the Board Chairperson as outlined in Policy 131 Roles and Responsibilities of the Board Chairperson, including a responsibility to set the agenda for meetings in consultation with the Superintendent and the Secretary-Treasurer. This is most effectively done with input from other trustees. The Board Chairperson may, on an as-needed basis, delegate the presiding officer task to the Vice-Chairperson.
2. The Vice-Chairperson shall assist the Board Chairperson in ensuring that the Board operates in accordance with its own policies and bylaws and in providing leadership and guidance to the Board.
3. The Vice-Chairperson shall be an alternate signing authority for the District.
4. The Vice-Chairperson may be assigned other duties and responsibilities by the Board Chairperson.

References: School Act Sections 65, 67

Adopted: September 17, 2019

Amended: May 19, 2026, September 17, 2019