



**Board of Education of
K'wasałtknéws ne Secwepemcú'ecw School District No. 83**

BOARD MEETING AGENDA

Date: Tuesday, February 17, 2026
Time: 6:00 p.m.
Venue: District Education Support Centre & MS Teams Town Hall

A copy of the Agenda with attachments is available on the School District website at:
<https://sd83.bc.ca/board-meetings/> Board Meeting Agendas.
Alternatively, copies are available on request from the Manager of Business Administration.

Item	Description	
1.	CALL TO ORDER	
2.	WELCOME AND ACKNOWLEDGEMENT OF TRADITIONAL TERRITORY We open the meeting with the acknowledgement that the Board holds its meeting on the traditional and unceded territory of the Secwépemc people.	
3.	ADOPTION OF AGENDA – CHANGES / ADDITIONS <u>Recommendation</u> <i>That the Board of Education adopt the February 17, 2026 Regular Board Meeting Agenda as presented.</i>	
4.	ADOPTION OF BOARD MEETING MINUTES A. Regular Board Meeting Minutes – January 20, 2026	Pg. 5
	<u>Recommendation</u> <i>That the Board of Education adopt the Regular Board Meeting Minutes of January 20, 2026, as presented.</i>	
5.	ADOPTION OF IN-CAMERA MEETING SUMMARY A. Summary of In-camera Meeting – January 20, 2026	Pg. 13
	<u>Recommendation</u> <i>That the Board of Education adopt the Summary of the In-camera Meeting of January 20, 2026, as presented.</i>	
	B. Summary of Special In-Camera Meeting – January 26, 2026	Pg. 15
	<u>Recommendation</u> <i>That the Board of Education adopt the Summary of the Special In-camera Meeting of January 26, 2026, as presented.</i>	

Item	Description	
C.	Summary of Special In-Camera Meeting #2 – January 26, 2026	Pg. 16
	<u>Recommendation</u> <i>That the Board of Education adopt the Summary of the Special In-camera Meeting #2 of January 26, 2026, as presented.</i>	
6.	BUSINESS ARISING None	
7.	DELEGATIONS None	
8.	SUPERINTENDENT’S REPORT	
6:10pm	Superintendent: Donna Kriger	
9.	EDUCATIONAL COMPONENT None	
10.	NEW BUSINESS	
6:30pm	A. 2026/27 School Fees Superintendent: Donna Kriger	Pg. 17
	<u>Recommendation</u> <i>That the Board of Education approve the school fee structure as presented for the 2026-27 school year.</i>	
11.	COMMITTEE REPORTS	
6:45pm	A. Education Directions Committee Chair: Marianne VanBuskirk	
	B. Finance & Facilities/Audit Committee Chair: Amanda Krebs	
6:50pm	i. Quarterly Financials to December 31, 2025 Acting Secretary-Treasurer: Jeremy Hunt	Pg. 20
	Board Information	
7:00pm	ii. 2025/26 Amended Annual Budget – 2nd Reading & 3rd Reading Acting Secretary-Treasurer: Jeremy Hunt	Pg. 25
	<u>Recommendation</u> <i>That the School District No. 83 (Kwsaltktnéws ne Secwepemcúl’ecw) Amended Annual Budget Bylaw for fiscal year 2025/26 be given second reading.</i> <i>That the School District No. 83 (Kwsaltktnéws ne Secwepemcúl’ecw) Amended Annual Budget Bylaw for fiscal year 2025/26 be given third reading, passed, and adopted on the 17th day of February 2026.</i>	

Item	Description	
7:20pm	iii. February Enrolment Projections Acting Secretary-Treasurer: Jeremy Hunt Board Information C. Labour Relations Committee Chair: Corryn Grayston D. Partner Group Liaison Committee Chair: Corryn Grayston E. Policy Committee Committee Chair: Brent Gennings	Pg. 64
7:35pm	i. Policy 190 – Financial Planning and Reporting – Second & Final Reading Acting Secretary-Treasurer: Jeremy Hunt <u>Recommendation</u> <i>That the Board of Education approve the second and final reading of Policy 190 – Financial Planning and Reporting.</i> F. Committee of the Whole Committee Chair: Corryn Grayston	Pg. 68
7:40pm	i. Board Governance Policies Board Chairperson: Corryn Grayston <u>Recommendations</u> <i>That the Board of Education approve the amendments to Policy 100 – Foundational Statements as amended.</i> <i>That the Board of Education approve the amendments to Policy 130 – Roles and Responsibilities of the Board as amended.</i> <i>That the Board of Education approve the amendments to Policy 131 – Roles and Responsibilities of the Board Chairperson as amended.</i> <i>That the Board of Education approve the amendments and renumbering of former Policy 132 – Roles and Responsibilities of Individual Trustees to Policy 133 - Roles and Responsibilities of Individual Trustees as amended.</i> <i>That the Board of Education approve the amendments and renumbering of former Policy 133 – Trustee Code of Conduct to Policy 134 – Trustee Code of Conduct as amended.</i> <i>That the Board of Education approve the amendments and renumbering of former Policy 134 – Trustee Conflict of Interest to Policy 135 – Trustee Conflict of Interest as amended.</i>	Pg. 74

Item	Description	
	<i>That the Board of Education approve the amendments and renumbering of former Policy 135 – Trustee Attendance to Policy 136 – Trustee Attendance as amended.</i>	
12.	EQUITY, DIVERSITY, AND INCLUSION	
7:55pm	A. MOECC Inclusive Education Funding Assistant Superintendent: Chelsea Prince	Pg. 114
	Board Information	
13.	BCSTA UPDATE	
8:10pm	Trustee: Corryn Grayston	
14.	BCPSEA UPDATE	
8:15pm	Trustee: Corryn Grayston	
15.	QUELMÚCW EDUCATION COUNCIL UPDATE	
8:20pm	Trustee: Tennile Lachmuth	
16.	BOARD CORRESPONDENCE	
	None	
17.	TRUSTEE REPORTS	
18.	QUESTION PERIOD	
8:30pm	<i>The Board welcomes questions of a general nature, but the primary purpose of the "Public Question Period" is to ask questions about the Board's policies or operations.</i>	
	<i>Question Period is not a platform for presentations or personal statements. As a reminder, all questions and responses must be germane to the agenda items under discussion.</i>	
19.	UPCOMING DATES / EVENTS	
	BCSTA Provincial Council (virtual) – February 20, 2026	
	BCSTA Thompson-Okanagan Branch Meeting – February 20-21, 2026 – Oliver, BC	
	Pink Shirt Day – February 25, 2026	
	Regular Board Meeting – March 10, 2026 - 6:00 p.m.	
20.	ADJOURNMENT	

The Board of Education of School District No. 83

Minutes of the Regular Board Meeting of the Board of Education of School District No. 83, held at the District Education Support Centre and via Microsoft Teams Town Hall on Tuesday, January 20, 2026.

Present:

C. Grayston	Board Chairperson	D. Kriger	Superintendent
A. Krebs	Vice Chairperson	J. Hunt	Acting Secretary-Treasurer
B. Gennings	Trustee	M. Guillou	Assistant Superintendent (HR)
M. VanBuskirk	Trustee	C. Prince	Assistant Superintendent (Ind. Ed/St Supports)
		J. Findlay	Dir. of Instruction (Early Learning/Elem)
		R. Findlay	Dir. of Instruction (Middle/Secondary)
		T. Elwood	Director of Operations

Excused Regrets:

T. Lachmuth Trustee

1. CALL TO ORDER

Board Chairperson Grayston acknowledged that a quorum was present and called the meeting to order at 6:00 p.m.

2. WELCOME AND ACKNOWLEDGEMENT OF TRADITIONAL TERRITORY

Board Chairperson Grayston opened the meeting with the acknowledgment that the Board holds its meeting on the traditional and unceded land of the Secwépemc people.

3. ADOPTION OF AGENDA - ADDITIONS / CHANGES

001/2026 CARRIED *“That the Board of Education adopt the January 20, 2026, Regular Board Meeting Agenda, as amended with the following changes:*

- *addition of Item 10D: Eagle River Secondary Facility Rental – Sled Sicamous; and*
- *move Items 10A, 12A, and 10D to before Item 8.”*

4. ADOPTION OF BOARD MEETING MINUTES

A. Regular Board Meeting Minutes – December 16, 2025

002/2026 CARRIED *“That the Board of Education adopt the Regular Board Meeting Minutes of December 16, 2025, as presented.”*

5. ADOPTION OF IN-CAMERA MEETING SUMMARY

A. Summary of In-camera Meeting – December 16, 2025

003/2026 CARRIED *“That the Board of Education adopt the Summary of the In-camera Meeting of December 16, 2025, as presented.”*

B. Summary of Special In-camera Meeting – January 5, 2026

004/2026 CARRIED *“That the Board of Education adopt the Summary of the In-camera Meeting of January 5, 2026, as presented.”*

6. BUSINESS ARISING**A. Policy 110: Accumulated Operating Surplus – Second and Final Reading**

Acting Secretary-Treasurer: Jeremy Hunt

Acting Secretary-Treasurer Hunt reviewed the briefing note included in the agenda package, noting that Policy 110 went out for public feedback; however, no public feedback was submitted.

**005/2026
CARRIED**

“That the Board of Education approve the second and final reading of Policy 110 – Accumulated Operating Surplus.”

B. Policy 4060: Accumulated Operating Surplus (Reserve) – Repeal

Acting Secretary-Treasurer: Jeremy Hunt

Acting Secretary-Treasurer Hunt reviewed the briefing note in the agenda explaining that the new Policy 110: Accumulated Operating Surplus, replaces Policy 4060 and its corresponding Regulation 4060.01R.

**006/2026
CARRIED**

“That the Board of Education approve the recommendation to repeal Policy 4060 – Accumulated Operating Surplus (Reserve).”

7. DELEGATIONS

None

8. SUPERINTENDENT’S REPORT

Superintendent: Donna Kriger

Superintendent Kriger reported on the following:

- Strategic Priority – *Effective Governance & Leadership*
 - the Strategic Focus monthly publication highlights the work and celebrations of staff and students across the District that supports or aligns with the District Strategic Plan;
- Strategic Plan - Vision Statement
 - the second annual K-12 Environmental Expo will be held at Salmon Arm Secondary on April 30th;
 - invitation for staff and students to participate in the District’s Environmental Stewardship Action Plan by making small daily adjustments;
- Strategic Priority – *Organizational Development*
 - Salmon Arm reconfiguration timelines from January 2026 to Fall 2027 for Elementary and Secondary schools;
 - upcoming enrolment pressures at Bastion Elementary and Salmon Arm Secondary, which will result in Salmon Arm Secondary being closed to cross-boundary requests in Fall 2026;
 - the reconfiguration transition process significantly impacting Bastion Elementary, Shuswap Middle, Salmon Arm Secondary, and J.L. Jackson Secondary and acknowledging the work of school staff throughout the process;
 - recent professional learning opportunities focused on early literacy assessments and numeracy;

- welcoming two new Vice-Principals to the District: Sean Kelly at A.L. Fortune Secondary and Matthew Laslo at J.L. Jackson Secondary;
- Strategic Priorities – *Community Partnership Development, Intellectual Development*
 - Family Math Games Night held at Shuswap Middle School on January 12th;
 - Kindergarten Virtual Information Session held on January 13th and recorded;
 - Kindergarten Registration Fair at Sorrento Elementary on January 14th;
 - upcoming 4 Band Parent Conference to be held at the Prestige in Salmon Arm on January 24th;
 - information on Early and Late French Immersion programs;
 - upcoming Student Art Fair will showcase student artwork at Piccadilly Mall in Salmon Arm from February 6th to 13th; and
- Strategic Priority – *Human & Social Development*
 - Ready, Set, Learn session at Carlin Elementary/Middle and upcoming sessions.

9. **EDUCATIONAL COMPONENT**

None

10. **NEW BUSINESS**

A. **Field Trip Request – Shuswap Middle School – Montreal & Quebec City 2026**

Principal: Val Edgell

Teachers: Roni Wocknitz & Lindsey Welch

Shuswap Middle School Principal, Val Edgell, and teachers Roni Wocknitz and Lindsey Welch presented their field trip request for the Grade 8 French Immersion students to travel to Montreal and Quebec City in May/June of 2026. They noted the number of students currently signed up and reviewed some of the trip highlights. Trustees thanked the school staff for the documentation regarding the trip provided in the agenda package, including the School Code of Conduct and Overnight Trip Behaviour Expectations.

**007/2026
CARRIED**

“That the Board of Education approve in principle the Shuswap Middle School field trip to Montreal & Quebec City in May/June 2026.”

B. **2026/27 School Fees**

Superintendent: Donna Kriger

Superintendent Kriger presented the briefing note and supporting proposed school fees spreadsheet for Board information. She explained that the re-introduction of the \$5 per month rental fee for District owned instruments is still under consideration, due to rising costs of instrument maintenance, which was previously brought forward for information at the Board’s September 2025 Regular Meeting. She also reported that school principals are currently reviewing the proposed fees with their Parent Advisory Councils. The final fee schedule will come forward for Board approval at the February Regular Board Meeting.

C. 2025/26 Amended Annual Budget – First Reading

Acting Secretary-Treasurer: Jeremy Hunt

Acting Secretary-Treasurer Hunt presented the briefing note, PowerPoint, and draft Amended Annual Budget for first reading, highlighting the following:

- Strategic Priority: Effective Governance & Leadership and Policy 190: Budget Monitoring and Reporting;
- the importance of developing a sustainable budget and multi-year planning;
- an overall decrease in Operating Funds from the Ministry from the Annual to Amended Budget of \$121,025, largely driven by the decrease in the Supplement for Salary Differential;
- as provincial bargaining is still ongoing, no salary increases are included in the budget;
- expenditure changes include the initiatives approved by the Board at its December Regular Meeting: 10 CEA positions, 3 Library Clerk positions, Principal teaching time reduction (approx. 2.8 FTE), and Positions of Special Responsibility (POSR) at Elementary and Middle schools;
- estimated costs not currently included in the budget regarding recommendations from the Transportation Review (tire change machine and ridership tracking software);
- Special Purpose Funds, Capital Funds (including Local Capital Reserve), Bylaw amount, and Accumulated Surplus & associated risk.

He noted that the projected Unrestricted Surplus is below the Policy range of 1 to 2.5%. He reported that staff will continue working on the projections to year end, reviewing vacancies, staffing, leaves and utility costs, before bringing the Amended Budget back to the Board for second and third reading in February. Trustees asked clarifying questions regarding the change in Level 2 and 3 Inclusive Education funding and the Supplement for Salary Differential, as well as interest in reviewing the effectiveness of the Library Clerk and POSR initiatives at year end.

**009/2026
CARRIED**

“That the Board of Education approve the first reading of the Amended Annual Budget for fiscal year 2025/26.”

D. Eagle River Secondary Facility Rental – Sled Sicamous

Trustee: Brent Gennings

Trustee Gennings brought forward a concern regarding the upcoming February 14th school facility rental of the Eagle River Secondary school gymnasium by the Sled Sicamous community group. He explained that due to the updates made to Administrative Procedure 510 (Public Use of School Facilities), alcohol is no longer able to be served at the event and there is no other facility in Sicamous that the event could be moved to. Trustees noted that this matter was operational and discussion ensued on the rationale behind the updates made to AP 510 including outdated fee structures, updating language, and risk management considerations. The Board reviewed the timing of when the booking was made in relation to the approval of the updated AP 510 in October 2025, as well as the booking process.

**MOTION
DEFEATED**

That the Board of Education direct the Superintendent to have a discussion with staff and the staff of Eagle River Secondary school to rescind the cancellation of the event for this year.

008/2026
CARRIED

That the Board of Education direct Superintendent Kriger to discuss the hosting of the February 14th event with the parties.

It was requested that the minutes note that Trustee VanBuskirk abstained from the vote.

The Board called for a recess at 7:00 p.m.

The meeting resumed at 7:11 p.m.

COMMITTEE REPORTS

A. Education Directions

Committee Chair: Trustee Marianne VanBuskirk

Trustee Marianne VanBuskirk reported that the next committee meeting will be held on February 4, 2026.

B. Finance & Facilities / Audit

Committee Chair: Board Vice-Chair Amanda Krebs

Board Vice-Chair Krebs reported that the monthly financials, budget, and facilities update were reviewed at the committee's January meeting.

C. Labour Relations

Committee Chair: Board Chair Corryn Grayston

Board Chair Grayston reported that the committee met on January 15th and discussed the upcoming Guarding Minds survey. Assistant Superintendent Guillou explained that the survey will be going out to all District employees and the results/data will be confidential. She noted that the purpose is to assist the Workplace Well-being Committee better understand the workplace experiences employees are having in order to create a strategic action plan.

D. Partner Group Liaison

Committee Chair: Board Chair Corryn Grayston

Next meeting to be held on February 26th, 2026.

E. Policy Committee

Committee Chair: Trustee Brent Gennings

i. Policy 190: Financial Planning and Reporting – First Reading

Acting Secretary-Treasurer: Jeremy Hunt

Trustee Gennings explained that Policy 190 is a new policy due to Ministry policy changes regarding Financial Planning and Reporting. Acting Secretary-Treasurer Hunt reviewed the briefing note in the agenda noting that this new policy will eventually replace the current Policy 190 – Budget Planning and Reporting. He reported that under the Ministry policy changes, the new Policy 190 notes the importance of developing multi-year financial plans aligned with board strategic plans and the Framework for Enhancing Student Learning as well as engaging with stakeholders to ensure transparency. Vice-Chair Krebs noted that the word “form” should be updated to “format” in the second paragraph of the Budget

Development and Financial Reporting sections of the policy.

**010/2026
CARRIED**

“That the Board of Education approve the first reading of Policy 190 – Financial Planning and Reporting, as amended.”

ii. Policy 9080: Student Admission, Attendance, and Withdrawal - Repeal
Superintendent: Donna Kriger

Superintendent Kriger presented Policy 9080 for repeal, noting that the Regulations under this Policy remain in place, and also presented Administrative Procedure 300 – Student Registration and Student Transfer Requests. She noted that, through discussion of this item at Policy Committee, work would begin on developing a new policy or procedure addressing inclusive and alternative learning environments/schedules.

**011/2026
CARRIED**

“That the Board of Education approve the recommendation to repeal Policy 9080 – Student Admission, Attendance, and Withdrawal.”

F. Committee of the Whole

Committee Chair: Board Chair Corryn Grayston

Board Chair Grayston reported that the upcoming Committee of the Whole meeting is scheduled for Monday, January 26th, where the Board will be working on its review of governance policies.

12. EQUITY, DIVERSITY, AND INCLUSION

A. Restorative Practices

Assistant Superintendent: Chelsea Prince

District Vice-Principal: Tanya Harrington

Assistant Superintendent Prince and District Vice Principal Harrington provided the Board with a presentation on the work being done in the District regarding Restorative Practices. It was noted that Restorative Practices is a transdisciplinary field that studies how to strengthen relationships between individuals and improve social connections within communities. They highlighted the following from their presentation:

- alignment with the District’s Mission and Vision as well as the Strategic Priority of Human and Social Development;
- the benefits of Restorative Practices, specifically by supporting and improving students’ ability to communicate, resolve problems, and repair relationships;
- the “Social Discipline Window” and the restorative approach of providing high expectations and high support to encourage collaboration and community;
- examples of restorative questions; and
- the four-year sustainable training plan with the International Institute for Restorative Practices, beginning this year with Principals and Vice-Principals and Senior Leadership.

13. BCSTA UPDATE**BCSTA Provincial Council Representative: Board Chair Grayston**

Board Chair Grayston reported on the following items discussed during the January 15th Board Chair call:

- Motion 15 regarding regional representation to be brought forward at the 2026 BCSTA AGM for consideration;
- board policy review (Board Policy versus Administrative Procedures);
- upcoming School Trustee Election;
- updates to the BCSTA's foundational statements; and
- upcoming Canadian School Boards Association (CSBA) event in Whistler.

14. BCPSEA UPDATE**BCPSEA Representative: Board Chair Grayston**

Board Chair Grayston reported on the updates from BCPSEA with respect to bargaining with the BCTF.

15. QUELMÚCW EDUCATION COUNCIL UPDATE**Trustee: Tennile Lachmuth**

Assistant Superintendent Prince provided a report on behalf of Trustee Lachmuth, noting that Council members were invited to speak about their work at a virtual provincial Indigenous Leads meeting. She explained that one of the takeaways was recognizing that the District has had an Indigenous Education Council for approximately 30 years, with long-standing Indigenous leaders. She also reported on the upcoming 4 Band Parent Conference and Indigenous Education staff appreciation dinner hosted by Quelmúcw.

16. BOARD CORRESPONDENCE**A. Letter from the Ministry of Education and Child Care re: School Food Coordinated Procurement Grant**

Presented for information.

B. SD83 Board Chair Letter to the Minister of Finance re: SOFI Remuneration Limit

Presented for information.

17. TRUSTEE REPORTS

Trustee VanBuskirk reported on the Bastion Winter Concert and Salmon Arm Secondary Homecoming basketball tournament she attended.

Board Chair Grayston reported on the North Shuswap PAC meeting she attended.

18. QUESTION PERIOD

The Board welcomes questions of a general nature, but the primary purpose of the "Public Question Period" is to ask questions about the Board's policies or operations.

Question Period is not a platform for presentations or personal statements.

Questions were received regarding facility rental fees, Principal teaching time reduction initiative, Library Clerk initiative, and District instrument rental fees.

19. UPCOMING DATES / EVENTS

BCPSEA AGM (virtual) – January 29, 2026

Regular Board Meeting – February 17, 2026 - 6:00 p.m.

BCSTA Provincial Council (virtual) – February 20, 2026

BCSTA Thompson-Okanagan Branch Meeting – February 20-21, 2026 – Oliver, BC

20. ADJOURNMENT

The meeting was adjourned at 8:53 p.m.

Certified Correct:

Corryn Grayston
Board Chairperson

Jeremy Hunt
Acting Secretary-Treasurer

The Board of Education of School District No. 83

Summary of an In-Camera Board Meeting of the Board of Education of School District No. 83, on Tuesday, January 20, 2026, at the District Education Support Centre.

Present:

C. Grayston	Board Chairperson	D. Kriger	Superintendent
A. Krebs	Vice-Chairperson	J. Hunt	Acting Secretary-Treasurer
B. Gennings	Trustee	M. Guillou	Assistant Superintendent (HR)
M. VanBuskirk	Trustee	C. Prince	Assistant Superintendent (Ind. Ed/St. Supports)

Excused Regrets:

T. Lachmuth Trustee

1. CALL TO ORDER

Vice-Chairperson Krebs acknowledged that a quorum was present and called the meeting to order at 4:00 p.m.

2. WELCOME AND ACKNOWLEDGEMENT OF TRADITIONAL TERRITORY

Vice-Chairperson Krebs opened the meeting with the acknowledgment that the Board holds its meeting on the traditional and unceded land of the Secwépemc people.

3. ADOPTION OF AGENDA – CHANGES / ADDITIONS

Motion:

That the Board of Education adopt the January 20, 2026, In-camera Board Meeting Agenda, as presented.

CARRIED.

4. ADOPTION OF BOARD MEETING MINUTES

A. In-camera Meeting Minutes – December 16, 2025

Motion:

That the Board of Education adopt the December 16, 2025, In-camera Board Meeting Minutes, as presented.

CARRIED.

B. Special In-camera Meeting Minutes – January 5, 2026

Motion:

That the Board of Education adopt the January 5, 2026, In-camera Board Meeting Minutes, as presented.

CARRIED.

5. BUSINESS ARISING

The Board received an update on two other matters and discussed one legal matter.

Trustee Gennings left the meeting at 4:58 p.m.

6. LAND/LABOUR/LAW

The Board received an updated on two labour matters.

7. LABOUR RELATIONS – COMMITTEE REPORT

Board Chair Grayston and Assistant Superintendent Guillou reported on the upcoming Guarding Minds survey discussed at the committee’s January meeting.

8. OTHER

None

9. UPCOMING DATES/EVENTS

In-Camera Board Meeting – February 17, 2026 – 4:00 p.m. @ DESC
Regular Board Meeting – February 17, 2026 – 6:00 p.m. @ DESC

10. ADJOURNMENT

The meeting was adjourned at 5:12 p.m.

Corryn Grayston
Board Chairperson

Certified Correct:

Jeremy Hunt
Acting Secretary-Treasurer

The Board of Education of School District No. 83

Summary of a Special In-Camera Board Meeting of the Board of Education of School District No. 83, on Monday, January 26, 2026, at the District Education Support Centre and via Microsoft Teams Meeting.

Present:

C. Grayston	Board Chairperson	D. Kriger	Superintendent
A. Krebs	Vice-Chairperson	J. Hunt	Acting Secretary-Treasurer
B. Gennings	Trustee		
T. Lachmuth	Trustee	Guest:	
M. VanBuskirk	Trustee	Legal Counsel	Guild Yule LLP

1. CALL TO ORDER

Board Vice-Chairperson Krebs acknowledged that a quorum was present and called the meeting to order at 5:31 p.m.

2. WELCOME AND ACKNOWLEDGEMENT OF TRADITIONAL TERRITORY

Board Vice-Chairperson Krebs opened the meeting with the acknowledgment that the Board holds its meeting on the traditional and unceded land of the Secwépemc people. Legal counsel acknowledged that they were joining the meeting from the traditional and unceded land of the Squamish and Tsleil-Waututh peoples.

3. ADOPTION OF AGENDA – CHANGES / ADDITIONS

Motion:

That the Board of Education adopt the January 26, 2026, Special In-camera Board Meeting Agenda, as presented.

CARRIED.

4. LAND/LABOUR/LAW

The Board received information and discussed one legal matter.

5. ADJOURNMENT

The meeting was adjourned at 6:11 p.m.

Corryn Grayston
Board Chairperson

Certified Correct:

Jeremy Hunt
Acting Secretary-Treasurer

The Board of Education of School District No. 83

Summary of a Special In-Camera Board Meeting of the Board of Education of School District No. 83, on Monday, January 26, 2026, at the District Education Support Centre.

Present:

C. Grayston	Board Chairperson	D. Kriger	Superintendent
A. Krebs	Vice-Chairperson	J. Hunt	Acting Secretary-Treasurer
B. Gennings	Trustee		
T. Lachmuth	Trustee		
M. VanBuskirk	Trustee		

1. CALL TO ORDER

Board Chairperson Grayston acknowledged that a quorum was present and called the meeting to order at 7:47 p.m. The Board agreed to waive section 5.2 of its Procedural Bylaws, regarding the 48-hour written notice period.

2. ADOPTION OF AGENDA – CHANGES / ADDITIONS

Motion:

That the Board of Education adopt the January 26, 2026, Special In-camera Board Meeting Agenda #2, as discussed.

CARRIED.

3. OTHER

The Board discussed one other matter.

4. ADJOURNMENT

The meeting was adjourned at 7:51 p.m.

Corryn Grayston
Board Chairperson

Certified Correct:

Jeremy Hunt
Acting Secretary-Treasurer



BRIEFING NOTE

TO: The Board of Education **DATE:** February 17, 2026
FROM: Donna Kriger, Superintendent
RE: **2026-27 School Fees**

Background:

Policy 370 – School Fees and Financial Hardship outline the Board’s responsibility to authorize fees for optional programs, extra-curricular and co-curricular activities, as well as other goods and services offered by the District to enhance the student experience. This policy aligns with Section 82 of the *School Act*.

At the September 2025 Regular Board Meeting, a briefing note on Instrument Rental Costs was brought forth for information. At that meeting, the Board was made aware that maintenance/cleaning fees for instruments across the District were escalating. The concern around rental instrument maintenance/cleaning was revisited at the January 20, 2026 Regular Board Meeting with a proposed fee structure being shared.

Information:

School principals have reviewed the school fee structure with their Parent Advisory Councils (PACs) to determine if the proposed schedule was adequate to meet the rising costs that schools are experiencing. The attached spreadsheet details the proposed fees for 2026-27 school year. It is important to note, the District Vice-Principal of Music is recommending an annual \$75 rental fee for District instruments, which is an increase from the \$50 fee which was once applied historically to District rental instruments.

Recommendation:

“That the Board of Education approve the school fee structure as presented for the 2026-27 school year.”

Respectfully submitted,

Donna Kriger
Superintendent of Schools

2026-2027 School Fees

Name of School	What are your school fees for 2025-26	Are there any changes from last year's information?	What are you charging for School Purchased Supply Package?	What are you charging for Planner or Agenda?	What are you charging for a lock?	What are you charging for the Activity Fee? (optional fee)	What are you charging for Cultural Performances? (optional fee)	What is your proposed total for the 2026-27 school fees	Other Comments
A.L. Fortune Secondary	20	no	no	no	5	0	0	20	no change for next year
Armstrong Elementary	55	yes	45	10	0	0	10	65	increase of \$10 for school supplies
Bastion Elementary	85	yes	35	10	0	30	10	85	increasing activity fee as to support curricular field trips
Carlin Elementary	85	no	45	10	0	20	10	85	no change for next year
Carlin Middle	45	no		10	5	20	10	45	no change for next year
Eagle River Secondary	32	no			0	20	12	32	no change for next year
Falkland Elementary	58	yes	40	10	5	0	12	67	
Grindrod Elementary	72	no	45	7	0	10	10	72	no change for next year
Highland Park Elementary	20	yes	45	10	0	0	10	65	we will start charging families for fees for school supplies instead of purchasing own supplies. Currently \$20 includes agenda and performance fee.
Hillcrest Elementary	75	no	35	10	0	20	10	75	no change for next year
J.L. Jackson Secondary	35	yes	10		5	30	included in Activity fee	45	possible new school supply fee of \$10 for next year
Len Wood Middle	35/45	no	10	10	5	20	10	45/55	adding school supply fee
M.V. Beattie Elementary	55/65	yes	35	10	0	20	0	60/70	adding school supply fee
North Canoe Elementary	55	no	35	10	0	10	0	65	increase for school supplies
North Shuswap Elementary	K: 40 1-6: 65 7-8: 60	no	K: 30, 1-8: 45	10	5		10	40/65/60	No change
Parkview Elementary	80	no	40	10 (not for K)	0	20	10	80	no change for next year

Name of School	What are your school fees for 2025-26	Are there any changes from last year's information?	What are you charging for School Purchased Supply Package?	What are you charging for Planner or Agenda?	What are you charging for a lock?	What are you charging for the Activity Fee? (optional fee)	What are you charging for Cultural Performances? (optional fee)	What is your proposed total for the 2026-27 school fees	Other Comments
Pleasant Valley Secondary	35	yes			5	20	12	37	reflects \$2 increase in Cultural performance fee
Ranchero Elementary	73-78	no	45	8	5	10	10	73 with out lock & 78 with lock	no change for next year
Salmon Arm Secondary	35	no			5 (included in the 35)			35	
Salmon Arm West Elementary	65	no	35	10	0	10	10	65	
Shuswap Middle	40	no		10	5	15	10	40	the \$40 includes all the current fees- likely same next year but TBD after decision on grades
Silver Creek Elementary	75	no	35	10	0	20	10	75	no change
Sorrento Elementary	55	no	45	10	0	0	10 (but this is paid by PAC)	65	
South Broadview Elementary	68	No	40	8	n/a	10	10	68	
South Canoe Elementary	73	yes	35	10	n/a	20	10	75	up by \$2 (agenda price)
District Music	0	yes						75	Instrument use/cleaning fee



BRIEFING NOTE

TO: The Board of Education **DATE:** February 17, 2026
FROM: Jeremy Hunt, Acting Secretary-Treasurer
RE: **Quarterly Financials as at December 31, 2025**

Purpose

To provide the Board of Education with the quarterly financial report as at December 31st, 2025.

Background

As per the Budget Monitoring and Reporting Guidelines proposed by the Financial Health Working Group for School Districts of BC, all school districts must provide the Board of Education (or committee of the board) with, at minimum, quarterly financial reports which indicate forecasted results compared with actual budget, and offer a discussion and analysis, as necessary, to fully communicate financial performance and key risks.

Quarterly results and projections to June 30th should be provided to September 30th, December 31st, and March 31st of each year. This allows the Board to monitor the District's financial position throughout the year on an ongoing basis.

Supporting Documentation

1. Schedule A1 (Income Statement) - Operating Fund: Revenue and Expenditures
2. Schedule A2 - Operating Fund: Revenue by Source
3. Schedule A3 – Operating Fund: Expenditure by Object
4. Schedule A4.2 – Operating Fund: Expenditure by Function, Program & Object

Recommendation

No action; for information only.

Respectfully submitted,

Jeremy Hunt

Jeremy Hunt
Acting Secretary-Treasurer

Kwsaltktnéws ne Secwepemcúl'ecw - School District No. 83
Operating Fund
Revenue and Expenditure
Year Ended June 30, 2026
As At December 31, 2025

	2025/2026 Actual Revenue and Expenses	2025/2026 Annual Budget	Percent Remaining or Available
Revenue (See Revenue by Source)			
Provincial Grants, MOECC	36,423,256	88,828,215	59.00%
Provincial Grants, Other Ministries	139,804	236,297	40.84%
Federal Grants	11,825	-	0.00%
Tuition	43,841	239,775	81.72%
Other Revenue	561,400	1,510,030	62.82%
Rentals & Leases	108,801	133,000	18.19%
Investment Income	181,824	325,000	44.05%
	37,470,752	91,272,317	58.95%
Expense (See Expenditure by Object)			
Salaries			
Teachers	14,132,821	35,618,846	60.32%
Principals and Vice Principals	2,764,475	6,134,157	54.93%
Educational Assistants	2,594,595	6,988,236	62.87%
Support Staff	3,688,251	8,543,773	56.83%
Other Professionals	1,425,082	3,209,133	55.59%
Substitutes	1,604,175	3,891,681	58.78%
	26,209,399	64,385,826	59.29%
Employee Benefits	6,263,066	16,885,146	62.91%
Services & Supplies	4,239,775	8,981,801	52.80%
	36,712,240	90,252,773	59.32%
Net Revenue/Expenditure	758,512	1,019,544	
Interfund Transfers			
Capital Asset Purchases	(175,599)	(805,018)	
Local Capital	(453,764)	(453,764)	
Other - SPF	(50,000)	(50,000)	
	(679,363)	(1,308,782)	
Surplus Appropriation	289,238	289,238	
Budgeted Surplus	-	-	
Balance Surplus (Deficit)	368,387	-	
Unappropriated Operating Surplus	2,622,231		
Accumulated Operating Surplus / (Deficit) *	2,990,618		

* Accumulated Operating Surplus / (Deficit) excludes accruals for non-teacher payroll costs, hence the actual surplus would be lower by approximately: \$ 685,961

Kwsaltktnéws ne Secwepemcúl'ecw - School District No. 83
Operating Fund
Revenue By Source
Year Ended June 30, 2026
As At December 31, 2025

	2025/2026 Actual Revenue	2025/2026 Annual Budget	Percent Remaining
Provincial Grants, Ministry of Education and Child Care			
Operating Grant, MOECC	36,188,914	88,863,805	59.28%
LEA recovery, MOECC	(549,280)	(1,425,920)	61.48%
	<u>35,639,634</u>	<u>87,437,885</u>	<u>59.24%</u>
Other Ministry of Education and Child Care Grants			
Pay Equity	83,752	641,286	86.94%
Child Care Funding	4,552	8,090	43.73%
Transportation Supplement	393,348	561,925	30.00%
Support Staff Benefits	-	66,101	100.00%
Funding for Graduated Adults	-	2,000	100.00%
FSA Marking	7,607	12,964	41.32%
NGN Self Provisioning	14,484	28,968	50.00%
Integrated Child and Youth Initiatives	279,880	250,996	-11.51%
Labour Settlement	-	-	0.00%
Enrolment Change	-	(182,000)	100.00%
	<u>783,622</u>	<u>1,390,330</u>	<u>43.64%</u>
Total Provincial Grants - MOECC	<u>36,423,256</u>	<u>88,828,215</u>	<u>59.00%</u>
Provincial Grants - Other Ministries			
MCF	21,580	53,950	60.00%
IH Health Coordinator	20,351	30,527	33.33%
ITA - Careers	48,400	121,200	60.07%
BC Hydro	49,473	30,620	-61.57%
	<u>139,804</u>	<u>236,297</u>	<u>40.84%</u>
Federal Grants	<u>11,825</u>	<u>-</u>	<u>0.00%</u>
Tuition			
International Student Tuition Fees	43,841	239,775	81.72%
Other Revenues			
Other School Districts/Education Authorities	-	19,110	100.00%
Funding From First Nations (LEA Agreement)	549,280	1,425,920	61.48%
Miscellaneous (Specify)			
Miscellaneous Fees and Revenues	8,844	50,000	82.31%
Sale of Assets	3,277	15,000	78.16%
	<u>561,400</u>	<u>1,510,030</u>	<u>62.82%</u>
Rentals and Leases	<u>108,801</u>	<u>133,000</u>	<u>18.19%</u>
Investment Income	<u>181,824</u>	<u>325,000</u>	<u>44.05%</u>
TOTAL OPERATING REVENUE	<u><u>37,470,752</u></u>	<u><u>91,272,317</u></u>	<u><u>58.95%</u></u>

Kwsaltktnéws ne Secwepemcúl'ecw - School District No. 83
Operating Fund
Expenditure By Object
Year Ended June 30, 2026
As At December 31, 2025

	2025/2026 Actual Revenue and Expenses	2025/2026 Annual Budget	Percent Available
Salaries			
Teachers	14,132,821	35,618,846	60.32%
Principals and Vice Principals	2,764,475	6,134,157	54.93%
Educational Assistants	2,594,595	6,988,236	62.87%
Support Staff	3,688,251	8,543,773	56.83%
Other Professionals	1,425,082	3,209,133	55.59%
Substitutes	1,604,175	3,891,681	58.78%
	26,209,399	64,385,826	59.29%
Employee Benefits	6,263,066	16,885,146	62.91%
Total Salaries & Benefits	32,472,465	81,270,972	60.04%
Services and Supplies			
Services	1,376,820	2,486,503	44.63%
Student Transportation	267	1,500	82.17%
Professional Development and Travel	332,440	673,111	50.61%
Rentals and Leases	33,396	74,000	54.87%
Dues and Fees	133,605	258,290	48.27%
Insurance	264,232	281,175	6.03%
Supplies	1,387,943	3,369,222	58.81%
	3,528,703	7,143,801	50.60%
Utilities			
Electricity	448,592	925,000	51.50%
Gas-Heat	76,310	475,000	83.93%
Propane-Heat	24,338	150,000	83.77%
Garbage/Water/Sewer	124,332	213,000	41.63%
Carbon Offsets	37,500	75,000	50.00%
	711,072	1,838,000	61.31%
Total Service & Supplies	4,239,775	8,981,801	52.80%
TOTAL OPERATING EXPENSE	36,712,240	90,252,773	59.32%

Notes:

Excludes Capital Asset Purchases (Presented as Interfund Transfer)

Ķwalsalktnĕws ne Secwepemcŭl'ecw - School District No. 83
Operating Fund
Expenditure By Function, Program And Object
Year Ended June 30, 2026
As At December 31, 2025

	Total Salaries	Employee Benefits	Total Salaries and Benefits	Services and Supplies	Total Expenses	2025/2026 Annual Budget	Percent Available
1 INSTRUCTION							
1.02 Regular Instruction	12,419,617	3,012,460	15,432,077	610,053	16,042,130	41,112,980	60.98%
1.03 Career Programs	279,446	59,346	338,792	86,067	424,859	1,129,244	62.38%
1.07 Library Services	460,658	112,509	573,167	54,212	627,380	1,372,055	54.27%
1.08 Counseling	669,636	147,677	817,313	15,779	833,092	2,141,574	61.10%
1.10 Special Education	4,633,279	1,180,626	5,813,905	94,731	5,908,636	15,818,863	62.65%
1.20 Early Learning and Child Care	60,136	17,703	77,839	-	77,839	181,216	57.05%
1.30 English Language Learning	49,733	11,659	61,392	5,872	67,264	169,122	60.23%
1.31 Indigenous Education	628,297	159,701	787,998	76,445	864,443	2,162,072	60.02%
1.41 School Administration	2,868,313	595,139	3,463,452	97,457	3,560,909	7,699,312	53.75%
1.62 International Students	7,413	1,910	9,323	7,908	17,231	74,000	76.71%
Total Function 1	22,076,527	5,298,731	27,375,258	1,048,524	28,423,782	71,860,438	60.45%
4 DISTRICT ADMINISTRATION							
4.11 Educational Administration	395,010	70,906	465,917	89,304	555,221	1,315,921	57.81%
4.20 Early Learning and Child Care	18,916	3,652	22,569	-	22,569	49,359	54.28%
4.40 School District Governance	41,968	2,819	44,787	83,524	128,311	277,085	53.69%
4.41 Business Administration	620,049	137,485	757,535	269,431	1,026,965	2,445,789	58.01%
Total Function 4	1,075,944	214,863	1,290,807	442,258	1,733,066	4,088,154	57.61%
5 OPERATIONS AND MAINTENANCE							
5.41 Facilities Administration	159,020	30,826	189,846	228,804	418,650	641,228	34.71%
5.50 Facilities Operations	554,021	132,973	686,994	482,144	1,169,138	2,657,706	56.01%
5.51 Custodial Services	958,517	240,203	1,198,720	145,838	1,344,558	2,931,255	54.13%
5.52 Maintenance of Grounds	112,104	26,267	138,371	140,954	279,325	675,123	58.63%
5.54 Information Technology	302,353	69,895	372,249	425,456	797,705	1,490,336	46.47%
5.56 Utilities	-	-	-	711,072	711,072	2,038,000	65.11%
Total Function 5	2,086,015	500,164	2,586,179	2,134,269	4,720,448	10,433,648	54.76%
7 TRANSPORTATION AND HOUSING							
7.41 Transportation Administration	116,446	25,755	142,201	11,171	153,371	300,807	49.01%
7.70 Student Transportation	854,468	223,553	1,078,020	603,553	1,681,573	3,569,726	52.89%
Total Function 7	970,913	249,308	1,220,221	614,723	1,834,944	3,870,533	52.59%
TOTAL FUNCTIONS 1 - 7	\$ 26,209,399	\$ 6,263,066	\$ 32,472,465	\$ 4,239,775	\$ 36,712,240	\$ 90,252,773	59.32%

Excludes Capital Asset Purchases (Presented as Interfund Transfer)



BRIEFING NOTE

TO: The Board of Education **DATE:** February 17, 2026
FROM: Jeremy Hunt, Acting Secretary-Treasurer
RE: **2025-26 Amended Annual Budget**

Purpose

As per Section 113 (2) of the *School Act*, the Minister of Education and Child Care requires that Amended Annual Budgets are prepared, adopted by bylaw, and submitted on or before February 27th, 2026. The **2025-26 Amended Annual Budget Bylaw for School District No. 83** is being presented to the Board of Education for second reading and third and final reading.

Background

The Board of Education is asked to approve two budget plans each year, the Annual Budget for the next school year in June and an Amended Annual Budget in February.

On June 17th, 2025, the Board approved, by bylaw, the *2025-26 Annual Budget*. The budget was based on preliminary estimates of enrolment, revenue, and expenditure factors. On December 18th, 2025, the Ministry announced the 2025-26 recalculated funding allocations provincially.

The proposed **2025-26 Amended Annual Budget**, as presented, has been prepared in accordance with *Public Sector Accounting Standards* and includes the Operating Fund, Special Purpose Funds, and the Capital Fund. School districts operate on a fiscal year of July 1 to June 30.

This briefing note provides a summary of changes to revenue and expenditure estimates included in the proposed **2025-26 Amended Annual Budget**, as presented.

Supporting Documentation

- 2025-26 Amended Annual Budget PowerPoint
- 2025-26 Amended Annual Budget comparison to Annual Budget with change detail
- 2025-26 Amended Annual Budget – Ministry Format

Operating Fund

Revenue changes compared to Annual Budget:

Overall anticipated funding from the Ministry of Education and Child Care has decreased by \$121,025. This is largely attributed to a decrease in the Supplement for Salary Differential which compares districts average teacher cost to the provincial. As the average for our District has decreased compared to the provincial average, the impact compared to the annual budget is a decrease of \$200,104. Another area that we saw a decrease was in the Additional Enrolment which amounted to \$182,000, this was previously identified and reduced on Schedule 2A under Enrolment Change in the Annual Budget.

The below table is a funding comparison of the Amended to Annual Budget:

FUNDING SOURCE	2026 Amended Budget	2026 Annual Budget	Change from Annual Budget	Rate Change	Enrolment Change
FTE September Enrolment	6,726.2500	6,701.5240	24.7260	\$ -	24.7260
Enrolment Based Funding					
Standard (Regular) Schools	60,204,424	60,035,606	168,818	-	168,818
Continuing Education	-	-	-	-	-
Alternate Schools	432,720	378,630	54,090	-	54,090
Online Learning	-	-	-	-	-
Home Schooling	14,000	8,500	5,500	-	5,500
Course Challenges	2,256	282	1,974	-	1,974
Sub-total	60,653,400	60,423,018	230,382	-	230,382
Supplement for Enrolment Decline	92,865	204,331	(111,466)	(116,305)	4,839
Inclusive Education					
level 1	205,200	205,200	-	-	-
level 2	12,243,020	11,537,160	705,860	-	705,860
level 3	1,045,500	1,746,600	(701,100)	-	(701,100)
Sub-total	13,493,720	13,488,960	4,760	-	4,760
Additional Enrolment Based					
July Count (Summer Learning)	-	-	-	-	-
Feb Count	179,530	325,130	(145,600)	-	(145,600)
May Count	-	36,400	(36,400)	-	(36,400)
Sub-total	179,530	361,530	(182,000)	-	(182,000)
English Language Learning	148,830	128,865	19,965	-	19,965
Indigenous Education	2,248,240	2,133,680	114,560	-	114,560
Adult Education	-	-	-	-	-
Equity of Opportunity	294,837	291,959	2,878	2,878	-
Salary Differential	560,124	760,228	(200,104)	(200,104)	-
Unique Geographical Factor	10,898,754	10,898,754	-	-	-
Curriculum and Learning Support Fund	61,335	61,335	-	-	-
Indigenous Education Council	111,145	111,145	-	-	-
TOTAL	88,742,780	88,863,805	(121,025)	(313,531)	192,506
Labour Settlement Funding	-	-	-	-	-
Equivalent Full Year Grant	88,742,780	88,863,805	(121,025)	(313,531)	192,506

Expenditure changes compared to the 2025 Amended Budget and 2026 Annual Budget:

Changes approved for the amended budget include the addition of 10 CEA positions, 3 Library Clerk positions, Principal teaching time reduction/additional teacher positions of approximately 2.8 FTE, and Positions of Special Responsibility at Middle and Elementary.

Additionally, there are increases in Services and Supplies in various categories. Most of these increases are offset using restricted surplus amounts from the 2024-25 year; these include Indigenous Education, School Budget Balances, Careers, Union Commitments, and various other minor projects. Staff have also identified emergent budget pressures around contracts, legal, investigations, and software that necessitate increases.

The below table outlines the changes in additional detail broken down by the Ministry reporting categories:

	2026	2025	2026
	Amended Budget	Amended Budget	Annual Budget
Salaries			
Teachers	35,628,620	36,133,702	35,618,846
Principals and Vice Principals	6,009,804	5,721,661	6,134,157
Educational Assistants	7,272,821	7,104,351	6,988,236
Support Staff	8,575,960	8,321,277	8,543,773
Other Professionals	3,268,977	3,357,808	3,209,133
Substitutes	4,118,802	4,193,287	3,891,681
Salaries	64,874,984	64,832,086	64,385,826
Employee Benefits	16,898,810	16,347,863	16,885,146
Total Salaries and Benefits	81,773,794	81,179,949	81,270,972
Services and Supplies			
Services	2,641,123	2,702,468	2,486,503
Student Transportation	1,500	1,500	1,500
Professional Development and Travel	759,328	702,937	673,111
Rentals and Leases	74,000	74,000	74,000
Dues and Fees	282,300	258,310	258,290
Insurance	281,675	308,655	281,175
Interest	-	-	-
Supplies	3,688,195	3,730,172	3,369,222
Utilities	1,838,000	1,938,000	1,838,000
Services and Supplies	9,566,121	9,716,042	8,981,801
Total Operating Expense	91,339,915	90,895,991	90,252,773
Net Surplus Available for Capital and/or accumulated operating reserves	289,573	2,121,740	1,019,544
% of Revenue	0.32%	2.28%	1.12%

Special Purpose Funds

Special purpose funds continue to grow and now make up 14% of the total budget bylaw. These fund important programs in the District while at the same time requiring additional reporting and tracking of expenditures outside of the operating fund.

Special Purpose Fund	2026 Amended Budget	2026 Annual Budget	Change
Annual Facility Grant	342,495	342,495	-
Learning Improvement Fund	418,101	387,187	30,914
Scholarships and Bursaries	10,000	10,000	-
School Generated Funds	2,450,000	2,450,000	-
Strong Start	204,000	192,000	12,000
Ready, Set, Learn	50,480	51,650	(1,170)
OLEP (Federal French Grant)	239,868	172,981	66,887
Community-LINK	436,760	423,914	12,846
Classroom Enhancement Fund - Overhead	363,475	363,475	-
Classroom Enhancement Fund	7,730,900	7,831,559	(100,659)
Classroom Enhancement Fund - Remedies	1,676,889	-	1,676,889
First Nation Student Transportation	44,168	38,000	6,168
Mental Health in Schools	77,929	52,000	25,929
Changing Results for Young Children	1,753	6,750	(4,997)
Seamless Day Kindergarten	105,400	112,150	(6,750)
Just B4	58,200	53,000	5,200
SEY2KT (Early Yeas to Kindergarten)	16,561	34,000	(17,439)
ECL Early Care & Learning	175,000	175,000	-
Literacy Professional Learning Grant	225,839	225,839	-
Feeding Futures Fund	933,156	898,097	35,059
National School Food Program	343,273	70,000	273,273
Health Career Grants	-	75,000	(75,000)
Early Childhood Education Dual Credit Program	61,750	35,000	26,750
Work Experience Enhancement	7,896	55,000	(47,104)
Total Special Purpose Fund Expense	15,973,893	14,055,097	1,918,796

Capital Fund

Currently, the Ministry of Education and Child Care provides capital project funding in the following categories: Major Capital Programs, Minor Capital Programs, and Other (Annual Facility Grant, Building Envelope, and Child Care).

Boards also have the autonomy to purchase capital assets using either operational funds, special purpose funds or local capital funds, which are generated through Board approved transfers of prior year operating surplus, and/or through sale of assets.

The table below shows the change in planned acquisitions from the Annual to Amended Budget:

Fund	2026	2026	Change
	Amended Budget	Annual Budget	
Operating and Special Purpose Fund	1,481,951	814,640	667,311
Local Capital	837,591	678,763	158,828
Deferred Capital Revenue	7,034,262	4,485,798	2,548,464
Total Acquisition of Tangible Capital Assets	9,353,804	5,979,201	3,374,603

Resulting Bylaw Amount

The table below shows the change in Bylaw amount from the Annual to Amended Budget:

Budget Bylaw Amount	2026	2025	2026
	Amended Budget	Amended Budget	Annual Budget
Operating - Total Expense	91,339,915	90,895,991	90,252,773
Operating - Tangible Capital Assets Purchased	1,083,604	1,003,027	805,018
Special Purpose Funds - Total Expense	15,575,546	15,685,246	14,045,475
Special Purpose Funds - Tangible Capital Assets Purchased	398,347	12,931	9,622
Capital Fund - Total Expense	6,025,689	5,765,433	5,740,433
Capital Fund - Tangible Capital Assets Purchased from Local Capital	837,591	1,164,959	678,763
Budgeted Retirement of Prior Years Deficits	-	-	-
Total Budget Bylaw Amount	115,260,692	114,527,587	111,532,084

Accumulated Surplus and Risk

With any budget plan, there is risk of the unexpected expenditure or underestimated budget amounts. This is especially true in staff replacement/substitute costs. Accumulated surplus serves as a contingent source of funds to mitigate those risks. This budget plan addresses those risks to a degree; however, the projected amount of Unrestricted Surplus is below the desired 1% to 2.5%.

	Internally Restricted Surplus	Unrestricted Surplus	Operating Fund
Accumulated Surplus (Deficit), beginning of year	1,495,509	1,415,963	2,911,472
Changes for the year			
Net Revenue (Expense) for the year	(812,678)	1,102,251	289,573
Interfund Transfers			
Tangible Capital Assets Purchased	-	(1,083,604)	(1,083,604)
Local Capital	-	(487,592)	(487,592)
Other	-	(50,000)	(50,000)
Net Changes for the year	(812,678)	(518,945)	(1,331,623)
Budgeted Accumulated Surplus (Deficit), end of year	682,831	897,018	1,579,849

The Internally Restricted Surplus amount is comprised of School Budget Balances, Indigenous Education Targeted Commitments, Union Commitments, and Labour Reserve amounts.

Recommendation

“That the School District No. 83 (K̓wsaltktnéws ne Secwepemcúl’ecw) Amended Annual Budget Bylaw for fiscal year 2025/26 be given second reading.”

“That the School District No. 83 (K̓wsaltktnéws ne Secwepemcúl’ecw) Amended Annual Budget Bylaw for fiscal year 2025/26 be given third reading, passed, and adopted on the 17th day of February 2026.”

Respectfully submitted,

Jeremy Hunt

Jeremy Hunt
 Acting Secretary-Treasurer

Regular Board Meeting

Amended Budget 2025-2026

February 17, 2026



1

SD83 STRATEGIC PLAN Strategic Priorities

INTELLECTUAL DEVELOPMENT

(Each student will develop their literacy skills, numeracy skills, and competencies to become their most capable self)

HUMAN & SOCIAL DEVELOPMENT

(Each student will feel welcome, safe, and connected to peers and adults in their schools)

CAREER DEVELOPMENT

(Each student will develop the skills and competencies necessary to be successful in a career pathway of their choice)

DEVELOPING A CULTURE OF WELL-BEING

(Each student will feel socially, emotionally, and mentally supported within their schools and the district)

ORGANIZATIONAL DEVELOPMENT

(We will develop and enhance procedures, practices, and partnerships that will assist in meeting the district strategic priorities)

EFFECTIVE GOVERNANCE AND LEADERSHIP

(We will work to represent the interests of all students by actively advocating for student's learning and well-being through Strategic Planning, Policy, and responsible Stewardship)

2



BUDGET MONITORING & REPORTING

3

A desk with a calculator, glasses, and a document with charts, symbolizing financial analysis and reporting.

POLICY 190 – BUDGET MONITORING AND REPORTING

The Board of Education of Kwsaltknéws ne Secwepemcúl'ecw School District No. 83 recognizes its responsibility for the effective use of public funds in providing the best possible education to the students in the communities it serves. The Board has a duty to govern the district in a fiscally responsible manner, while carrying out the strategies required to achieve its goals.

The annual operating budget is a financial plan reflecting the implementation and maintenance of the Board's educational and operational objectives and should be consistent with the District's Strategic Plan.

4

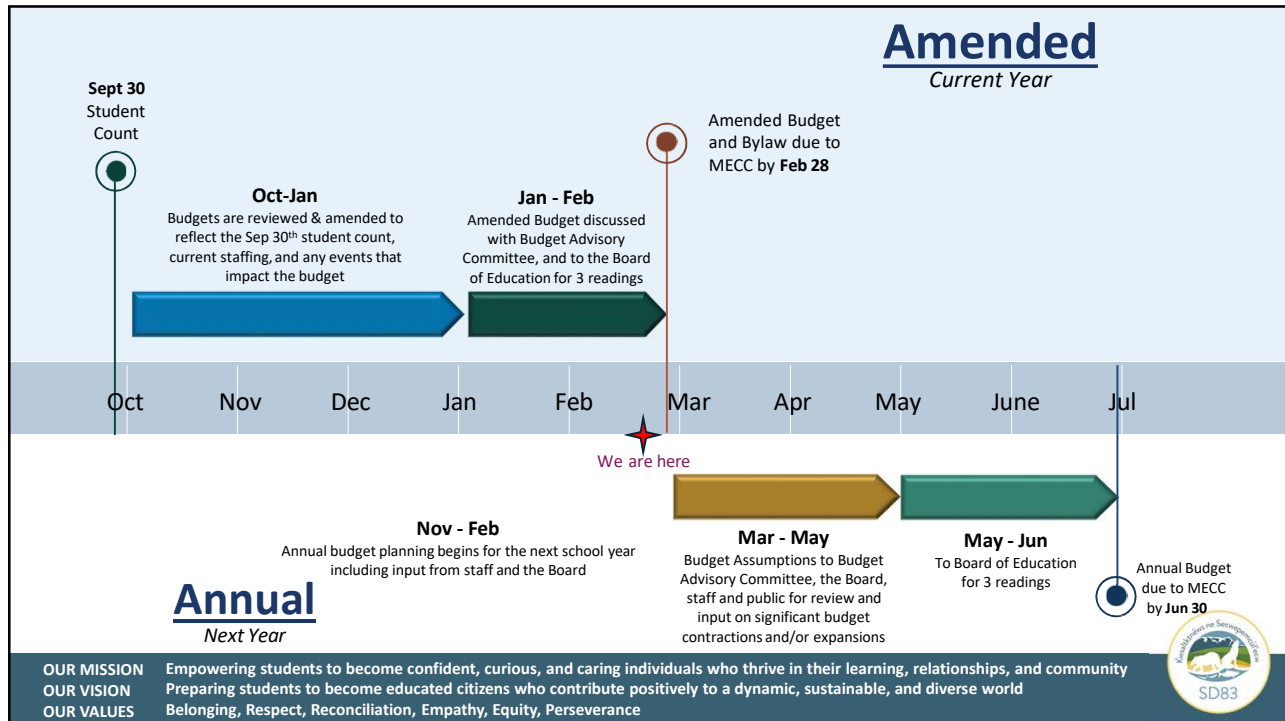
BUDGET PROCESS & TIMELINES



OUR MISSION Empowering students to become confident, curious, and caring individuals who thrive in their learning, relationships, and community
 OUR VISION Preparing students to become educated citizens who contribute positively to a dynamic, sustainable, and diverse world
 OUR VALUES Belonging, Respect, Reconciliation, Empathy, Equity, Perseverance



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OUR MISSION Empowering students to become confident, curious, and caring individuals who thrive in their learning, relationships, and community
 OUR VISION Preparing students to become educated citizens who contribute positively to a dynamic, sustainable, and diverse world
 OUR VALUES Belonging, Respect, Reconciliation, Empathy, Equity, Perseverance



6

OPERATING, CAPITAL & SPECIAL PURPOSE FUNDS



OUR MISSION Empowering students to become confident, curious, and caring individuals who thrive in their learning, relationships, and community
 OUR VISION Preparing students to become educated citizens who contribute positively to a dynamic, sustainable, and diverse world
 OUR VALUES Belonging, Respect, Reconciliation, Empathy, Equity, Perseverance



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FUNDS

Operating Fund	Capital Fund	Special Purpose Funds
		
Student Supports Instruction Administration Maintenance Transportation	Buildings Land Improvements Equipment Site Purchases	Specific Time Frame (1-2 years) Specific Function-Examples: School Trust Fund Annual Facilities Grant Community LINK

OUR MISSION Empowering students to become confident, curious, and caring individuals who thrive in their learning, relationships, and community
 OUR VISION Preparing students to become educated citizens who contribute positively to a dynamic, sustainable, and diverse world
 OUR VALUES Belonging, Respect, Reconciliation, Empathy, Equity, Perseverance



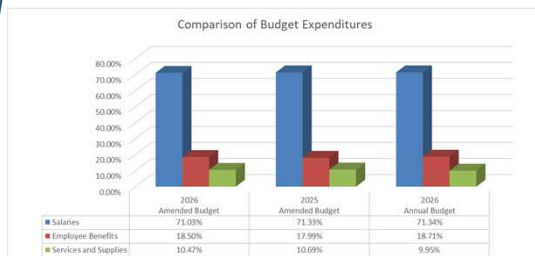
8

Funding Comparison

FUNDING SOURCE	2026 Amended Budget	2026 Annual Budget	Change from Annual Budget	Rate Change	Enrolment Change
FTE September Enrolment	6,726,2500	6,701,5240	24,7260	\$ -	24,7260
Enrolment Based Funding					
Standard (Regular) Schools	60,204,424	60,035,606	168,818	-	168,818
Continuing Education	-	-	-	-	-
Alternate Schools	432,720	378,630	54,090	-	54,090
Online Learning	-	-	-	-	-
Home Schooling	14,000	8,500	5,500	-	5,500
Course Challenges	2,256	282	1,974	-	1,974
Sub-total	60,653,400	60,423,018	230,382	-	230,382
Supplement for Enrolment Decline	92,865	204,331	(111,466)	(116,305)	4,839
Inclusive Education					
level 1	205,200	205,200	-	-	-
level 2	12,243,020	11,537,160	705,860	-	705,860
level 3	1,045,500	1,746,600	(701,100)	-	(701,100)
Sub-total	13,493,720	13,488,960	4,760	-	4,760
Additional Enrolment Based					
July Count (Summer Learning)	-	-	-	-	-
Feb Count	179,530	325,130	(145,600)	-	(145,600)
May Count	-	36,400	(36,400)	-	(36,400)
Sub-total	179,530	361,530	(182,000)	-	(182,000)
English Language Learning	148,830	128,865	19,965	-	19,965
Indigenous Education	2,248,240	2,133,680	114,560	-	114,560
Adult Education	-	-	-	-	-
Equity of Opportunity	294,837	291,959	2,878	2,878	-
Salary Differential	560,124	760,228	(200,104)	(200,104)	-
Unique Geographical Factor	10,898,754	10,898,754	-	-	-
Curriculum and Learning Support Fund	61,335	61,335	-	-	-
Indigenous Education Council	111,145	111,145	-	-	-
TOTAL	88,742,780	88,863,805	(121,025)	(313,531)	192,506
Labour Settlement Funding	-	-	-	-	-
Equivalent Full Year Grant	88,742,780	88,863,805	(121,025)	(313,531)	192,506

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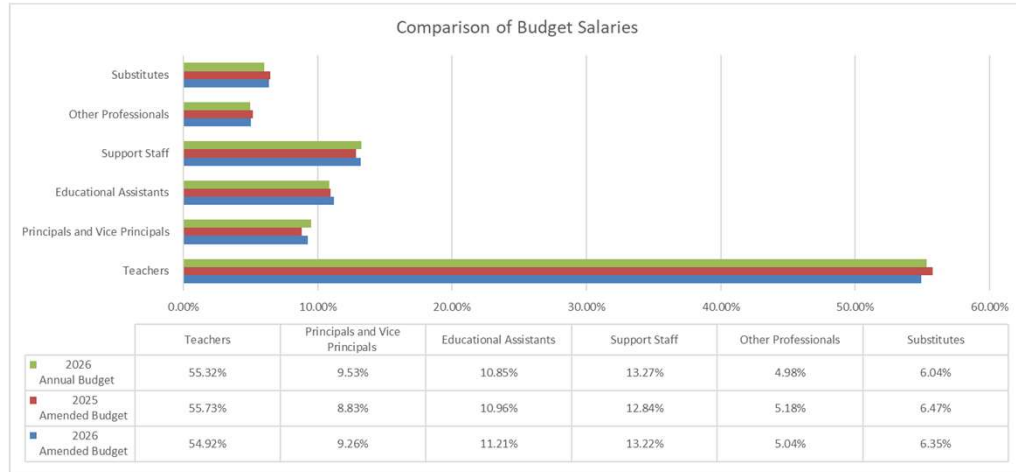
Operating Budget Plan



	2026 Amended Budget	2025 Amended Budget	2026 Annual Budget
Salaries			
Teachers	35,628,620	36,133,702	35,618,846
Principals and Vice Principals	6,009,804	5,721,661	6,134,157
Educational Assistants	7,272,821	7,104,351	6,988,236
Support Staff	8,575,960	8,321,277	8,543,773
Other Professionals	3,268,977	3,357,808	3,209,133
Substitutes	4,118,802	4,193,287	3,891,681
Salaries	64,874,984	64,832,086	64,385,826
Employee Benefits	16,898,810	16,347,863	16,885,146
Total Salaries and Benefits	81,773,794	81,179,949	81,270,972
Services and Supplies			
Services	2,641,123	2,702,468	2,486,503
Student Transportation	1,500	1,500	1,500
Professional Development and Travel	759,328	702,937	673,111
Rentals and Leases	74,000	74,000	74,000
Dues and Fees	282,300	258,310	258,290
Insurance	281,675	308,655	281,175
Interest	-	-	-
Supplies	3,688,195	3,730,172	3,369,222
Utilities	1,838,000	1,938,000	1,838,000
Services and Supplies	9,566,121	9,716,042	8,981,801
Total Operating Expense	91,339,915	90,895,991	90,252,773
Net Surplus Available for Capital and/or accumulated operating reserves	289,573	2,121,740	1,019,544
% of Revenue	0.32%	2.28%	1.12%

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Operating Budget Plan



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Budget Priorities Implemented

Initiative	Detail	Budgeted Cost
Library Clerks	Addition of 3 Positions	\$ 30,000
CEA	Addition of 10 Positions	\$ 200,000
Principal Teaching Time	Addition of 2.8 FTE Teaching positions	\$ 178,000
Position of Special Responsibility or Substitute Days	19 schools Middle and Elementary (\$2,500 each)	\$ 48,000

- Discussed and Board motion to implement during December 16th, 2025, Regular Board Meeting
- Initiatives to be in place from January to June 2026

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Amended Budget Adjustments

Proposed Budget Reductions	
Cell Phones - New Provincial plan	(5,000)
Contracts - International Program reduction for contract with SD6	(57,000)
Telephones - Reduced number of landlines and usage	(7,500)
Total Proposed Budget Reductions	(69,500)

- Reductions identified through review and analysis
- Projected to be on-going for current and future years

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Amended Budget Adjustments

Proposed Budget Increases	
Contracts - Careers from 2024-25 restricted surplus	80,000
Special Programs - Indigenous Education from 2024-25 restricted surplus	13,500
Contracts - Payment to Bands for incorrect billing in 2020	50,000
Legal and Investigations	31,500
Software - Increase in annual cost and renewals	49,500
Mileage - Student Transportation for International Program	5,000
Pro-D and Travel - Indigenous Education from 2024-25 restricted surplus	37,500
Pro-D and Travel - CUPE Service Improvement fund from 2024-25 restricted surplus	25,000
Course Fees - Careers from 2024-25 restricted surplus	20,000
Budget Unallocated/Contracts - Interior Health from 2024-25 restricted surplus	33,764
Performing Arts - Portion reallocated from contracts plus 2024-25 restricted surplus	25,574
Supplies - Physical Literacy from 2024-25 restricted surplus	16,038
Budget Unallocated/Contracts - Indigenous Education Councils from 2024-25 restricted surplus	50,924
Total Proposed Budget Increases	438,300

- Increases identified through review and analysis of current year expenses
- To be reviewed with annual 2026-27 budget

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Transportation Review

Initiative	Detail	Budgeted Cost
Purchase Tire Change Machine	Reduce contract services and improve efficiency	\$ 23,000
Ridership Tracking Software	Implement ridership tracking software to ensure information on ridership is accurate	\$ 30,000

- Discussed and Board motion to bring budget information forward during December 16th, 2025, Regular Board Meeting
- Estimated costs not currently in budget

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Special Purpose Funds

- Special Purpose Funds are targeted for a specific purpose/initiative
- Currently make up 14% of the total budget bylaw
- Require additional tracking, reporting and management

Special Purpose Fund	2026		Change
	Amended Budget	Annual Budget	
Annual Facility Grant	342,495	342,495	-
Learning Improvement Fund	418,101	387,187	30,914
Scholarships and Bursaries	10,000	10,000	-
School Generated Funds	2,450,000	2,450,000	-
Strong Start	204,000	192,000	12,000
Ready, Set, Learn	50,480	51,650	(1,170)
OLEP (Federal French Grant)	239,868	172,981	66,887
Community-LINK	436,760	423,914	12,846
Classroom Enhancement Fund - Overhead	363,475	363,475	-
Classroom Enhancement Fund	7,730,900	7,831,559	(100,659)
Classroom Enhancement Fund - Remedies	1,676,889	-	1,676,889
First Nation Student Transportation	44,168	38,000	6,168
Mental Health in Schools	77,929	52,000	25,929
Changing Results for Young Children	1,753	6,750	(4,997)
Seamless Day Kindergarten	105,400	112,150	(6,750)
Just B4	58,200	53,000	5,200
SEY2KT (Early Yeas to Kindergarten)	16,561	34,000	(17,439)
ECL Early Care & Learning	175,000	175,000	-
Literacy Professional Learning Grant	225,839	225,839	-
Feeding Futures Fund	933,156	898,097	35,059
National School Food Program	343,273	70,000	273,273
Health Career Grants	-	75,000	(75,000)
Early Childhood Education Dual Credit Program	61,750	35,000	26,750
Work Experience Enhancement	7,896	55,000	(47,104)
Total Special Purpose Fund Expense	15,973,893	14,055,097	1,918,796

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Capital Fund

Fund	2026		Change
	Amended Budget	Annual Budget	
Operating and Special Purpose Fund	1,481,951	814,640	667,311
Local Capital	837,591	678,763	158,828
Deferred Capital Revenue	7,034,262	4,485,798	2,548,464
Total Acquisition of Tangible Capital Assets	9,353,804	5,979,201	3,374,603

- Operating & Special Purpose Fund capital purchases increase due to school allocations, ZETF grant for electric bus, and Annual Facility Grant
- Local capital increase due to various projects (see next slide)
- Deferred capital increase due to PVSS gym completion

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Local Capital Reserve

- School Subtotal amount relates to Computer Hardware/Technology & Furniture/Equipment
- Allocation from Unallocated to Reconfiguration
- Unallocated is largely attributable to interest earned on funds held in Local Capital (Interest Rate Risk)

School/Department	Opening Balance	Revenue / Transfers In	Expenditures / Transfers Out	Closing Balance
School Subtotal	474,929	452,092	(452,091)	474,930
Land/Building - SMS	899,262	-	-	899,262
Land/Building - SAE	412,489	-	-	412,489
Land/Building - ERS	40,733	-	-	40,733
Unallocated - Interest Revenue	77	102,200	(80,000)	22,277
Long Range Facility Plan	3,306	-	-	3,306
Rebranding	33,551	-	(33,551)	-
Finance Computer Software	51,185	-	-	51,185
Photocopiers	63,130	-	-	63,130
Bleachers	68,942	-	-	68,942
Grounds - Equipment	42,282	-	-	42,282
Transportation - Vehicles	98,375	-	-	98,375
Transportation - Success Van	25,819	9,000	-	34,819
Transportation - ICY	-	5,500	-	5,500
Information Technology	568,127	-	-	568,127
Rental Building Repairs	12,000	-	-	12,000
Malakwa Roof & HVAC	161,932	21,000	-	182,932
Portables	550,000	-	(100,000)	450,000
Building - Reconfiguration SAS	78,864	-	(78,864)	-
Building - Reconfiguration JLJ	73,993	-	(73,993)	-
Equipment - Reconfiguration General	150,000	10,000	(60,000)	100,000
Equipment - Reconfiguration SAS	(48,400)	50,000	(1,600)	-
Equipment - Reconfiguration JLJ	17,492	20,000	(37,492)	-
District Subtotal	3,303,159	217,700	(465,500)	3,055,359
Total	3,778,088	669,792	(917,591)	3,530,289

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Resulting Bylaw

Budget Bylaw Amount	2026	2025	2026
	Amended Budget	Amended Budget	Annual Budget
Operating - Total Expense	91,339,915	90,895,991	90,252,773
Operating - Tangible Capital Assets Purchased	1,083,604	1,003,027	805,018
Special Purpose Funds - Total Expense	15,575,546	15,685,246	14,045,475
Special Purpose Funds - Tangible Capital Assets Purchased	398,347	12,931	9,622
Capital Fund - Total Expense	6,025,689	5,765,433	5,740,433
Capital Fund - Tangible Capital Assets Purchased from Local Capital	837,591	1,164,959	678,763
Budgeted Retirement of Prior Years Deficits	-	-	-
Total Budget Bylaw Amount	115,260,692	114,527,587	111,532,084

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Risk

	Internally Restricted	Unrestricted	Operating Fund
	Surplus	Surplus	
Accumulated Surplus (Deficit), beginning of year	1,495,509	1,415,963	2,911,472
Changes for the year			
Net Revenue (Expense) for the year	(812,678)	1,102,251	289,573
Interfund Transfers			
Tangible Capital Assets Purchased	-	(1,083,604)	(1,083,604)
Local Capital	-	(487,592)	(487,592)
Other	-	(50,000)	(50,000)
Net Changes for the year	(812,678)	(518,945)	(1,331,623)
Budgeted Accumulated Surplus (Deficit), end of year	682,831	897,018	1,579,849

- Risk of unexpected expenditure or underestimated budget amounts.
- Accumulated surplus serves as a contingent source of funds to mitigate those risks.
- Budgeted Unrestricted Surplus is anticipated to be below policy range of 1 – 2.5%.

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Staffing – Teacher

	2026		FTE Change	% Change
	Amended Budget	Annual Budget		
Schools				
	FTE			
Regular Instruction	318.697	312.906	5.791	
Career Programs	4.440	4.249	0.191	
Library Services	9.802	9.791	0.011	
Counselling	8.577	8.283	0.294	
Inclusive Education	43.947	44.229	(0.282)	
Early Learning and Child Care	-	-	-	
English Language Learning	-	-	-	
Indigenous Education	3.300	3.300	-	
International Student Program	-	-	-	
Schools Total	388.763	382.758	6.005	1.57%
District Support				
Regular Instruction	7.300	7.400	(0.100)	
Career Programs	-	-	-	
Library Services	0.200	0.200	-	
Counselling	6.200	6.200	-	
Inclusive Education	12.300	12.300	-	
Early Learning and Child Care	-	-	-	
English Language Learning	3.300	3.300	-	
Indigenous Education	1.000	1.000	-	
International Student Program	-	-	-	
District Total	30.300	30.400	(0.100)	-0.33%
Teachers Total	419.063	413.158	5.905	1.43%

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Staffing - Teacher

	2026		FTE Change	% Change
	Amended Budget	Annual Budget		
Schools				
	FTE			
Teacher	318.697	312.906	5.791	
Alternate Ed	3.000	3.000	-	
Behavior Support Specialist	-	-	-	
Bridge	-	-	-	
Career Coordinator	4.440	4.249	0.191	
Counsellor	8.577	8.283	0.294	
Eng 2nd Language	-	-	-	
Hearing Resource	-	-	-	
Inclusion Support	-	-	-	
Indigenous	2.900	2.900	-	
Instructional Leadership	-	-	-	
International Student Support	-	-	-	
Learning Resource	39.947	40.229	(0.282)	
Librarian	1.000	1.000	-	
Librarian	9.802	9.791	0.011	
LRT Helping	0.400	0.400	-	
Schools Total	388.763	382.758	6.005	1.57%
District Support				
Teacher	-	0.100	(0.100)	
Alternate Ed	-	-	-	
Behavior Support Specialist	-	-	-	
Bridge	3.000	3.000	-	
Career Coordinator	-	-	-	
Counsellor	6.200	6.200	-	
Eng 2nd Language	3.300	3.300	-	
Hearing Resource	0.800	0.800	-	
Inclusion Support	2.000	2.000	-	
Indigenous	-	-	-	
Instructional Leadership	-	-	-	
International Student Support	-	-	-	
Learning Resource	-	-	-	
Librarian	5.600	5.600	-	
Librarian	0.200	0.200	-	
LRT Helping	1.000	1.000	-	
Music	-	-	-	
Numeracy	1.000	1.000	-	
Psychologist	1.000	1.000	-	
SOGI	0.200	0.200	-	
Speech Pathologist	4.600	4.600	-	
Technology	0.500	0.500	-	
Vision	0.900	0.900	-	
District Total	30.300	30.400	(0.100)	-0.33%
Teachers Total	419.063	413.158	5.905	1.43%

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Staffing – PVP

	2026		FTE Change	% Change
	Amended Budget	Annual Budget		
Schools	FTE			
Regular Instruction	7.629	8.485	(0.856)	
Career Programs	-	-	-	
Library Services	-	-	-	
Counselling	-	-	-	
Inclusive Education	1.000	1.000	-	
Early Learning and Child Care	-	-	-	
English Language Learning	-	-	-	
Indigenous Education	-	-	-	
School Administration	28.500	27.344	1.156	
International Student Program	-	-	-	
Educational Administration	-	-	-	
Schools PVP Total	37.129	36.829	0.300	0.81%
District Support				
Regular Instruction	0.800	0.700	0.100	
Career Programs	-	-	-	
Library Services	-	-	-	
Counselling	1.000	1.000	-	
Inclusive Education	0.900	0.900	-	
Early Learning and Child Care	1.000	1.000	-	
English Language Learning	-	-	-	
Indigenous Education	1.000	1.000	-	
School Administration	0.571	0.571	-	
International Student Program	-	-	-	
Educational Administration	1.000	1.000	-	
District PVP Total	6.271	6.171	0.100	1.62%
Principals and Vice-Principals Total	43.400	43.000	0.400	0.93%

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Staffing – Support Staff

	2026		FTE Change
	Amended Budget	Annual Budget	
Schools	FTE		
Certified Education Assistant/Personal Care	195.00	189.00	6.00
Schools Support Total	195.00	189.00	6.00
District			
DESC Support	FTE		
Accounting	2.000	2.000	-
Dispatch	1.000	1.000	-
District Clerical	3.514	3.514	-
Purchasing	1.000	1.000	-
Resource Centre Technician	1.000	1.000	-
DESC Support Total	8.514	8.514	-
District			
Information Technology Support	FTE		
Data Coordinator	1.000	1.000	-
IT Technician	5.000	5.000	-
MyEd Clerical	0.800	0.800	-
Information Technology Support Total	6.800	6.800	-

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Staffing - Support Staff

District	2026		FTE Change
	Amended Budget	Annual Budget	
Operations Support	FTE	-	-
Bus Drivers	25.313	25.313	-
Carpenter	7.000	7.000	-
Custodian	41.075	41.075	-
Electrician	5.000	5.000	-
Grounds	3.000	3.000	-
Mechanic	4.000	4.000	-
Millwright	1.000	1.000	-
Operational Support	1.000	1.000	-
Operations Clerical	3.000	3.000	-
Painter	2.000	2.000	-
Plumbing/HVAC/Mechanical	5.000	5.000	-
Shipping/Receiving	1.000	1.000	-
Operations Support Total	98.388	98.388	-

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Staffing – Other Professionals

School, District and Operations	2026		FTE Change
	Amended Budget	Annual Budget	
School, District and Operations	FTE	-	-
Superintendent	1.000	1.000	-
Secretary Treasurer	1.000	1.000	-
Assistant Superintendent	2.000	2.000	-
Director	4.000	4.000	-
Manager/Supervisor	6.000	6.000	-
Coordinator/Specialist	5.200	4.600	0.600
Indigenous Outreach Worker	2.225	2.225	-
OT/PT	1.400	1.400	-
Executive Support	2.750	2.750	-
Homestay Coordinator	-	-	-
Officer	1.000	1.000	-
Contractor	-	-	-
Trustee	5.000	5.000	-
Other Professionals Total	31.575	30.975	0.600

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Fund 0

Category	Function Description	Description	2026 Amended Budget	2026 Annual Budget	Changes	
Services	Instruction	CELL PHONES	27,160	32,160	(5,000)	
		CELL PHONES - CAREER STAFF	1,200	1,200	0	
		CONTRACTS	91,100	148,100	(57,000)	
		CONTRACTS - IH HEALTH	30,000	30,000	0	
		CONTRACTS (NO WCB)	100,000	20,000	80,000	
		POSTAGE/POSTAGE MACHINE RENTAL	2,988	2,878	110	
		PROMOTION/MARKETING/SPOTLIGHTS	10,000	10,000	0	
		SOFTWARE LICENSING	190,488	189,478	1,010	
		SPECIAL PROGRAMS	18,500	5,000	13,500	
		TELEPHONES	38,100	45,600	(7,500)	
		WELLNESS SUPPORT	1,000	1,000	0	
		District Administration	ADVERTISING	10,000	10,000	0
			AUDIT	32,445	32,445	0
			BANK FEES	9,000	9,000	0
			CELL PHONES	9,300	9,300	0
	CONTRACT NEGOTIATIONS		3,000	3,000	0	
	CONTRACTS		105,000	70,000	35,000	
	CONTRACTS - WCB ER PAID		2,500	2,500	0	
	ELECTIONS		1,000	0	1,000	
	INVESTIGATIONS		50,000	20,000	30,000	
	LEGAL		86,500	85,000	1,500	
	OTHER SERVICES		1,000	1,000	0	
	PARENT ADVISORY		4,200	4,200	0	
	POSTAGE		7,200	7,200	0	
	RECRUITMENT		30,000	30,000	0	
	SOFTWARE LICENSING		205,950	170,450	35,500	
	Operations and Maintenance	WELLNESS SUPPORT	10,000	10,000	0	
		ALARM DIALERS	25,000	25,000	0	
		CELL PHONES	21,100	21,100	0	
		CONNECTIVITY	2,000	2,000	0	
		CONNECTIVITY - NGN	200,000	200,000	0	
		CONTRACT - SNOW REMOVAL - PLOUGH	165,000	165,000	0	
		CONTRACT - SNOW REMOVAL - SHOVEL	20,000	20,000	0	
		CONTRACTS	263,000	263,000	0	
		SOFTWARE LICENSING - CIMS	98,000	96,500	1,500	
		SOFTWARE LICENSING - MAINT/LICENSING	447,617	446,617	1,000	
		SOFTWARE LICENSING	22,000	22,000	0	
		SOFTWARE LICENSING - MYED	78,000	78,000	0	
		Transportation and Housing	CELL PHONES	5,100	5,100	0
			CONTRACTS	98,200	88,200	10,000
			SOFTWARE LICENSING	118,475	104,475	14,000
	Professional Development and Travel	Instruction	EDUCATION INITIATIVES FUND	13,755	12,554	1,201
			LEADERSHIP	250	250	0
			LOW INCIDENCE	18,000	18,000	0
			MILEAGE	23,810	25,025	(1,215)
MILEAGE - CAREERS			4,400	3,100	1,300	
MILEAGE - CEA (IAP PRG)			1,000	1,000	0	
MILEAGE - CEA IAP - SCHL ALLOC			0	1,000	(1,000)	
MILEAGE - DIR INS/DIST PRIN INC ED			4,000	4,000	0	
MILEAGE - ELL			4,500	4,500	0	
MILEAGE - INDIGENOUS ED			15,000	15,000	0	
MILEAGE - INTINERANT STAFF			30,000	30,000	0	
MILEAGE - LIBRARY			1,000	1,000	0	
MILEAGE - P/V/P MEETINGS			1,000	1,000	0	
MILEAGE - STUDENT TRANSPORTATION			5,000	0	5,000	
MILEAGE - TECH ED TEACHER			1,000	1,000	0	
District Administration		PRINCIPALS IN-SERVICE	2,000	2,000	0	
		PRO-D - STAFF DEVELOPMENT	7,000	7,000	0	
		PRO-D (CONTRACT ALLOWANCE)	7,066	7,066	0	
		PRO-D A/O (CONTRACT ALLOWANCE)	92,970	88,840	4,130	
		PRO-D AND TRAVEL	95,500	43,000	52,500	
		PRO-D AND TRAVEL/DIR INS-DIST PRIN	5,170	5,170	0	
		PROD AND TRAVEL/STAFF DEVELOPMENT	2,000	2,000	0	
		PRO-D REGISTRATION FEES	2,000	2,000	0	
		PRO-D TEACHER (CONTRACT ALLOW)	94,330	92,830	1,500	
		PRO-D/STAFF DVLPMT - ITINERANT TCHR	15,000	15,000	0	
		TRAVE-FIELD TRIPS	5,000	5,000	0	
		TRAVEL - A/O (NSH - CONTRACTUAL)	3,300	3,300	0	
		TRAVEL - FIELD TRIPS	79,821	67,020	12,801	
		VEHICLE ALLOWANCE	6,000	6,000	0	
		Operations and Maintenance	MEALS FOR BOARD/COMMITTEE MEETINGS	4,500	4,500	0
MILEAGE			7,000	7,000	0	
PRO-D (CONTRACT ALLOWANCE)			22,066	22,066	0	
PRO-D AND TRAVEL			32,790	32,790	0	
TRAVEL - RELOCATION EXPENSES			15,000	15,000	0	
TRAVEL - TRUSTEE1			2,000	2,000	0	
TRAVEL - TRUSTEE2			2,000	2,000	0	
TRAVEL - TRUSTEE3			2,000	2,000	0	
TRAVEL - TRUSTEE4			2,000	2,000	0	
TRAVEL - TRUSTEE5			2,000	2,000	0	
VEHICLE ALLOWANCE			36,000	36,000	0	
Transportation and Housing			MILEAGE	6,000	6,000	0
			PRO-D AND TRAVEL	64,100	54,100	10,000
			VEHICLE ALLOWANCE	6,000	6,000	0
Rentals and Leases			Instruction	LEASE SPACE SMS - STORAGE / DAC-SF	70,000	70,000
		RENTAL OF FACILITIES/EQUIPMENT		4,000	4,000	0
Dues and Fees	Instruction	COURSE FEES	160,000	140,000	20,000	
		DUES AND FEES	13,000	13,000	0	
		DUES AND FEES	85,770	81,760	4,010	
	District Administration	DUES AND FEES/CRIMINAL RECORD CHCK	500	500	0	
		DUES AND FEES	21,030	21,030	0	
		DUES AND FEES	2,000	2,000	0	
	Operations and Maintenance	Transportation and Housing	DUES AND FEES	2,000	2,000	0
			DUES AND FEES	500	0	500
	Insurance	Instruction	FLEET - INSURANCE	500	0	500

Insurance	Operations and Maintenance	FLEET - INSURANCE	3,000	3,000	0
		INSURANCE	24,175	24,175	0
		INSURANCE - PUBLIC LIABILITY	194,000	194,000	0
		UNINSURED LOSSES	10,000	10,000	0
Supplies	Transportation and Housing Instruction	FLEET INSURANCE	50,000	50,000	0
		ACADEMIC FLEX PROGRAM	375	0	375
		ART	56,452	54,838	1,614
		ASSESSMENT & BEHAVIOUR MATERIALS	16,000	16,000	0
		ATHLETICS - TEAMS	2,000	1,500	500
		AUTO COLLISION	500	500	0
		AUTOBODY	500	500	0
		BLUE TEAM SUPPLIES	819	819	0
		BUDGET UNALLOCATED - IEC/IH	33,764	0	33,764
		BUDGET UNALLOCATED - CAREERS BUDGET	55,000	55,000	0
		BUDGET UNALLOCATED - SCHOOL RESERVE	30,832	8,884	21,948
		BUSINESS EDUCATION	250	0	250
		CAREER FAIR	2,000	2,000	0
		CAREER INNOVATIONS	2,000	2,000	0
		CLASS ALLOCATION	27,700	27,300	400
		COMPUTER SUPPLIES	525	700	(175)
		CULINARY ARTS	1,000	800	200
		CULTURAL/ATHLETIC	39,500	35,500	4,000
		DANCE	2,300	2,300	0
		DISCRETIONARY	5,000	5,000	0
		DISTRICT SPORTS	1,500	1,500	0
		DRAMA	3,400	3,400	0
		ENGINEERING	0	500	(500)
		ENGLISH	2,950	1,375	1,575
		EXPLORATIONS	4,650	4,100	550
		EXPLORATIONS - FOODS	3,800	3,600	200
		EXPLORATIONS - SHOP	750	500	250
		EXPLORATIONS - STEM	500	500	0
		EXPLORATIONS - TECH	500	500	0
		EXPLORATIONS - TEXTILES	500	500	0
		EXPLORATIONS - XBLOCK	1,000	1,200	(200)
		FOOD/MEALS - STAFF	30,705	26,274	4,431
		FOOD/MEALS - STAFF (INDUCTION)	1,000	1,000	0
		FOOD/MEALS - STUDENTS	29,576	8,376	21,200
		GENERAL	239,907	191,099	48,808
		GENERAL - ADMIN	25,694	25,025	669
		GENERAL - CAREER	21,196	21,000	196
		GENERAL - COUNSELLING	1,936	1,980	(44)
		GENERAL - ELL	500	500	0
		GENERAL - INDIGENOUS ED	26,468	12,180	14,288
		GENERAL - INIGENOUS ED	200	200	0
		GENERAL - LIBRARY	15,000	15,000	0
		GENERAL - SPECIAL ED SUPPLIES	9,400	10,400	(1,000)
		GRAD TRANSITIONS	7,078	7,615	(537)
		GRADE 7 SUPPLIES	1,200	1,200	0
		GRADUATION	49,200	31,200	18,000
		GREEN TEAM SUPPLIES	500	500	0
		HAIRSTYLING	14,000	9,000	5,000
HOME ECONOMICS	37,524	36,924	600		
HOME ECONOMICS - FOODS	2,500	2,000	500		
HOME ECONOMICS - TEXTILES	0	1,500	(1,500)		
INDIG ED - CULTURAL SUPPLIES	30,200	25,000	5,200		
INDIGENOUS ED. SCHOLARSHIPS	2,500	2,500	0		
INDIGENOUS RESOURCES	10,000	10,000	0		
INITIATIVES (PROJECTS & NEW PRG)	5,000	5,000	0		
INSTRUMENT - REPAIR	53,900	53,900	0		
INSTRUMENT - SUPPLIES	5,800	5,800	0		
ISP SUPPLIES - HPE	500	500	0		
KINDERGARTEN	300	200	100		
LAMINATING	3,475	2,871	604		
LANGUAGES	1,500	1,450	50		
LEA - STUDENT SUPPORT	13,000	13,000	0		
LEARNING RESOURCES/TEXTBOOKS	113,052	102,096	10,956		
LIBRARY RESOURCES	51,217	54,612	(3,395)		
LITERACY - DISTRICT	10,000	10,000	0		
MARKETING/ENTREPRENEURSHIP	0	250	(250)		
MATH	1,250	990	260		
MECHANICS	14,855	15,629	(774)		
METALWORK	16,800	17,000	(200)		
MUSIC	12,740	12,640	100		
MUSICAL THEATRE	300	600	(300)		
NUMERACY - DISTRICT	8,300	8,300	0		
ORANGE TEAM SUPPLIES	1,260	1,260	0		
PAPER SUPPLIES	86,050	81,550	4,500		
PARTS & REPAIRS	5,500	0	5,500		
PERFORMING ARTS	25,574	0	25,574		
PHOTOCOPY	146,200	150,150	(3,950)		
PHOTOGRAPHY	3,600	500	3,100		
PHYSICAL EDUCATION	46,985	40,835	6,150		
PIANO TUNING AND REPAIR	1,000	1,000	0		
POST SECONDARY PREP & PSYCHOLOGY	50	0	50		
POWER MECHANICS	6,301	1,200	5,101		
PROFESSIONAL COOK 1	15,000	5,000	10,000		
PURPLE TEAM SUPPLIES	612	612	0		
READY.SET.LEARN - PALS PROGRAMS	0	300	(300)		
RED TEAM SUPPLIES	300	300	0		
SCHOOL FEES (IN LIEU OF)	4,315	3,315	1,000		
SCHOOL IMPROVEMENT PLAN	45,000	43,900	1,100		
SCIENCE	25,560	25,240	320		
SILVER TEAM SUPPLIES	846	846	0		
SITE APPROVED MAINTENANCE	36,050	35,499	551		
SOCIAL STUDIES	1,200	800	400		
SUPPLIES - CCP PRG - INCLUSIVE ED	600	600	0		
SUPPLIES - DIV 2	200	200	0		

Supplies	Instruction	SUPPLIES - DIV 3	200	200	0	
		SUPPLIES - DIV 4	200	200	0	
		SUPPLIES - DIV1	200	200	0	
		SUPPLIES - EVERGREEN PRG	1,000	1,000	0	
		SUPPLIES - GENERAL	4,335	4,335	0	
		SUPPLIES - IAP PRG - INCLUSIVE ED	1,800	1,800	0	
		SUPPLIES - INCLUSIVE ED	10,500	10,320	180	
		SUPPLIES - INCLUSIVE ED	100	100	0	
		SUPPLIES - ISP PRG HPE - INCL ED	500	500	0	
		SUPPLIES - ISP PRG MVB - INCL ED	500	500	0	
		SUPPLIES - ISP PRG PAR	500	500	0	
		SUPPLIES - ISP PRG SMS - INCL ED	500	500	0	
		SUPPLIES - ISP SCHOOL ALLOC	0	2,500	(2,500)	
		SUPPLIES - LEADERSHIP	358	0	358	
		SUPPLIES - OUTDOOR EDUCATION	750	500	250	
		SUPPLIES - PHYSICAL LITERACY	16,038	0	16,038	
		SUPPLIES - PVS ALTERNATE PRG	1,000	1,000	0	
		SUPPLIES - SFAF	9,784	2,000	7,784	
		SUPPLIES - SOGI	500	500	0	
		TECH EDUCATION - GAS	4,700	4,100	600	
		TECHNOLOGY EDUCATION	4,000	4,000	0	
		WOMEN IN TRADES	1,700	1,450	250	
		WOODWORK	22,426	24,146	(1,720)	
		YELLOW TEAM SUPPLIES	500	500	0	
		YOUTH DISCOVER - ITA	6,500	6,500	0	
		District Administration	BUDGET UNALLOCATED - IEC/IH	71,811	20,887	50,924
			DISTRICT SAFETY SUPPLIES	15,000	15,000	0
			EMERGENCY PROCEDURES	2,500	2,500	0
			EMPLOYEE RECOGNITION	1,600	1,600	0
			FIRST AID KIT SUPPLIES	5,000	5,000	0
			FOOD/MEALS - STAFF	23,200	23,200	0
			GENERAL	24,000	24,000	0
			PHOTOCOPY	10,000	10,000	0
			RETIREMENT GIFTS	10,000	10,000	0
			STAFF APPRECIATION	7,500	7,500	0
		Operations and Maintenance	SUPPLIES - GENERAL	10,000	10,000	0
			APPLIANCE SERVICE MAINTENANCE	1,000	1,000	0
			CARPENTRY MATERIALS	100,000	100,000	0
			CHEMICAL SUPPLIES	70,000	70,000	0
			CLEANING	50,000	50,000	0
			COMPUTERS - REPAIR/SUPPORT	4,000	4,000	0
			CUSTODIAL EQUIP REPAIR/MAINT	5,000	5,000	0
			DISTRICT SAFETY SUPPLIES	1,000	0	1,000
			DISTRICT SIGNAGE	2,500	2,500	0
			ELECTRICAL MATERIALS	55,000	55,000	0
			EMPLOYEE APPRECIATION	1,000	1,000	0
			FLEET - FUEL	4,000	4,000	0
			FLEET - REPAIR AND MAINTENANCE	6,500	6,500	0
			FOOD/MEALS - STAFF	2,000	2,000	0
			FUEL - GASOLINE	80,000	80,000	0
			FUEL-GASOLINE	30,000	30,000	0
			GENERAL	73,000	74,000	(1,000)
			GENERAL SUPPLIES	16,000	16,000	0
			HEATING AND VENTING MATERIALS	90,000	90,000	0
			INDUSTRIAL EDUCATION SERVICE	40,000	40,000	0
			MENSTRUAL PRODUCTS	5,600	5,600	0
			MILLWORK MATERIALS	25,000	25,000	0
			PAINTERS MATERIALS	20,000	20,000	0
			PAPER PRODUCTS	80,000	80,000	0
			PARTS & REPAIRS	98,000	98,000	0
			PEST CONTROL	5,000	5,000	0
			PHOTOCOPY	4,000	4,000	0
			PLASTIC PRODUCTS	8,500	8,500	0
			PLUMBING MATERIALS	115,000	115,000	0
			STAFF APPRECIATION	1,000	1,000	0
			STAGE/MACHINE LAMPS	1,000	1,000	0
			TOOLS	2,000	2,000	0
		Transportation and Housing	WATER,REGS.TESTING & SAFETY SUPPLIES	20,000	20,000	0
			DISTRICT STUDENT SAFETY	1,000	1,000	0
			EMPLOYEE APPRECIATION	1,000	1,000	0
			FLEET - FUEL DIESEL	483,000	483,000	0
			FLEET - FUEL GAS	180,000	180,000	0
			FLEET - FUEL PROPANE	350	350	0
			FLEET - TIRES	55,000	55,000	0
			FOOD/MEALS - STAFF	2,000	2,000	0
			GENERAL SUPPLIES	4,500	4,500	0
			LAUNDRY	7,000	7,000	0
			MECHANIC TOOLS	10,000	10,000	0
			PARTS - INTERNAL	325,000	325,000	0
			PARTS - INTERNAL - ACTIVITY BUS	5,000	5,000	0
			RECOVERY - FIELD TRIP KM'S	(90,000)	(90,000)	0
			RECOVERY - FUEL,OIL	(118,500)	(118,500)	0
			RECOVERY - SHOP PARTS	(109,000)	(109,000)	0
			SHOP SUPPLIES	20,000	20,000	0
		Student Transportation	INSTRUCTION	TRANSPORTATION ASSISTANCE	1,500	1,500
Utilities	OPERATIONS AND MAINTENANCE	CARBON TAX	75,000	75,000	0	
		ELECTRICITY	925,000	925,000	0	
		GARBAGE/COMPOST/RECYCLE	70,000	70,000	0	
		GAS	475,000	475,000	0	
		PROPANE	150,000	150,000	0	
		WATER & SEWAGE	143,000	143,000	0	
Grand Total			9,566,121	8,981,801	584,320	

Amended Annual Budget

School District No. 83 (Kwsaltktnéws ne Secwepemcúl'ecw)

June 30, 2026

School District No. 83 (Kwsaltktnéws ne Secwepemcúl'ecw)

June 30, 2026

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*NOTE - Statement 1, Statement 3, Statement 5 and Schedules 4A - 4D are used for Financial Statement reporting only.

AMENDED ANNUAL BUDGET BYLAW

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 83 (K'WSALTKTNEWS NE SECWPEMCUL'ECW) (called the "Board") to adopt the Amended Annual Budget of the Board for the fiscal year 2025/2026 pursuant to section 113 of the *School Act*, R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act").

1. The Board has complied with the provisions of the *Act*, Ministerial Orders, and Ministry of Education and Child Care Policies respecting the Amended Annual Budget adopted by this bylaw.
2. This bylaw may be cited as School District No. 83 (K'wsaltktnéws ne Secwepemcúl'ecw) Amended Annual Budget Bylaw for fiscal year 2025/2026.
3. The attached Statement 2 showing the estimated revenue and expense for the 2025/2026 fiscal year and the total budget bylaw amount of \$115,260,692 for the 2025/2026 fiscal year was prepared in accordance with the *Act*.
4. Statement 2, 4 and Schedules 1 to 4 are adopted as the Amended Annual Budget of the Board for the fiscal year 2025/2026.

READ A FIRST TIME THE 20th DAY OF JANUARY, 2026;

READ A SECOND TIME THE 17th DAY OF FEBRUARY, 2026;

READ A THIRD TIME, PASSED AND ADOPTED THE 17th DAY OF FEBRUARY, 2026;

Chairperson of the Board

Secretary Treasurer

I HEREBY CERTIFY this to be a true original of School District No. 83 (K'wsaltktnéws ne Secwepemcúl'ecw) Amended Annual Budget Bylaw 2025/2026, adopted by the Board the 17th DAY OF FEBRUARY, 2026.

Secretary Treasurer

School District No. 83 (K̄wsaltktnéws ne Secwepemcúl'ecw)

Statement 2

Amended Annual Budget - Revenue and Expense

Year Ended June 30, 2026

	2026 Amended Annual Budget	2025 Amended Annual Budget
Ministry Operating Grant Funded FTE's		
School-Age	6,726,250	6,815,000
Total Ministry Operating Grant Funded FTE's	6,726,250	6,815,000
Revenues	\$	\$
Provincial Grants		
Ministry of Education and Child Care	102,481,880	103,360,626
Other	255,677	236,297
Federal Grants	211,625	32,415
Tuition	268,000	564,390
Other Revenue	3,888,199	3,975,180
Rentals and Leases	133,000	133,000
Investment Income	437,200	535,300
Amortization of Deferred Capital Revenue	4,017,328	3,679,884
Total Revenue	111,692,909	112,517,092
Expenses		
Instruction	88,232,188	88,226,349
District Administration	4,261,640	3,749,318
Operations and Maintenance	15,660,189	15,591,309
Transportation and Housing	4,787,133	4,779,694
Total Expense	112,941,150	112,346,670
Net Revenue (Expense)	(1,248,241)	170,422
Budgeted Allocation (Retirement) of Surplus (Deficit)	1,331,623	
Budgeted Surplus (Deficit), for the year	83,382	170,422
Budgeted Surplus (Deficit), for the year comprised of:		
Operating Fund Surplus (Deficit)		639,933
Special Purpose Fund Surplus (Deficit)		
Capital Fund Surplus (Deficit)	83,382	(469,511)
Budgeted Surplus (Deficit), for the year	83,382	170,422

School District No. 83 (K̄wsaltktnéws ne Secwepemcúl'ecw)

Amended Annual Budget - Revenue and Expense

Year Ended June 30, 2026

	2026 Amended Annual Budget	2025 Amended Annual Budget
Budget Bylaw Amount		
Operating - Total Expense	91,339,915	90,895,991
Operating - Tangible Capital Assets Purchased	1,083,604	1,003,027
Special Purpose Funds - Total Expense	15,575,546	15,685,246
Special Purpose Funds - Tangible Capital Assets Purchased	398,347	12,931
Capital Fund - Total Expense	6,025,689	5,765,433
Capital Fund - Tangible Capital Assets Purchased from Local Capital	837,591	1,164,959
Total Budget Bylaw Amount	115,260,692	114,527,587

Approved by the Board

Signature of the Chairperson of the Board of Education

Date Signed

Signature of the Superintendent

Date Signed

Signature of the Secretary Treasurer

Date Signed

School District No. 83 (K̄wsaltktnéws ne Secwepemcúl'ecw)

Statement 4

Amended Annual Budget - Changes in Net Financial Assets (Debt)

Year Ended June 30, 2026

	2026 Amended Annual Budget	2025 Amended Annual Budget
	\$	\$
Surplus (Deficit) for the year	(1,248,241)	170,422
Effect of change in Tangible Capital Assets		
Acquisition of Tangible Capital Assets		
From Operating and Special Purpose Funds	(1,481,951)	(1,015,958)
From Local Capital	(837,591)	(1,164,959)
From Deferred Capital Revenue	(7,034,262)	(13,056,482)
Total Acquisition of Tangible Capital Assets	(9,353,804)	(15,237,399)
Amortization of Tangible Capital Assets	6,005,689	5,720,433
Total Effect of change in Tangible Capital Assets	(3,348,115)	(9,516,966)
Acquisitions of Prepaid Expenses	(100,000)	(100,000)
Use of Prepaid Expenses	117,100	73,500
Acquisition of Supplies Inventory	(700,000)	(700,000)
Use of Supplies Inventory	628,500	670,200
	(54,400)	(56,300)
(Increase) Decrease in Net Financial Assets (Debt)	(4,650,756)	(9,402,844)

School District No. 83 (K̄wsaltktnéws ne Secwepemcúl'ecw)

Schedule 1

Amended Annual Budget - Schedule of Changes in Accumulated Surplus (Deficit) by Fund
Year Ended June 30, 2026

	Operating Fund \$	Special Purpose Fund \$	Capital Fund \$	2026 Amended Annual Budget \$
Accumulated Surplus (Deficit), beginning of year	2,911,472	103,937	23,197,157	26,212,566
Changes for the year				
Net Revenue (Expense) for the year	289,573	348,347	(1,886,161)	(1,248,241)
Interfund Transfers				
Tangible Capital Assets Purchased	(1,083,604)	(398,347)	1,481,951	-
Local Capital	(487,592)		487,592	-
Other	(50,000)	50,000		-
Net Changes for the year	(1,331,623)	-	83,382	(1,248,241)
Budgeted Accumulated Surplus (Deficit), end of year	1,579,849	103,937	23,280,539	24,964,325

School District No. 83 (K̓wsaltktnéws ne Secwepemcúl'ecw)

Schedule 2

Amended Annual Budget - Operating Revenue and Expense
Year Ended June 30, 2026

	2026 Amended Annual Budget	2025 Amended Annual Budget
	\$	\$
Revenues		
Provincial Grants		
Ministry of Education and Child Care	88,997,987	90,033,199
Other	255,677	236,297
Federal Grants	211,625	32,415
Tuition	268,000	564,390
Other Revenue	1,438,199	1,618,430
Rentals and Leases	133,000	133,000
Investment Income	325,000	400,000
Total Revenue	91,629,488	93,017,731
Expenses		
Instruction	72,739,958	72,924,354
District Administration	4,251,640	3,740,318
Operations and Maintenance	10,446,148	10,297,173
Transportation and Housing	3,902,169	3,934,146
Total Expense	91,339,915	90,895,991
Net Revenue (Expense)	289,573	2,121,740
Budgeted Prior Year Surplus Appropriation	1,331,623	-
Net Transfers (to) from other funds		
Tangible Capital Assets Purchased	(1,083,604)	(1,003,027)
Local Capital	(487,592)	(428,780)
Other	(50,000)	(50,000)
Total Net Transfers	(1,621,196)	(1,481,807)
Budgeted Surplus (Deficit), for the year	-	639,933

School District No. 83 (K̄wsaltktnéws ne Secwepemcúl'ecw)

Schedule 2A

Amended Annual Budget - Schedule of Operating Revenue by Source

Year Ended June 30, 2026

	2026 Amended Annual Budget	2025 Amended Annual Budget
	\$	\$
Provincial Grants - Ministry of Education and Child Care		
Operating Grant, Ministry of Education and Child Care	88,742,780	89,249,157
ISC/LEA Recovery	(1,373,199)	(1,425,920)
Other Ministry of Education and Child Care Grants		
Pay Equity	641,286	641,286
Funding for Graduated Adults	2,000	2,000
Student Transportation Fund	561,925	561,925
Support Staff Benefits Grant		66,101
FSA Scorer Grant	12,964	12,964
Child Care Funding	8,090	8,090
Labour Settlement Funding		825,879
NGN Self-Provisioning	28,968	28,968
Integrated Child and Youth Initiative	373,173	62,749
Total Provincial Grants - Ministry of Education and Child Care	88,997,987	90,033,199
Provincial Grants - Other	255,677	236,297
Federal Grants	211,625	32,415
Tuition		
International and Out of Province Students	268,000	564,390
Total Tuition	268,000	564,390
Other Revenues		
Other School District/Education Authorities	-	119,110
Funding from First Nations	1,373,199	1,425,920
Miscellaneous		
Miscellaneous	50,000	50,000
Artists in Education	-	8,400
Sale of Assets	15,000	15,000
Total Other Revenue	1,438,199	1,618,430
Rentals and Leases	133,000	133,000
Investment Income	325,000	400,000
Total Operating Revenue	91,629,488	93,017,731

School District No. 83 (K̄wsaltktnéws ne Secwepemcúl'ecw)

Schedule 2B

Amended Annual Budget - Schedule of Operating Expense by Object

Year Ended June 30, 2026

	2026 Amended Annual Budget	2025 Amended Annual Budget
	\$	\$
Salaries		
Teachers	35,628,620	36,133,702
Principals and Vice Principals	6,009,804	5,721,661
Educational Assistants	7,272,821	7,104,351
Support Staff	8,575,960	8,321,277
Other Professionals	3,268,977	3,357,808
Substitutes	4,118,802	4,193,287
Total Salaries	64,874,984	64,832,086
Employee Benefits	16,898,810	16,347,863
Total Salaries and Benefits	81,773,794	81,179,949
Services and Supplies		
Services	2,641,123	2,702,468
Student Transportation	1,500	1,500
Professional Development and Travel	759,328	702,937
Rentals and Leases	74,000	74,000
Dues and Fees	282,300	258,310
Insurance	281,675	308,655
Supplies	3,688,195	3,730,172
Utilities	1,838,000	1,938,000
Total Services and Supplies	9,566,121	9,716,042
Total Operating Expense	91,339,915	90,895,991

School District No. 83 (Kwswalknéws ne Secwepemcú'ecw)

Amended Annual Budget - Operating Expense by Function, Program and Object

Year Ended June 30, 2026

	Teachers Salaries	Principals and Vice Principals Salaries	Educational Assistants Salaries	Support Staff Salaries	Other Professionals Salaries	Substitutes Salaries	Total Salaries
	\$	\$	\$	\$	\$	\$	\$
1 Instruction							
1.02 Regular Instruction	27,161,452	998,116	11,300	333,993		2,920,451	31,425,312
1.03 Career Programs	470,640			117,549	88,501		676,690
1.07 Library Services	936,646			92,064			1,028,710
1.08 Counselling	1,536,824		45,058		157,499		1,739,381
1.10 Inclusive Education	4,909,001	283,238	6,189,647	58,702	128,754	765,239	12,334,581
1.20 Early Learning and Child Care			150,704				150,704
1.30 English Language Learning	99,718						99,718
1.31 Indigenous Education	514,339	153,028	876,112	54,846	143,149	32,175	1,773,649
1.41 School Administration		4,413,970		1,600,846		147,507	6,162,323
1.62 International and Out of Province Students							-
Total Function 1	35,628,620	5,848,352	7,272,821	2,258,000	517,903	3,865,372	55,391,068
4 District Administration							
4.11 Educational Administration		161,452		41,930	794,838		998,220
4.20 Early Learning and Child Care				5,032	35,400		40,432
4.40 School District Governance					104,480		104,480
4.41 Business Administration				273,304	1,212,690	45,917	1,531,911
Total Function 4	-	161,452	-	320,266	2,147,408	45,917	2,675,043
5 Operations and Maintenance							
5.41 Operations and Maintenance Administration				60,623	273,593		334,216
5.50 Maintenance Operations				3,764,193	223,190	93,561	4,080,944
5.52 Maintenance of Grounds				197,467			197,467
5.56 Utilities							-
Total Function 5	-	-	-	4,022,283	496,783	93,561	4,612,627
7 Transportation and Housing							
7.41 Transportation and Housing Administration				125,542	106,883		232,425
7.70 Student Transportation				1,849,869		113,952	1,963,821
Total Function 7	-	-	-	1,975,411	106,883	113,952	2,196,246
9 Debt Services							
Total Function 9	-	-	-	-	-	-	-
Total Functions 1 - 9	35,628,620	6,009,804	7,272,821	8,575,960	3,268,977	4,118,802	64,874,984

School District No. 83 (Kwaskwaka ne Secwepemcú'ecw)

Amended Annual Budget - Operating Expense by Function, Program and Object

Year Ended June 30, 2026

	Total Salaries	Employee Benefits	Total Salaries and Benefits	Services and Supplies	2026 Amended Annual Budget	2025 Amended Annual Budget
	\$	\$	\$	\$	\$	\$
1 Instruction						
1.02 Regular Instruction	31,425,312	7,991,549	39,416,861	1,639,243	41,056,104	41,688,491
1.03 Career Programs	676,690	177,927	854,617	416,596	1,271,213	1,114,711
1.07 Library Services	1,028,710	273,106	1,301,816	97,217	1,399,033	1,235,067
1.08 Counselling	1,739,381	443,844	2,183,225	159,320	2,342,545	2,183,217
1.10 Inclusive Education	12,334,581	3,389,381	15,723,962	189,336	15,913,298	15,997,196
1.20 Early Learning and Child Care	150,704	46,692	197,396		197,396	123,001
1.30 English Language Learning	99,718	27,195	126,913	5,000	131,913	158,115
1.31 Indigenous Education	1,773,649	483,549	2,257,198	277,573	2,534,771	2,326,380
1.41 School Administration	6,162,323	1,515,105	7,677,428	201,257	7,878,685	7,628,017
1.62 International and Out of Province Students	-	-	-	15,000	15,000	470,159
Total Function 1	55,391,068	14,348,348	69,739,416	3,000,542	72,739,958	72,924,354
4 District Administration						
4.11 Educational Administration	998,220	215,515	1,213,735	126,956	1,340,691	1,113,422
4.20 Early Learning and Child Care	40,432	8,927	49,359		49,359	49,087
4.40 School District Governance	104,480	12,558	117,038	265,981	383,019	269,466
4.41 Business Administration	1,531,911	378,265	1,910,176	568,395	2,478,571	2,308,343
Total Function 4	2,675,043	615,265	3,290,308	961,332	4,251,640	3,740,318
5 Operations and Maintenance						
5.41 Operations and Maintenance Administration	334,216	75,782	409,998	231,230	641,228	634,157
5.50 Maintenance Operations	4,080,944	1,174,136	5,255,080	1,836,717	7,091,797	6,832,240
5.52 Maintenance of Grounds	197,467	55,481	252,948	422,175	675,123	692,776
5.56 Utilities	-	-	-	2,038,000	2,038,000	2,138,000
Total Function 5	4,612,627	1,305,399	5,918,026	4,528,122	10,446,148	10,297,173
7 Transportation and Housing						
7.41 Transportation and Housing Administration	232,425	61,318	293,743	18,700	312,443	218,951
7.70 Student Transportation	1,963,821	568,480	2,532,301	1,057,425	3,589,726	3,715,195
Total Function 7	2,196,246	629,798	2,826,044	1,076,125	3,902,169	3,934,146
9 Debt Services						
Total Function 9	-	-	-	-	-	-
Total Functions 1 - 9	64,874,984	16,898,810	81,773,794	9,566,121	91,339,915	90,895,991

School District No. 83 (K̓wsaltktnéws ne Secwepemcúl'ecw)

Schedule 3

Amended Annual Budget - Special Purpose Revenue and Expense

Year Ended June 30, 2026

	2026 Amended Annual Budget	2025 Amended Annual Budget
	\$	\$
Revenues		
Provincial Grants		
Ministry of Education and Child Care	13,463,893	13,282,427
Other Revenue	2,450,000	2,356,750
Investment Income	10,000	9,000
Total Revenue	15,923,893	15,648,177
Expenses		
Instruction	15,492,230	15,301,995
District Administration	10,000	9,000
Operations and Maintenance	29,148	329,564
Transportation and Housing	44,168	44,687
Total Expense	15,575,546	15,685,246
Net Revenue (Expense)	348,347	(37,069)
Net Transfers (to) from other funds		
Tangible Capital Assets Purchased	(398,347)	(12,931)
Tangible Capital Assets - Work in Progress		-
Other	50,000	50,000
Total Net Transfers	(348,347)	37,069
Budgeted Surplus (Deficit), for the year	-	-

School District No. 83 (Kwasiaktnéws ne Secwepemcú'ecw)

Amended Annual Budget - Changes in Special Purpose Funds
 Year Ended June 30, 2026

	Annual Facility Grant	Learning Improvement Fund	Scholarships and Bursaries	School Generated Funds	Strong Start	Ready, Set, Learn	OLEP	CommunityLINK	Classroom Enhancement Fund - Overhead
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Deferred Revenue, beginning of year	-	110,914	16,544	2,399,422	-	8,830	45,387	67,846	-
Add: Restricted Grants									
Provincial Grants - Ministry of Education and Child Care	342,495	307,187	7,500	2,500,000	204,000	41,650	194,481	368,914	363,475
Other Investment Income			7,500	2,500,000					
Less: Allocated to Revenue Recovered	342,495	418,101	10,000	2,450,000	204,000	50,480	239,868	436,760	363,475
Deferred Revenue, end of year	-	-	14,044	2,449,422	-	-	-	-	-
Revenues									
Provincial Grants - Ministry of Education and Child Care	342,495	418,101		2,450,000	204,000	50,480	239,868	436,760	363,475
Other Revenue			10,000	2,450,000					
Investment Income	342,495	418,101		2,450,000	204,000	50,480	239,868	436,760	363,475
Expenses									
Salaries									
Teachers									
Principals and Vice Principals					148,236		55,172	137,931	
Educational Assistants		317,289					45,172	125,520	
Support Staff									
Substitutes		317,289			148,236		28,000	263,451	301,554
Employee Benefits									
Services and Supplies	29,148	100,812		2,450,000	46,056	50,480	34,823	70,947	61,921
Tangible Capital Assets Purchased	29,148	418,101	10,000	2,450,000	9,708	50,480	76,701	102,362	
Other			10,000	2,450,000	204,000	50,480	239,868	436,760	363,475
Net Revenue (Expense) before Interfund Transfers	313,347	-	-	-	-	-	-	-	-
Interfund Transfers									
Tangible Capital Assets Purchased	(313,347)								
Other	(313,347)								
Net Revenue (Expense)	-	-	-	-	-	-	-	-	-

School District No. 83 (Kwsaltktnéws ne Secwepemcú'ecw)

Amended Annual Budget - Changes in Special Purpose Funds
Year Ended June 30, 2026

	Classroom Enhancement Fund - Staffing	Classroom Enhancement Fund - Remedies	First Nation Student Transportation	Mental Health in Schools	Changing Results for Young Children (CR4YC)	Seamless Day Kindergarten	Early Childhood Education Dual Credit Program	JUST B4	SEY2KT (Early Years to Kindergarten)
	\$	\$	\$	\$	\$	\$	\$	\$	
Deferred Revenue, beginning of year	-	52,589	37,349	25,929	1,753	-	61,750	33,200	16,561
Add: Restricted Grants									
Provincial Grants - Ministry of Education and Child Care	7,730,900	1,676,889	6,819	52,000	-	55,400	-	25,000	-
Other Investment Income									
Less: Allocated to Revenue Recovered	7,730,900	1,676,889	44,168	77,929	1,753	55,400	61,750	58,200	16,561
Deferred Revenue, end of year	-	52,589	-	-	-	-	-	-	-
Revenues									
Provincial Grants - Ministry of Education and Child Care	7,730,900	1,676,889	44,168	77,929	1,753	55,400	61,750	58,200	16,561
Other Revenue									
Investment Income									
Expenses									
Salaries									
Teachers	6,128,253	299,400							
Principals and Vice Principals		137,931					20,183		
Educational Assistants						68,024			
Support Staff			24,424			5,105			
Substitutes		930,420		2,500	1,383				3,688
Employee Benefits		1,367,751	24,424	2,500	1,383	73,129	20,183	9,882	3,688
Services and Supplies	1,602,647	309,138	7,596	531	294	22,849	4,817	3,098	784
Tangible Capital Assets Purchased			12,148	74,898	76	9,422	36,750	45,220	12,089
Other	7,730,900	1,676,889	44,168	77,929	1,753	105,400	61,750	58,200	16,561
Net Revenue (Expense) before Interfund Transfers	-	-	-	-	-	(50,000)	-	-	-
Interfund Transfers									
Tangible Capital Assets Purchased						50,000			
Other						50,000			
Net Revenue (Expense)	-	-	-	-	-	-	-	-	-

School District No. 83 (Kwasiaktnéws ne Secwepemcú'ecw)

Amended Annual Budget - Changes in Special Purpose Funds
Year Ended June 30, 2026

	ECL Early Care & Learning	Feeding Futures Fund	Professional Learning Grant	National School Food Program	Work Experience Enhancement	TOTAL
	\$	\$	\$	\$	\$	\$
Deferred Revenue, beginning of year	-	85,059	225,839	68,573	7,896	3,265,441
Add: Restricted Grants						
Provincial Grants - Ministry of Education and Child Care	175,000	848,097	-	274,700	-	12,667,007
Other Investment Income	175,000	848,097	-	274,700	-	2,500,000
						7,500
						15,174,507
Less: Allocated to Revenue Recovered	175,000	933,156	225,839	343,273	7,896	15,923,893
Deferred Revenue, end of year	-	-	-	-	-	52,589
						2,463,466
Revenues						
Provincial Grants - Ministry of Education and Child Care	175,000	933,156	225,839	343,273	7,896	13,463,893
Other Revenue						2,450,000
Investment Income	175,000	933,156	225,839	343,273	7,896	15,923,893
						10,000
Expenses						
Salaries						
Teachers	110,241					6,427,653
Principals and Vice Principals						461,458
Educational Assistants		131,936			5,589	714,123
Support Staff			143,832			167,054
Substitutes	110,241	131,936	143,832	-	5,589	1,411,377
Employee Benefits	26,308	33,535	30,576		2,307	2,359,039
Services and Supplies	38,451	767,685	51,431	258,273		4,034,842
	175,000	933,156	225,839	258,273	7,896	15,575,546
						85,000
Net Revenue (Expense) before Interfund Transfers	-	-	-	-	-	348,347
Interfund Transfers						
Tangible Capital Assets Purchased				(85,000)		(398,347)
Other	-	-	-	(85,000)	-	50,000
						(348,347)
Net Revenue (Expense)	-	-	-	-	-	-

School District No. 83 (K̄wsaltktnéws ne Secwepemcúl'ecw)

Schedule 4

Amended Annual Budget - Capital Revenue and Expense

Year Ended June 30, 2026

	2026 Amended Annual Budget			2025 Amended Annual Budget
	Invested in Tangible Capital Assets	Local Capital	Fund Balance	
	\$	\$	\$	\$
Revenues				
Provincial Grants				
Ministry of Education and Child Care	20,000		20,000	45,000
Investment Income		102,200	102,200	126,300
Amortization of Deferred Capital Revenue	4,017,328		4,017,328	3,679,884
Total Revenue	4,037,328	102,200	4,139,528	3,851,184
Expenses				
Operations and Maintenance	20,000		20,000	45,000
Amortization of Tangible Capital Assets				
Operations and Maintenance	5,164,893		5,164,893	4,919,572
Transportation and Housing	840,796		840,796	800,861
Total Expense	6,025,689	-	6,025,689	5,765,433
Net Revenue (Expense)	(1,988,361)	102,200	(1,886,161)	(1,914,249)
Net Transfers (to) from other funds				
Tangible Capital Assets Purchased	1,481,951		1,481,951	1,015,958
Local Capital		487,592	487,592	428,780
Total Net Transfers	1,481,951	487,592	1,969,543	1,444,738
Other Adjustments to Fund Balances				
Tangible Capital Assets Purchased from Local Capital	837,591	(837,591)	-	
Total Other Adjustments to Fund Balances	837,591	(837,591)	-	
Budgeted Surplus (Deficit), for the year	331,181	(247,799)	83,382	(469,511)

February Enrolment Projection

Standard Schools	6,530.2269
Continuing Education	-
Alternate Schools	41.2731
Online Learning	-

Total School-Age Enrolment-Based FTE 6,571.5000

Home Schooling 59.0000

Level 1 Special Needs 4.0000

Level 2 Special Needs 479.0000

Level 3 Special Needs 75.0000

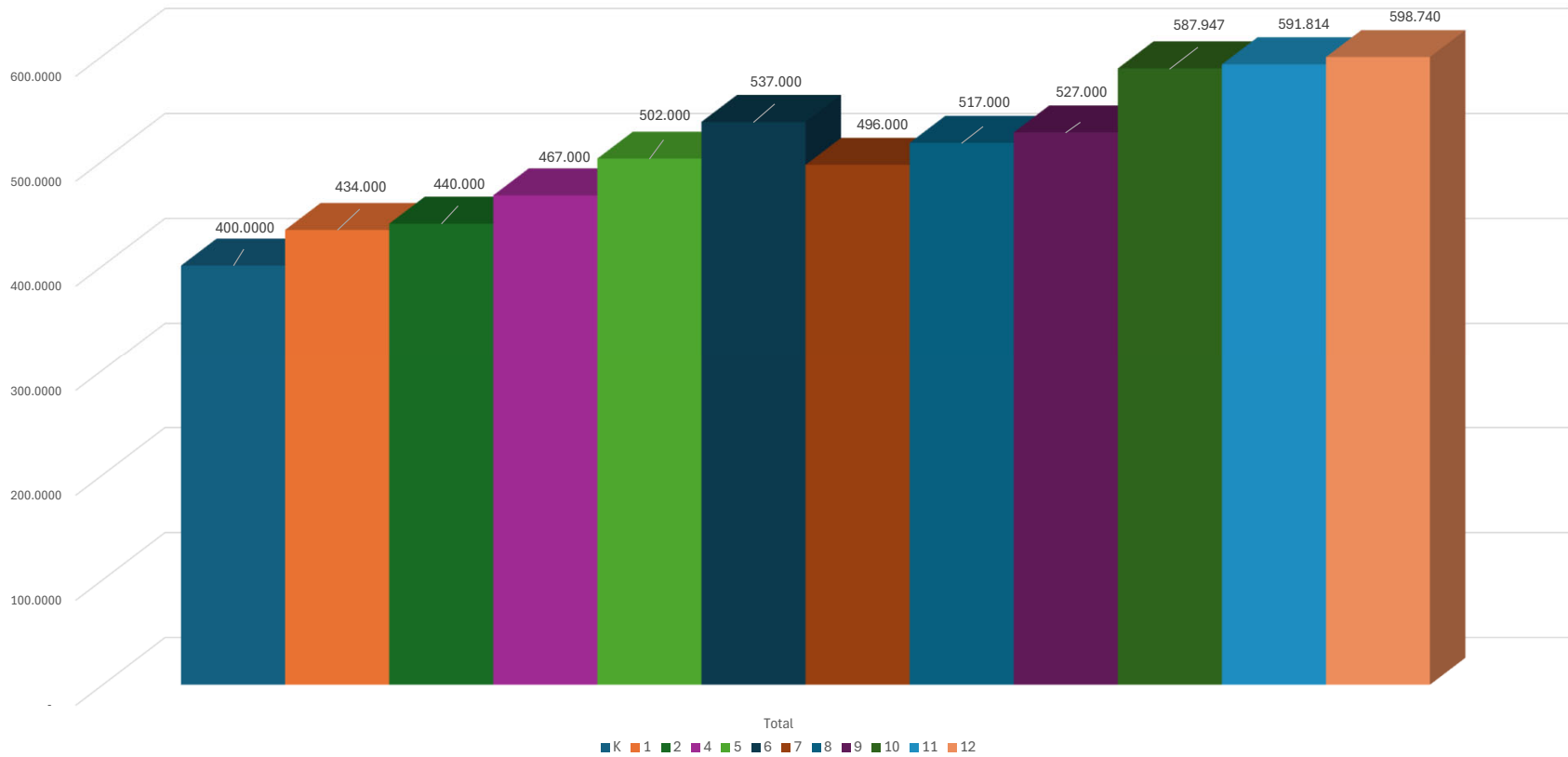
English Language Learning 80.0000

Aboriginal Education 1,229.0000

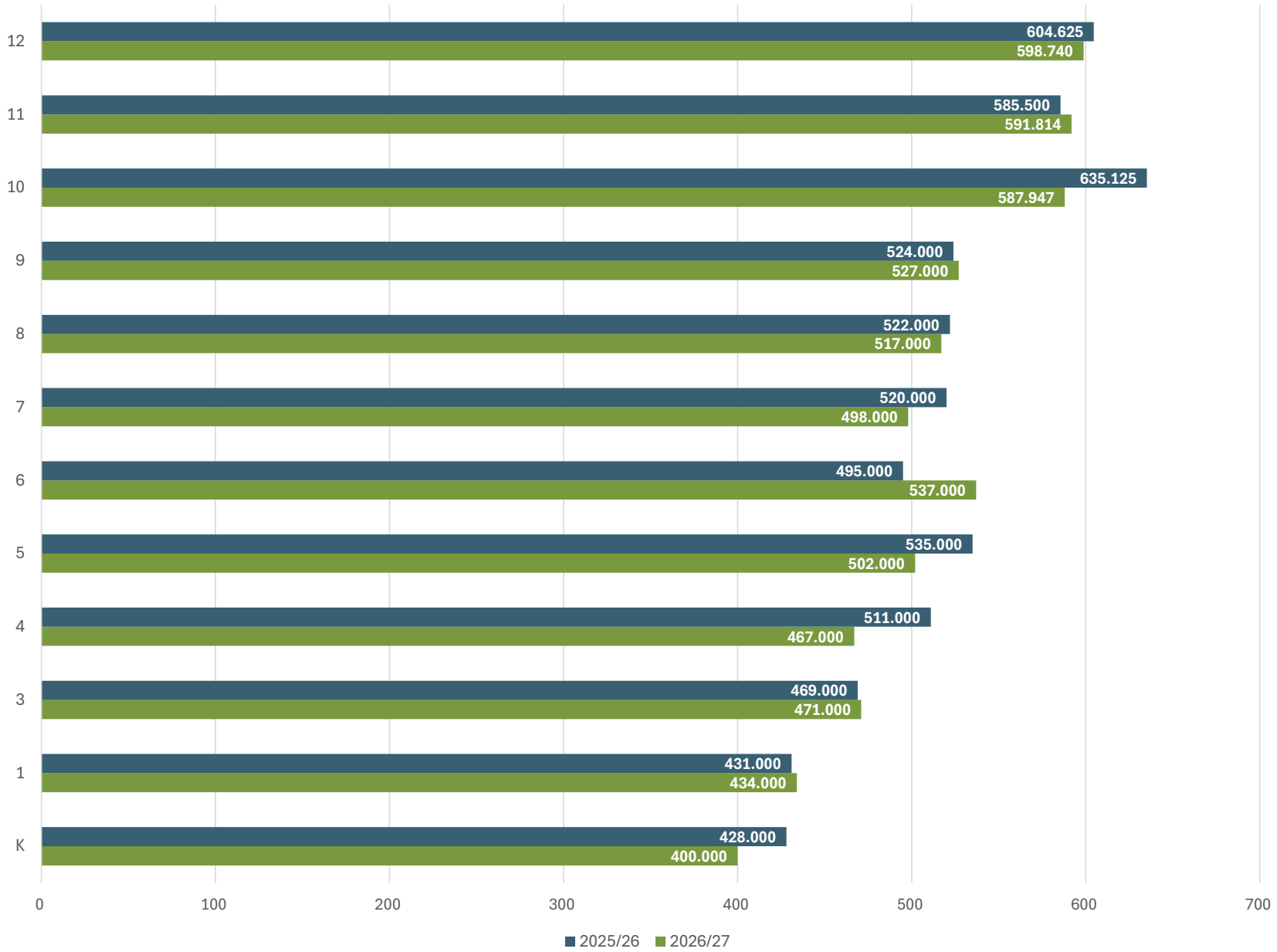
Adult Education -

Total Funded FTE Distribution 6,571.5000

MyEd Straight Line FTE Projection



MyEd BC Straight Line Enrolment Comparison 2025/26 to 2026/27





BRIEFING NOTE

TO: The Board of Education **DATE:** February 17, 2026
FROM: Jeremy Hunt, Acting Secretary-Treasurer
RE: **Board Policy 190 – Financial Planning and Reporting – 2nd and Final Reading**

Background

The Ministry implemented the Financial Planning and Reporting Policy (Policy or FPAR Policy) to provide greater transparency and accountability for the planning and reporting of the financial resources managed by boards of education (boards). The Policy requires boards to develop, implement and provide to the Ministry multi-year financial plans to show how they will use their funding and resources to support their strategic objectives and operational needs with a focus on improving student educational outcomes for all students.

Both the Financial Planning and Reporting and Accumulated Operating Surplus Ministry policies stem from financial management recommendations of the Independent Panel for the Funding Model Review.

Information

Under this Ministry Policy, Boards are required to develop and maintain their own public policy detailing how they will plan to report out to their local community and education partner groups, including local First Nations and Métis Nation BC, on their progress towards aligning funding and resources with board strategic plans and other operational needs of the school district as well as when developing multi-year financial plans.

New Board Policy 190 – Financial Planning and Reporting was developed in response to this Ministry Policy and aligns with the District Strategic Plan Priorities of Organizational Development and Effective Governance and Leadership. This policy will eventually replace the current Policy 190 – Budget Monitoring and Reporting, which is no longer in alignment with Ministry Policy.

This policy (new and current) was reviewed at the January 14th Policy Committee meeting, and the committee was in agreement that Financial Planning and Reporting would replace Budget Monitoring and Reporting. The Board gave first reading to Policy 190 – Financial Planning and Reporting at its January 20th Regular Meeting and the Policy subsequently went out for public feedback. The survey is open until Thursday, February 19th and as of February 12th, there were no suggestions or comments received regarding Policy 190.

Recommendation

“That the Board of Education approve the second and final reading of Policy 190 – Financial Planning and Reporting.”

Respectfully submitted,

Jeremy Hunt

Jeremy Hunt
Acting Secretary-Treasurer

POLICY 190 FINANCIAL PLANNING AND REPORTING

The Financial Planning and Reporting Policy (“Policy”) provides greater transparency and accountability for the planning and reporting of financial resources managed by the Board of Education. This Policy aligns with and ensures compliance with the Ministry of Education and Child Care Financial Planning and Reporting Policy which requires Boards of Education to develop, implement and provide to the Ministry multi-year financial plans outlining how funding and resources have been allocated in support of the Board’s strategic priorities and operational needs with a focus on improving outcomes for all students.

GENERAL REQUIREMENTS

On an annual basis, the Board will approve a three-year financial plan that is in alignment with the annual operating budget. The Board will ensure that the resource allocations outlined in the financial plan support the strategic directions identified in the Strategic Plan and the Framework for Enhancing Student Learning of ~~kwátsátkn'ews ne Secwepemcú'ecw~~ School District No. 83 ([kwátsátkn'ews ne Secwepemcú'ecw](#)).

SPECIFIC RESPONSIBILITIES

The Board will:

1. Ensure that it adequately plans for core educational programs;
2. Develop a multi-year financial plan which includes the efficient and effective allocation of resources;
3. Align financial planning decisions with strategic priorities;
4. Identify a process of engagement with the local community, education partners, First Nations and the BC Méétis Nation that will provide an opportunity for stakeholders to provide input into the development of the Annual Budget and multi-year financial plan;
5. Ensure that the Annual Budget and multi-year financial plans are developed in accordance with the applicable legislation, regulations, and Treasury Board policy; and,
6. Report annually on the progress towards alignment of funding with the Board’s strategic plan and priorities, operational goals, and student educational outcomes.

BUDGET DEVELOPMENT AND MULTI-YEAR PLAN

The Board authorizes the Superintendent and Secretary-Treasurer to develop the Annual and Amended Budgets and the multi-year financial plan.

The Annual and Amended Budgets will be compiled and submitted in the [format](#) and contain the content specified by the Ministry of Education and Child Care.

The Annual and Amended Budgets and multi-year financial plan will prioritize funding for mandated educational programs and, where available, may support the Board’s strategic priorities and operational plans.

Each year, at a Regular Public Board meeting, the Board will approve the Annual Budget timelines which will include a process and schedule for engagement with the local community and educational partners.

This process will include engagement of First Nations and the BC Métis Nation. The multi-year financial plan will also be included at this time.

Prior to the presentation of the Annual Budget to the Board for approval, a report will be provided to the Board on input received and identify how that input has been considered in the development of the Annual Budget and multi-year financial plan.

FINANCIAL REPORTING

The Board authorizes the Superintendent and Secretary-Treasurer to monitor financial reporting of the Annual Budget. The Secretary-Treasurer shall provide to the Board at a Regular Meeting, at least twice per year, a financial update on the District's financial position in accordance with the Ministry reporting requirements.

Quarterly financial reports will be compiled and submitted to the Ministry in the form [at](#) and containing the content specified by the Ministry of Education and Child Care.

Annually, the Board of Education will communicate its progress towards the alignment of funding and resources within the Board's strategic priorities, operational goals, and student outcomes. Progress will be reported annually through the publication of the audited financial statements and an accompanying Financial Statement Discussion and Analysis (FSDA) Report. The FSDA will also meet the requirements of the K-12 Public Education Financial Planning and Reporting Policy and the K-12 Public Education Accumulated Operating Surplus Policy.

References: School Act, RSBC 1996, s. 81, S. 110, s.156
Enhancing Student Learning Reporting Order Budget Transparency and Accountability Act
[K-12 Public Education Financial Planning and Reporting Policy](#)

Date Adopted:
Date Amended:

POLICY 190 FINANCIAL PLANNING AND REPORTING

The Financial Planning and Reporting Policy (“Policy”) provides greater transparency and accountability for the planning and reporting of financial resources managed by the Board of Education. This Policy aligns with and ensures compliance with the Ministry of Education and Child Care Financial Planning and Reporting Policy which requires Boards of Education to develop, implement and provide to the Ministry multi-year financial plans outlining how funding and resources have been allocated in support of the Board’s strategic priorities and operational needs with a focus on improving outcomes for all students.

GENERAL REQUIREMENTS

On an annual basis, the Board will approve a three-year financial plan that is in alignment with the annual operating budget. The Board will ensure that the resource allocations outlined in the financial plan support the strategic directions identified in the Strategic Plan and the Framework for Enhancing Student Learning of School District No. 83 (Kwátsalktnéws ne Secwepemcúl'ecw).

SPECIFIC RESPONSIBILITIES

The Board will:

1. Ensure that it adequately plans for core educational programs;
2. Develop a multi-year financial plan which includes the efficient and effective allocation of resources;
3. Align financial planning decisions with strategic priorities;
4. Identify a process of engagement with the local community, education partners, First Nations and the BC Métis Nation that will provide an opportunity for stakeholders to provide input into the development of the Annual Budget and multi-year financial plan;
5. Ensure that the Annual Budget and multi-year financial plans are developed in accordance with the applicable legislation, regulations, and Treasury Board policy; and,
6. Report annually on the progress towards alignment of funding with the Board’s strategic plan and priorities, operational goals, and student educational outcomes.

BUDGET DEVELOPMENT AND MULTI-YEAR PLAN

The Board authorizes the Superintendent and Secretary-Treasurer to develop the Annual and Amended Budgets and the multi-year financial plan.

The Annual and Amended Budgets will be compiled and submitted in the format and contain the content specified by the Ministry of Education and Child Care.

The Annual and Amended Budgets and multi-year financial plan will prioritize funding for mandated educational programs and, where available, may support the Board’s strategic priorities and operational plans.

Each year, at a Regular Public Board meeting, the Board will approve the Annual Budget timelines which will include a process and schedule for engagement with the local community and educational partners. This process will include engagement of First Nations and the BC Métis Nation. The multi-year financial plan will also be included at this time.

The Board of Education of School District No. 83 (Kwásktknéws ne Secwepemcúl'ecw)

Prior to the presentation of the Annual Budget to the Board for approval, a report will be provided to the Board on input received and identify how that input has been considered in the development of the Annual Budget and multi-year financial plan.

FINANCIAL REPORTING

The Board authorizes the Superintendent and Secretary-Treasurer to monitor financial reporting of the Annual Budget. The Secretary-Treasurer shall provide to the Board at a Regular Meeting, at least twice per year, a financial update on the District's financial position in accordance with the Ministry reporting requirements.

Quarterly financial reports will be compiled and submitted to the Ministry in the format and containing the content specified by the Ministry of Education and Child Care.

Annually, the Board of Education will communicate its progress towards the alignment of funding and resources within the Board's strategic priorities, operational goals, and student outcomes. Progress will be reported annually through the publication of the audited financial statements and an accompanying Financial Statement Discussion and Analysis (FSDA) Report. The FSDA will also meet the requirements of the K-12 Public Education Financial Planning and Reporting Policy and the K-12 Public Education Accumulated Operating Surplus Policy.

References: School Act, RSBC 1996, s. 81, S. 110, s.156
Enhancing Student Learning Reporting Order Budget Transparency and Accountability Act
[K-12 Public Education Financial Planning and Reporting Policy](#)

Date Adopted:
Date Amended:

190 BUDGET MONITORING AND REPORTING

The Board of Education of School District No. 83 (North Okanagan-Shuswap) recognizes its responsibility for the effective use of public funds in providing the best possible education to the students in the communities it serves. The Board has a duty to govern the district in a fiscally responsible manner, while carrying out the strategies required to achieve its goals.

The annual operating budget is a financial plan reflecting the implementation and maintenance of the Board's educational and operational objectives and should be consistent with the district's Strategic Plan.

The Superintendent and Secretary-Treasurer are delegated responsibility for the overall management of the educational and operational programs that are supported by the annual budgets. The Secretary-Treasurer is specifically responsible for the financial management of the budget, and all financial reporting and monitoring.



BRIEFING NOTE

TO: The Board of Education **DATE:** February 17, 2026
FROM: Corryn Grayston, Board Chairperson
RE: **Board Governance Policies**

Background

One of the key responsibilities of the Board of Education is to provide direction through its policy process. These include planning, developing, implementing, and evaluating policy.

Summary

Section 100 – Board Governance and Foundational Commitments of the Policy Manual are policies which are connected to the roles and responsibilities of the Board and Superintendent, as well as how the Board conducts its business and the expectations it has regarding the conduct of students and employees within the District.

Information

With an upcoming election to be held in the Fall of 2026, Trustees have committed to spend time reviewing the governance policies under Section 100 of the policy manual to ensure they are current and up to date. This work has begun and during a Committee of the Whole held in January, Policies 100, 130, 131, 132, 133, 134, and 135 were reviewed and amendments to the policies were recommended. In addition to the policies mentioned, Policy 120 – District Code of Conduct and Policy 121 – Sexual Orientation and Gender Identity were forwarded to the Policy Committee for their consideration. Policy 124 – Environmental Stewardship and Sustainability was reviewed with no suggested amendments.

During the Committee of the Whole, Vice-Chairperson Krebs recommended that all Board policies begin with “The Board of Education of School District No. 83 (*K'wáaltkne'w ne Secwepemcúl'ecw*)”. That amendment has been incorporated into the policies being brought forward for the Board’s consideration.

Recommendations

“That the Board of Education approve the amendments to Policy 100 – Foundational Statements as amended.”

“That the Board of Education approve the amendments to Policy 130 – Roles and Responsibilities of the Board as amended.”

“That the Board of Education approve the amendments to Policy 131 – Roles and Responsibilities of the Board Chairperson as amended.”

“That the Board of Education approve the amendments and renumbering of former Policy 132 – Roles and Responsibilities of Individual Trustees to Policy 133 - Roles and Responsibilities of Individual Trustees as amended.”

“That the Board of Education approve the amendments and renumbering of former Policy 133 – Trustee Code of Conduct to Policy 134 – Trustee Code of Conduct as amended.”

“That the Board of Education approve the amendments and renumbering of former Policy 134 – Trustee Conflict of Interest to Policy 135 – Trustee Conflict of Interest as amended.”

“That the Board of Education approve the amendments and renumbering of former Policy 135 – Trustee Attendance to Policy 136 – Trustee Attendance as amended.”

Respectfully submitted,

Corryn Grayston

Corryn Grayston
Board Chairperson

POLICY 100 FOUNDATIONAL STATEMENTS

The Board of Education of School District No. 83 (Ķwsaltktnéws ne Secwepemcú'ecw), in its role as both governor and advocate for public education, has established the organization's core values, vision, and mission to ensure that all learners are supported in achieving their fullest potential. The Board believes that educational systems are best able to meet the needs of their communities when they are guided by shared values and goals that provide clear direction and coherence for ongoing development and operation.

Together, these guiding principles serve as foundational lenses through which decisions are made and actions are taken. They create a shared understanding and collective responsibility among trustees, leaders, staff, and partners, ensuring that all efforts remain aligned, purposeful, and focused on learner success, well-being, and future readiness.

Our Vision

Preparing students to become educated citizens who contribute to a dynamic, sustainable, and diverse world.

Our Mission

Empowering students to become confident, curious, and caring individuals who thrive in their learning, relationships, and community.

Foundational Framework

We have six core value commitments:

- 1. Belonging:** We encourage relationships that support a culture of respect, empathy, and collaboration where individuals are supported, represented, and empowered to reach their full potential.
- 2. Respect:** We nurture respectful and inclusive communities where everyone feels valued, safe, and appreciated.
- 3. Reconciliation:** We are committed to true reconciliation through working together and honouring Indigenous ways of knowing and doing.
- 4. Empathy:** We offer kindness, compassion, and respect while recognizing a deep understanding of others.
- 5. Equity:** We seek to understand individual perspectives and needs in order to provide access to opportunities, resources, and learning, and we honour our commitment to true reconciliation.
- 6. Perseverance:** We foster resilience and self-empowerment, recognizing one's journey toward success involves overcoming difficult challenges.

Operational Framework

Strategic Plan Priorities and Outcomes

1. Intellectual Development

Goal: Each student will develop their literacy skills, numeracy skills, and competencies to become their most capable self.

Outcomes:

- Students will work to meet or exceed literacy and numeracy expectations at each grade level or as documented within an Individual Education Plan.
- Support the transition of students from grade to grade with their peers.
- Support families with children with learning differences who are transitioning into our schools.
- Enhance student choice and voice in their learning to increase personal autonomy and accountability.
- Provide opportunities for learners to develop communication, critical and creative thinking skills.
- Engage all learners through innovative and responsive learning opportunities.
- Pursue inclusive education practices to ensure all students have equitable access to learning.
- Support and expand teaching and learning practices and opportunities that address climate change and environmental sustainability.

2. Human and Social Development

Goal: Each student will feel welcome, safe, and connected to peers and adults in their school.

Outcomes:

- Students will report feeling welcome, safe, and a sense of belonging to their school community.
- Ensure safe, inclusive spaces exist in our schools for all students.
- Develop, expand, and implement inclusive and collaborative practices and processes.
- To improve educational outcomes and well-being of Children and Youth in Care.
- Prioritize Truth and Reconciliation to expand local Secwépemc perspectives for all.
- Support the successful transition of children 0-5 years of age into K-12 education.

3. Career Development

Goal: Each student will develop the skills and competencies necessary to be successful in a career or community pathway of their choice.

Outcomes:

- All students who graduate with a Dogwood or Evergreen will have a meaningful transition plan based on their personal strengths and skills so they can be successful in navigating future transitions to post-secondary, employment opportunities, or community living.
- Priority Learners will have more involvement in, and successful completion of, dual credit

- Establish recruitment and retention processes which provide greater opportunities for visible minorities to become part of the District workforce.
- Develop and implement exemplary practices to recruit and retain staff.

6. Effective Governance and Leadership

Goal: The Board of Education will work to represent the interests of all students by actively advocating for student learning and well-being through Strategic Planning Policy and responsible stewardship.

Outcomes:

- Ensure that financial reporting is accessible, current, and consistent with best practice.
- Ensure annual budgets and resource allocation align with the Board's strategic priorities.
- Increase stakeholder input into the development of the annual budget.
- Continue the review, revision, and refinement of Board policies.
- Advocate with various levels of government for programs, services, and facilities to meet the needs of the District.
- Continue visibility within the District and the communities which it serves.
- Increase opportunities for Rightsholders, staff, and community engagement.
- Continue building capacity around the roles and responsibilities of governance.
- Promote environmental stewardship and sustainability.
- Continue commitment to Truth and Reconciliation.

Logo Design and Use



ᑭᓄᓐᓂᑦᓂᑦᓄᑦ ᓂᑦᓄᑦᓂᑦᓄᑦᓄᑦ Board of Education of School District No. 83 (ᑭᓄᓐᓂᑦᓂᑦᓄᑦ ᓂᑦᓄᑦᓂᑦᓄᑦᓄᑦ) logo has deep significance and meaning as it depicts not only the geography of our District but also the commitment to reconciliation by honouring the Rightsholders of this place.

Its circular shape represents healing, unity, and equality as we journey toward Truth and Reconciliation. The animals chosen have significant meaning in the Secwépemc culture. The bear is a symbol of strength and courage. Coyote is often tied to oral stories about societal values and traditional knowledge with the salmon symbolizing endurance and perseverance through hardship. Mt. Ida was chosen to represent the geographic landmark of the District office, where the Board conducts its business. The golden colour

The Board of Education of

~~Íwsaltktnéws ne Secwepemcúl'ecw~~ School District No. 83 (Íwsaltktnéws ne Secwepemcúl'ecw)

within the logo symbolizes the rich contribution of the agricultural communities within the District and green represents the beauty of the vast forest that surrounds us.

The logo intentionally makes a distinction between sky, land, and water, recognizing that together they make up the ancestral lands of the Secwépemc people since time immemorial.

The logo is the property of the Board of Education and shall only be used by external organizations with prior approval of the Superintendent.

Legal Names

~~Íwsaltktnéws ne Secwepemcúl'ecw~~ Board of Education of School District No. 83 (Íwsaltktnéws ne Secwepemcúl'ecw)

~~Íwsaltktnéws ne Secwepemcúl'ecw~~ School District No. 83 (Íwsaltktnéws ne Secwepemcúl'ecw)

Operational Names

Íwsaltktnéws ne Secwepemcúl'ecw School District No. 83
SD83

The Board of Education of

~~Ķwsltktnéws ne Secwepemcú'ecw~~ School District No. 83 (Ķwsltktnéws ne Secwepemcú'ecw)

References: School Act, RSBC 1996 ss 65, 75, 85
District Strategic Plan 2023-2028

Adopted: January 19, 2024

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Goal: Each student will develop the skills and competencies necessary to be successful in a career or community pathway of their choice.

Outcomes:

- All students who graduate with a Dogwood or Evergreen will have a meaningful transition plan based on their personal strengths and skills so they can be successful in navigating future transitions to post-secondary, employment opportunities, or community living.
- Priority Learners will have more involvement in, and successful completion of, dual credit programs and dual credit pathways.
- Support successful transitions as learners enter and progress through to graduation and determine a life pathway.

4. Community Partnership Development

Goal: We will strengthen existing and develop new strategic partnerships in gap areas.

Outcomes:

- Engage Rightsholders, Parent Advisory Councils (PAC), community partners, educational partners, and families through the International Association for Public Participation (IAP2) Spectrum of informing, consulting, involving, collaborating, and empowering.
- Co-construct the Local Education Agreement with Splatsin.
- Fulfill the responsibilities and commitments of the Local Education Agreements with the four local First Nations.
- Expand our culture of social responsibility and implement long-term commitments that support society and protect the environment.
- Develop, expand, and implement respectful, effective, and transparent communications.
- Strengthen and expand our relationships with community groups.

5. Organizational Development

Goal: We will develop and enhance procedures and practices that will assist in meeting the Strategic Priorities.

Outcomes:

- Establish school configurations that support positive relationships and educational outcomes for all students.
- Foster a culture where staff feels socially, emotionally, and mentally supported within their schools and the District.
- Build a shared commitment and capacity to facilitate an inclusive, safe, and healthy work culture.
- Continue to invest in growing leadership capability and capacity across the District.
- Provide targeted professional development and skills training which support the professional groups of our employees.
- Develop an equitable and sustainable financial plan which supports the achievement of the Strategic Plan.
- Provide safe and efficient transportation services that are as equitable as possible.
- On-board and maintain digital technologies that improve workflow and organizational efficiency.
- Create safe, healthy, and functional learning and working spaces.
- Continue to develop, expand, and implement a culture of wellness.
- Review operational processes and procedures to improve efficiency and service delivery.
- Develop an Administrative Procedure Handbook to complement existing and future Board Policies.
- Establish recruitment and retention processes which provide greater opportunities for visible minorities to become part of the District workforce.
- Develop and implement exemplary practices to recruit and retain staff.

6. Effective Governance and Leadership

Goal: The Board of Education will work to represent the interests of all students by actively advocating for student learning and well-being through Strategic Planning Policy and responsible stewardship.

Outcomes:

- Ensure that financial reporting is accessible, current, and consistent with best practice.
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- Increase stakeholder input into the development of the annual budget.
- Continue the review, revision, and refinement of Board policies.
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- Continue visibility within the District and the communities which it serves.
- Increase opportunities for Rightsholders, staff, and community engagement.
- Continue building capacity around the roles and responsibilities of governance.
- Promote environmental stewardship and sustainability.
- Continue commitment to Truth and Reconciliation.

Logo Design and Use



Board of Education of School District No. 83 (K̓wsaltktnéws ne Secwepemcúl'ecw) logo has deep significance and meaning as it depicts not only the geography of our District but also the commitment to reconciliation by honouring the Rightsholders of this place.

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The Board of Education of
School District No. 83 (Kwáaltknéws ne Secwepemcú'ecw)

Legal Names

Board of Education of School District No. 83 (Kwáaltknéws ne Secwepemcú'ecw)
School District No. 83 (Kwáaltknéws ne Secwepemcú'ecw)

Operational Names

Kwáaltknéws ne Secwepemcú'ecw School District No. 83
SD83

References: *School Act*, RSBC 1996 ss 65, 75, 85
District Strategic Plan 2023-2028

Adopted: January 19, 2024

POLICY 130 ROLES AND RESPONSIBILITIES OF THE BOARD

The Board of Education of School District No. 83 (~~Íwsaltktnéws ne Secwepemcúl'ecw~~~~North Okanagan Shuswap~~) is governed by an elected Board of Education. The Board is composed of five locally elected trustees. The rights, powers, duties, and liabilities of the Board rest only with the legally constituted Board, and not with committees of trustees or individual trustees. Unless expressly required to be executed by law, all powers of the Board may be exercised through bylaws or resolutions. As a corporate body, the Board may transact business only with a quorum present during a regular or special meeting called in conformity with the *School Act*.

The Board expects that trustees will:

- a. Assist the Board to fulfill its functions and responsibilities as outlined in the corresponding regulation;
- b. Conduct themselves ethically in accordance with the Trustee Code of Conduct;
- c. Participate fully in Board activities, honouring the principles of honesty, integrity, and leadership; and,
- d. Seek out learning opportunities related to their roles, duties, and responsibilities.

It is the role of the Board to:

- a. Govern in a manner that is responsive to its entire community;
- b. Act in the interests of all learners in the district;
- c. Advocate actively for students, their learning, and their well-being ~~in the Board's work~~ with the community, the municipality, and the province; and,
- d. Promote confidence in ~~publicly funded~~ publicly funded education through its communications about the goals and achievements of the Board.

The Board is responsible for setting the overall direction for the school system. This is done through:

1. Strategic Planning

The Board sets the overall direction for the district through a multi-year strategic planning process that is reviewed annually. Through the strategic plan, the vision, mission, values, and ~~beliefs are revisited and~~ strategic priorities ~~or goals~~ are determined.

2. Board Policy

The Board also provides direction through its policy processes. These include planning, developing, implementing and evaluating policy.

3. Annual Budget

The annual budget also reflects the approved directions of the Board in the way resources are allocated to schools and programs.

The Board, through the Superintendent, holds the system accountable for achieving the results established through its planning process. It does this by establishing a monitoring and evaluation system whereby reports are made to the Board on a regular basis. The Board then reports to the public and the province about system and school performance.

Boards have a dual accountability: they are accountable to the public who elected them; and they are accountable to the Ministry of Education. Various sections of the School Act set out the duties and powers of boards. These provisions are very specific and cover such matters as the duty to provide special education programs and services or the duty to establish a parent advisory council for each school.

Working rRelationships bBetween the Board and Senior Staff are governed within the context that no one trustee, not even the chairperson, has the authority to direct district staff. The Superintendent reports to the Board as a whole; all other staff report to the Superintendent or their designated supervisor. The other members of the school district governing team can include assistant superintendents, directors, and executive assistants. Under the School Act, both the Superintendent and Secretary-Treasurer have specific responsibilities to the Board, and either or both may be required to report to the Minister of Education at the Minister's request.

Related Legislation: School Act [RSBC 1996, Part 3, Division 1, Section 22, 23 and Part 6, Division 1, Section 65]

Related Contract Article: Nil

Adopted: July 10, 2018

Amended: May 21, 2019

POLICY 130 ROLES AND RESPONSIBILITIES OF THE BOARD

The Board of Education of School District No. 83 (K̓wsaltktnéws ne Secwepemcúl'ecw) is governed by an elected Board of Education. The Board is composed of five locally elected trustees. The rights, powers, duties, and liabilities of the Board rest only with the legally constituted Board, and not with committees of trustees or individual trustees. Unless expressly required to be executed by law, all powers of the Board may be exercised through bylaws or resolutions. As a corporate body, the Board may transact business only with a quorum present during a regular or special meeting called in conformity with the *School Act*.

The Board expects that trustees will:

- a. Assist the Board to fulfill its functions and responsibilities as outlined in the corresponding regulation;
- b. Conduct themselves ethically in accordance with the Trustee Code of Conduct;
- c. Participate fully in Board activities, honouring the principles of honesty, integrity, and leadership; and,
- d. Seek out learning opportunities related to their roles, duties, and responsibilities.

It is the role of the Board to:

- a. Govern in a manner that is responsive to its entire community;
- b. Act in the interests of all learners in the district;
- c. Advocate actively for students, their learning, and their well-being with the community, the municipality, and the province; and,
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2. Board Policy

The Board also provides direction through its policy processes. These include planning, developing, implementing and evaluating policy.

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The annual budget also reflects the approved directions of the Board in the way resources are allocated to schools and programs.

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The Board of Education of K̓wsaltktnéws ne Secwepemcúl'ecw School District No. 83

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Related Legislation: School Act [RSBC 1996, Part 3, Division 1, Section 22, 23 and Part 6, Division 1, Section 65]

Related Contract Article: Nil

Adopted: July 10, 2018

Amended: May 21, 2019

POLICY 131 ROLES AND RESPONSIBILITIES OF THE BOARD CHAIRPERSON

The Board of Education of School District No. 83 (Kwátsalktnéws ne Secwepemcúl'ecw) believes that the role of the Board Chairperson is critical both in ensuring effective meeting processes and in setting the tone of the Board. The Chairperson is also ~~most often~~ the appointed public face of the Board, serving as its primary communicator. When trustees elect the Board Chairperson, they are choosing not only the person who will conduct their official meetings, but the person who will represent them to their education partners and the general public.

The Chairperson presides over the Board's deliberations, enforces appropriate procedures and parliamentary processes and ~~often~~ acts as the spokesperson for the Board. The Board Chairperson is an equal, with no more power or authority than any other trustee; however, the members of the Board, as a whole, in electing one of their peers to be the Chairperson of the Board confer on them a leadership role.

Although the Chairperson assumes a leadership role, they must adhere to the Board's directions and may not act unilaterally. The Chairperson has a responsibility to set the agenda for meetings in consultation with the Superintendent, the Secretary-Treasurer, and the Vice-Chairperson. This is most effectively done with input from other trustees. The Chairperson works closely with the Superintendent to ensure that the wishes of the Board are understood; and works with the Board to present and clarify any concerns of the administration.

The Chairperson ~~most often~~ has an additional role to speak for, and represent the decisions of the Board. The Board Chairperson also ~~most often~~ serves as the Board's representative at events, hearings and meetings with other governing bodies and organizations. Here again, the Chairperson's role is largely limited to speaking only for what the Board has already decided, to receive input, and to bring matters back to the Board for consideration.

Common responsibilities for this role include, but are not limited to:

- Presiding over meetings of the Board;
- Conducting the meetings in accordance with the Board's procedures and practices for the conduct of board meetings;
- Establishing agendas for board meetings, in consultation with the Superintendent and the Secretary-Treasurer;
- Ensuring that members of the Board have the information needed for informed discussion of the agenda items;
- Acting as the spokesperson to the public on behalf of the Board, unless otherwise determined by the Board;
- Conveying the decisions of the Board to the Board's Superintendent;
- Providing leadership to the Board in maintaining the Board's focus on the strategic plan;
- Providing leadership to the Board in maintaining the Board's focus on the Board's mission and vision; and,
- Assuming such other responsibilities as may be specified by the Board.

Related Legislation: School Act [RSBC 1996, Part 6, Division 1, Section 67]
Adopted: July 10, 2018 Amended: May 21, 2019

POLICY 131 ROLES AND RESPONSIBILITIES OF THE BOARD CHAIRPERSON

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- Conveying the decisions of the Board to the Board's Superintendent;
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Related Legislation: School Act [RSBC 1996, Part 6, Division 1, Section 67]

Adopted: July 10, 2018 Amended: May 21, 2019

POLICY 13~~32~~ ROLES AND RESPONSIBILITIES OF INDIVIDUAL TRUSTEES

~~The Board of Education of School District No. 83 (kw̓salktnéws ne Secwepemcúl'ecw) believes that a~~ school trustee is a member of a team – the Board of ~~E~~Trustees~~Education~~. Only the Board has the authority to make decisions or to take action; individual trustees in and of themselves do not have this authority. The role of the ~~T~~rustee includes assisting the board to fulfill its duties under the *BC School Act*.

A trustee's community representative role is not directly a governance role. Governance is at its most effective when it embraces the community perspectives brought by the individual trustees. Indeed, proactive community participation is a crucial part of good governance by the board. The key is achieving a balance between the governance authority of the board as a whole, and the individual representative role each trustee also fulfills. While members of the board act as representatives of their constituency, their primary job is to participate in policy-making, ~~and~~ strategic planning, ~~and budget development~~ that are in the interests of all of the district's students and are grounded in promoting student achievement and well-being.

A trustee's job is to maintain a focus on student achievement and well-being and to participate in making decisions that benefit the entire district while representing the interests of their constituents. Trustees must also interpret the views and decisions of the board in reporting back to their constituents. It is important that trustees are aware of the support and advice available from the ~~S~~uperintendent and senior staff and are familiar with board policies that may apply to issues under discussion between the trustees and their constituents.

The job description of the ~~b~~Board sets out the responsibilities that a trustee, as a member of the collective board, is required to undertake. The following further clarifies the responsibilities of the individual trustee as a board member:

- Carry out their responsibilities in a manner that assists the Board in fulfilling its duties under the *BC School Act*, and under related regulations and guidelines;
- Attend and participate in meetings of the Board, including meetings of board committees of which they are a member;
- ~~Consult with parents, students, and educational stakeholders of the Board on the Board's multi-year plan;~~
- Bring concerns of parents, students, and ~~educational~~ stakeholders of the Board to the attention of the Superintendent or, when appropriate, the Board directly;
- Respect and abide by the implementation of any Board resolution after it is passed by the Board;
- Entrust the day-to-day management of the district to its staff through the Superintendent;
- Participate in educational sessions or professional development;
- Maintain focus on student achievement and well-being;
- Comply with the Board's Code of Conduct; and,
- Attend all Budget Committee meetings, when possible.

The Board of Education of

~~Íwsaltktnéws ne Secwepemcúl'ecw~~ School District No. 83 (Íwsaltktnéws ne Secwepemcúl'ecw)

Related Legislation: School Act [RSBC 1996, Part 6, Division 1, Section 65]

Related Contract Article: Nil

Adopted: July 10, 2018 Amended: January, 26, 2026; April 19, 2022

POLICY 133 ROLES AND RESPONSIBILITIES OF INDIVIDUAL TRUSTEES

The Board of Education of School District No. 83 (Kwátsalktnéws ne Secwepemcúl'ecw) believes that a school trustee is a member of a team – the Board of Education. Only the Board has the authority to make decisions or to take action; individual trustees in and of themselves do not have this authority. The role of the Trustee includes assisting the board to fulfill its duties under the *BC School Act*.

A trustee's community representative role is not directly a governance role. Governance is at its most effective when it embraces the community perspectives brought by the individual trustees. Indeed, proactive community participation is a crucial part of good governance by the board. The key is achieving a balance between the governance authority of the board as a whole, and the individual representative role each trustee also fulfills. While members of the board act as representatives of their constituency, their primary job is to participate in policy-making, strategic planning, and budget development that are in the interests of all of the district's students and are grounded in promoting student achievement and well-being.

A trustee's job is to maintain a focus on student achievement and well-being and to participate in making decisions that benefit the entire district while representing the interests of their constituents. Trustees must also interpret the views and decisions of the board in reporting back to their constituents. It is important that trustees are aware of the support and advice available from the Superintendent and senior staff and are familiar with board policies that may apply to issues under discussion between the trustees and their constituents.

The job description of the board sets out the responsibilities that a trustee, as a member of the collective board, is required to undertake. The following further clarifies the responsibilities of the individual trustee as a board member:

- Carry out their responsibilities in a manner that assists the Board in fulfilling its duties under the *BC School Act*, and under related regulations and guidelines;
- Attend and participate in meetings of the Board, including meetings of board committees of which they are a member;
- Bring concerns of parents, students, and stakeholders of the Board to the attention of the Superintendent or, when appropriate, the Board directly;
- Respect and abide by the implementation of any Board resolution after it is passed by the Board;
- Entrust the day-to-day management of the district to its staff through the Superintendent;
- Participate in educational sessions or professional development;
- Maintain focus on student achievement and well-being;
- Comply with the Board's Code of Conduct; and,
- Attend all Budget Committee meetings, when possible.

Related Legislation: School Act [RSBC 1996, Part 6, Division 1, Section 65]

Related Contract Article: Nil

Adopted: July 10, 2018 Amended: January, 26, 2026; April 19, 2022

POLICY ~~133-134~~ TRUSTEE CODE OF CONDUCT

The Board of Education of School District No. 83 (~~kwáaltktnéws ne Secwepemcúl'ecw~~~~North Okanagan-Shuswap~~) requires that each trustee commit to the highest ethical standards in their dealings with fellow trustees, the school community, and all members of the District.

Therefore, it is important that the Board and its individual members operate in an ethical and business-like manner. This commitment includes proper use of authority, appropriate decorum in individual and group behaviour, and fair and respectful treatment of students, parents, staff, Rightsholders, members of the community, and other Board members.

The Board has established a Trustee Code of Conduct to help provide the conditions necessary for effective Board operations. The Board recognizes that Code of Conduct infractions vary in their intent and severity and has established both informal and formal enforcement procedures.

INTEGRITY

- All decisions will be based on putting the needs of students first;
- Trustees will carry out their responsibilities in accordance with the *School Act*, Regulations, and Board Policy;
- Trustees will make all decisions based on available facts and their independent judgment and shall refuse to surrender that judgment to individuals or special interest groups; and,
- Trustees will act with the highest standards of professional integrity and in a manner that inspires public confidence in the Board.

RESPECT

- While Trustees can express individual opinions on issues under consideration by the Board, in doing so they will respect the differing points of view of colleagues, staff, Rightsholders, and the public and thereby enhance public confidence in the work of the Board; and,
- Trustees will carefully review all information packages in preparation for discussion at all scheduled meetings of the Board and its committees.

CONFIDENTIALITY

- Trustees will maintain confidentiality of privileged information, including information discussed in closed sessions.

RESPONSIBILITY

- Once the Board has voted, Trustees are bound by the majority decision and will respect and abide by the Board's decisions; and,
- Trustees will recognize that the expenditure of Board funds is a public trust and will ensure effective and transparent stewardship of the Board's resources in the best interests of the students.

CONFLICT OF INTEREST

- Trustees will voluntarily and immediately declare any pecuniary conflict of interest (direct, indirect, or deemed) in matters before the board or a committee of the board.

RELATIONSHIPS

- Trustees will speak as the voice of their entire community (including people who do not have children in the school system or people outside of their direct constituency) at the Board table;
- Trustees will work with other Trustees in a spirit of respect, openness, courtesy, and cooperation in spite of differences of opinion that may arise during debate.
- Trustees will refrain from gossip; and,
- Trustees will maintain professional commentary (public or private) at all times about the Superintendent, all employees of School District No. 83, and third-party service providers.

BREACH OF CONDUCT

- 1.1. If a concern arises that a trustee has acted contrary to this Code of Conduct, the Chair of the Board, or Vice Chair if the concern involves conduct of the Chair, must be notified in writing of the alleged breach of conduct no later than fourteen (14) school days after the concern arises.
- 1.2. If a concern arises that both the Chair of the Board and the Vice Chair have acted contrary to this Code of Conduct, the Superintendent and the Secretary-Treasurer must be notified in writing of the alleged breach of conduct no later than fourteen (14) school days after the concern arises. The Superintendent and the Secretary-Treasurer have the authority to initiate an investigation into the allegations of breaches of the Code of Conduct and appoint an independent investigator to conduct the investigation. The appointment of the investigator should be made within a reasonable period and no later than thirty (30) school days after being informed of the concern.

Informal Resolution

- 1.3. When a complaint is made regarding the conduct of a Trustee(s), the Board delegates authority to the Chair to conduct an initial assessment and attempt an Informal Resolution between the Complainant and Trustee(s) subject to the complaint.
- i. The Chair of the Board, on their own initiative, or at the request of the Trustee, Superintendent or Secretary-Treasurer, who alleges a breach of the Code has occurred, may meet confidentially and informally with the Trustee who is alleged to have breached the Code, to discuss the breach.
 - ii. The Chair of the Board shall bring the allegation of the breach to the attention of the Trustee and discuss sanctions to address the breach as an infraction and/or measures to correct the offending behaviour.
 - iii. The sanctions or measures to address the alleged breach as an infraction may include a warning, an apology, or an agreed upon consequence which may include that the Trustee engage in professional development.
 - iv. The agreement of the Trustee that the infraction of the Code occurred and with the sanctions or measures imposed shall be reported to a Closed Meeting or Closed Session of the Board and no further action in respect to the infraction shall be taken.

Formal Resolution

- 1.4. The Chair of the Board will seek direction of the Board when:
- i. An informal resolution cannot be achieved within fourteen (14) school days.
 - ii. Refusal of the Trustee to agree that the infraction occurred or with the suggested sanctions or measures may result in the allegation of a breach of the Code being elevated by the Chair or the Board to the Formal Resolution process.
 - iii. The Chair of the Board, in their judgement, determines that an Informal Resolution process cannot resolve the nature and/or severity of the complaint.
- 1.5. The Chair of the Board will call a Special ~~Closed~~In-camera Meeting of the Board within fourteen (14) school days.
- i. A written Complaint of Code of Conduct will be made available to all Trustees.
 - ii. The written Complaint of Code of Conduct shall include:
 - a) the name of the Trustee who is alleged to have breached the Code;
 - b) the alleged breach or breaches of the Code;
 - c) information as to when the breach came to the individual's attention;

- d) the grounds for the belief of the individual that a breach of the Code has occurred;
 - e) the names and contact information of any witnesses to the breach or any other persons who have relevant information regarding the alleged breach; and,
 - f) the signature of the individual alleging the breach of the Code.
- 1.6. Within fourteen (14) school days of the Special ~~Closed-In-camera~~ Meeting, the Board will give direction to the Chair of the Board, by motion, to seek Informal Resolution or to proceed with a formal Breach of Code of Conduct Investigation.
- 1.7. The Trustee alleged to have breached the Code shall not vote in respect to a motion to undertake an investigation of the alleged breach.

Breach of Code of Conduct Investigation

- 1.8. When the Board determines that a formal investigation will be conducted, it shall be conducted by an independent investigator.
- 1.9. The Chair of the Board has the authority to appoint the independent investigator, and the appointment should be made no later than thirty (30) school days after the determination of the Board.
- 2.0. If the Breach of Code of Conduct Investigation is made against the Chair of the Board, the Vice-Chair has the authority to appoint the independent investigator.
- 2.1. The independent investigator will begin the investigation promptly and will be directed to provide the results within thirty (30) school days of being engaged to conduct the investigation.
- 2.2. Upon receiving the results of the investigation, and within fourteen (14) school days, the Board will, by majority vote, pass a motion to:
- i. confirm or reject that a Breach of Code of Conduct occurred;
 - ii. conduct a Code of Conduct Hearing;
 - iii. impose consequences.
- 2.3. The Trustee alleged to have breached the Code shall not vote in respect to the motions in paragraph 2.2.

Process for Code of Conduct Hearing

2.4. If the Board determines that consequences in paragraph 2.5 could potentially be imposed by the Board, the Board will, by majority vote, pass a motion initiating the following process:

- i. Provide to the Trustee who is the subject of the Complaint (the “Subject of the Complaint”), at least seven (7) days prior to a Code of Conduct Hearing:
 - a) the Complaint, in writing,
 - b) any material to be considered by the Board at the Code of Conduct Hearing, and,
 - c) a list of potential consequences that will be considered by the Board at the Code of Conduct Hearing.
- ii. Convene a ~~Special~~ private-In-camera Board meeting regarding the Complaint (a “Code of Conduct Hearing”).
 - a) At the Code of Conduct Hearing, the Chair of the Board (or Vice Chair if the Complaint is made against the Chair of the Board or the Trustee appointed to chair the meeting if the Complaint is made against both the Chair of the Board and the Vice Chair) shall read out the Complaint and refer to any relevant materials for the Board’s consideration.
 - b) The Subject of the Complaint will have the opportunity to respond to the Complaint.
 - c) The Board may ask clarifying questions to the Subject of the Complaint.
 - d) The Subject of the Complaint shall then leave the Code of Conduct Hearing while the Board deliberates.
 - e) The Chair of the Board-meeting shall then request any resolution(s) to be placed before the Board. Any resolution(s) of the Board at a Code of Conduct Hearing requires a two-thirds majority vote.
 - f) The Subject of the Complaint will be informed of the decision of the Board.
 - g) All documentation related to the Code of Conduct Hearing shall be given to the Superintendent or the Secretary-Treasurer immediately upon the conclusion of the Code of Conduct Hearing.

Potential Consequences of Breach of Conduct

2.5. A violation of the Code of Conduct may result in the following:

- i. A verbal warning.

- ii. A letter outlining the breach or concern.
- iii. A recommendation for public censure of the Trustee.
- iv. Removal of the Trustee from some or all Board committees or other appointments of the Board.
- v. Temporarily suspend the Trustee from participation in private (in camera) Board meetings.

Restorative Process

- 2.6. When harm results from a breach of conduct and all parties agree a restorative process may be used to address the conflict.

References: School Act, RSBC 1996, s. 49, s. 50, (Part 5 Sections 55-64) s. 65, s. 85, s. 94, s. 95; BC Human Rights Code

Date Adopted: July 11, 2018

Date Amended: October 15, 2024, April 19, 2022

POLICY 134 TRUSTEE CODE OF CONDUCT

The Board of Education of School District No. 83 (Kwátsalktnéws ne Secwepemcúl'ecw) requires that each trustee commit to the highest ethical standards in their dealings with fellow trustees, the school community, and all members of the District.

Therefore, it is important that the Board and its individual members operate in an ethical and business-like manner. This commitment includes proper use of authority, appropriate decorum in individual and group behaviour, and fair and respectful treatment of students, parents, staff, Rightsholders, members of the community, and other Board members.

The Board has established a Trustee Code of Conduct to help provide the conditions necessary for effective Board operations. The Board recognizes that Code of Conduct infractions vary in their intent and severity and has established both informal and formal enforcement procedures.

INTEGRITY

- All decisions will be based on putting the needs of students first;
- Trustees will carry out their responsibilities in accordance with the *School Act*, Regulations, and Board Policy;
- Trustees will make all decisions based on available facts and their independent judgment and shall refuse to surrender that judgment to individuals or special interest groups; and,
- Trustees will act with the highest standards of professional integrity and in a manner that inspires public confidence in the Board.

RESPECT

- While Trustees can express individual opinions on issues under consideration by the Board, in doing so they will respect the differing points of view of colleagues, staff, Rightsholders, and the public and thereby enhance public confidence in the work of the Board; and,
- Trustees will carefully review all information packages in preparation for discussion at all scheduled meetings of the Board and its committees.

CONFIDENTIALITY

- Trustees will maintain confidentiality of privileged information, including information discussed in closed sessions.

RESPONSIBILITY

Once the Board has voted, Trustees are bound by the majority decision and will respect and abide by the Board's decisions; and,

- Trustees will recognize that the expenditure of Board funds is a public trust and will ensure effective and transparent stewardship of the Board's resources in the best interests of the students.

CONFLICT OF INTEREST

- Trustees will voluntarily and immediately declare any pecuniary conflict of interest (direct, indirect, or deemed) in matters before the board or a committee of the board.

RELATIONSHIPS

- Trustees will speak as the voice of their entire community (including people who do not have children in the school system or people outside of their direct constituency) at the Board table;
- Trustees will work with other Trustees in a spirit of respect, openness, courtesy, and cooperation in spite of differences of opinion that may arise during debate.
- Trustees will refrain from gossip; and,
- Trustees will maintain professional commentary (public or private) at all times about the Superintendent, all employees of School District No. 83, and third-party service providers.

BREACH OF CONDUCT

- 1.1. If a concern arises that a trustee has acted contrary to this Code of Conduct, the Chair of the Board, or Vice Chair if the concern involves conduct of the Chair, must be notified in writing of the alleged breach of conduct no later than fourteen (14) school days after the concern arises.
- 1.2. If a concern arises that both the Chair of the Board and the Vice Chair have acted contrary to this Code of Conduct, the Superintendent and the Secretary-Treasurer must be notified in writing of the alleged breach of conduct no later than fourteen (14) school days after the concern arises. The Superintendent and the Secretary-Treasurer have the authority to initiate an investigation into the allegations of breaches of the Code of Conduct and appoint an independent investigator to conduct the investigation. The appointment of the investigator should be made within a reasonable period and no later than thirty (30) school days after being informed of the concern.

Informal Resolution

- 1.3. When a complaint is made regarding the conduct of a Trustee(s), the Board delegates authority to the Chair to conduct an initial assessment and attempt an Informal Resolution between the Complainant and Trustee(s) subject to the complaint.
 - i. The Chair of the Board, on their own initiative, or at the request of the Trustee, Superintendent or Secretary-Treasurer, who alleges a breach of the Code has occurred, may meet confidentially and informally with the Trustee who is alleged to have breached the Code, to discuss the breach.
 - ii. The Chair of the Board shall bring the allegation of the breach to the attention of the Trustee and discuss sanctions to address the breach as an infraction and/or measures to correct the offending behaviour.
 - iii. The sanctions or measures to address the alleged breach as an infraction may include a warning, an apology, or an agreed upon consequence which may include that the Trustee engage in professional development.
 - iv. The agreement of the Trustee that the infraction of the Code occurred and with the sanctions or measures imposed shall be reported to a Closed Meeting or Closed Session of the Board and no further action in respect to the infraction shall be taken.

Formal Resolution

- 1.4. The Chair of the Board will seek direction of the Board when:
 - i. An informal resolution cannot be achieved within fourteen (14) school days.

- ii. Refusal of the Trustee to agree that the infraction occurred or with the suggested sanctions or measures may result in the allegation of a breach of the Code being elevated by the Chair or the Board to the Formal Resolution process.
 - iii. The Chair of the Board, in their judgement, determines that an Informal Resolution process cannot resolve the nature and/or severity of the complaint.
- 1.5. The Chair of the Board will call a Special In-camera Meeting of the Board within fourteen (14) school days.
- i. A written Complaint of Code of Conduct will be made available to all Trustees.
 - ii. The written Complaint of Code of Conduct shall include:
 - a) the name of the Trustee who is alleged to have breached the Code;
 - b) the alleged breach or breaches of the Code;
 - c) information as to when the breach came to the individual's attention;
 - d) the grounds for the belief of the individual that a breach of the Code has occurred;
 - e) the names and contact information of any witnesses to the breach or any other persons who have relevant information regarding the alleged breach; and,
 - f) the signature of the individual alleging the breach of the Code.
- 1.6. Within fourteen (14) school days of the Special In-camera Meeting, the Board will give direction to the Chair of the Board, by motion, to seek Informal Resolution or to proceed with a formal Breach of Code of Conduct Investigation.
- 1.7. The Trustee alleged to have breached the Code shall not vote in respect to a motion to undertake an investigation of the alleged breach.

Breach of Code of Conduct Investigation

- 1.8. When the Board determines that a formal investigation will be conducted, it shall be conducted by an independent investigator.
- 1.9. The Chair of the Board has the authority to appoint the independent investigator, and the appointment should be made no later than thirty (30) school days after the determination of the Board.
- 2.0. If the Breach of Code of Conduct Investigation is made against the Chair of the Board, the Vice-Chair has the authority to appoint the independent investigator.
- 2.1. The independent investigator will begin the investigation promptly and will be directed to provide the results within thirty (30) school days of being engaged to conduct the investigation.
- 2.2. Upon receiving the results of the investigation, and within fourteen (14) school days, the Board will, by majority vote, pass a motion to:
- i. confirm or reject that a Breach of Code of Conduct occurred;

- ii. conduct a Code of Conduct Hearing;
 - iii. impose consequences.
- 2.3. The Trustee alleged to have breached the Code shall not vote in respect to the motions in paragraph 2.2.

Process for Code of Conduct Hearing

- 2.4. If the Board determines that consequences in paragraph 2.5 could potentially be imposed by the Board, the Board will, by majority vote, pass a motion initiating the following process:
- i. Provide to the Trustee who is the subject of the Complaint (the “Subject of the Complaint”), at least seven (7) days prior to a Code of Conduct Hearing:
 - a) the Complaint, in writing,
 - b) any material to be considered by the Board at the Code of Conduct Hearing, and,
 - c) a list of potential consequences that will be considered by the Board at the Code of Conduct Hearing.
 - ii. Convene a Special In-camera Board meeting regarding the Complaint (a “Code of Conduct Hearing”).
 - a) At the Code of Conduct Hearing, the Chair of the Board (or Vice Chair if the Complaint is made against the Chair of the Board or the Trustee appointed to chair the meeting if the Complaint is made against both the Chair of the Board and the Vice Chair) shall read out the Complaint and refer to any relevant materials for the Board’s consideration.
 - b) The Subject of the Complaint will have the opportunity to respond to the Complaint.
 - c) The Board may ask clarifying questions to the Subject of the Complaint.
 - d) The Subject of the Complaint shall then leave the Code of Conduct Hearing while the Board deliberates.
 - e) The Chair of the meeting shall then request any resolution(s) to be placed before the Board. Any resolution(s) of the Board at a Code of Conduct Hearing requires a two-thirds majority vote.
 - f) The Subject of the Complaint will be informed of the decision of the Board.
 - g) All documentation related to the Code of Conduct Hearing shall be given to the Superintendent or the Secretary-Treasurer immediately upon the conclusion of the Code of Conduct Hearing.

Potential Consequences of Breach of Conduct

- 2.5. A violation of the Code of Conduct may result in the following:
- i. A verbal warning.
 - ii. A letter outlining the breach or concern.

- iii. A recommendation for public censure of the Trustee.
- iv. Removal of the Trustee from some or all Board committees or other appointments of the Board.
- v. Temporarily suspend the Trustee from participation in private (in camera) Board meetings.

Restorative Process

- 2.6. When harm results from a breach of conduct and all parties agree a restorative process may be used to address the conflict.

References: School Act, RSBC 1996, s. 49, s. 50, (Part 5 Sections 55-64) s. 65, s. 85, s. 94, s. 95; BC Human Rights Code
Date Adopted: July 11, 2018
Date Amended: October 15, 2024, April 19, 2022

POLICY 1345 TRUSTEE CONFLICT OF INTEREST

The Board of Education of School District No. 83 (~~kw̓salktnéws ne Secwepemcúl'ecw~~North Okanagan-Shuswap) recognizes that every trustee is legally and ethically bound to comply with conflict of interest requirements of the *School Act*, Board of Education policy, common law, and other applicable laws.

A trustee is subject to the highest standard of good faith and undivided loyalty to the Board. A trustee is required to act at all times in the best interests of the Board as a whole, without regard to their personal interests. A trustee must avoid personal conflicts of interest and must avoid using their position for personal benefit.

The *School Act* includes a special part on trustees' conflict of interest, and all trustees should be familiar with its content. It applies to trustees who have contracts or interests in contracts with the Board of Education, including trustees with immediate family members employed by the Board, when matters affecting those contracts come before the Board for debate and for decision.

Part 5 of the *School Act* requires a trustee who has such an interest in a matter before the Board to declare that interest – and to not take part in the discussion, vote or attempt in any way to influence the outcome. Further, the declared interest must be recorded in the Board meeting minutes. Should a trustee knowingly not declare an interest, the courts may declare the trustee's office vacant and require financial restitution.

PECUNIARY INTEREST

A pecuniary interest means a trustee with an interest in a matter that could monetarily affect the trustee. Included is a deemed pecuniary interest, where the trustee knows that their spouse, parent or child has a pecuniary interest in the matter. Also included is an indirect pecuniary interest where the trustee is a shareholder, officer or employee of a firm with a pecuniary interest in the matter.

DUTY TO DISCLOSE

A trustee with a pecuniary interest in a matter, including a deemed interest or an indirect interest, and who is present at a board meeting at which the matter is considered, must:

- a) Disclose the general nature of the interest at the meeting;
- b) Refrain from any discussion or vote on the matter; and,
- c) Abstain from any attempts to influence any vote relating to the matter before, during or after the meeting.

These requirements also apply to committee meetings. And, should the committee or board meeting not be open to the public, the trustee shall “immediately leave the meeting or the part of the meeting during which the matter is under consideration”.

If the trustee is absent from the meeting at which the matter is considered, they shall disclose the interest at the next board meeting that they attend, and shall otherwise comply with b) and c) above.

The duty to disclose does not apply, however, where the pecuniary interest is of a general or widespread nature (member of a credit union, for example), or where the pecuniary interest "is so remote or insignificant in its nature that it cannot reasonably be regarded as likely to influence the trustee"

ESTABLISHING A RECORD OF DISCLOSURE

The general nature of every disclosure made at a board or committee meeting open to the public shall be recorded in the minutes of the meeting. If the meeting was closed to the public, the fact that a disclosure was made, but not the general nature of the interest, shall be recorded in the minutes of the next open meeting.

GETTING MORE INFORMATION OR ADVICE

As there are many individual considerations and variations when considering issues of conflict of interest, individual trustees or Boards of Education may wish to seek external legal advice on such matters. In many situations, the individual circumstances must be considered before a determination of conflict can be made.

Related Legislation: School Act [RSBC 1996, Part 5, Sections 55-64]

Related Contract Article: Nil

Adopted: July 11, 2018

Amended: May 21, 2019

POLICY 135 TRUSTEE CONFLICT OF INTEREST

The Board of Education of School District No. 83 (K̓wsaltktnéws ne Secwepemcúl'ecw) recognizes that every trustee is legally and ethically bound to comply with conflict of interest requirements of the *School Act*, Board of Education policy, common law, and other applicable laws.

A trustee is subject to the highest standard of good faith and undivided loyalty to the Board. A trustee is required to act at all times in the best interests of the Board as a whole, without regard to their personal interests. A trustee must avoid personal conflicts of interest and must avoid using their position for personal benefit.

The *School Act* includes a special part on trustees' conflict of interest, and all trustees should be familiar with its content. It applies to trustees who have contracts or interests in contracts with the Board of Education, including trustees with immediate family members employed by the Board, when matters affecting those contracts come before the Board for debate and for decision.

Part 5 of the *School Act* requires a trustee who has such an interest in a matter before the Board to declare that interest – and to not take part in the discussion, vote or attempt in any way to influence the outcome. Further, the declared interest must be recorded in the Board meeting minutes. Should a trustee knowingly not declare an interest, the courts may declare the trustee's office vacant and require financial restitution.

PECUNIARY INTEREST

A pecuniary interest means a trustee with an interest in a matter that could monetarily affect the trustee. Included is a deemed pecuniary interest, where the trustee knows that their spouse, parent or child has a pecuniary interest in the matter. Also included is an indirect pecuniary interest where the trustee is a shareholder, officer or employee of a firm with a pecuniary interest in the matter.

DUTY TO DISCLOSE

A trustee with a pecuniary interest in a matter, including a deemed interest or an indirect interest, and who is present at a board meeting at which the matter is considered, must:

- a) Disclose the general nature of the interest at the meeting;
- b) Refrain from any discussion or vote on the matter; and,
- c) Abstain from any attempts to influence any vote relating to the matter before, during or after the meeting.

These requirements also apply to committee meetings. And, should the committee or board meeting not be open to the public, the trustee shall "immediately leave the meeting or the part of the meeting during which the matter is under consideration".

If the trustee is absent from the meeting at which the matter is considered, they shall disclose the interest at the next board meeting that they attend, and shall otherwise comply with b) and c) above.

The Board of Education of School District No. 83 (Kwátsalknéws ne Secwepemcúl'ecw)

The duty to disclose does not apply, however, where the pecuniary interest is of a general or widespread nature (member of a credit union, for example), or where the pecuniary interest “is so remote or insignificant in its nature that it cannot reasonably be regarded as likely to influence the trustee”

ESTABLISHING A RECORD OF DISCLOSURE

The general nature of every disclosure made at a board or committee meeting open to the public shall be recorded in the minutes of the meeting. If the meeting was closed to the public, the fact that a disclosure was made, but not the general nature of the interest, shall be recorded in the minutes of the next open meeting.

GETTING MORE INFORMATION OR ADVICE

As there are many individual considerations and variations when considering issues of conflict of interest, individual trustees or Boards of Education may wish to seek external legal advice on such matters. In many situations, the individual circumstances must be considered before a determination of conflict can be made.

Related Legislation: School Act [RSBC 1996, Part 5, Sections 55-64]

Related Contract Article: Nil

Adopted: July 11, 2018

Amended: May 21, 2019

POLICY 13~~5~~6 TRUSTEE ATTENDANCE

The Board of Education of School District No. 83 (Ķwskalktnéws ne Secwepemcúl'ecw) recognizes the importance of trustee attendance at all board meetings. The Board expects trustees to attend all board meetings, and any committee meetings where they act in an official capacity.

The importance of regular attendance is reflected in the *School Act*, whereby “If a trustee is continuously absent from board meetings for a period of three (3) consecutive months, unless the absence is because of illness or with the leave of the Board, the office of the member is deemed to be vacant and the person who held the office is disqualified from holding office as a trustee until the next general school election.”

Trustees will adhere to the guidelines and expectations for attendance in accordance with this policy.

Guidelines

1. Trustees shall receive proper notice of, and are expected to attend, all regular and special board meetings and the committees on which they serve.
2. A *Register of Trustee Attendance* at regular and special board meetings, as well as committee meetings, will be established and maintained by the Secretary-Treasurer. This register will be available to the public on request. Attendance records for all meetings shall record instances where trustees are required to arrive late or leave prior to adjournment. Meeting minutes shall note when trustees have advised the Board Chair of their inability to attend a meeting ~~(e.g. illness, work commitment, approved Board business)~~. The Board Chair will ask that the minutes reflect excused or unexcused regrets.
3. A trustee who is absent from a meeting while acting on approved Board business or while serving as an officer of a Trustee Association will be granted credit for attendance at meeting(s).
4. The Board Chair may excuse the absence of trustees in special situations and the absence will be so recorded.
5. A trustee who is absent from a meeting outside of the guidelines outlined in 3 and 4 will incur a deduction of \$400 from their remuneration for each missed meeting.
6. The Chair and Vice-Chair will periodically review the attendance records and will discuss any attendance problems with the trustee(s) concerned.
7. Continuing attendance problems will be brought to the attention of the Board.
8. In the event of a vacant seat, the Board will determine whether or not a by-election will be required to fill the seat.

References: School Act [RSBC 1996, Part 4, Division 6, Section 52(2), [Section 36](#)]

The Board of Education of

~~Ķwsaltktnéws ne Secwepemcú'ecw~~ School District No. 83 (Ķwsaltktnéws ne Secwepemcú'ecw)

Date Adopted: July 11, 2018

Date Amended: June 17, 2025, May 21, 2019

POLICY 136 TRUSTEE ATTENDANCE

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References: School Act [RSBC 1996, Part 4, Division 6, Section 52(2), Section 36]
Date Adopted: July 11, 2018 Date Amended: June 17, 2025, May 21, 2019

MOECC Inclusive Education Funding

Student Support Services Department



1

The Heart Behind Our Work:

*"We believe **every child** who leaves our classrooms should know they have something of value to offer the world, they are unique and amazing, they matter, and they live in a diverse world with incredible beauty and majesty."*

Jennifer Katz, *Ensouling Our Schools*



OUR MISSION Empowering students to become confident, curious, and caring individuals who thrive in their learning, relationships, and community
OUR VISION Preparing students to become educated citizens who contribute positively to a dynamic, sustainable, and diverse world
OUR VALUES Belonging, Respect, Reconciliation, Empathy, Equity, Perseverance



2

Valuing Diversity in BC Education

- The BC public school system depends on creating and maintaining conditions that foster success for all students:
 - Equitable access to and equitable participation in quality education for all students
 - School cultures that value diversity and respond to diverse social and academic needs of individual students
 - School cultures that promote understanding of others and respect for all
 - School environments that are welcoming
 - Policies and practices that promote fair and equitable treatment
 - Processes that give a voice to all members of the school community

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3

Ministry Inclusive Education Designations

- specific criteria and documentation requirements
- “letters” assigned to each designation for reference
- terms “low incidence” and “high incidence” used to describe prevalence rate
- “prevalence rate”: how frequently a specific designation is assigned to students
 - low incidence categories do not occur very frequently and have a low prevalence rate
 - high incidence categories occur more frequently and have a high prevalence rate
 - supplemental funding is only provided for the low incidence designations

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4

Ministry of Education and Childcare Inclusive Education Designations

Level One: (Low Incidence)	A	Physically Dependent
	B	Deaf/Blind
Level Two: (Low Incidence)	C	Moderate to Profound Intellectual Disability
	D	Physical Disability or Chronic Health Impairment
	E	Visual Impairment
	F	Deaf & Hard of Hearing
	G	Autism Spectrum Disorder
Level Three: (Low Incidence)	H	Intensive Behaviour Intervention or Serious Mental Illness
Unfunded: (High Incidence)	K	Mild Intellectual Disability
	P	Gifted
	Q	Learning Disability
	R	Moderate Behaviour Support or Mental Illness

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5

Inclusive Education Funding

- Supplemental Inclusive Education funding is provided based on the number of students with Levels One, Two, and Three designations.
- Only **low incidence designations** are funded, based on the premise that students with high incidence categories are best served educational through high quality teaching and inclusive practices such as Universal Design for Learning, universal supports, and essential supports that can be provided in a regular classroom setting.
- The funding model has not changed since 2006 but funding allocations have changed.



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6

2025-2026 Supplemental Inclusive Education Funding

Level One	\$51,300
Level Two	\$24,340
Level Three	\$12,300

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7

Funding Ratio Versus Targeted Funding

- often assumed that funding would go directly to supporting an individual student with a low incidence designation
- no direct line between funding for a specific student to services provided
- Levels 1, 2, & 3 funding is allocated to the school district to provide Student Support Services Department services
- SD83 allocates beyond this amount from Operating funds

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8

Position	Salary	Benefits	Total	
Certified Education Assistant	\$31,172	\$9,934	\$41,106	
Certified Education Assistant Personal Care	\$33,970	\$10,525	\$44,495	
<i>Based on a 27.5 hour week (5.5 hours a day)</i>				
Funding	Funding Level	2025/26	2024/25	2023/24
Level 1 Inclusive Education	\$51,300	\$205,200	\$253,650	\$245,350
Level 2 Inclusive Education	\$24,340	\$12,364,720	\$11,866,510	\$11,023,080
Level 3 Inclusive Education	\$12,300	\$1,076,250	\$1,799,680	\$1,987,440
Total		\$13,646,170	\$13,919,840	\$13,255,870
Budget		2025/26	2024/25	2023/24
Inclusive Education		\$15,913,298	\$15,997,196	\$16,561,992
Supplement from Operating		\$2,267,128	\$2,077,356	\$3,306,122

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Common Questions

- Who is “entitled” to a full time or “one-to-one” CEA?
- Where does the funding generated by my child’s designation go?
- What is the difference between professional and paraprofessional?
- Can we allocate all the CEA’s in the budget and then move them around based on need?

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Coming Up!

- We want to be partners in supporting students in our schools, and we are excited to work together with DPAC to be more transparent and to help build understanding.
- More information about Student Support Services and inclusive education will be shared at the DPAC Round Table Evenings:
 - Wednesday, March 11 at 5:30pm
 - Wednesday, April 1 at 5:30pm

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