

Form 1701: Student Data Collection

FORM COMPLETION INSTRUCTIONS FOR PUBLIC SCHOOLS

Quick Reference

Who must complete Form 1701?

This form must be completed by:

- Standard (regular, public) Schools
- Long Term Provincial Resource Programs
- Youth Custody/Residential Attendance Centres
- Continuing Education Schools
- Alternate Schools
- Ministry-Approved Online Learning Schools

What does Form 1701 collect?

Form 1701 collects the following information about individual students as of September 29, 2022:

- name, birth date, gender, grade level and postal code
- language programs enrolment
- Indigenous Education program enrolment
- Indigenous self-identification and reserve residency
- Career program enrolment
- Special Needs category enrolment
- Number of courses for all students in the secondary grades including adults.

Why is Form 1701 important?

Form 1701 is collected under the [School and Student Data Collection Order \(M152/89\)](#). Under this order Boards of Education are responsible for collecting and submitting the information to the Ministry.

The collected information is critical for:

- allocating funds to boards
- tracking student movement between schools and boards
- monitoring enrolment trends in programs
- board and school data summaries



Funding Code 16 – Newcomer Refugee

When completing the 1701 form please refer to these policies: [Students Who are Refugees](#) and [K-12 Funding – Newcomer Refugees](#)

School age students who have been displaced from Ukraine and are residing in B.C., despite the variety of documentation Immigration Canada provides, may be considered as “refugees” and identified through the Form 1701 data management process as a Code 16 student (Newcomer Refugee).



BRITISH COLUMBIA

Ministry of Education - 1701 Verification

DATE : OCT-06-2022 11:11 (FORM 1701) DISTRICT GRADE ENROLMENT VARIANCE - AS AT : SEP-30-2022 ECHO REPORT 8030
DISTRICT SUMMARY : 083 North Okanagan-Shuswap

GRADE DESCRIPTION	SEP 30 2022			SEP 30 2021 TOTAL ENROLMENT	HEADCOUNT CHANGE	PERCENTAGE CHANGE
	ELIGIBLE FOR FUNDING	INTERNATIONAL OUT OF PROV	TOTAL ENROLMENT			
TOTAL	6,812	39	6,851	6,915	-64	-.93
HOME SCHOOL	30		30	32	-2	-6.25



Ministry of Education - 1701 Verification

DATE : OCT-06-2022 11:11 (FORM 1701) HEADCOUNT* FOR SCHOOLS FUNDED WITHIN THE F.A.S. - AS AT : SEP-30-2022 ECHO REPORT 8033
DISTRICT SUMMARY : 083 North Okanagan-Shuswap

SCHOOL CODE	SCHOOL NAME	KIND HALF	KIND FULL	1	2	3	4	5	6	7	ELEM UNGR	8	9	10	11	12	SECN UNGR	GRAD. ADULT	TOTAL	HOME SCHL
08321001	Armstrong Elementary	0	45	44	46	46	35	50	0	0	0	0	0	0	0	0	0	0	266	4
08321004	Pleasant Valley Seconda	0	0	0	0	0	0	0	0	0	0	0	135	125	110	133	0	0	503	0
08321008	Highland Park Elementar	0	47	53	50	48	63	63	0	0	0	0	0	0	0	0	0	0	324	2
08383035	Salmon Arm Secondary	0	0	0	0	0	0	0	0	0	0	0	1	2	307	309	0	0	619	1
08383036	Len Wood Middle School	0	0	0	0	0	0	0	89	119	0	115	0	0	0	0	0	0	323	2
08383037	Shuswap Middle School	0	0	0	0	0	0	0	211	232	0	220	0	0	0	0	0	0	663	0
08383038	Carlin Elementary Middl	0	21	19	26	24	17	27	48	49	0	55	0	0	0	0	0	0	286	2
08383039	North Shuswap Elementar	0	12	16	12	13	18	13	16	11	0	9	0	0	0	0	0	0	122	0
08383040	Falkland Elementary Jun	0	12	17	18	13	14	12	14	12	0	10	0	0	0	0	0	0	122	0
08383041	Silver Creek Elementary	0	5	11	7	6	16	8	12	9	0	8	0	0	0	0	0	0	82	0
08383042	Ranchoero Elementary Jun	0	12	19	14	20	16	25	17	12	0	20	0	0	0	0	0	0	155	1
08383043	J.L. Jackson Secondary	0	0	0	0	0	0	0	0	0	0	0	308	315	12	5	0	0	640	5
08383044	Eagle River Secondary	0	0	0	0	0	0	0	0	29	0	23	31	19	30	21	0	0	153	1
08383045	South Canoe	0	14	14	15	17	19	10	10	12	0	12	0	0	0	0	0	0	123	1
08389002	A L Fortune Secondary	0	0	0	0	0	0	0	0	54	0	60	62	67	54	69	0	0	366	4
08389009	Grindrod Elementary	0	7	18	16	15	19	13	17	15	0	0	0	0	0	0	0	0	120	2
08389017	M.V. Beattie Elementary	0	46	46	43	41	56	32	47	0	0	0	0	0	0	0	0	0	311	0
08389021	North Canoe Elementary	0	6	16	10	15	9	15	0	0	0	0	0	0	0	0	0	0	71	0
08389022	Salmon Arm West Element	0	14	12	18	16	16	20	0	0	0	0	0	0	0	0	0	0	96	0
08389023	South Broadview Element	0	28	27	40	28	30	40	0	0	0	0	0	0	0	0	0	0	193	0
08389028	Bastion Elementary	0	55	52	74	52	51	68	0	0	0	0	0	0	0	0	0	0	352	0
08389029	Sorrento Elementary	0	43	44	43	45	41	42	0	0	0	0	0	0	0	0	0	0	258	0
08389032	Parkview Elementary Sch	0	26	24	32	29	26	29	29	0	0	0	0	0	0	0	0	0	195	3
08389033	Hillcrest Elementary	0	51	51	50	53	53	52	0	0	0	0	0	0	0	0	0	0	310	2
08389072	Salmon Arm Storefront	0	0	0	0	0	0	0	0	0	0	0	0	1	13	31	0	0	45	0
08389132	Educational Outreach Pr	0	0	1	0	1	1	2	1	6	0	5	4	17	26	48	0	2	114	0
TOTAL REPORTED ENROLMENT FOR SCHOOLS FUNDED WITHIN THE F.A.S.		0	444	484	514	484	500	521	511	560	0	537	541	546	552	616	0	2	6812	30



BRITISH COLUMBIA

Ministry of Education - 1701 Verification

DATE : OCT-06-2022 11:11 (FORM 1701) LANGUAGE ENROLMENT VARIANCE REPORT - AS AT : SEP-30-2022 ECHO REPORT 8050
DISTRICT: 083 North Okanagan-Shuswap

LANGUAGE PROGRAM	HEADCOUNT	SEP 30 2022 INTERNATIONAL OUT OF PROV	TOTAL HEADCOUNT	SEP 30 2021 TOTAL HEADCOUNT	HEADCOUNT CHANGE	PERCENTAGE CHANGE
** EXCLUDING CONTINUING EDUCATION (SEE 8050B)						
CORE FRENCH	2,090	0	2,090	2,019	71	3.52
EARLY FRENCH IMMERSION	621	0	621	649	-28	-4.31
LATE FRENCH IMMERSION	94	0	94	87	7	8.05
PROGRAMME FRANCOPHONE	0	0	0	0	0	.00
ENGLISH LANGUAGE LEARNING (SCHOOL AGE, EXCLUDES ADULTS)	71	0	71	39	32	82.05
ENGLISH LANGUAGE LEARNING (ADULTS ONLY)	0	0	0	0	0	.00



BRITISH COLUMBIA

Ministry of Education - 1701 Verification

DATE : OCT-06-2022 11:11 (FORM 1701) ABORIGINAL EDUC ENROLMENT* VERIF REPORT - AS AT : SEP-30-2022 ECHO REPORT 8060
DISTRICT: 083 North Okanagan-Shuswap

PROGRAM	K.H	K.F	01	02	03	04	05	06	07	EU	08	09	10	11	12	SU	TOTAL
SCHOOL-AGE STUDENTS																	
NUMBER OF PERSONS OF ABORIGINAL ANCESTRY*	0	67	71	89	81	92	95	81	114	0	111	107	122	120	131	0	1281
* who may or may not be enrolled in any aboriginal education program.																	
ABORIGINAL LANGUAGE AND CULTURE																	
TOTAL	0	67	71	88	81	90	94	81	113	0	110	105	119	116	128	0	1263
ABORIGINAL ANCESTRY - SUBSET	0	67	71	88	81	90	94	81	113	0	110	105	119	116	128	0	1263
ABORIGINAL SUPPORT SERVICES																	
TOTAL	0	67	71	88	81	91	95	81	114	0	111	106	119	117	128	0	1269
ABORIGINAL ANCESTRY - SUBSET	0	67	71	88	81	91	95	81	114	0	111	106	119	117	128	0	1269
OTHER APPROVED ABORIGINAL PROGRAMS																	
TOTAL	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
ABORIGINAL ANCESTRY - SUBSET	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
ALL ABORIGINAL EDUCATION PROGRAMS																	
ABORIG AND NON-ABORIG TOTAL	0	67	71	88	81	91	95	81	114	0	111	106	119	117	128	0	1269
ABORIGINAL ANCESTRY - SUBSET	0	67	71	88	81	91	95	81	114	0	111	106	119	117	128	0	1269

1281 = 19%



Ministry of Education - 1701 Verification

DATE : 06 OCT 2022 11:11
DISTRICT: 083 North Okanagan-Shuswap

(Form 1701) SPECIAL EDUCATION VARIANCE REPORT - AS AT :

30 SEP 2022

ECHO REPORT 8140

PROGRAM	<----- SEP 30 2022 ----->						<----- SEP 30 2021 ----->						<----- NET CHANGE ----->					
	HALF	FULL	PRIM	ELEM	SECD	TOTAL	HALF	FULL	PRIM	ELEM	SECD	TOTAL	HALF	FULL	PRIM	ELEM	SECD	TOTAL
1 Level 1																		
(A) PHYS DEPEND	0	1	2	0	3	6	0	1	0	2	3	6	0	0	2	-2	0	0
(B) DEAFBLIND	0	0	0	0	1	1	0	0	0	0	1	1	0	0	0	0	0	0
>>> Subtotal:	0	1	2	0	4	7	0	1	0	2	4	7	0	0	2	-2	0	0
2 Level 2																		
(C) MOD TO PROFOUND	0	0	2	7	18	27	0	1	2	10	16	29	0	-1	0	-3	2	-2
(D) PHYS DIS/CHRON	0	3	20	42	61	126	0	6	24	45	59	134	0	-3	-4	-3	2	-8
(E) VISUAL IMPAIR	0	0	0	0	5	5	0	0	0	1	4	5	0	0	0	-1	1	0
(F) DEAF/HARD HEAR	0	0	3	10	7	20	0	1	6	8	8	23	0	-1	-3	2	-1	-3
(G) AUTISM SPECTRUM	0	11	47	104	110	272	0	13	48	85	97	243	0	-2	-1	19	13	29
>>> Subtotal:	0	14	72	163	201	450	0	21	80	149	184	434	0	-7	-8	14	17	16
3 Level 3																		
(H) BEHAV/MENTAL	0	10	25	37	82	154	0	5	27	37	91	160	0	5	-2	0	-9	-6
>>> Subtotal:	0	10	25	37	82	154	0	5	27	37	91	160	0	5	-2	0	-9	-6
4 High Incidence																		
(K) MILD INT DISABI	0	1	0	22	49	72	0	0	1	26	47	74	0	1	-1	-4	2	-2
(P) GIFTED	0	0	0	4	52	56	0	0	0	12	65	80	0	0	0	-8	-16	-24
(Q) LEARNING DISABI	0	0	6	139	253	398	0	0	6	129	226	361	0	0	0	10	27	37
(R) MOD BEHAV/MENTA	0	0	23	35	49	107	0	1	31	45	44	121	0	-1	-8	-10	5	-14
>>> Subtotal:	0	1	29	200	403	633	0	1	38	212	385	636	0	0	-9	-12	18	-3
083 North Okanagan-Shuswap																		
DISTRICT TOTALS:	0	26	128	400	690	1244	0	28	145	400	666	1237	0	-2	-17	0	26	7

Next Steps

Critical Dates for 2022

- August DM bulletin - form 1601 updates submitted via the web form
- September 29 Snapshot date
- October 7 Due Date for 1601 verified 1701 files
- October 14 Duplicate reports posted on the web
- October 21 Duplicate returned
- October 24 Signoff emailed to districts
- October 28 Signoff received from districts

